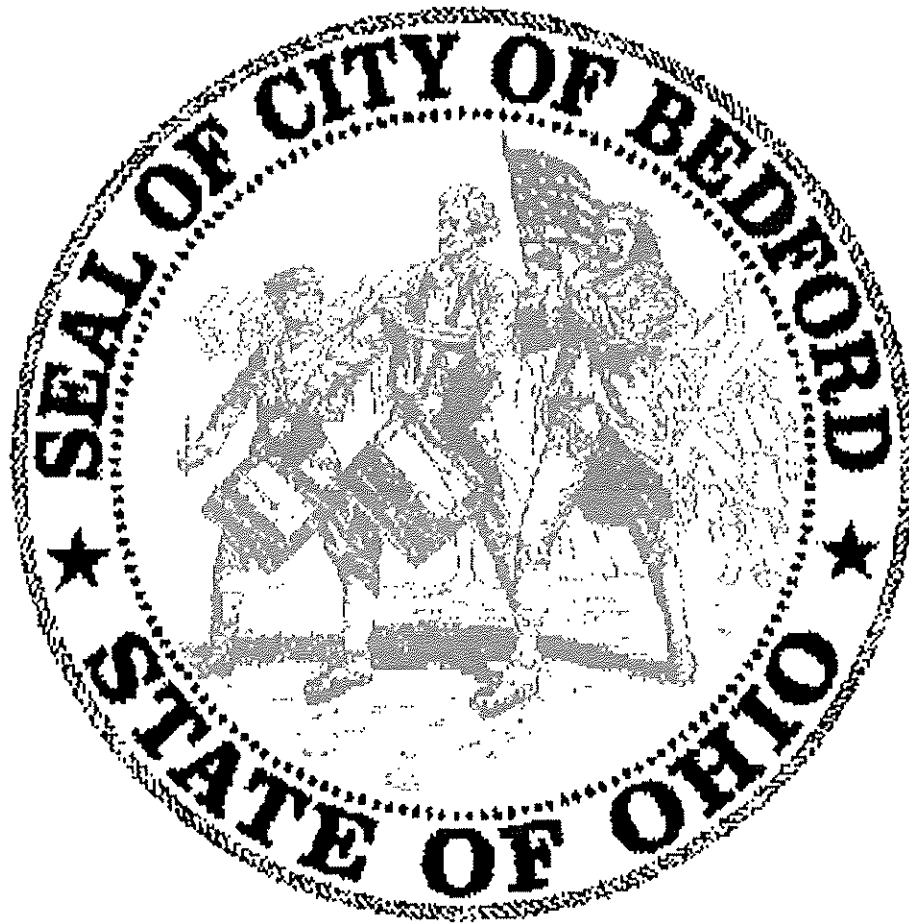


# *CITY OF BEDFORD*



## *2022*

# *ANNUAL REPORT*



# CITY OF BEDFORD OHIO

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MICHAEL S. MALLIS  
*City Manager*

To Mayor Stan Koci and  
Members of City Council:

Submitted herein is the Annual Report of the City of Bedford for year  
2022.

Each department report once again provides an insight to the quality of  
services the City provides to its residents. This is a record that Council  
and the Administration can be proud of.

I am confident after reading this review you will share my pride in our  
Department Heads and the entire staff of the City of Bedford.

Respectfully submitted,

Michael S. Mallis  
City Manager  
MSM/dp



# CITY OF BEDFORD OHIO

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## MISSION STATEMENT

The City of Bedford aspires to create a safe, beautiful environment while maintaining the historical character of our neighborhoods for ourselves, our children, our employers, employees and future generations. The City of Bedford strives to provide excellent services, to establish an atmosphere where citizens have a say in government and to create a City that is economically healthy and a good place to live, work and recreate.

# **CITY OF BEDFORD**

## **2022 ANNUAL REPORT**

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*Reports submitted by:*

### **DIVISION OF BUILDING**

Under Direction of City Manager  
Building Commissioner

### **FINANCE DEPARTMENT**

Jennifer Howland  
Director of Finance

### **DIVISION OF FIRE**

David Nagy  
Fire Chief

### **PARKS AND RECREATION DEPARTMENT**

Mike Callahan  
Recreation Director

### **DIVISION OF POLICE**

Martin Stemple  
Chief of Police

### **DIVISION OF PUBLIC WORKS**

Clint E. Bellar  
Service Director

### **DIVISION OF WATER**

John Sokolowski  
Superintendent

### **DIVISION OF WASTE WATER**

Rick J. Soltis  
Superintendent

### **BEDFORD MUNICIPAL COURT**

Brian J. Melling  
Administrative Judge

# **CITY OF BEDFORD**

## **2022 ANNUAL REPORT**

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### **MEMBERS OF COUNCIL**

Mayor Stanley C. Koci  
Mayor / President of Council

Sandy Spinks  
Ward 1

Walter Genutis  
Ward 2

Victor Fluharty  
Ward 3

Frank Smith Jr.  
Ward 4

Jeff Asbury  
Ward 5

Donald Saunders  
Ward 6

Tracy Simons  
Clerk of Council

### **CITY MANAGER**

Michael S. Mallis

Debbie Parina  
Administrative Assistant

# **DIVISION OF BUILDING**

## **ANNUAL REPORT**

### **2022**



## MISSION STATEMENT

Building Codes affect each of us every day of our lives—whether in our homes, offices, schools, stores, factories or places of entertainment. We rely on the safety of structures that surround us in our everyday living. The public need for protection from disaster due to fire, structural collapse and general deterioration underscores the need for modern codes and their administration. Today's building department also enforces laws that help protect its citizens from unscrupulous contractors while maintaining property values through property maintenance programs.

The City of Bedford, Division of Building is managed , under direction of the City Manager's Office. The Division is responsible for the enforcement of Building, Housing and Zoning codes as well as other ordinances adopted by City Council and set forth in the Building Code, Chapters 1301 through 1399, and the Zoning Code, Chapter 1901 through 1999. For all residential structures, the Building Department enforces the Bedford Dwelling House Code. This code includes the 2019 edition of the code entitled The Residential Code of Ohio with updates, plus the 2017 edition of the National Electrical Code and the 2017 edition of the Ohio Plumbing Code. It also includes the 2018 edition of the International Property Maintenance Code. For commercial (non-residential) buildings, as a State of Ohio-Certified Building Department, Bedford enforces the 2017 edition of the Ohio Building Code with updates, including the 2017 edition of the National Electrical Code, and the 2017 editions of the Ohio Plumbing Code, and Ohio Mechanical Code.

### PAYMENTS BY PERMIT TYPE

ROOF PERMIT	\$10,068.00	12.3%
RESIDENTIAL BUILDING PERMIT	\$8,863.00	10.8%
PLUMBING/WATERPROOFING PERMIT	\$8,494.00	10.4%
STREET OPENING PERMIT	\$6,500.00	8.0%
HVAC PERMIT	\$8,360.00	10.2%
ELECTRICAL PERMIT	\$7,871.00	9.6%
EXTERIOR SITE WORK PERMIT	\$1,500.00	1.8%
CONCRETE ASPHALT PERMIT	\$3,100.00	3.8%
FENCE PERMIT	\$1,440.00	1.8%
SHED PERMIT	\$150.00	0.2%
FIRE SPRINKLER	\$588.00	0.7%
FIRE ALARM PERMIT	\$350.00	0.4%
FIRE SUPPRESSION PERMIT	\$158.00	0.2%
COMMERCIAL DEMOLITION PERMIT	\$210.00	0.3%
SIGN PERMIT	\$3,365.00	4.1%
RESIDENTIAL DEMOLITION PERMIT	\$152.00	0.2%
TEMPORARY STRUCTURE PERMIT	\$131.00	0.2%
SWIMMING POOL	\$101.00	0.1%
COMMERCIAL BUILDING PERMIT	\$6,036.00	7.4%
<b>TOTAL PERMITS</b>	<b>\$67,437.00</b>	



## **ADDITIONAL SOURCES OF REVENUE**

• Contractor Registrations Issued	\$33,575.00
• Rental Inspections Performed	16,850.00
• Permits requiring 2% City Assessment	454.13
• Apartment/Rooming House Annual License	
• Dwelling Annual Rental License	71,280.00
• Certificate of Residency	2,150.00
• Vacant Property Filing	10,000.00
<b>TOTAL</b>	<b>\$134,309.13</b>

### **STATE BUILDING DEPT. PERMIT INSPECTIONS**

- 1232 – Residential and Non-residential

### **BEDFORD PERMIT INSPECTIONS (NON STATE)**

- Sheds, fences, advisory, water/sewer lines, EM Complaints...etc.
- 672 – Residential and Non-residential

### **PROPERTY MAINTENANCE**

- 593 Complaint/EM inspections/violation letters
- 287 Complaint/EM follow-up violation letters
- 20 Court Summons Issued

### **GRASS**

- 492 Grass violation notice letters sent
- 252 Plus – grass Follow-up Inspections
- 243 Invoices sent 54 paid balance assessed to county

### **RENTAL INSPECTIONS**

- 584 Rental inspections

### **PROJECTS THAT BEGAN 2022 AND CONTINUE 2023**

- Continue working with Xellia Pharmaceuticals as they continue to expand.
- Continued Development of Tinkers Creek Industrial Park – Hemisphere Way
- Work with owner to develop Bentbrook – Willard Ave for residential new construction.
- Work with owner to develop Belle Court for residential new construction.
- Continue working with the Auto Mile Dealerships – New Construction and many Improvements.
- Work with Apec Engineering regarding relocation efforts in Bedford.

## **BUILDING DEPARTMENT GOALS FOR 2023**

- Analyze and adjust overall fee structure in the department (last completed in 2014).
- Focus on maintaining strong housing stock in the city.
- Work with the Bedford Historical Preservation Committee to revitalize the historic downtown district.
- Pursue reinvestment of foreclosed properties in the city.
- Continue to work with the Cuyahoga County Land Reutilization Corp. to secure and redevelop residential and commercial structures throughout Bedford.
- Liquidate residential parcels acquired through tax foreclosures.
- Assist in development of Tinkers Creek Commerce Park.

# 2022

# Annual Report

## City of Bedford

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## Finance and Tax Department

Jennifer Howland, Finance Director

Allison Chance, Assistant Finance Director

Annie Zgrabik, Administrative Assistant

Tesa Martin, Payroll Officer

Brittany Keating, Accounts Payable

Kimber Lee Jaworski, Grants Clerk

Keith Laffin, Tax Collector

Submitted by: Jennifer Howland, Finance Director



# CITY OF BEDFORD OHIO

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## Finance Department 2022 Annual Report

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The Finance Department is responsible for the following areas:

- Revenue and Expense Accounting
- Accounts Payable
- Accounts Receivable
- Budgeting
- Financial Reporting
- Municipal Income Tax
- Banking and Investments
- Debt Issuance, Monitoring and Disclosures
- Capital Project Cost Tracking
- Grant Accounting
- Payroll
- Personnel Records Maintenance
- Records Retention and Storage
- Liability Insurance Policies and Claims
- Information Technology (IT)
- Prevailing Wage Compliance
- Civil Service Commission

### Finance Department

Finance Department employees:

- Jennifer Howland, Finance Director
- Allison Chance, Assistant Finance Director
- Tesa Martin, Payroll Officer
- Brittany Keating, Accounts Payable
- Kim Jaworski, Grants Clerk
- Annie Zgrabik, Administrative Assistant

Tesa, Brittany and Kim started their respective roles when Kim retired as Payroll Officer in March 2020. At that time, Kim began working part-time on SEALE and VAWA grants. Tesa was previously the Accounts Payable Clerk for about 20 years, and Brittany was previously Accounts Receivable and Tax Clerk for about 15 years combined.

Annie has been with the city since 2002, starting part-time and was hired full-time as Receptionist in 2010. She joined the finance department as Administrative Assistant in June of 2022. She has a bachelor's degree in business with a concentration in marketing from Cleveland State.

Allison joined the city in April 2022 as Assistant Finance Director to replace Jennifer since she was being promoted to Finance Director upon Frank Gambosi's retirement. Allison has over 30 years of local government experience in the City of Bedford Heights where she has held Finance Director and Assistant Finance Director positions. She more recently held the position of Fiscal Officer at the Twinsburg Libraries for 10 years and wanted to get back into local government.

In September 2022, Jennifer Howland became the city's Finance Director, replacing Frank Gambosi, who had served the city for over 32 years. Jennifer was previously hired by the City of Bedford in November 2017 as the Assistant Finance Director. Prior to that, she served as Finance Director and Comptroller of two separate cities. She served as Comptroller for the City of Satellite Beach, Florida from July 2014 to May 2017 and she served as Finance Director of the Town of Melbourne Beach, Florida from October 2011 to July 2014.

Jennifer has 11 years of extensive knowledge in the finance profession in the areas of budgeting, financial analysis, financial presentations, account reconciliations, audit coordination, financial statement preparation, and policy and procedure development. She holds two master's degrees from the University of Phoenix in the professions of Business Administration and Accounting.

These employees prepare transactions of financial accounting and payroll and are an integral part of the department's success in obtaining the Government Finance Officers Association (GFOA) of the United States and Canada's "Certificate of Achievement" for the City's Annual Comprehensive Financial Report.

#### *GFOA Certificate of Achievement in Financial Reporting*

The city has published Generally Accepted Accounting Procedures (GAAP) based audited annual financial reports called the Annual Comprehensive Financial Report (ACFR), since 1983. Since 1990, the city has annually received the "Certificate of Achievement in Financial Reporting" award from the Government Finance Officers Association (GFOA) of the United States and Canada for this report.

The Certificate of Achievement is a prestigious national award-recognizing conformance with the highest standards for preparation of state and local government financial reports. To be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized Annual Comprehensive Financial Report (ACFR) whose contents conform to program standards. The ACFR must satisfy both GAAP and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only.

Successful preparation of a report of this scope depends upon the dedicated contribution of many employees. The sincere appreciation of those primarily responsible for its completion is extended to all contributors, but especially to those employees in the Finance Department and the employees of the Local Government Services (LGS) section of the Auditor of State. The city administration would like to extend its appreciation to the Mayor and City Council for their support and commitment to responsible fiscal reporting. The city will submit another Annual Comprehensive Financial Report for 2022 to try to obtain the award for the 32<sup>nd</sup> consecutive year.

## Income Tax Department

Income Tax Department employees:

- Jennifer Howland, Finance Director/ Tax Administrator
- Keith Laffin, Tax Collector

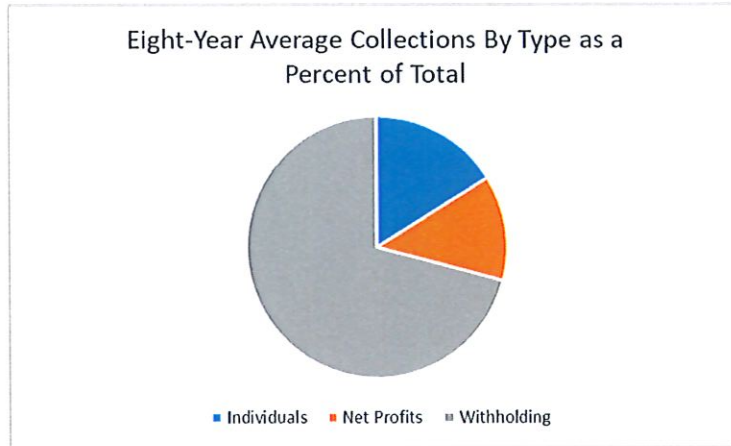
Keith Laffin has been with the city in the capacity of Tax Collector since 2001.

Highlights of the department include the following:

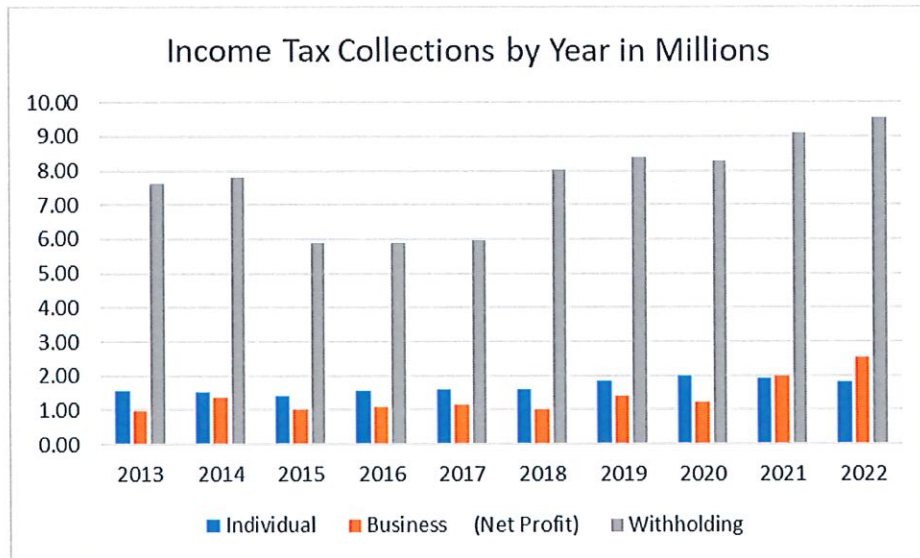
- The tax department offers on-line collection of taxes through the city's website and US Bank. Taxpayers can pay their taxes on-line by credit card for a fee of 2.75% or to pay their taxes by an ACH transaction through the bank for a fee of \$1 per transaction. The use of this system has been invaluable, especially in the collection of delinquent accounts.
- The department has saved over \$100,000 from 2009 through 2022 by not mailing tax forms. Instead, most residents filed through outside tax companies or programs, by printing out returns or filing through our on-line E-File system.
- Starting in 2020 for 2019 through 2021 tax year filings, those residents who used the online tax system did not have to submit W-2's unless they requested a refund or were directed by the tax department to send in their W-2's for verification of income.
- The city continued its cooperative venture with the private collection agency, Keith D. Weiner & Associates Co, LPA (KWA), who specialize in government tax collections. The collection firm has direct access to update limited information to efficiently file court cases and monitor their status.
  - In 2022, with only the collection firm's cases filed, the city collected a total of \$596,031.49. Since 2017 KWA has collected the following amounts by year (after collection fees and filing fees for the court):

	<b>KWA Collected</b>	<b>City Netted</b>
<b>2017</b>	\$466,547	\$309,960
<b>2018</b>	\$442,732	\$292,682
<b>2019</b>	\$516,920	\$336,313
<b>2020</b>	\$609,626	\$431,324
<b>2021</b>	\$682,170	\$508,812
<b>2022</b>	\$449,919	\$442,868

- The tax department collected taxes from individuals who live in the city, net profit taxes from those business who do business in the city, and withholding tax payments from those individuals who work in the city. On average, total collections from businesses in Bedford is nearly 84% of all collections.
  - The eight-year average allocation of collections by type is as follows:



- In 2022, the Income Tax Department collected \$13,862,971. Income Tax collections by type for the last ten years (in millions) is as follows:



- In 2022, the income tax department collected penalties and interest of \$284,142; The department collected \$331,219 in 2021, \$220,092 in 2020, \$285,365 in 2019, and \$226,109 in 2018.
- House Bill (HB) 5 and its senate bill version passed and became effective in tax year 2016 required the following:
  - Estimates to be paid at \$200 or more per year,
  - Late Filing Penalty of \$25 per month or part month late up to \$150,
  - Late Payment Penalty of 15% of the total tax liability,
  - Netting of form C and E against W-2 income is not allowed,
  - Net operating losses were allowed at only 50% started in tax year 2017 and will end in tax year 2022.

- City Council has waived penalties and interest on estimates only starting in 2016 and thereafter.
- Throughout 2022, the Tax Department operated with three full time employees, however, the two tax clerks were promoted to other departments within the city in late 2022. City administration decided to explore the possibility of outsourcing tax processing to Regional Income Tax Agency (RITA).
  - In December 2022, City Council decided to join the Regional Council of Governments (RCOG) known as RITA, effective February 1, 2023.
  - The city is retaining its internal delinquent collections function using Keith Laffin, Tax Collector and Keith D. Weiner & Associates Co, LPA (KWA).

## **Economic Condition and Outlook**

### *Business Incentives and Economic Development*

The City of Bedford allows tax incentives under four programs:

- The Enterprise Zone tax abatements (EZA), established in 1990
- The Community Reinvestment Area (CRA), established in 1997
- Job Creation and Retention Program
- Non-tax revenue Moving Expenses Program

The establishment of the Enterprise Zone and the Community Reinvestment areas gave the city the ability to maintain and expand business located in the city and created new jobs. Although the city established an Enterprise Zone, which included all land within the boundaries of the city, the EZA program has not been utilized in many years. The city also established a Community Reinvestment Area, which includes all land within the boundaries of the City of Bedford. At this time, only the CRA incentives and the Economic Development Job Creation and Retention Program affect public tax dollars, therefore these are the only programs disclosed in a footnote in the city's financial statements.

Council's goal regarding these incentives is to maintain Bedford's competitiveness as a site for creation or relocation of new businesses and the for the expansion of existing businesses. The goal is to create and retain jobs to increase income tax revenue and increase real estate values to increase property tax revenue. Offering incentives is a way to attract businesses to the city and keep good businesses from leaving the city. The economic effect of these incentives is immediate when increasing jobs increases municipal income tax revenue, however, for the most part, the positive economic effects from collection of real estate taxes will occur in the future.

### *CRA Abatements*

The abatement application requires the business to declare its commitment of building improvements and/or job creation by improving an existing building or constructing a new building or buildings to accommodate the new manufacturing, professional or retail establishment personnel and equipment. A cost/benefit analysis is performed by the administration before deciding on the business's incentive request. The administration



will then accept, amend, or deny the business request based upon minimum return on investment criteria.

After acceptance of the application, the city administration submits the application, via ordinance, to City Council for approval or denial. When an agreement requires the city to have a Bedford City School District (BCSD) tax sharing agreement under section 5709.82 of the Ohio Revised Code (ORC), the city will enter into an agreement with the BCSD.

The Cuyahoga County Appraisal Department will later assign taxable values to new or improved commercial property improvements. This increased valuation is used to establish the dollar amount valuation associated with the new construction and/or improvement. The increased valuation is then multiplied by the property tax rate to determine the total tax due. The total tax due is then multiplied by the approved abatement percentage. The company will owe the percentage not abated. For the term of the abatement, the new tax due is calculated annually based on the property value and tax rate annually until the abatement ends. At that time, the city will receive the full amount of taxes due.

#### *Job Creation and Retention Program*

The specific grant amount paid to the company will be based upon the company's gross annual payroll and the amount of net withholding municipal income tax generated from new payroll. The amount granted will be up to one-quarter of the amount projected to be paid in municipal income taxes in the first year after the project is completed. The grant amount will also be based on a minimum of \$100,000 of new or increased payroll and the creation of five (5) new jobs. The amount of the grant will be determined and paid in accordance with Exhibit A (available upon request).

The dollar amount of the grant is calculated based on information provided to the city at the time of the grant request. Once the grant amount is determined, it will not be increased during the grant period. However, if the annual payroll decreases, the grant payments received by company shall be decreased proportionally. The grant is available for periods up to 10 years.

#### *Monitoring of the incentives*

Incentives are monitored by two groups, the Housing Council and the Tax Incentive Review Council (TIRC).

- Housing Council (Required by 5709 and 3735 ORC)
  - Seven members, four-year terms of which two are appointed by the Mayor, one is appointed by the Planning Commission, two are appointed by City Council, and two are appointed from the other members of the Housing Council
  - Their purpose is to look at the property conditions of the businesses or residential properties that have been offered EZA or CRA incentives.
  - Based upon the condition of the properties, they can recommend to the TIRC (see below) to continue, modify, or deny the incentives.

- Tax Incentive Review Council (TIRC) (required by 5709.85(A)(1) ORC)
  - Seven members, of which one is a legislative appointee, one is a County Auditor (Fiscal Officer) appointee, one is a member of the Board of Education, one is the Chief Financial Officer of the city, and two are members of the public appointed by the Chief Executive Officer, and, with concurrence of the legislative authority (City Council), at least four members must be residents of the city.
  - The TIRC reviews the State of Ohio CRA/EZA form Cs of each corresponding business incentive and votes to continue, request modification of the current agreement, decide that the business is non-compliant with their contractual requirements, or let the incentives expire.
  - The TIRC presents its recommendations to the Bedford City Council at a public meeting, and by resolution, council can accept, modify, or reject the recommendations of the TIRC. City Council reserves the right to terminate abatements and incentives when businesses are not in compliance.

*Benefits of Offering Business Incentives*

The following is a 5-year chart depicting the real estate dollar amounts obtained to date and an estimate of future amounts to be received from all entities who currently receive business incentives. (Note: The City of Bedford' tax rate is 3.0%.)

<b>CRA Agreements - Real Estate Taxes Received and Projected</b>					
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>Retail Establishments</b>	\$39,947	\$39,947	\$39,947	\$40,745	\$40,745
<b>Manufacturing</b>	\$214,989	\$214,989	\$214,989	\$219,288	\$219,288
<b>Professional Buildings</b>	\$6,191	\$6,191	\$6,191	\$6,315	\$6,315
<b>Total</b>	<b>\$261,127</b>	<b>\$261,127</b>	<b>\$261,127</b>	<b>\$266,349</b>	<b>\$266,349</b>

Additionally, jobs created by these entities equates to increased municipal income tax revenue. The increase in income tax and the number of jobs created and projected from all programs noted above are shown here.

<b>CRA Job Creation and Retention Program and Moving Expenses</b>					
<b>Annual Municipal Taxes Collected Due to New Jobs</b>					
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>Retail Establishments</b>	\$999,009	\$1,023,984	\$1,049,584	\$1,075,823	\$1,102,719
<b>Manufacturing</b>	\$1,084,575	\$1,111,689	\$1,139,482	\$1,167,969	\$1,197,168
<b>Professional Buildings</b>	\$207,796	\$229,304	\$234,764	\$240,354	\$246,079
<b>Total</b>	<b>\$2,291,380</b>	<b>\$2,364,978</b>	<b>\$2,423,829</b>	<b>\$2,484,146</b>	<b>\$2,545,966</b>

*Summary of Major CRA Abatements and Jobs Credits Incentives*

The city approved and monitors five CRA Abatement Incentives and 15 Jobs Credit Incentives, however, only four CRAs are active and five businesses received Jobs Credit Incentives payments in 2022.

The major abatements and incentives include APEC Engineering, Bartlett LLC, Hikma, Xellia Pharmaceuticals, Penske Auto Group, Partners Auto Group of Bedford (Mazda), Data-Basics Inc, ARM Performance Group LLC (Volvo/ Acura). More details are available in the finance office.

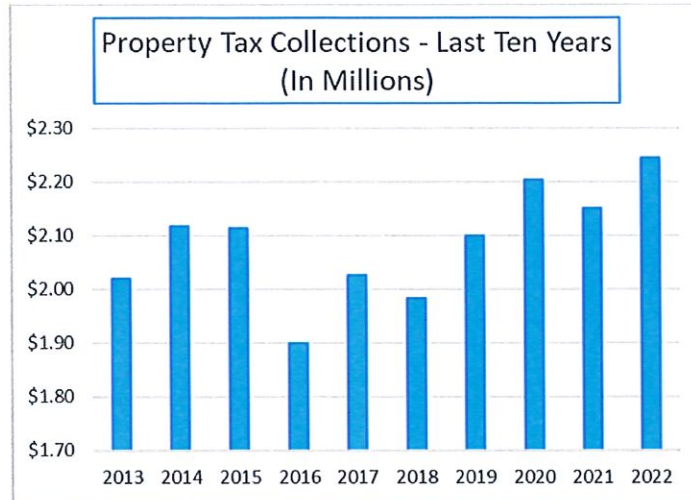
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## Financial Accomplishments and Information

- Pool house renovation – in 2022, City Council approved expenditures of just over \$906,000 for the construction of a new pool house. The new pool house will replace the current pool house which was built in the late 1960s.
  - \$150,000 of the cost will come from the County’s Community Development Block Program (CDBG) program
  - \$50,000 to replace the roof will come from the County’s Community Development Supplemental Grant (CDSG) program
  - \$500,000 will come from ARPA funds, and
  - \$265,000 will come from the capital improvements fund
- Broadway roadway improvements – In 2021 and 2022, the city engineer worked with the Ohio Department of Transportation (ODOT) to design the replacement of this major road
  - In 2022, City Manager Mallis negotiated with ODOT to reduce the city’s share of the cost down to 15% of the total ODOT approved costs.
  - In 2023, funds for this project will come from various sources, such as the ARPA grant, Road program funds, and ODOT funds.
- Ennis and Harriman waterline – in 2022, City Council approved this projected to be completed by Fabrizi Trucking and Paving CO., Inc. from the water fund.
- Bedford Commons – Cuyahoga County approved and sent \$700,000 from their ARPA funds to help fund this project to be started in a later year.
  - \$150,000 of the project cost will come from the County’s Community Development Block Program (CDBG) program in 2023.
  - \$50,000 of the project cost will come from the County’s Community Development Supplemental Grant (CDSG) program in 2023.
- The city applied for two OPWC zero percent loans in 2021 and received one of these in 2022.
  - Union Street Resurfacing project loan in the amount of \$252,950 was received in 2022. The annual payments are \$12,647.50.
  - Broadway Waterline project in the amount of \$300,000.
    - This project was completed in 2022, however we are waiting for OPWC to approve the loan.
- The city received ARPA Funding in the amount \$652,442 in 2021 and \$652,442 in 2022. These funds were used toward the Downtown WIFI Upgrade Project in 2021, the Broadway Waterline Improvement Project in 2021 and 2022 and will

be used to fund the Pool House Renovation and Broadway Roadway Improvements Project mentioned above.

- In mid-2019, the State of Ohio increased gasoline excise taxes, which increased the city's portion of these funds. More road work was performed in 2021 and 2022 overall due to these funds. In 2023, Broadway Avenue roadway will be improved from city limit to city limit.
- Regarding income tax, fortunately, although collections in 2020 were lower than normal, collections rebounded, and the income taxes collected in 2021 increased by 13% over the collections in 2020. Collections increased seven percent in 2022 over 2021.
- In 2022, health insurance costs increased by almost \$145,700 due to three major claims paid during year.
- The city was awarded various grants in 2022 from the U.S. Department of Justice for the continuation of the Southeast Area Law Enforcement (SEALE) narcotics program in the amount of \$647,887. This program achieved the following:
  - Used grant funding, matching funds, program income of confiscated funding, and Federal stimulus money to continue the program.
  - Assisted the police monetarily in their efforts to arrest those that sell or use illegal drugs.
  - Led to various arrests and items have been confiscated including currency. The 2022 confiscated dollars were \$349,371 in the SEALE fund; and \$513,531 in the Unforfeited SEALE Drug Fund.
- The amount of Bedford Police Drug Law Enforcement Fund and the Police Law Enforcement Unforfeited confiscated funds combined was \$0 in 2022, \$62,057 2021, \$35,135.99 in 2020, \$68,586 in 2019.
- SAFER Grant – The fire department applied for and received this grant in 2022 and were able to hire two new fire paramedics for their department. Reimbursement requests will begin in 2023.
- Organized Crime Drug Enforcement Task Forces (OCDEF) Grant – this grant allows the US Attorney General to combat transnational-organized-crime and to reduce the availability of illicit narcotics in the nation by using a prosecutor-led, multi-agency approach to enforcement. The police department received over \$26,000 for the efforts put forward under this program.
- The ambulance runs generated reimbursement revenue in the total amount of \$538,686 in 2022, \$466,389 in 2021, \$422,812 in 2020, \$410,014 in 2019, \$401,322 in 2018. The city pays a 7% administrative billing fee to Great Lakes Billing Company on an annual basis.
- Cuyahoga County performed its three-year reappraisal of industry and residential property values in 2021. The six-year reappraisal will be completed in 2023. Here are property tax collections from the last ten years:



## Financial Policies

The mission of the city is to develop, maintain and implement financial accounting policies and procedures to protect and optimize the financial resources of the city. The city provides a sound accounting system for safeguarding the city's assets through the recording and reporting of financial transactions according to mandated laws and guidelines of Federal law, Ohio Revised Code, Generally Accepted Accounting Principles (GAAP), and the City of Bedford's Codified Ordinances. The finance department's main goals are to develop sound fiscal policies, provide solid fiscal management for the city, maintain reserves and fiscal integrity, and protect the assets of the citizens of Bedford.

### *Long-term Financial Planning*

The city's engineer creates and updates an infrastructure capital plan, including water, wastewater, roads, storm sewers and traffic signal infrastructure. The Finance Department is in the process of creating a five-year capital improvement plan beyond the infrastructure capital plan created by the city's engineer.

### *Budgeting and Appropriations*

The City of Bedford utilizes automated governmental accounting software developed and licensed by Software Solutions Incorporated (SSI) called Virtual Intelligence Portfolio Fusion (VIP Fusion). This software controls budgetary, accounting, payroll and capital assets. For utility billing, the city utilizes a software package called FundBalance, developed by Tyler Technologies.

The City of Bedford's accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. These funds are segregated for the purposes of carrying out specific activities or attaining certain objectives in accordance with the special regulations, restrictions, or limitations. GAAP determines the type of funds used.

The annual budget serves as the foundation for the City of Bedford's financial planning and control. The level of budgetary control is at the department level. Additionally, the

State of Ohio requires all appropriations to be budgeted on a basis of either “Personal Services” (gross payroll and fringes) or the budgeted category “other” expenditures within the department level. All non-fiduciary funds are budgeted annually.

The Finance Director is authorized to transfer appropriations between line items within the “Personal Services” category and line items within “Other” expenditure category within a department. Any increase in the total appropriation for a department or transfers between “Personal Services” category and an “Other” category within a department must be approved by City Council. The city had amendments to the original appropriations ordinance to account for new funds and increased grants received during 2022.

The city’s financial system maintains budgetary control through its purchase order/encumbrance feature. The purchase order, required before making any purchase, is reviewed for certification of the availability of funds, then the estimated expenditure is encumbered against the available appropriation. Encumbrances, which would exceed the available appropriation, are not approved or recorded until City Council authorizes additional appropriations. Encumbrances do not lapse at year-end and are a reserve of fund equity, which is carried forward into the next year.

#### *General Fund Balance Policy*

The city has a formal General Fund unassigned balance and reserve policy to maintain a minimum of 15 percent of General Fund’s appropriations. The reserve fund is set at \$5.8 million. Recognizing the city’s reserves would dip below this figure in 2017 and 2018, city administration placed an income tax increase on the ballot to 3% rate with a corresponding increase in the tax credit of up to 2.25%. The reserves dropped down to just under \$4.8 million but was raised again to \$5.8 million in 2021.

The 2022 general fund reserve has remained at \$5.8 million with other current available general funds at \$3,931,381. The general fund balance represents a 55% fund balance compared to the General Fund operating expenditures. The \$5.8 million reserve balance is earmarked to cover any future negative changes. In 2022, the city increased the general fund balance by \$1.46 million, thus maintaining a level of funding in line with the ratings assigned by Standard & Poor’s Inc and Moody’s Investor Services.

#### *Debt Management Policy*

The Debt Management policy is to be used in conjunction with the City of Bedford's Capital Improvement Plan (CIP) and the City's Master Plan. The purpose of this policy is to guide our city officials in the proper use of debt to fund capital projects.

The advantages of a debt policy are as follows:

- Enhances the quality of decisions by imposing order, discipline, and it promotes consistency and continuity in decision making.
- Rationalizes the decision-making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term financial planning objectives.

- Demonstrates to rating agencies, in reviewing credit quality, that city officials maintain sound financial management practices.

**Debt Management Highlights**

- The city’s current outstanding debt is approximately \$9.8 million, with \$5.8 million being under the water and wastewater fund and the remaining under the debt fund.
- At the end of 2022, the city received an OPWC loan of \$252,950 for the city’s portion of the Union Street improvement project.
- The city maintains a rating of A1 with Moody’s Investor Services and AA- with Standard & Poor’s, Inc.

*Investment Policy*

Cash management is a vital component in the City of Bedford's overall financial strategy. The primary objective of the city's investment activity is the preservation and the protection of investment principal. A prudent investment program is maintained to assure short-term and long-term investments.

In addition to the security of the investment, a major consideration is the timing of needed cash to pay city liabilities. Cash resources of all city funds are combined for maximum return and are invested in accordance with the Ohio Revised Code. The total investment income from governmental activities during 2022 was \$157,197. This shows the investment income over the last five years:

Year	Interest Earned
2018	\$171,492
2019	\$182,041
2020	\$154,187
2021	\$110,824
2022	\$157,197

With inflation and the Federal Reserve raising interest rates along with our investment practices, we are expecting to see a significant increase in investment income in 2023.

The city has established an Investment Board consisting of the City Manager, Law Director and Finance Director. They meet periodically to plan investment strategy, utilizing cash flow analysis programs for maximum investment yield in line with cash flow needs and the city’s investment policy. (See the notes to the financial statements for risk analysis and details of investments.)

*Independent Financial Audit*

In accordance with Ohio law an annual independent financial audit is required to be performed on all financial operations of the city. These audits are conducted by either the Auditor of the State of Ohio or, if the Auditor permits, an independent public accounting firm. The independent public accounting firm, Julian and Grube Inc., performed these services for 2021 and an unqualified opinion is presented in the

financial section. In 2022, the city entered into a five-year extension of these services with Julian and Grube.

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## Goals For 2023

The following are goals that have been set for the Finance and Income Tax Departments for the year 2023:

- Create and maintain a comprehensive capital improvement plan.
- Continue to emphasize education for staff to keep them up to date on financial reporting requirements and laws.
- Improve communication with departments through professional communications, staff meetings, and email.
- Update finance policies and procedures:
  - Credit card use policy
  - Family Medical Leave Act (FMLA) procedures
  - Workers' compensation procedures
  - Debt policy
  - Investment policy
  - information Technology policies
- Information Technology (IT):
  - Cyber protection education and training
  - Make updates as needed for cyber insurance
  - Increased communication with Simplex-IT to help with response time and timely and effective resolutions to IT issues
- Reduce the use of paper by saving certain reports instead of printing them.
- Implement electronic payment options to pay vendors, such as ACH payments and credit card payments.
- Create a budget manual to communicate the budget process more effectively.
- Update the valuation of all assets owned by the city by placing a fair market value on all items for insurance purposes. This will be accomplished through Industrial Appraisal Company.
- Outsource its processing to RITA effective February 1, 2023
- The tax department will continue to issue subpoenas, summons and court cases in the year 2023 using Keith D. Weiner & Associates Co., LPA, in an effort to collect on delinquent accounts.



# BEDFORD FIRE

## Bedford Fire Department

Bedford, OH

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### Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		2454	
FIRE		608	
<b>TOTAL</b>		<b>3062</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
<b>\$6,810,000.00</b>		<b>\$550,000.00</b>	
CO CHECKS			
424 - Carbon monoxide incident		23	
736 - CO detector activation due to malfunction		13	
746 - Carbon monoxide detector activation, no CO		9	
<b>TOTAL</b>		<b>45</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		212	
Aid Received		182	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
778		25.41	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
	0:05:20	0:04:48	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:05:17</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
	0:01:59	0:01:43	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:01:58</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Bedford Fire Department		15:08	

# ***BEDFORD FIRE***

## **2022 Summary**

The Bedford Fire Department shattered their previous year's record by recording highest run call volume in the history of the Department in 2022. The BFD responded to 3062 incidents over the course of the year.

The Department was awarded a Federal SAFER (Staffing for Adequate Fire and Emergency Response) Grant in 2022. As a result, the BFD was able to hire two additional firefighters (October 2022) and have all their wages and benefits compensated via the grant. These two hires augmented staffing in addition to a firefighter who joined in May 2022. The significance of these additions was that the BFD was able to fully staff 2 ALS squads daily.

This staffing was vital to the community since University Hospitals abruptly closed their facility in late summer. The challenge created was that squads now had to travel significantly further distances to the emergency department with our patients. This resulted in paramedics being further away from the community for longer periods of time which restricted citizens' access to emergency services.

Requests for EMS accounted for 80% of the total call volume. There was a 7% increase in EMS calls from the previous year. Fire calls increased 2% from previous year accounting for 20% of total call volume. It is important to note that 25.41% of calls overlapped (multiple requests for service at different locations).

Paramedics operate under a physician's license. This enables them to administer drugs and life saving treatments. In 2022 medical control was changed and the Cleveland Clinic became the BFD's medical control.

Tragically a Cleveland Firefighter was killed in the line of duty in 2022. For all members of the CFD to attend his funeral suburb fire departments provided personnel and apparatus to staff Cleveland Fire Stations and provide service. Members of off duty shifts staffed Bedford Ladder 11 at Cleveland Fire Station 11 in true illustration of the Brotherhood of Firefighters.



# BEDFORD FIRE

The first chart illustrates the three-year trend for categories to which the Bedford Fire Department responds.

## Bedford Fire Department

Bedford, OH

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### AFG Report - Call Volume Data

Year: 2023

DEPARTMENT CHARACTERISTICS IV - CALL VOLUME DATA			
Call Volume - General	2022	2021	2020
a. Fires	40	35	38
b. How many EMS-BLS Response Calls	271	266	357
c. How many EMS-ALS Response Calls	1933	1805	1504
f. Vehicle Extrications	0	1	0
g. How Many Community Paramedics Calls	0	0	0
h. Other Rescue	6	8	9
i. Hazardous Condition/Materials Call	3	4	0
Call Volume for Emergency Medical Services	2022	2021	2020
a. Total calls Requiring transport, exclusive of scheduled transport/declared above	0	2	2
b. All Other Calls and Incidents not declared above, including fire, good intent, etc.	2855	2675	2514
Call Volume for Fire Department	2022	2021	2020
a. Fires - NFIRS Series 100	40	35	38
b. Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	0	1	0
c. Rescue & Emergency Medical Service Incident - NFIRS Series 300	2354	2207	2009
d. Hazardous Condition (No Fire) - NFIRS Series 400	129	104	123
e. Service Call - NFIRS Series 500	73	102	75
f. Good Intent Call - NFIRS Series 600	89	97	99
g. False Alarm & False Call - NFIRS Series 700	132	103	146
h. Severe Weather & Natural Disaster - NFIRS Series 800	0	1	0
i. Special Incident Type - NFIRS Series 900	38	27	26
Call Volume for Fires:	2022	2021	2020
a. Of the NFIRS Series 100 calls, how many are "Structure Fires" (NFIRS Codes 111-120)	20	22	17
b. Of the NFIRS Series 100 calls, how many are "Vehicle Fires" (NFIRS Codes 130-138)	6	4	11
c. Of the NFIRS Series 100 calls, how many are "Vegetation Fires" (NFIRS Codes 140-143)	8	6	3
d. What is the total acreage of all vegetation fires?	0	0	0

DEPARTMENT CHARACTERISTICS IV - CALL VOLUME DATA			
Call Volume for Rescue and Emergency Medical Service Incidents:	2022	2021	2020
* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)			
a. Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)	93	99	106
b. Of the NFIRS Series 300 calls, how many are "Extrications from Vehicles" (NFIRS Code 352)	0	0	0
c. Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)	5	12	7
d. How many EMS-BLS Response Calls	271	266	357
e. How many EMS-ALS Response Calls	1926	1797	1500
h. How many Community Paramedic Response Calls	0	0	0
Call Volume for Mutual and Automatic Aid:	2022	2021	2020
a. How many times did your organization receive Mutual Aid?	163	156	134
b. How many times did your organization receive Automatic Aid?	19	17	12
c. How many times did your organization provide Mutual Aid?	145	148	111
d. How many times did your organization provide Automatic Aid?	62	66	63
e. Of the Mutual and Automatic Aid responses, how many were structure fires?	39	42	38

# BEDFORD FIRE

This chart illustrates the variety of emergencies to which the department responds.

## Bedford Fire Department

Bedford, OH

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### Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT TYPE	# INCIDENTS
111 - Building fire	41
113 - Cooking fire, confined to container	4
114 - Chimney or flue fire, confined to chimney or flue	1
118 - Trash or rubbish fire, contained	2
131 - Passenger vehicle fire	6
133 - Rail vehicle fire	1
140 - Natural vegetation fire, other	3
142 - Brush or brush-and-grass mixture fire	4
143 - Grass fire	1
151 - Outside rubbish, trash or waste fire	3
152 - Garbage dump or sanitary landfill fire	1
154 - Dumpster or other outside trash receptacle fire	1
160 - Special outside fire, other	1
162 - Outside equipment fire	1
300 - Rescue, EMS incident, other	4
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	2343
322 - Motor vehicle accident with injuries	90
323 - Motor vehicle/pedestrian accident (MV Ped)	3
324 - Motor vehicle accident with no injuries.	8
350 - Extrication, rescue, other	2
353 - Removal of victim(s) from stalled elevator	1
357 - Extrication of victim(s) from machinery	1
381 - Rescue or EMS standby	1
400 - Hazardous condition, other	3
411 - Gasoline or other flammable liquid spill	3
412 - Gas leak (natural gas or LPG)	33
413 - Oil or other combustible liquid spill	1
420 - Toxic condition, other	1
422 - Chemical spill or leak	2
424 - Carbon monoxide incident	23
440 - Electrical wiring/equipment problem, other	11
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	45
445 - Arcing, shorted electrical equipment	7
461 - Building or structure weakened or collapsed	1
481 - Attempt to burn	1
500 - Service Call, other	9

# ***BEDFORD FIRE***

511 - Lock-out	15
520 - Water problem, other	2
522 - Water or steam leak	2
531 - Smoke or odor removal	11
541 - Animal problem	1
542 - Animal rescue	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	4
553 - Public service	20
554 - Assist invalid	2
561 - Unauthorized burning	5
600 - Good intent call, other	10
611 - Dispatched & cancelled en route	118
621 - Wrong location	2
622 - No incident found on arrival at dispatch address	5
641 - Vicinity alarm (incident in other location)	1
651 - Smoke scare, odor of smoke	20
652 - Steam, vapor, fog or dust thought to be smoke	1
671 - HazMat release investigation w/no HazMat	1
700 - False alarm or false call, other	2
710 - Malicious, mischievous false call, other	2
711 - Municipal alarm system, malicious false alarm	2
713 - Telephone, malicious false alarm	1
714 - Central station, malicious false alarm	1
715 - Local alarm system, malicious false alarm	5
730 - System malfunction, other	1
731 - Sprinkler activation due to malfunction	2
733 - Smoke detector activation due to malfunction	5
735 - Alarm system sounded due to malfunction	11
736 - CO detector activation due to malfunction	13
740 - Unintentional transmission of alarm, other	1
741 - Sprinkler activation, no fire - unintentional	3
742 - Extinguishing system activation	1
743 - Smoke detector activation, no fire - unintentional	22
744 - Detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	52
746 - Carbon monoxide detector activation, no CO	9
900 - Special type of incident, other	38
911 - Citizen complaint	1
<b>Total Incidents</b>	<b>3063</b>

# ***BEDFORD FIRE***



# BEDFORD FIRE

This chart illustrates the hours of training so that firefighters can be prepared for the multitude of issues to which they respond.

## Bedford Fire Department

Bedford, OH

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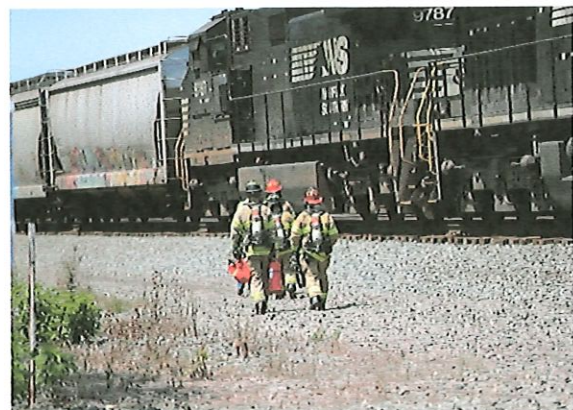
### Code Hours Summary per Training Code For Date Range

Training Code(s): All Training Codes | Start Date: 01/01/2022 | End Date: 12/31/2022

Total Training Hours By Code	
Total Hours for Training Code:Aerial Equipment	5:00
Total Hours for Training Code:Apparatus Driving Simulator	38:30
Total Hours for Training Code:Apparatus Operator: Pumper	5:00
Total Hours for Training Code:Apparatus Operator: Pumper Skills	3:00
Total Hours for Training Code:Budgeting and Organizational Change	9:00
Total Hours for Training Code:Building Constructions	36:00
Total Hours for Training Code:Carbon Monoxide Release	5:00
Total Hours for Training Code:Care of Apparatus and Equipment	1414:00
Total Hours for Training Code:Chemistry of Fire	5:00
Total Hours for Training Code:Electrical Fires	17:00
Total Hours for Training Code:Emergency Reporting	0:30
Total Hours for Training Code:Emergency Response Guide Book	16:00
Total Hours for Training Code:EMS - ACLS	252:00
Total Hours for Training Code:EMS - Airway Training	76:30
Total Hours for Training Code:EMS - BCLS	8:00
Total Hours for Training Code:EMS - BTLS	2:30
Total Hours for Training Code:EMS - PALS	8:00
Total Hours for Training Code:EMS CEU'S	111:30
Total Hours for Training Code:EMS-Trauma	21:00
Total Hours for Training Code:Extrication Refresher Training	18:00
Total Hours for Training Code:Fire Attack	39:00
Total Hours for Training Code:Fire Ground Health and Safety	10:00
Total Hours for Training Code:Fire Officer Communications	11:00
Total Hours for Training Code:Fire Pumps	19:00
Total Hours for Training Code:Fire Streams	3:00
Total Hours for Training Code:Firefighting Tactics	303:30
Total Hours for Training Code:Firefighting Tools	85:00
Total Hours for Training Code:Fitness	1433:00
Total Hours for Training Code:Forcible Entry	130:00
Total Hours for Training Code:Hose Practices	149:30
Total Hours for Training Code:Hydraulic Principles	8:00
Total Hours for Training Code:Ladder Practices	50:00
Total Hours for Training Code:Leading the Fire Company	14:00
Total Hours for Training Code:Management Concepts	5:00
Total Hours for Training Code:Map and Territory Study	36:30
Total Hours for Training Code:Monitoring Equipment	7:00
Total Hours for Training Code:Portable Extinguishers	4:00

# ***BEDFORD FIRE***

Total Hours for Training Code:Pre-Fire Planning	<b>88:00</b>
Total Hours for Training Code:Pre-Incident Planning and Code Enforcement	<b>2:00</b>
Total Hours for Training Code:Public Education	<b>30:00</b>
Total Hours for Training Code:Public Relations	<b>47:30</b>
Total Hours for Training Code:Radio Communications	<b>11:00</b>
Total Hours for Training Code:Rapid Intervention Crew Certification Course	<b>6:00</b>
Total Hours for Training Code:Reports and Records	<b>24:00</b>
Total Hours for Training Code:Rescue: Equipment and Procedures	<b>28:00</b>
Total Hours for Training Code:Ropes and Knots	<b>51:30</b>
Total Hours for Training Code:RT: Vehicle & Machinery Extrication Course	<b>5:00</b>
Total Hours for Training Code:Rules and Regulations	<b>111:00</b>
Total Hours for Training Code:Safety and Risk Management	<b>6:00</b>
Total Hours for Training Code:Salvage and Overhaul	<b>5:00</b>
Total Hours for Training Code:SCBA	<b>30:00</b>
Total Hours for Training Code:Scenario	<b>16:00</b>
Total Hours for Training Code:Strategies and Tactics	<b>5:00</b>
Total Hours for Training Code:Target Hazards	<b>48:30</b>
Total Hours for Training Code:Ventilation Practices	<b>28:00</b>
Total Hours for Training Code:Water Supply	<b>160:00</b>
<b>Totals for all selected Training Codes 1/1/2022 - 12/31/2022</b>	<b>29 personnel</b>
	<b>5061:30</b>





## **Parks and Recreation Department 2022 Annual Report**

The City of Bedford has over 27 acres of park lands in over 10 locations around the city; including Ellenwood Center, the outdoor municipal pool, and skate park. The Parks & Recreation Department is committed to providing our residents with community spaces and programs that meet the needs and interests of the community in a fun, safe, and enjoyable way while providing great customer service.

Ellenwood Center is the home of the Parks and Recreation Department and is a great place for Bedford residents to host a banquet or family event for groups of all sizes at an affordable price.

The COVID-19 pandemic significantly impacting programming in 2020 and 2021. In 2022 the department continued the re-opening process and worked toward a full programming schedule throughout the year.

The most significant area of expansion in 2022 was with senior programming, thanks in large part to the Cuyahoga County Senior Services Programming grant funding. See summary of all programs below.

### Youth Day Camps

- Summer Day Camp had a total of 78 children ages 5 to 12 participated in this 8-week fun-filled, action packed summer of adventure and new experiences. The Department was pleased to return camp to near pre-covid numbers and activities.
- Summer Day Camp was held Mondays through Fridays from 9:00 am to 4:00 pm. Before and After Camp options were available, in which many participants enrolled.
- In addition to Summer Day Camp, the department offered a winter break camp that had 15 participants, and also offered before care and after care.

### Youth Athletics

In effort to demonstrate partnership with the Bedford City Schools the department's youth athletic programs bear the name and logo of "Bearcat Sports." In 2022 we were pleased to bring back many of our traditional youth sports programs with renewed energy and positive participation numbers.

- The Parks & Recreation Department was pleased to bring back the Jr. Cavaliers youth basketball program for children in grades PK – 6. The program took place at both Ellenwood Center and at Heskett Middle School. There were a total of 103 participants across several divisions broken down by grade. Participants received Cavs replica jerseys and were led by Parks & Recreation Department staff.

- Spring soccer was conducted in a camp/clinic format, led by contractor Rookie Sports Club LLC. The program took place at Bearcat Stadium on Saturday mornings and had 124 registered participants ages 5-12.
- Nearly 140 youth participated in spring/summer youth baseball. The program consisted of a t-ball division with 3 teams, a coach pitch division with 2 teams. The coach pitch division played scheduled games with the Maple Heights Boys League. There also was a division for ages 10-12 which was conducted in a camp/clinic format under the direction of contractor Rookie Sports Club LLC. The department also fielded a team of 13-15 year olds that participated in the City of Cleveland municipal league and saw much success.
- Fall soccer was again conducted in a camp/clinic format, led by contractor Rookie Sports Club LLC. The program took place at Hutchinson Field and had 65 registered participants. Traditionally the fall soccer programs draws fewer participants than spring.

### Adult Athletics

- Spring/Summer Co-Ed Softball – 5 teams with over 63 participants

### Seniors

In 2021 the department waived the senior club membership fee. This continued with the award of funding through the Cuyahoga County Division of Senior and Adult Services, Community Social Services Program. Through this funding the department is able to submit for partial reimbursement for meals served, adult development program hours, and transportation provided. With that boost in funding, the department has put an emphasis on senior programming and significantly expanded offerings, most of which are free of charge to Bedford seniors age 60 and over, who complete an intake form and show proof of residency. See program highlights and summary below:

- Membership increased throughout the year from 225 to 350 members. Biggest contributors to the increase include continued waiving the membership fee, expanded programming, word of mouth, and the many meals offered to members.
- Approx 2900 lunches were served to club members as part of the Grab & Go and Sit & Stay Lunch program. Seniors enjoyed lunch from Bedford's own Sirna's Café, twice a month most months. Another 431 meals were provided through programs titled "Lunch & Learn" which included a meal and lectures on various topics of interest to senior club members.
- In-person senior programming continued with participation numbers increasing significantly. The department offered senior programs such as chair exercise, line dancing, knitting, painting classes, Friday flicks, Wii bowling, and crafts, Tai Chi, and much more.

- Most senior programs and meals are free of charge to resident seniors, and the department is reimbursed for participation from Cuyahoga County through the Community Social Services Program.
- Total reimbursements from the Cuyahoga County for 2022 were \$50,939.00

### Community Transportation Service

The Parks and Recreation Department offers a door-to-door transportation service for Bedford Residents, provided by a third party, Senior Transportation Connection. Service is available for senior citizens 60 years of age and older and can be used for medical appointments and errands such as banking, grocery shopping, etc.

- Registered riders grew from 105 to 149.
- 907 total passenger trips:
  - Shopping – 37%
  - Personal – 17%
  - Medical – 38%
  - Food Bank – 5%
  - Dialysis – 2%

### Youth and Adult Programs

The department offered a range of programs, led in many cases by independent contractors, for youth and adults of all ages. Programs are fee based with the intent to recover as many operating costs as possible, while still keeping them affordable. Programs included

- Youth activities: foil fencing, GameBot Club, hip hop dance, kickboxing, parent/child play group, karate and more
- Adult activities: Tai Chi, yoga, line dancing, Barre Above, website design, social media, book club, pickleball, and more.

### Adaptive Recreation

- Funding from Cuyahoga County Board of Developmental Disabilities allowed the department to create a many programs serving youth and adults with special needs. Programs ranged from art to fitness, kickball, and a themed party. There were approximately 200 participants across 10 programs.
- The department partnered with local non-profit The Treehouse to offer a space for their special needs programming in exchange for professional development & training for summer day camp staff. Treehouse personnel were also consulted through the summer with guidance on behavior management.

- Additional partners in programming included Linking Employment Abilities and Potential (LEAP), Jacob's Ladder Fitness, SoSo Artsy, Northeast Ohio Down Syndrome Association, Cuyahoga County Public Library and more.

### Municipal Pool

- The municipal pool was open for a full season, with some schedule modifications compared to pre-covid. Despite the challenging labor market, the department was able to hire nearly 30 staff including lifeguards, managers, cashiers, cleaners, etc.
- Learn-to-swim classes were offered to the general public and to summer day camp participants. The general public learn-to-swim offerings included morning and evening lessons with a total of 65 learn-to-swim participants, plus our 80 summer day campers who were offered lessons.
- 369 memberships were sold and nearly 2,336 resident daily admissions and 158 non-resident daily admissions, in addition to pass holder usage of the pool.
- In 2022, with funding through multiple sources including, the City of Bedford, with project manager GPD group, designed and bid a major renovation project for the Municipal Pool House, to be completed in time for the 2023 swim season.

### Special Events

- The annual Egg Hunt returned in 2022 and took place at Bearcat Stadium, thanks to our partnership with the Bedford City Schools. The event was free to the public, open to Bedford residents only, and had over 145 registered attendees.
- Trick or Treat Street – Over 120 children and their parents enjoyed the in-person/social distancing Halloween themed Trick or Treat Street held in the west parking lot at Ellenwood Center.
- Movie on the Square – a highlight of the summer was a screening of the movie Encanto on the square, complete with pre-show activities including characters in costume, booths from area partners, crafts, chalk art and more. Hundreds of community members gathered for a family friendly evening of fun.
- Summer Concert Series – In summer 2022 the Parks & Recreation continued to coordinate the City of Bedford's Summer Concert Series. There were 6 dates booked with live music performing on the square from a variety of genres. For 3 of the events, the department booked food trucks to sell a variety of food options.

## Commodities/Food Pantry

Nearly 400 boxes of food were distributed in 2022, an average of approx. 33 per month. There were approximately 40 registered participants in the program. Participants were required to apply using state income guidelines, and were required to call in monthly to request their box of food. Boxes consisted of a mix of shelf-stable food, produce, milk and usually a meat selection.

## Rentals

- Ellenwood Center – 68 rentals throughout the calendar year, in addition to use by civic groups such as the Bedford Lions Club and Bedford Garden Club
- Archibald Willard Park Pavilion – 36 rentals from May through October

## 2022 Highlights

- Mike Callahan moved into the role of Parks & Recreation Director.
- Bob Pliske, a 29-year Bedford resident and career parks & recreation professional was hired into the Assistant Director position.
- Significant expansion of senior programming.
- Significant expansion of enrichment programs for all age groups.
- Obtained \$11,000 in grant funding from Cuyahoga DD
- Renovated Room 1 purchased 6 new tables.
- Began pool house renovation project.
- Worked with city leaders on enhancements to Bedford Commons.
- Published department brochure in January 2022, mailed to all addresses in Bedford.

## Goals for 2023

- Complete of pool house renovations and re-open municipal pool on time.
- Continue to work with city leaders on upgrades to commons.
- Complete lighting upgrades at Ellenwood Center 2<sup>nd</sup> floor.
- Renovate Ellenwood Center room 3.
- Complete municipal pool valve replacement on filtration/circulation system.
- Renew funding from Cuyahoga County CSSP.
- Seek other grant funding sources.
- Increase recreation and education opportunities for kids, adults, seniors, and families.
- Evaluate park, playground and skate park conditions, formulate plan for repair/replacement of needed structures.
- Identify timeline and potential funding sources for Ellenwood gym, kitchen, and storage room roof replacement/repair.
- Continue seeking and strengthening relationships with outside groups and organization that provide needed resources and services for the community, i.e., Bedford City Schools, Meals on Wheels, Light of Hearts, etc.

- Establishing a network of social service providers in the community to promote sharing of information, better understand community needs, and reduce duplication of services.
- Expand senior programming through continued grant opportunities.
- Renovate Ellenwood Center room 3.
- Install additional surveillance cameras in and outside Ellenwood Center and at pool to increase security.
- Purchase new chairs for Ellenwood Center.
- Establish sponsorship opportunities for local businesses as a way to support recreational and educational opportunities, as well as gain valuable exposure within the community.
- Update policy/procedure manuals and employee handbook to include various emergency protocols and all applicable city policies.
- Continue to publish department brochures on a regular basis.

# Bedford Police Department



## Annual Report 2022



## MISSION STATEMENT

We, the members of the Bedford Police Department, are committed to being responsive to our community in the delivery of quality services. Recognizing our responsibility to maintain order, while affording dignity and respect to every individual, our objective is to improve the quality of life through a community partnership, which promotes safe, secure neighborhoods.





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School Resource Officer (S.R.O.)	Ptl. Sean Francis
Vehicle Fleet	Chief Martin Stemple
S.E.A.L.E Narcotics Unit	Det. Mike Griffis
Yearly Activity	Sara Lloyd



## 2022 Police Department Personnel

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The men and women of the Bedford Police Department work hard every day to make Bedford a place where people feel welcome and safe. We have a staff of 34 sworn Police Officers which includes a Chief, Deputy Chief, 2 Lieutenants, 4 Sergeants, 4 Detectives, and 22 Patrolman. Our staff also includes 19 Auxiliary Police Officers, 1 Administrative Assistant, 1 Detective Bureau Secretary, 2 Records Clerks, 2 Corrections officers, 1 Juvenile Diversion Coordinator, 1 Animal Warden, and 3 School Crossing Guards.

Total Number of Support Personnel . . . . . 30  
(F/T support 6, P/T support 5, Active Auxiliaries 19)

Total Number of Patrol Personnel . . . . . 34

**Total number of Bedford Police Personnel at the close of 2022 . . . 64**  
(40 F/T and 24 P/T)



## Overview

Chief Martin Stemple

The following report is a brief synopsis of the Police Departments activities.

**CALLS FOR SERVICE:** CAD Reports are generated to document all Department activity.

2021- 20,384                      2022-22,169

**INCIDENT REPORTS:** Incidents Reports are generated for Part I offenses, arrests, significant events, or incidents that involved additional follow-up investigation.

2021- 890                              2022-565

**TRAFFIC CHARGES:**      2021-1067                      2022-1017

**TRAFFIC STOPS:**            2021-2776                      2022-4066

**PARKING CITATIONS:**    2021-673                        2022-827

**CRIMINAL CHARGES:**    2021-1391                      2022-387

**JAIL BOOKINGS:**            2021-948                        2022-375

**ACCIDENT REPORTS:**    2021-248                        2022- 220

**PART 1 CRIMES:**            2021-224                        2022-197

<b>CATEGORY</b>	<b>2021</b>	<b>2022</b>
Homicide	1	2
Rape	2	2
Robbery	6	4
Assault	31	31
Burglary	12	11
Thefts	108	84
Auto Theft	61	63
Arson	1	1
<b>Total</b>	<b>224</b>	<b>197</b>

During 2022 the Police Department experienced some challenges:

- We had one Officer with an unplanned resignation. This left a vacancy which we were able to fill off of our current lateral transfer list.
- The field training period for the new officer, four Officer injuries, and two Officers out for Paternity leave definitely put a strain on our manpower.
- We had to make the very difficult decision to close our jail. We went from a full service 12 day jail, down to a temporary 6 hour holding facility. This was difficult, as it affected full and part time employees. But being fiscally responsible, it was the right decision to make.

Some positives that came out of this past year:

- We completed the 24 hours of Continuing Professional Training required by the State Attorney General's Office.
- We also continue to expand our training platforms. We perform defensive tactics, de-escalation strategies, and range training on a monthly basis. These methods help Officers better deal with individuals safely and possibly avoid serious conflicts.
- We continue to maintain our certification with the Ohio Collaborative Police Advisory board with all of our department policies.
- We entered into contract to purchase 16 license plate reader cameras to better help with crime solving.

Whatever the challenge, the men and women of the Bedford Police Department will continue to provide quality service to the residents and continue to maintain and improve, the quality of life within the community.



Animal Control  
Deputy Chief Rick Suts

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In 2022, The City of Bedford made the jump and went to a full time animal warden. This provides us with much better service to our residents. We provide service to Bedford and Bedford Hts. Mon-Fri 0800-1600. Bedford Hts. pays half of our expenses for this service.

The animal warden truck is a 2021 GMC. It went into service in February 2021. The truck is equipped with a mobile data terminal, allowing the animal wardens to receive call data and clear calls from the truck.

The Animal Wardens responded to 1166 calls for service in Bedford. Calls for service included but are not limited to dogs running at large, animal bite reports, vicious dogs, barking dogs, nuisance animals, and requests for animal traps.

The animal wardens provide information to residents regarding nuisance animals to help discourage the presence of these animals at their residence. Traps are available to residents of Bedford and Bedford Hts. Trapped nuisance wildlife cannot be released and must be euthanized to avoid the spread of rabies and other diseases. Skunks, possums, and raccoons are considered nuisance animals. The animal wardens have been trained in techniques to properly euthanize animals and dispose of their carcass.



## Auxiliary Police

Sgt. Ryan Futo

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The Bedford Auxiliary Police Force has an authorized strength of 20 officers. In 2022, three new auxiliary officers were hired, and two resigned giving the group 19 members.

During this last year the role of the Bedford Auxiliaries remained the same as in years past. They continued to supplement and support the mission of the Bedford Police Department. They remained in a contributory role in addressing complaints regarding juveniles and "Quality of Life" issues. The Auxiliaries participated in the Memorial Day and 4<sup>th</sup> of July parade, and worked all the square events throughout the year. During the summer months, Auxiliaries were again afforded the opportunity to work additional hours. These hours were focusing on deterring frequent complaints such as juveniles walking, riding and/or skateboarding in the streets. They patrolled the City's parks, and issue Warning Notices when applicable.

In 2022, the Auxiliaries also continued with Day and Night Patrols in order to increase police visibility. During the daytime hours, the Auxiliaries focused on checking homes for residents who are on vacation in addition to the parks. During night patrols, the Auxiliaries patrol neighborhoods to deter crime, check on closed businesses, and assisted officers to be more visible throughout the Auto Mile.

High school sporting events were back to full capacity, and the Auxiliaries worked the events that were hosted at the high school. They directed traffic and monitored the parking lots and adjacent streets to the high school. They continue to provide assistance in entering cars for those who may have locked their keys inside.

The Auxiliaries are required to work a minimum of 60 hours per year and in total, they worked a total of 2719 hours in 2022. In addition, the Auxiliary members participated in shotgun training this past year, and made contact with all the businesses in the city to update key holder information. Our juvenile diversion program was brought back, and Auxiliary officers participated in managing the youths in the program.

The Auxiliaries look forward to their continued role with the Bedford Police Department in 2023. They will continue their efforts in supporting to help the citizens feel safe and secure in their neighborhoods and throughout the city.



## Detective Bureau

Executive Lieutenant Mike Stask

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The Bedford Police Department Detective Bureau currently consists of four Detectives and one Secretary. The detectives include Lieutenant Mike Stask, Detective Shawn Klubnik, Detective Buck Kidd, and Detective Ben Lang. Janey Mackiewicz is the Detective Bureau secretary.

Associated with the Detective Bureau is School Resource Officer Sean Francis, SEALE Narcotics Detective Shaun Stanton, and Juvenile Diversion Coordinator Penny Jarrell.

The Detective Bureau investigates a variety of crimes including, but not limited to, homicides, robberies, burglaries, sexual assaults, thefts, internet crimes and crimes occurring by way of social media, as well as suspicious and overdose related deaths. Unfortunately, detectives were faced with investigating another homicide in 2022, but, due to a collective effort, the suspect was identified and taken into custody within hours of the commission of the crime.

The detectives work closely with the patrol division, victims of crime, other law enforcement agencies, and prosecutors to ensure the successful prosecution of offenders.

Detective Klubnik is responsible for maintaining the evidence room, which houses all the evidence and property taken in by the department.

Additionally, the police department maintains partnerships with several local and federal agencies within the area. The Detective Bureau routinely assists the SEALE Narcotics Task Force. Bedford Detective Brian Sara is assigned full-time to a Federal narcotics task force, while Detective Buck Kidd, Patrolman Rich Rykalla, and Patrolman Matt Ganska are assigned as part-time members to the US Marshals Service Northern Ohio Violent Fugitive Task Force.



Bedford City Jail  
Lieutenant Mike Stask

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Prior to January 31, 2022, the Bedford City Jail operated as a State of Ohio approved 12-day holding facility with six double occupancy cells, one single occupancy administrative/segregation cell, two holding cells, and one detox cell. The jail was staffed 24/7 365 days a year by two full-time and four part-time corrections officers. In the event a jailer is not available patrol officers are trained to complete the jailer duties.

Due to a retirement and other unforeseen staffing shortages, the Bedford City Jail was forced to undergo major operational changes switching its status from a 12-day holding facility to a 6-hour temporary holding facility staffed by one full-time and one part-time corrections officers.

While the jail has the ability to house offenders for up to 6 hours, the Bedford Police Department has contracted with the Solon City Jail to house prisoners that require confinement of longer than 6 hours.





## Juveniles

Penny Jarrell

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### **Juvenile Offenses**

During 2022, the Bedford Police Department made 54 arrests. Of the 54 juveniles charged, 36 were males and 18 were females.

In 2022, 10 traffic tickets were issued to juveniles. These consisted of moving, non-moving, equipment violations, and other misc. citations.

### **Community Diversion Program**

In 2022, the Bedford Police Department continued control over the Community Diversion Program. This is a program funded through a grant from the Cuyahoga County Juvenile Court. The program is designed to deal with juvenile offenders who are arrested for non-violent misdemeanor offenses that would ordinarily go unnoticed and unpunished by an already over-whelmed Juvenile Court system, but are referred to the Community Diversion Program for adjudication and sentencing.

Upon the arrest of a juvenile offender, the paper work is forwarded to the Cuyahoga County Juvenile Court Prosecutor's Office. The individual is checked for prior arrests. If he/she has not been arrested before and the charges fall within the parameters for Diversion, the file is returned to the department's Juvenile Diversion Coordinator. The Coordinator schedules an interview with the juvenile and his/her parents/guardians to determine if the juvenile would comply and benefit from the program. The Juvenile Coordinator then determines what sanctions would best suit the individual and charge. The sanctions range from writing an apology letter to doing community service. The juvenile is then scheduled to appear before a Hearing Officer in our court. The Hearing Officers volunteer their time. The Hearing Officers hear the particulars of the case and the recommendations of the program coordinator and determine the sentence for that individual.

The Bedford Police Department will continue to monitor the juvenile complaints and concerns throughout the city in 2023 and be aggressive in its enforcement.

School Resource Officer

Officer S. Francis #27

The school resource officer is assigned to the Bedford High School when school is in session. The school resource officer's duties include, but are not limited to, serving as a liaison between the Bedford Police Department and the Bedford City School District, investigating criminal matters that occur on school grounds or during school activities, dispute resolution amongst students, and the occasional instruction of public safety information and/or materials. At the start of the 2022-23 school year the district began using metal detectors at entry points to the high school and at sporting events. The school also employed a director of security to oversee the security team.

2022 Recap:

Total arrests 2022

Juveniles = 24

Crimes Investigated

Disorderly Conduct = 15

Assault = 9

Theft = 1

Trespassing = 1

Resisting arrest = 1



Vehicle Fleet  
Chief Martin Stemple

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The Bedford Police Departments Vehicle fleet consists of 23 vehicles; 11 marked patrol vehicles, 1 designated Auxiliary police vehicle, 1 police motorcycle, 5 unmarked detective vehicles, 3 administration vehicles, 1 animal control vehicle, and a U.S. Army surplus Humvee. We also have an enclosed trailer and a trailer mounted generator. Maintenance and fuel costs were as follows:

	<u>2021</u>	<u>2022</u>
Miles Driven	263,827	<b>236,364</b>
Maintenance Costs	\$43,406.16	<b>\$44,698.50</b>
Gas Costs	\$43,652.14	<b>\$47,012.94</b>
Total Cost	\$84,779.71	<b>\$98,502.47</b>

# SOUTHEAST AREA LAW ENFORCEMENT

*Dedicated to Community Protection*

*Federal No. 34-1199591*

*Bedford-Bedford Hts-Garfield Hts-Maple Hts-Oakwood Village-Solon-Walton Hills*



## 2022 YEAR REVIEW

2022 was yet another successful year for the SEALE Narcotics Task Force (SNTF). The Unit continued to maintain established ties and cooperative relationships with member cities, as well as outside agencies, in addition to seizing large amounts of narcotics, firearms, and drug proceeds.

Heroin/fentanyl continues to be the most dangerous narcotic problem the SEALE communities face, however, methamphetamine has begun to steadily creep into the cities. In addition to fentanyl being mixed with heroin, it is now also commonly found in cocaine, and in “blues” – fake 30mg Oxycodone tablets. This has led to an increase in overdoses that affects all residents, regardless of color, creed, or economic status. The SNTF seized appx 1667.5 grams of heroin/fentanyl, and 4308 fentanyl/Oxycodone tablets in 2022. Heroin and heroin-related cases represent almost 50% of the Units caseload. Marijuana/marijuana products continue to be widely available (appx 98 pounds seized). Crack/cocaine is readily available in the area, with the SNTF having seized appx 6241 grams in 2022. The Unit has continued to see the increase of methamphetamine in the area – appx 526 grams were seized in 2022.

In addition to seizing large amounts of narcotics, the Unit also took 99 firearms off the streets in 2022. The Unit continued to work at a very high level, and averaged almost 2 search warrants per week.

The Unit had several high seizure investigations this year, including the following:

- Detectives executed a search warrant in Solon involving a male that had jumped out of an apartment in Bedford – where he had left 3 kilos of cocaine. The search warrant in Solon led to the discovery of appx \$22000 cash and another ½ kilo of cocaine. This male was indicted Federally and is awaiting trial.
- A male in Maple Hts that was selling large amounts of heroin/fentanyl and cocaine was investigated by Detectives, and a subsequent search warrant on his residence led to the seizure of over 5 firearms, 100 grams of cocaine, and appx 65 grams of fentanyl. This case was made possible by the assistance of Solon PD patrol officers, who assisted Detectives with a traffic stop prior to the raid.

- A male in Maple Hts was selling heroin/fentanyl in numerous SEALE cities, and a search warrant on his residence and his "stash" house (also in Maple Hts) led to the discovery of heroin/fentanyl, marijuana, and appx \$73,000 cash.
- Detectives executed a search warrant on a male's residence in Garfield Hts that was selling marijuana products. This male was actively advertising this on social media. The warrant revealed 4 firearms, pounds of marijuana/marijuana products, and appx \$22000 cash. Later in the year, Detectives saw that this male was still selling marijuana products and executed another search warrant on the same residence. More marijuana was found, and additions \$2500 cash was seized.
- Anonymous tips from the SEALE tip line led to the investigation of a male in Garfield Hts that was living just down the street from the PD. A search warrant was obtained, and led to the seizure of cocaine, pills, 8 firearms, and over \$20,000 cash.
- A male known to the Unit was brought to the Unit's attention by several CRIs, as well as his possible involvement in a fatal overdose in the SEALE communities. An investigation into him selling heroin/fentanyl led to a search warrant of two residences. Detectives discovered 7 firearms, over \$2500 cash, 60 grams of fentanyl, and 50 grams of crack/cocaine.
- A male selling marijuana and marijuana residue was investigated; and a subsequent search warrant on his residence led to the discovery of appx \$8500 cash, pounds of marijuana and a pound of high potency marijuana wax.
- While on an unrelated case, Detectives observed a Maple Hts man make several hand-to-hand drug transactions. The Unit began investigating this male and were able to obtain two search warrants on two separate residences related to him. Upon execution of the warrants, Detectives located over a kilo of cocaine, a firearm, and over \$48,000 cash. Also seized at the time were two vehicles. Further investigation into this male and his wife led to the seizure of his bank accounts, which totaled over \$122,000.00.
- In conjunction with Parma PD Narcotics, Detectives executed a search warrant on a male that was selling large amounts of cocaine and marijuana. With their assistance, Detectives were able to secure a search warrant, and found over a kilo of cocaine and over 12 pounds of marijuana inside the house. Also seized was over \$50,000 cash.
- Garfield Hts patrol units were involved in a disturbance that led to the discovery of fentanyl, pills, and over \$25,000 cash. The case involved several people. Detectives adopted the case, and with the execution of several cell phone warrants and follow up, were able to get all parties indicted and all plead guilty.
- A CrimeStoppers tip led to a search warrant in Garfield Hts; upon execution of the warrant, three males were found to be in possession of an ounce of cocaine, an ounce of heroin/fentanyl, and over 200 fentanyl pills. Also located was a ½ pound of mushrooms and 2 firearms.
- A male well known to the Unit, as well as to several Federal agencies, was the target of an investigation that required numerous cell phone ping warrants, vehicle GPS warrants, the use of GHPD's drone, surveillance, and controlled buys. Detectives secured 4 search warrants in relation to this case, which led to the seizure of 11 ounces of methamphetamine, 6 firearms, and appx \$18,000 cash.

- As the result of a prior case in Garfield Hts, Detectives were able to investigate a male selling both cocaine and marijuana to residents in the area. A search warrant on his house revealed over an ounce of cocaine, large amounts of marijuana, and 11 firearms.
- A target developed from Walton Hills led Detectives to the discovery of 105 grams of fentanyl, 85 grams of crack cocaine, and 140 grams of methamphetamine, in addition to a firearm and just under \$8,000 cash at a residence on the east side.
- The Task Force executed a search warrant in relation to a case involving a target that was selling large amounts of fentanyl pills, heroin/fentanyl powder, and marijuana. During the search warrant, Detectives discovered appx 4000 fentanyl pills, 300 grams of suspected heroin/fentanyl, marijuana, a firearm, and just under \$4700 cash.
- A male that was well known to the Unit was selling crack and fentanyl in multiple SEALE cities. After numerous cell phone ping warrants and GPS warrants for his vehicle, Detectives executed 3 search warrants. One warrant was the target's residence, another was his "stash" house, and the third was where his "runner" was selling from (who was a resident of Solon). After searching the residences, Detectives seized appx 1 kilo of cocaine, ¼ kilo of heroin/fentanyl, appx 5 pounds of marijuana, just under \$6000 cash, and 2 firearms.

In addition to investigating narcotics cases in the area, the Unit also assisted various SEALE Departments when needed. The SNTF assisted the DEA, FBI, and ATF with the execution of several search warrants and controlled buys of large-scale narcotics in the area from people that the Unit had investigated in the past. The culmination of these cases resulted in numerous individuals being arrested and charged federally, and the seizure of firearms and narcotics.

Due to the overwhelming evidence gathered in the Unit's cases, the vast majority of cases end with Defendants taking a plea deal when cases go to court. Detectives testified in two federal trials, both resulting in guilty verdicts (one male was sentenced to over 12 years, and the other is currently awaiting sentencing).

The SEALE Narcotics Task Force continued to assist with the Safe Passages program in conjunction with the Bedford Police Department. Detectives continued to utilize the knowledge gained from prior trainings in regard to seizing bank accounts and investigating money laundering cases related to drug trafficking.

Patrol Officers from Solon PD and Bedford PD assisted the Unit when manpower allowed, as well as Detectives from all SEAE cities. Detectives continued to submit information through various State and Federal databases (HIDTA deconfliction, EPIC, NSS, and DISCO), as well as completed 4 grants – DLEF, JAG Byrne, Recovery Ohio, and ARPA, make money deposits, and prepare auction and destruction lists. In addition, Detectives attended mandatory training for the State, the Detectives' home agencies, as well as for the numerous Grants that the Unit receives.

The following are the Stats from 2022:

### **Seized Drugs/Property (directly from cases)**

Marijuana (processed) – 97.75 lbs.  
Marijuana (live plants) – 1 plant  
Marijuana Wax – 650 grams  
Marijuana Edibles – 2000 grams  
Heroin/Fentanyl- 1168 grams  
Crack/cocaine- 6241.9 grams  
Methamphetamine- 526 grams  
Fentanyl pills/Oxycodone – 4308 UD  
Amphetamine Pills – 63 UD  
Xanax – 310 UD  
Ecstasy – 15 UD  
LSD – 2 UD  
Mushrooms – 200 grams  
Guns- 99  
Vehicles Seized - 3  
Money (Cash) Seized - \$381,162.00  
Money (Accounts) Seized – \$122,073.54  
Money (Accounts) Forfeited - \$227,247.95  
Money (Auctions, Tow Storage, Fees, Etc) - \$10,618.95  
**Total Money Seized - \$741,102.44**  
Buy Money used - \$19,770.00  
Search Warrants Executed - 101

### **Cases by City (total of 90 cases)**

Bedford- 18  
Bedford Hts- 4  
Maple Hts- 24  
Solon- 10  
Oakwood - 4  
Garfield Hts- 23  
Walton Hills - 7

### **Complaints/CADs by City (total of 291)**

Bedford – 55  
Bedford Hts – 13  
Garfield Hts – 82  
Maple Hts – 87  
Solon – 28  
Oakwood – 15  
Walton Hills - 11

During 2022, Seale Narcotics Detectives opened 89 drug investigations and closed 68. In addition, Detectives opened 291 complaints/CADs that include information on drug dealers/locations that have not yet risen to the level of a full investigation at this time.

In addition to the above seized cash amount from cases (\$381,162.00), the Unit – in conjunction with the Cuyahoga County Prosecutors Office – froze/seized several bank accounts. The total amount of money frozen/seized in these accounts is \$122,073.54. The Unit received \$227,247.95 from forfeited bank accounts that the Unit had previously frozen, \$6920.72 from equitable sharing/Federal agencies, \$1715.12 from property auctions, and \$1422.41 in fines from past defendants. When combined with the seized cash from cases, and the frozen accounts, the total amount of income for 2022 was **\$741,102.44**.



# BEDFORD

BF

Calls for Service: 01/01/2022 Through 12/31/2022

911	150
911 SQUAD CALL-1-MED 2	2
911 SQUAD CALL-1-MED 3	3
911 HANG UP	106
911 HANG UP SQUAD CALL-1-MED 3	4
ABANDONED VEHICLE	45
AIU CALLOUT	2
ALARM DROP	728
ALARM DROP FIRE CALL-ALARM	2
ALARM DROP FIRE CALL-ALARM	2
ALARM DROP FIRE CALL-GENERAL	1
ALARM TEST	67
ANIMAL - DEER	71
ANIMAL BITES	7
ANIMAL BITES SQUAD CALL-1-MED 2	1
ANIMAL BITES SQUAD CALL-1-MED 3	2
ANIMAL WARDEN DISPATCHED	16
ANIMAL- DEER	1
ANIMAL- MISC.	1140
ASSAULT	57
ASSAULT SQUAD CALL-1-MED 3	12
ASSAULT IN PROGRESS	6
ASSAULT IN PROGRESS SQUAD	1
ASSIST-GENERAL	227
ASSIST-GENERAL SQUAD CALL-1-MED 3	4
ASSIST-OTHER DEPT	142
ASSIST-OTHER DEPT SQUAD	1
ASSIST-OTHER DEPT SQUAD	1
ATTEMPT TO LOCATE	18
AUTO TOWED	5
BOLO	52
BOND PICK UP	3
BREAK & ENTER - IN PROGRES	4
BREAKING AND ENTERING	7
BROADCAST	18
BUILDING CODE VIOLATION	2
BURGLARY	21
BURGLARY IN PROGRESS	8
BUSINESS CHECK	7

CALL BOX CALL	163
CALL BOX CALL SQUAD CALL-1-MED 3	1
CANCEL ATTEMPT TO LOCATE	1
CANCELLED	60
CART CALL OUT	3
CHILD ABUSE-REPORTED	3
CHILD ENDANGERMENT	1
CHILD ENDANGERMENT SQUAD	1
CIVIL MATTER	59
COMPLAINTS-FIREWORKS	28
COMPLAINTS-GENERAL	109
COMPLAINTS-GENERAL FIRE	1
COMPLAINTS-JUVENILE	78
COMPLAINTS-JUVENILE SQUAD	1
COMPLAINTS-SOLICITOR	45
COMPLAINTS-SOLICITOR SQUAD	1
COUNTERFEITING	2
COURT	53
CRIMINAL DAMAGE	29
CRIMINAL HISTORY CHECK	50
CRIMINAL MISCHIEF	3
CROSSING GUARD DETAIL	6
CUSTODY DISPUTE	32
DAMAGE TO PROPERTY	52
DAMAGE TO VEHICLE	62
DEBRIS ON STREET	41
DEPARTMENT PROPERTY DAMAGE	9
DEPARTMENTAL INFORMATION	195
DETAIL	225
DISABLED MOTOR VEHICLE	379
DISABLED MOTOR VEHICLE SQUAD	1
DISORDERLY	19
DISORDERLY SQUAD CALL-1-MED 10	1
DISPUTE	81
DISPUTE SQUAD CALL-1-MED 3	2
DISTURBANCE	330
DISTURBANCE SQUAD CALL-1-MED 2	2
DISTURBANCE SQUAD CALL-1-MED 3	27
DOA AND BODY FOUND	1
DOA AND BODY FOUND SQUAD	1
DOA AND BODY FOUND SQUAD	1
DOA AND BODY FOUND SQUAD	11
DOMESTIC	95

DOMESTIC SQUAD CALL-1-MED 2	1
DOMESTIC SQUAD CALL-1-MED 3	10
DOMESTIC IN PROGRESS	28
DOMESTIC IN PROGRESS SQUAD	5
DRUG INVESTIGATION	9
EQUIPMENT FAILURE/MALFUNCT	1
ERRANDS	8
ERRATIC DRIVER	113
ERRATIC DRIVER SQUAD CALL-1-MED 3	2
ESCORT	94
EVN INSEPECTION	1
FAMILY TROUBLE	63
FAMILY TROUBLE SQUAD CALL-1-MED 3	10
FIGHT WITH WEAPONS	2
FIGHT- DISTURBANCE	36
FIGHT- DISTURBANCE SQUAD	1
FIGHT- DISTURBANCE SQUAD	1
FINGERPRINTING	3
FIRE CALL-ALARM BUSINESS	62
FIRE CALL-ALARM RESIDENTIA	65
FIRE CALL-CARBON MON-ILL	8
FIRE CALL-CARBON MONOXIDE	39
FIRE CALL-COOKING	3
FIRE CALL-ELEVATOR RESCUE	1
FIRE CALL-GENERAL	58
FIRE CALL-GRASS	6
FIRE CALL-MUTUAL AID	25
FIRE CALL-ODOR INV/INSIDE	40
FIRE CALL-ODOR INV/OUTSIDE	8
FIRE CALL-UTILITIES	73
FIRE CALL-VEH FIRE/OUTSIDE	12
FIRE-FIRE COMMERCIAL	9
FIRE-STRUCTURE RESIDENCE	25
FIRE-STRUCTURE RESIDENCE FIRE-ADD	1
FOLLOW UP INVESTIGATION	278
FOLLOW UP INVESTIGATION SQUAD	1
FOOT PATROL	2
FRAUD	111
HARASSING-COMMUNICATION	52
HARASSMENT-GENERAL	61
HIT CONFIRMATION	515
HOUSE WATCH	96
IDENTITY THEFT	24

ILLEGAL DUMPING	6
INJURY TO OFFICER	11
INJURY TO OFFICER SQUAD	1
INJURY TO PERSON SQUAD CALL-1-MED	1
JAIL	8
JUVENILE-RUNAWAY	11
JUVENILE-RUNAWAY SQUAD	2
K9-CALL OUT	68
K9-TRAINING	26
LAST OUT	1
LEADS - ENTRY	692
LEADS - MISC.	27
LEADS - REMOVAL	592
LINES DOWN	1
LOCK-OUT HOUSE	4
LOCK-OUT HOUSE FIRE CALL-GENERAL	11
LOCK-OUT VEHICLE	302
LOCK-OUT VEHICLE FIRE	1
LOST PROPERTY	5
LUNCH	4
MENTAL SUBJECT	21
MENTAL SUBJECT SQUAD CALL-1-MED 3	32
MISSING JUVENILE	38
MISSING PERSON	16
MUTUAL AID, GIVEN	10
MUTUAL AID, REQUESTED	8
MVA	287
MVA FIRE CALL-GENERAL	4
MVA FIRE CALL-UTILITIES	4
MVA SQUAD CALL-1-MED 3	5
MVA SQUAD CALL-5-MVA	30
MVA - DEER	11
MVA - HIT SKIP	66
MVA - HIT SKIP FIRE CALL-UTILITIES	1
MVA - HIT SKIP SQUAD CALL-5-MVA	1
MVA-PEDESTRIAN	1
MVA-PEDESTRIAN SQUAD CALL-1-MED 3	1
MVA-PEDESTRIAN SQUAD CALL-5-MVA	2
MVA-PRIVATE PROPERTY	61
MVA-PRIVATE PROPERTY SQUAD	1
NEIGHBOR TROUBLE	62
NOISE COMPLAINT	290
NOTIFICATION	33

OFF DUTY DETAIL	213
OFFICER ENGAGEMENT	12
ON THE AIR	1
OPEN BURNING FIRE CALL-GENERAL	1
OPEN DOOR	61
OUT OF THE VILLAGE	8
OVERDOSE SQUAD CALL-1-MED 2	1
OVERDOSE SQUAD CALL-1-MED 3	1
OVERDOSE SQUAD-12-OVERDOSE	1
PARKING COMPLAINT	350
PARKING COMPLAINT SQUAD	1
PARKING COMPLAINT / VIOLAT	1
PARKING PERMISSION	422
PARKING VIOLATION	19
PHONE MESSAGE	522
PORTABLE	4
PREMISE CHECK	11
PRISONER CARE	7
PRISONER PICK UP	4
PRISONER TRANSPORT	35
PROPERTY - FOUND	84
PROPERTY - LOST	33
PROPERTY - RELEASE	12
PROPERTY DAMAGE	22
PROT ORDER VIOL - IN PROGR	3
PROTECTION ORDER VIOLATION	22
PUBLIC ASSIST	30
PURSUIT	31
PURSUIT SQUAD CALL-1-MED 3	1
RAPE	3
RECEIVE STOLEN PROPERTY	1
RECORD CHECKS	8
RECOVERED PROPERTY	8
REGISTRATION CHECK	29
REPOSSESS VEHICLE	1
REPOSSESSION	237
ROAD CLOSED	6
ROAD HAZARD	29
ROAD HAZARD FIRE CALL-GENERAL	1
ROBBERY	5
SALT CREW NOTIFICATIONS	12
SCHOOL BUS-LOAD/DISCHARGE	2
SCHOOL DETAIL	21

SEALE CALLOUT	1
SEARCH WARRANT	2
SERVING CITATION	8
SEX OFFENSE	16
SHIFT CALL IN	676
SHOPLIFTING	8
SHOPLIFTING IN PROGRESS	3
SHOPLIFTING IN PROGRESS SQUAD	1
SHOTS FIRED	54
SHOTS FIRED SQUAD CALL-1-MED 1	2
SHOTS FIRED SQUAD CALL-1-MED 3	1
SICK CALL	7
SNOW/ICE COMPLAINTS	13
SOLICITING	8
SPECIAL ATTENTION	73
SQUAD CALL- SWAT MEDIC	16
SQUAD CALL-1-MED 1	2
SQUAD CALL-1-MED 10	72
SQUAD CALL-1-MED 2	452
SQUAD CALL-1-MED 3	1250
SQUAD CALL-1-MED 3 SQUAD CALL-	1
SQUAD CALL-2-GENERAL-ALS	1
SQUAD CALL-4-MUTUAL AID	55
SQUAD CALL-5-MVA	54
SQUAD CALL-5-MVA SQUAD CALL-1-MED	1
SQUAD CALL-5-MVA SQUAD CALL-1-MED	1
SQUAD CALL-6-FULL ARREST	19
SQUAD CALL-7-CHOKING	1
SQUAD CALL-8-STROKE	40
SQUAD-10-LIFT ASST -300	101
SQUAD-11-LIFT ASST +300	15
SQUAD-12-OVERDOSE	10
SQUAD-9-MED ALM NO CONCT	45
STOLEN VEHICLE	108
SUBPOENAS SERVED	2
SUICIDE IN PROGRESS	1
SUICIDE IN PROGRESS SQUAD	2
SUICIDE IN PROGRESS SQUAD	3
SUICIDE/SUICIDAL	11
SUICIDE/SUICIDAL SQUAD CALL-1-MED 1	1
SUICIDE/SUICIDAL SQUAD CALL-1-MED 3	27
SUMMONS SERVED	1
SUSPICION	818

SUSPICION FIRE CALL-GENERAL	1
SUSPICION SQUAD CALL-1-MED 3	9
SUSPICIOUS DEVICE/PACKAGE	2
SUSPICIOUS VEHICLE	2
SWAT CALL OUT	8
SWAT CALL OUT SQUAD CALL-1-MED 3	2
TECH TEAM CALLOUT	3
THEFT (MAJOR) IN PROGRESS	1
THEFT (PETTY) IN PROGRESS	4
THEFT-FREE TEXT	242
THEFT-FREE TEXT SQUAD CALL-1-MED 2	1
THEFT-FREE TEXT SQUAD CALL-1-MED 3	1
THEFT-FROM AUTO	1
THREATS	144
THREATS SQUAD CALL-1-MED 3	2
THREATS IN PROGRESS	7
TOW - RELEASE	64
TOW-AUTO TOW	104
TRAFFIC ALTERCATION	8
TRAFFIC COMPLAINT	106
TRAFFIC CONTROL DEVICES	41
TRAFFIC DETAIL	7
TRAFFIC STOP	4062
TRAFFIC STOP SQUAD CALL-1-MED 3	4
TRAINING	7
TRAINING-RANGE	10
TRANSPORT	1
TRASH COMPLAINT	1
TREE DOWN	12
TREE DOWN FIRE CALL-UTILITIES	1
TRESPASSING	37
TRESPASSING SQUAD CALL-1-MED 2	1
UNAUTHORIZED USE	45
UNRULY JUVENILE	30
UNRULY JUVENILE SQUAD CALL-1-MED	2
UNWANTED GUEST	166
UNWANTED GUEST FIRE	1
UNWANTED GUEST SQUAD CALL-1-MED	4
UTILITIES-PUBLIC	41
UTILITIES-PUBLIC FIRE CALL-UTILITIES	1
VANDALISM	13
VEHICLE MAINTENANCE/WASH	92
WARRANT SERVICE-ARREST	63

WEAPONS OFFENSE	52
WEAPONS OFFENSE SQUAD	1
WEAPONS OFFENSE SQUAD	7
WEAPONS OFFENSE SQUAD	4
WELFARE CHECK	484
WELFARE CHECK SQUAD CALL-1-MED	2
WELFARE CHECK SQUAD CALL-1-MED 2	5
WELFARE CHECK SQUAD CALL-1-MED 3	66
WELFARE CHECK SQUAD CALL-6-FULL	2
<b>Total</b>	<b>22169</b>



# DIVISION OF PUBLIC WORKS

## 2022 ANNUAL REPORT

**SUBMITTED BY:  
CLINT E. BELLAR, SERVICE DIRECTOR**



## **Introduction**

The Public Works Department is comprised of four divisions (Service, Water, Waste Water, and Cemetery) which are basically responsible for the administration and maintenance of roadways, sign installation and repair, snow and ice control, brush and leaf programs, Public Works buildings and property maintenance, storm and sanitary sewer maintenance and repair, waste water treatment, cemetery maintenance, water billing, collections, mains, meters, hydrants, valve maintenance and repairs, all City vehicle maintenance and repair, and the monitoring of all services contracted out.

The department's 2022 full-time personnel were 37 at year end.

In addition to the primary responsibilities outlined above and in the annual report, the Public Works Department aids, assists and constructs improvements for other City departments. Public Works manpower, equipment and materials are also utilized to support the daily and/or emergency requests from other departments.

Numerous inquiries and requests received from residents, City Council and City staff personnel are responded to according to their priority, with Council requests being given first consideration. Any request which would present a hazard is addressed immediately. Other requests, of a less urgent nature are scheduled as time, personnel, equipment and weather permit. Supervisory and labor personnel meet frequently with residents to advise or make recommendations to help resolve their concerns. Public Works Department personnel are instructed to respond to the public with respect and courtesy.

The following report is intended to provide a more in-depth outline and description of the Public Works Departments yearly performance.

## **Accomplishments for 2022**

1. Extensive in-house street repairs.
2. \$50,000 in sidewalk repair.
3. Used Cuyahoga County services to televise and root cut several problem areas in the city.
4. Extensive work on Logan Street storm sewer.
5. Wastewater  
Overhaul of Sludge Thickener  
Valve replacement project.  
Replaced sprockets on filter press.  
Updated plugs on sand filter and backwash pumps.  
Refurbished primary collector unit.  
Purchased new BOD incubator for laboratory.
6. Water -Continued updating GIS Mapping system.
7. Continued GIS in the Service Dept. also.
8. Updated the garland and lights on majority of the Christmas decorations.

## **Equipment or Major Purchase in 2022**

1. Purchase two new pick-up trucks.
2. Purchased a new stump grinder.
3. Purchase of a new dump truck.
4. Purchase of a new salt truck.

## **2022 Public Works Department**

Clint E. Bellar, Director

Kathie Chapman, Administrative Secretary

### **Service Department**

Shawn Francis, Superintendent of Public Works

#### **Crew Leaders**

Jason Vespucci  
Mike Fiorilli  
Michael Detwiler

#### **Arborist**

Joe Vitu

#### **Equipment Operators**

Matt Gaborko  
William Darr  
Dennis Favazzo  
Mike Fiorilli

#### **Equipment Mechanic Shop Foreman Equipment Mechanic**

Rick Gromovsky  
Frank Horney  
Bryan Olschansky  
Justin Cubbison

#### **Maintenance Workers**

Dan Jansky  
Nick Schaefer  
Jason Piscura  
Andrew Janezic  
Sean McKibben  
Ryan Fox  
Josh Canganelli

**Wastewater Treatment Plant**

Rick Soltis, Superintendent  
Jon Turk, Assistant Superintendent

**Lab Technician**

Travis Neely

**Maintenance Mechanics**

Kurt Pausch  
Dan Jansky

**Plant Operator**

Wayne Schultz

**Plant Maintenance Workers**

Joe Hutnyak  
Scot Twitt  
Jeremy Goffinet

**Water Department**

John Sokolowski, Superintendent

**Billing Clerks**

Angela Porinchak  
Kurt Wening

**Maintenance Workers**

Brian Tomaro  
Matt Eppele

**Equipment Operator /  
Backflow Prevention**

Bob Depew

**Cemetery**

**Equipment Operator**

Scott Spencer

## **Road Maintenance Program**

Accomplishments in the 2022 Road Maintenance Program were completed through the utilization of city forces and equipment. Included in the street maintenance program are apron repairs, guardrail repairs, paint striping, curb repair, berm repair, cold patching, street sweeping, and debris removal.

Street paving completed in 2022:

These streets were heater scarified.

Button Road

Cresswell Ave.

Helper Drive

Darlington Street

## **Rejuvenating Project**

Each year the streets that were paved the previous year are sprayed with pavement rejuvenator to put oils back into the asphalt and extend the life of the street. For 2022, this work was not done due to budget restraints.

## **Crack Seal Program**

The crack seal program proposes to extend the life expectancy of the roadways by sealing out water, ice, and other materials which penetrate voids in the pavement.

The Service Department performed crack sealing on all of the in-house road repairs in 2022.

## **Chip and Seal**

Streets that are resurfaced are treated with chip and seal before they are paved.

### **Street Maintenance Man Hours 2022**

Street Repair (curbs, aprons, berms, asphalt)	3787 hours
Guardrail Repair	28 hours
Paint Striping	297 hours
Clean Debris	90 hours
Cold Patch	1461 hours
Street Sweeper	418 hours
Repair Brick streets	-0- hours
Trenching road ditches	-0- hours
Sidewalk Repair	28 hours
Sink Hole Repair	320 hours
Tar	-0- hours

## **Snow and Ice Control**

The cost of snow and ice control is a large share of the street maintenance budget, and at the end of the year there is little to show for all the man-hours and equipment usage. However, this service provides safe passage for pedestrians and motorists.

For the 2022 winter season we joined ODOT's bid for the purchase of Rock Salt.

In many ways the public takes snow and ice control for granted inasmuch as their tax dollars provide funds. However, city personnel work long tedious hours to provide and improve this service and are extremely proud of the job done. This department is aware that a good snow and ice control program is important to the City's public relations and economic well-being.

Responding to snow and ice emergencies is a team effort between the Police and Public Works Department. The police notify a crew leader when conditions warrant mobilization of snow removal crews, in turn, the crew leader contacts the appropriate number of personnel to handle the situation.

A typical snow removal crew consists of six people, five drivers for the large trucks, one driver for a one ton truck.

### **Snow and Ice Removal Man Hours 2022**

843 Regular Hours

1008 Overtime Hours

## **Storm and Sanitary Sewers**

This program addresses maintenance of the City's infrastructure of the storm and sanitary sewer systems. Both systems are on a five year maintenance program. The maintenance program includes cleaning and root cutting with our sewer jet, T.V. inspection of house laterals when warranted, and smoke or dye testing to keep storm water out of our sanitary sewers and vice versa. All catch basins are cleaned once yearly with our vac-all and the ones that are collapsed or deteriorated are rebuilt.

Both systems must be kept free of blockage in order to insure free flow of water and proper drainage. Most blockages result due to silt settlement, detergent/grease buildup, debris, litter, leaves, etc. Blockages are cleared by utilizing our sewer jet, which breaks up the material by forcing high pressure water through the pipe and washing it out. Other blockages may be the result of a pipe separation, break or deterioration. These blockages require repair, replacement and/or reconstruction of the damaged structure.

Man hours not included in the sewer programs are hours worked opening blocked house sewers. These hours are included in the miscellaneous/shop. The two employees that for the most part work on the house sewers are the sign dept. employees.

2022 House Sewers – 131 total, approximately 1/2 to 1 hour per sewer call.

### **Storm and Sanitary Man Hours 2022**

Sewer Crew	756 hours
Sewer Jet	320 hours
Vac-all (catch basin cleaning)	206 hours
Smoke/Dye test/T.V.	233 hours
Catch Basin Repair	783 hours
Sewer Repair	756 hours
Repair Manhole Risers/Covers	63 hours
Scupper repair	-0- hours
Storm water Training	12 hours



## Landscaping / Parks / Public Lands

These hours include maintenance such as hedge trimming, grass cutting, tree lawn repair from plow damage and tree removal, sidewalk snow removal, and sidewalk repairs. Also included is planting of flowers throughout the city, leaf collection, stump removal, chipper service, and the installation and removal of Christmas Decorations, which have improvements every year.

### Landscaping / Parks / Public Lands Man Hours 2022

Landscape/Plant Flowers/Bricks at Commons etc.	1101 hours
Stumper/Chip removal	320 hours
Tree Removal	919 hours
Chipper Service	506 hours
Leaf Collection	1571 hours
Clean Downtown/Sidewalks	193 hours
Mailbox Repair	14 hours
Christmas lights	1854 hours
Tree Lawn Repair	205 hours
Repair Square	19 hours
Downtown Lighting Repair	40 hours
Tree Pruning	272 hours
Park Bench Refinishing	8 hours
Fence Repair	10 hours
Banners	34 hours
Water Flowers	497 hours
Arbor Day	64 hours
Paint Downtown Light poles	0 hours
Train Depot Repairs	20 hours
Clean Northfield Bridge	8 hours
Culvert Cleaning	34 hours
Power wash Gazebo/Square	10 hours
Square Irrigation system repairs	14 hours
Bathroom repairs	12 hours
Hydrant Painting	0 hours
Trash Pickup	90 hours
Cemetery Archway	8 hours
Grass Cutting & violations	1768 hours

## Miscellaneous / Shop

Our miscellaneous items include, Sign Department Duties, Vehicle Maintenance Personnel. The Sign Department duties include replacement of signs due to accidents and deterioration, all house sewers, removal of debris from our roadways, graffiti removal, etc.

The Vehicle Maintenance Personnel are responsible for the maintenance and repair of all city owned vehicles.

The hours also include many projects completed for other departments with public works employees.

### Miscellaneous / Shop Man Hours 2022

Equipment Repair	6403 hours
Body Shop	40 hours
Sign Department/carpentry	1713 hours
Assist Water Dept.	16 hours
Haul Debris from Service Yard	20 hours
Shop Repairs/Cleaning	722 hours
Equipment Cleaning	282 hours
Assist Recreation	205 hours
Work at City Hall	14 hours
Storm Cleanup	4 hours
Misc. Work Orders	4 hours
Asst Wastewater	247 hours
Prep for Parades	104 hours
Traffic Control	0 hours
Haul Snow	550 hours
Assist Building/Court Dept.	3 hours
Assist Police Dept.	20 hours
Safety Training	72 hours
Assist Fire Dept	23 hours
Household hazardous waste round-up	25 hours
Train Depot Repairs	14 hours
Salt Shed Repair	24 hours
Salt Delivery/pushing	108 hours
Equipment Training	18 hours
Union Negotiations	0 hours
Union Meetings/Grievances	0 hours
Union Arbitration	0 hours
Rhomar Salt Trucks	152 hours
Good Housekeeping Training (Health Dept.)	24 hours
Landfill	10 hours
GIS	1124 hours

## **2022 Tree Removal, Sanitary Sewer, Storm Lines, and Catch Basin Repair**

During 2022 the Service Department in house arborist removed 109 trees throughout our community. We also dug up 7 residential sanitary lines in the tree lawn/road areas to help keep the number of sewer calls per year down. Most of these were root problems. Once our side is dug and repaired the property owner is then notified to make any repairs on their side, the city will only maintenance these lines from the test tee to the street at all properties.

We also dug up 9 sink holes and made the appropriate repairs. We also repaired 15 catch basins throughout our community. Throughout the 2022 year, the Service Department repaired 41 holes that were opened in the roadway from various water main breaks, mainline repairs for sanitary / storm repairs, and catch basin repair. The Service Department ordered 136.25 yards of concrete to fix the open holes in the roads/curb area for repairs.

Below you will see a repair of two twin 18-inch storm pipes taking water underneath the road near 131 Logan St. The old pipes that were there were old steel corrugated pipes which rotted away and created a sinkhole in the roadway in this area. Two catch basins were also rebuilt at this location which also contributed to the 18-inch storm pipes.





**Logan**



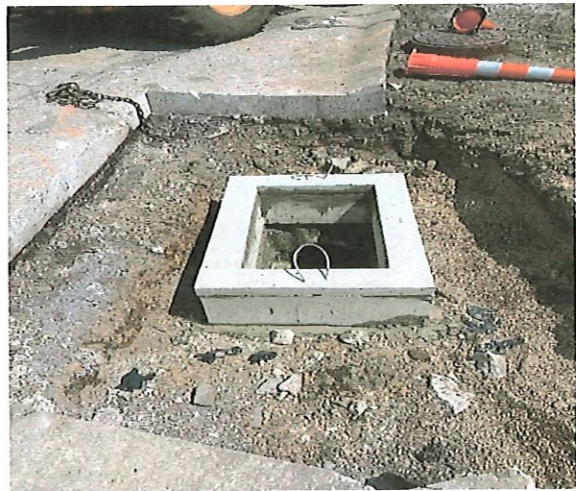
**Sinkhole and Roadway 58 Charles**



**Sinkhole Curb / Road 705 Wellmon**



**975 Northfield Catch Basin Repair**





# 2022 Water Department Annual Report

## *Mission Statement:*

To provide potable water to the residents and business owners of the City of Bedford in supplies adequate to meet the fire protection, domestic and commercial needs of our community. To minimize the risk to health and property by providing prompt maintenance and repair services. To respond to all customer inquiries and concerns, courteously and professionally.

Submitted By:

REPAIR AND  
MAINTENANCE

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VALVE EXERCISING  
PROGRAM

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HYDRANT FLUSHING  
PROGRAM

---

CROSS CONNECTION  
CONTROL

---

ASSET MANAGEMENT

BEDFORD WATER  
DEPARTMENT

165 CENTER RD.  
BEDFORD, OH 44146

[WWW.BEDFORDOH.GOV](http://WWW.BEDFORDOH.GOV)

## **Our department**

The City of Bedford Water Distribution system dates back to 1910's. We are a master metered community, with our water being supplied by the City of Cleveland. We do not treat, pump, or store the water after it enters our system. There is roughly 50 miles of underground water mains made of 2 different kinds of material, primarily cast iron and ductile iron, with the pipes ranging in size from 4 inch to 16 inch. The City of Bedford maintains all the pipes underground along with the hydrants, valves, meters, and water reads and billing. Under supervision of Service Director Clint Bellar, below is a list of our employees:

John Sokolowski – Superintendent

Bob Depew – Backflow Prevention

Brian Tomaro – Maintenance Man

Matt Epele – Maintenance Man

Kurt Wening – Billing Clerk

Angela Porinchak – Billing Clerk

## **Unaccounted Water**

As a group, we consistently aim to improve unaccounted water levels. Every system operator has a goal of zero percent unaccounted for water. A system that loses 15-20 % of its finished water is considered to be a good system, and we strive continually to achieve that. Water loss can be attributed to main breaks, service leaks, theft, inaccurate meters, firefighting and annual hydrant flushing. We achieved an unaccounted water loss this year from of 13%. This is an important and vital attribute to our department's success.

## **Waterline Repairs**

We are very active in searching for and repairing leaks in both main and service lines. In 2022 we only repaired 13 main breaks. This is due to our proactive leak detection program that allows some undetected underground leaks to be found in advance. Modern construction methods and materials also help reduce the incidence of future breaks. We strive to repair leaks in a very timely matter while keeping employee safety a priority. A typical repair usually takes about 4 to 6 hours to complete, but the time can vary depending upon the extent the repair. The city also maintains approximately 5,000 water services of various sizes that require constant monitoring for leakage. This year we maintenance close to 50 curb stops.

## **Valve Exercising**

The purpose of a Valve Exercising Program is to exercise main line valves throughout the distribution system to assure reliable operation and maintain water quality. The program accurately records detailed valve information, ensures valve reliability in the event of an emergency, allows staff the ability to immediately isolate water lines for main flushing and for main breaks, extends valve life, and results in less staff overtime in dealing with emergency repairs. All of these benefits contribute to less water loss and the least possible water service disruption time to our customers. In 2022 we again exercised close to 200 valves and made repairs to nearly 30 valves. This was a very critical accomplishment for our department.

## **Hydrant Flushing**

In the interest of keeping our water supply of the highest quality, the City of Bedford conducts a Fire Hydrant Flushing Program when temperatures permit and specific conditions occur. We accomplish this through various methods, including city wide hydrant flushing, which is accompanied by the Fire Department, and automatic flushing systems that operate at periodic intervals when there is less disturbance to our residents. After flushing over 700 hydrants, we improved the overall operating conditions of many hydrants by making 22 maintenance repairs and replacing 10 hydrants.

## **Cross Connection Control**

The focus of our Backflow Program is to insure proper safeguards are in place to protect the city's water system from potential contamination imposed through cross connections. This important program ensures costumers are complying with regulations and keeps the city compliant with Ohio EPA backflow prevention requirements for public water systems. 528 backflow devices were tested in 2022. We averaged a monthly compliance of 98% throughout 2022. Another necessary component in this program is property surveys, which helps determine where cross connections may exist. 71 on-site surveys were conducted this year which helps identify where these potential hazards are and to make sure they are properly protected.

## **Meter Reading and Work Orders**

Meter reading is one the most important tasks a utility performs in its water system. Each month we read over 5,000 accounts, which is then followed up by generated work orders that ensure accurate billing and also allows us to notify customers of altered usage and potential leaks in their home. This year we completed 1,052 work orders.



## **GIS and Asset Management**

Our GIS and Assent Management Program is an ongoing process that we aim to consistently improve. Building an asset inventory is the key to data-driven infrastructure operations. This powerful maintenance and infrastructure asset management system helps track asset features such as location, condition, costs, work history, etc. Between the Water, Service and Waste Water Departments, we are currently tracking over 36,000 features. We have several generations working together, and this helps communicate and bridge the gap between the many different strategies of work that we performed.

## **Improvements**

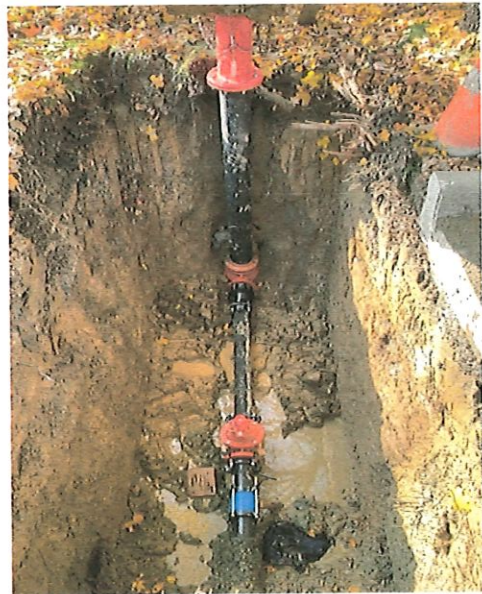
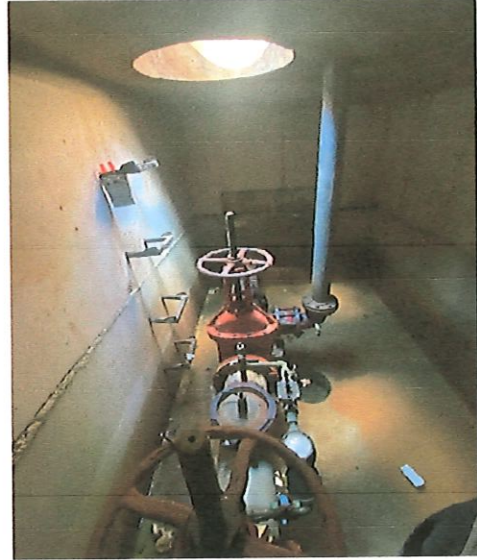
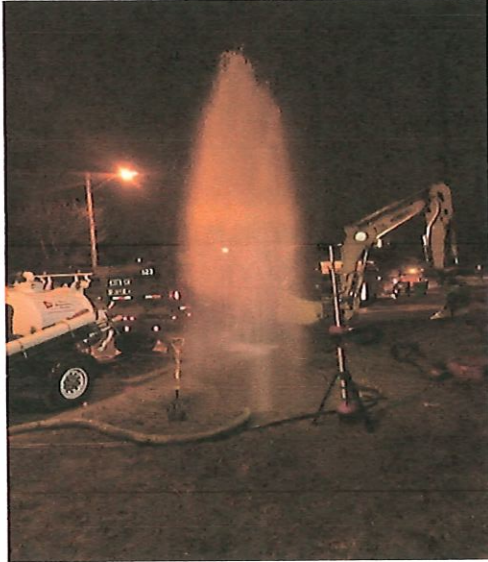
Last year the downtown area water system was overhauled. This project was time consuming but necessary. All the fire hydrants were replaced with new dependable ones which will protect the area. All the service connections, most being lead, were replaced as well with copper pine as well. Working with Fabrizi Trucking and Paving, this project was completed in a timely, professional matter with minimal disruption to the water service in the surrounding areas.

## **Critical Users**

The City of Bedford defines critical water users as health care facilities, nursing homes, day care centers, and schools. It is important to our department to serve the water needs of all customers. Certain customers have special needs requiring a continuous water supply for medical, environmental, or other needs. The City will reference this list when dealing with unplanned emergencies or scheduled service outages, and will make provisions to minimize the impact of such events on critical users. Customers can find more information on this important topic at <https://bedfordoh.gov/critical-user>.

## **Conclusion**

As a department, we are delivering excellent customer service through a motivated, skilled, and empowered workforce. The Water Department will continue working hard day in and day out. We will continue to provide the safest water possible, and will continue to educate ourselves and our residents. In order to effectively deliver on our commitment to our residents, we need to be accountable to you and to one another.



# **Bedford Wastewater Treatment Plant**

## **Annual Report for the Year 2022**

Rick J. Soltis, Plant Superintendent

### **Plant Flow**

Throughout 2022 the Bedford Wastewater Treatment Plant (WWTP) treated a total flow of 794,921,000 gallons of sewerage. The average daily flow for the year was 2,178,000 gallons. The year brought us a total of 42.984 of precipitation with an average monthly total of 3.66". Both of those numbers, precipitation and monthly average, were on par with previous years. The plant flow is controlled by a sluice gate prior to the equalization basin. This gate receives a 4-20mA signal from the plant flow meter and opens and closes accordingly to maintain an optimal flow rate for peak plant performance. As the gate closes, a proportion of the flow is diverted into the equalization basin. This sewerage is then pumped back into the plant as influent flows decrease. This is accomplished manually using operator discretion. When the basin fills to capacity (2.1 million gallons of water), it overflows into the plant outfall and is merged with the plant effluent. This occurred 14 times throughout the year, with a total of 42,984,000 gallons of raw sewage bypassed into our receiving stream. As the climate continues to change and we see more extreme weather events, the Ohio EPA has determined that a No Feasible Alternative Study needs to be performed in an effort to mitigate secondary treatment bypasses. Also, in 2022, we began tracking sanitary sewer overflows that were located because of the study. These overflows are recorded per NPDES instructions. The limitations in our treatment facility and collection system will eventually be addressed once the schedule of compliance begins after the completion of the NFA study.

The total bypassed quantities of the overflow locations were as follows (in MG):

Station 602 – EQ Basin – 42.98

Station 604 – Primary Treatment – 12.2

Station 301 – Union St SSO – 3.199

Station 302 – Taylor Rd LS SSO – 3.152

Station 303 – Archer Rd LS SSO – 0.36

Station 304 – Powers Rd SSO – 3.366

Station 305 – Mapledale LS SSO – 0.250

## **Plant Wastewater Treatment Performance**

The WWTP solids, biological oxygen demand, and nutrient removal functions performed very well in 2022, on par with previous years. A chart laying out the performance through specific plant processes is included at the end of this report. A few highlights include total suspended solids reduction from 219.06 mg/L to 9.76 mg/L (95.55% removal), carbonaceous biological oxygen demand reduction from 99.91 mg/L to 4.67 mg/L (95.33% removal), phosphorous reduction from 3.58 mg/L to .27 mg/L (92.39% removal) and ammonia reduction from 13.7 mg/L to .14 mg/L (98.95% reduction). We incurred 7 effluent limit violations in 2022, including violations in E.coli, Low-Level Mercury, ammonia, phosphorous, biological oxygen demand, and Filterable Solids. These infractions are caused, by equalization bypasses mixing in with the daily effluent during rain events or snow melts, mechanical breakdowns, and degradation of the filter sand in the sand filtration system.

## **Digester and Sludge Handling**

In 2022 we continued to deploy the 1 digester operation system we experimented with in 2020. We have adjusted and readjusted our procedure multiple times and finally believe we have a system we can rely on. We have been able to maintain a roughly 2/week filter press running while removing supernatant liquid which is the byproduct of the digestion process. By the end of 2022 we had removed 178.12 dry tons of sludge. This number is down about 4 dry tons from 2020.

## **Personnel**

In 2022 we found ourselves still searching for a second-shift candidate. We lost one of our employees who needed a change of scenery, and although we posted the job in March, we have not had many qualified applicants come through. The search for a long-term answer continues. We managed to hire Mario Davis as a first-shift laborer in October of 2022, but we have maintained the status quo elsewhere at the plant.

## **Plant Improvements**

2022 was a difficult year as budgetary restraints and equipment failure led to tight monitoring of available funds. The economy saw supply chain restraints, the beginning of a war in Europe, and a rate of inflation that hasn't been seen in 40 years. Over the course of the year, goods and services that the plant relies on increased, incredibly limiting our ability to improve the plant. That being said, we did a major overhaul of the sludge thickener in which we added a protective coating to the walls and floors that had been deteriorating. Furthermore, we did a valve replacement project, replaced worn sprockets on the filter press, and updated plugs on our sand filter backwash pumps. We also purchased a new BOD incubator for the laboratory and refurbished a primary collector unit.

## **Results and Summary**

2022 was a challenging year, and it showed in our ability to maintain our level of service. We had multiple equipment breakdowns resulting in violations, and economic pressures severely limited our ability to upgrade the facility.

We did make certain strides, however. We continued working on the No Feasible Alternative study, added flow monitoring to our sanitary sewer overflows, and began further monitoring per EPA suggestion. We also applied for principal forgiveness loans through the state's DEFA program and began some discussions on equipment rehab and debris control.

## **Goals for 2023**

While we fell short in 2022, I expect much bigger things in this coming year. We will be doing more lighting and electrical work, replacing the 90+ year-old boiler in the meter building, repairing some equipment, and hopefully doing an electrical/pneumatic/mechanical upgrade on the filter press.

As far as personnel is concerned, Jon Turk, Assistant Superintendent will be retiring on Memorial Day, and his service, expertise, and experience will be greatly missed. I hope to find his replacement rapidly as well as a laborer to work our second shift. On the downside, Jon works the Sunday afternoon shift, so it will be important to find a way to cover that shift moving forward. Scheduling plans are in the works.

Lastly, we hope to come near the completion of the NFA study and to hear from Ohio EPA whether we qualify for any principal forgiveness funding. Also, as it turns out, the application we made during 2021 and the ARPA funds has come back into play and may be an opportunity for funding as well.

## Cemetery Report 2022

### Monthly Totals

January	2,875.00	July	1,705.00
February	700.00	August	2,075.00
March	4,300.00	September	3,180.00
April	4,265.00	October	3,310.00
May	1,910.00	November	1,975.00
June	3,975.00	December	2,450.00

Total \$32,720.00

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Sale of Lots/Adults	11,000.00
Sale of Lots/Infants	
Opening/Closing-Adults	10,000.00
Opening/closing-Infants	
Cremations	4,275.00
Memorial Foundations	2,890.00
Tents	1,000.00
Miscellaneous	3,555.00

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Number of Burials	17
Cremations	19
Foundations	20
Sale of Lots	22

Cemetery Man Hours      1,479 regular hours      43 hours overtime

## **Summary**

The field of modern public works, dealing as it must with complex material, structures, equipment, and supplies, is sometimes associated in the Public's mind with the routine, even dull side of City related affairs.

It is true that a well administered Public Works Program may not be particularly conspicuous to the general public. These tasks as accomplished day by day are so much a part of life and living that they are taken for granted. Only in their absence, only in the break in this continuity, are they suddenly missed and understood by those whom they serve. The professionals who make Public Works "work", pride themselves in the anonymity of their activities.

We professional Public Works Employees view the aspect of city life with which we deal as seldom dull. Fiscal crisis, labor relations, the workings of the political process, demands of new technology, natural perils from floods to snowstorms, increased ecological and environmental concerns, new personnel management techniques - - all demand a high standard of professionalism.

With this in mind, Public Works is seen in its true light as vital, interesting, demanding and deeply rooted with the human relations of the community.

# **BEDFORD MUNICIPAL COURT**

165 Center Road  
Bedford, Oh 44146  
(440) 232-3420 FAX (440) 232-2510

*BRIAN J. MELLING*  
*Presiding Judge*

*MICHELLE L. PARIS*  
*Judge*

*THOMAS E. DAY, JR.*  
*Clerk of Court*

To the Bedford City Council Members, Cuyahoga County Executive, Office of the County Council, and the Mayors, Trustees, City Council Members, Police Chiefs of the Cities of Bedford, Bedford Heights, Bentleyville, Chagrin Falls, Chagrin Falls Township, Glenwillow, Highland Hills, Moreland Hills, North Randall, Oakwood, Orange, Solon, Warrensville Heights, Woodmere, and the Cleveland Metropolitan Parks and the Post Commanders of the Ohio State Patrol:

Greetings:

Pursuant to the requirements of Section 1901.14(A)(4) of the Revised Code of Ohio, submitted herein is the Annual Report of the Bedford Municipal Court for the year ending December 31, 2022. The contents of this report are based upon data assembled and tabulated by Thomas E. Day, Jr., Clerk of Court/Court Administrator with the assistance of Deputy Court Administrator Leanne Leonhardt and the Court Administrative Staff.

The Court's jurisdiction serves the cities/villages of: Bedford, Bedford Heights, Bentleyville, Chagrin Falls, Chagrin Falls Township, Cleveland Metropolitan Parks, Glenwillow, Highland Hills, Moreland Hills, North Randall, Oakwood, Orange, Solon, Warrensville Heights and Woodmere. Bedford Municipal Court is comprised of two elected Judges and the Court's support staff.

In 2022, the Court continued to address challenges presented by the Covid-19 virus. The Court has resumed in person attendance at proceedings. The Court has modified the policies and procedures, enacted when the virus was rapidly escalating, to address the current challenges presented by Covid-19. The Court continues to encourage Court Staff and all individuals subject to the Court's authority to take steps to protect themselves. The technological advances the Court implemented for remote hearings continues to be available and used to deal with Covid-19 variant surges, and as needed to protect at risk individuals. The Court's Administrative Team continued their impressive work and vigilance in implementing and adjusting these protocols as needed.

The Court replaced its computer network backup system. The new backup procedures will allow the Court to restore any data within minutes regardless as to whether the loss was due to inadvertent deletion, system failure or malicious attack. We now also have the ability to re-create entire servers in the cloud should our on-site equipment become inaccessible for any reason.

SERVING: BEDFORD \* BEDFORD HEIGHTS \* BENTLEYVILLE \* CHAGRIN FALLS\* CHAGRIN FALLS  
TWP \* GLENWILLOW \* HIGHLAND HILLS \* MORELAND HILLS \* NORTH RANDALL \* OAKWOOD \*  
ORANGE \* SOLON \* WARRENSVILLE HEIGHTS \* WOODMERE



The Bedford Municipal Court's Domestic Violence Liaison continues to play an essential role in assisting victims of violent crime. The Court was able to continue with this program with the assistance of the Violence Against Women's Act (VAWA) grant in the amount of \$39,098.04. The number of domestic violence charges and other related offenses of violence in 2022 increased by about 13 percent. The grant allows the Court's domestic violence program to offer vital services to as many victims of domestic related crimes as possible. Some of those important services are informing victims of their rights under Marsy's Law, assisting with a basic understanding of the Court process, supplying victims with safety plans for their immediate and long-term future, informing victims of other community outreach programs in the area, and building an overall genuine rapport with victims that come into contact with the justice system in Bedford. The liaison also acts as a connecting link between the victim, the Court, and the prosecutors for the duration of the case. The current Domestic Violence Liaison is Clarissa Greer. She is continuing to build the program and more importantly, empower all victims of domestic violence with every interaction that they have with the system.

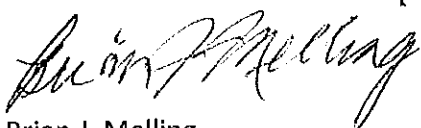
The Probation Department continues its mission to rehabilitate offenders and make our community safer. In August 2022, the Probation Department with the proper safeguards in place due to the ongoing spread of COVID-19, resumed in person office visits for offenders sentenced to active probation. This was a vital step in increasing the quality of supervision we are able to provide. The Probation Department continues to link offenders with treatment, along with other essential services that will make a positive impact on offenders' lives. In April 2022, Chief Probation Officer Ryan Frejofsky was sworn into his new position. In October of 2022, Probation Officer Anthony Sicurezza resigned from his position and accepted an offer with the Cuyahoga Court of Common Pleas. I want to thank Anthony for his dedication and hard work during his time with Bedford Municipal Court. In November 2022, the Probation Department welcomed on Probation Officer Mollie Jarvis, who has already proven to be an asset to the court.

The Bedford Municipal Court Bailiff Department, under the supervision of Chief Bailiff John Pfaff is tasked with providing security to the Court. Some of the highlights of 2022 include veteran Deputy Bailiff Michael Smith retired. Edward Smith was hired to fill Mike's position. Good luck to Mike and his family and thanks for all your effort and professionalism. An upgrade to the audio/video system was completed in Courtroom 2. All bailiffs were equipped and trained with their new duty weapons. The older sidearms were taken-in as trade so the Court enjoyed a discount on the new sidearms. Our road bailiff, Dave Dickson was busy delivering numerous subpoenas and other Court documents along with hand delivering 1,992 eviction notices and completing 108 moveouts.

I wish to take a moment thank my colleague and associate Judge Michelle L. Paris for her always generous help and dedication to the goal of the Court, which is to provide prompt and fair hearings, and in the end justice to all who come before the Court.

In closing, I wish to extend grateful appreciation and a thank you to the Mayors, Law Departments, Police Chiefs, Officers and Staff of the fourteen communities that make up the Bedford Municipal Court's jurisdiction. I want to thank City of Bedford Mayor Stan Koci, City Manager Mike Mallis, the department heads, Bedford City Council and staff of the City of Bedford who have provided us with the support needed to continue to serve the public in the manner entrusted to this Court.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brian J. Melling". The signature is written in a cursive style with a large, prominent initial "B".

Brian J. Melling  
Presiding /Administrative Judge

### **Bedford Municipal Court Judicial & Administrative Staff**

Melling, Brian J.	Presiding/Administrative Judge
Paris, Michelle L.	Judge
Day, Jr., Thomas E.	Clerk of Courts/Court Administrator
Downey, Brian P.	Chief Magistrate
Dean, Jeffrey L.	Acting Judge
Papa, Nicholas A.	Acting Judge/Magistrate
Glickman, Robert T.	Acting Judge/Magistrate
Greenberg, Barbara	Magistrate
Howard, Randolph	Magistrate
Pfundstein, Joseph A.	Magistrate/Staff Attorney
Pidala, Sherry A.	Magistrate
Ruffa, Vince	Magistrate
Leonhardt, Leanne	Deputy Court Administrator
Dulaney, Bobbie	IT Administrator

### **Bedford Municipal Court Clerk's Office Staff**

MacKenzie, Barbara	Judicial Assistant/Deputy Clerk
Bailey, Antrina	Deputy Clerk
Baumgartner, Janet	Deputy Clerk (Part-Time)
Bellanco, Brettiny	Deputy Clerk/File Clerk (Part-Time)
Borzy, Linda	Deputy Clerk
Carter, Priscilla	Deputy Clerk
Coffaro, Aurora	Deputy Clerk
DeCaprio, Diane	Deputy Clerk (Part-Time)
Dickson, Hannah	Deputy Clerk (Part-Time)
Gresham, Karen	Deputy Clerk
Haase, Marcie	Deputy Clerk
Penman, Nichelle*	Deputy Clerk
Perl, Lisa	Deputy Clerk (Part-Time)
Piskor, Jenel	Deputy Clerk
Prusha, Kari	Deputy Clerk
Sicurezza, Jessica	Deputy Clerk (Part-Time)
Smith, Tammy	Deputy Clerk (Part-Time)
Tinnon, Denise*	File Clerk (Part-Time)
Tripp, Deon	Deputy Clerk/File Clerk (Part-Time)
Tripp, LaToya	Deputy Clerk/Bookkeeper
Witowski, Gloria*	Deputy Clerk (Part-Time)

\* Resigned    \*\* Retired    † Deceased

**Bedford Municipal Court Probation Department Staff**

Frejofsky, Ryan	Chief Probation Officer
Jarvis, Mollee	Probation Officer
Williams, Albert C.	Diversion Officer (Part-Time)
Braun, Lisa	Probation Clerk
Sicurezza, Anthony*	Probation Officer

**Bedford Municipal Court Domestic Violence Liaison**

Greer, Clarissa	Domestic Violence Liaison
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**Bedford Municipal Court Bailiff Department Staff**

Pfaff, John	Chief Bailiff
DeFabio, Jamey	Deputy Bailiff (Part-Time)
Dickson, David	Deputy Bailiff
Harvey, Bryce*	Deputy Bailiff (Part-Time)
Hennig, Barry	Deputy Bailiff
Pinto, Joseph	Deputy Bailiff (Part-Time)
Fischer, Jason	Deputy Bailiff (Part-Time)
Kozar, Bryan	Deputy Bailiff
Masetta, Audra	Deputy Bailiff (Part-Time)
Smith, Edward	Deputy Bailiff (Part-Time)
Smith, Michael*	Deputy Bailiff (Part-Time)

\* Resigned    \*\* Retired    † Deceased

## ***HISTORY OF THE BEDFORD MUNICIPAL COURT***

The Ohio Legislature established the Bedford Municipal Police Court, commencing January 1, 1932, at the same time as the City began to operate under the City Manager form of government. (At that time, similar municipal police courts were in existence in East Cleveland and Cleveland Heights).

Ralph W. Bell was elected as the first Judge of the Court, and by subsequent re-elections, for four-year terms, served from January 1, 1932 until September 1943. In September 1943, Judge Bell resigned to enter service in the Army of the United States.

L.R. Landfear was appointed by the Governor of Ohio in October 1943 to fill the un-expired term, and was elected in November 1943 to a full term, commencing January 1, 1944.

Upon the return of Ralph W. Bell from overseas duty in 1946, Judge Landfear resigned and Governor Tom Herbert appointed Ralph W. Bell in December 1946. Judge Bell served until December 1957.

The legislature created a new Bedford Municipal Court, having both criminal and civil jurisdiction, effective as of January 1958, and the Police Court was abolished.

Because of the increased jurisdiction over territory and subject matter of the Court, the position of Judge became one requiring the full time attendance of the occupant. Desiring to continue his private practice of law, Judge Bell decided not to seek election again.

Vincent Arnold was elected and served for a six-year term from January 1, 1958, until December 31, 1963.

Judge Joseph A. Zingales was elected in November 1963 to his first full six-year term commencing January 1, 1964. He was subsequently re-elected to an additional five six-year terms and served the Bedford Municipal Court as Presiding Judge for a total of thirty-six years. Due to age limitations imposed by the State legislature, Judge Joseph A. Zingales was required to retire as of December 31, 1999. Judge Zingales passed away on June 22, 2010.

Because of the increased volume of work, the Chief Justice of Ohio's Supreme Court, C. William O'Neil created a second temporary Judgeship in the Bedford Municipal Court effective March 1, 1974. City of Bedford Mayor Rodney H. Reed was appointed by the Chief Justice to fill that role. Effective August 19, 1975, the State legislature formally created a permanent second Judgeship and on November 4, 1975, Rodney H. Reed was elected to a four-year term commencing on January 1, 1976. He was subsequently re-elected to three six-year terms until his untimely death on February 17, 1992.

On May 18, 1992, Governor George Voinovich appointed Peter J. Junkin to fill the vacancy created by the death of Judge Reed. On November 2, 1993 the voters of the district elected Judge Junkin to fill the balance of Judge Reed's un-expired term and was subsequently re-elected to two additional six-year terms. Judge Junkin was raised in the jurisdiction and is a graduate of Bedford High School served as Magistrate and Acting Judge of the Court from 1982 through 1992. Judge Junkin served as Presiding Judge of the Court from January 1, 2000 until leaving office on December 31, 2009.

Judge Brian J. Melling, a former Law Director for the City of Bedford, was elected to his first six-year term in November 1999, which commenced on January 1, 2000. Judge Melling was raised in the jurisdiction and is a graduate of Bedford High School. He also had prior service as an Acting Judge of the Court from 1992 through 1999. Judge Melling was subsequently re-elected three additional terms. His current six-year term began January 1, 2018. Judge Melling began serving as Presiding Judge of the Court on January 1, 2010.

In April 2003, the Bedford Municipal Court left its location at 65 Columbus Road and relocated to the new complex at 165 Center Road, Bedford, Ohio. The new courthouse, part of the Bedford Municipal Complex, was built in accordance with the standards suggested by the Supreme Court of Ohio. The construction met both the immediate and foreseeable space needs for the Court.

Elected in November 2009 by the voters of the fourteen communities comprising the Bedford Municipal Court, Judge Harry J. Jacob III took office on January 1, 2010. Judge Jacob had been in private practice for over 28 years, as well as serving on the Solon Civil Service Commission for over 20 years. He retired from his position as Judge on October 8, 2014.

On March 23, 2015, Governor John Kasich appointed Jeffrey L. Dean to fill the vacancy created by the retirement of Judge Jacob to fill the balance of the term ending December 31, 2015. Judge Dean is a Viet Nam Era Veteran of the United States Marine Corps. After entering into private practice in 1980, Judge Dean served in the Ohio House of Representatives in the 114<sup>th</sup> General Assembly. He was also appointed by Governor Taft to

the State Board of Education of Ohio in 2000. Dean served as Executive Director and General Counsel for an international engineering society and its education foundation based in Solon from 1988 until 2012. Judge Dean elected not to run for a full term commencing January 1, 2016 and retired from the bench on December 31, 2015.

Judge Michelle L. Paris was elected on November 3, 2015 to her first six-year term commencing January 1, 2016. After a few years in private practice, Judge Paris, a resident of Moreland Hills, was appointed as Magistrate in Cleveland Municipal Court in 1988 and served with distinction as Magistrate and Chief Magistrate for over twenty (20) years. Judge Paris was also an adjunct professor at Cleveland-Marshall College of Law and Case Western Reserve School of Law and has been a regular presenter for the Ohio Judicial College. Judge Paris was subsequently re-elected to her second six-year term commencing January 1, 2022.

**CIVIL AND SMALL CLAIMS DIVISION**

**Number of Cases Filed in 2022**

Complaints	2,407
Forcible Entry & Detainer	1,990
Replevin	4
Cognovit Note	1
Transfer of Judgment	3
Limited Driving Privileges	39
Small Claims	949
<b>Total:</b>	<b>5,393</b>

**Partial Breakdown of Other Filings:**

Application for Default	1,586
Bankruptcy	160
Execution of Levy	4
Attachment in Aid of Execution	3,127
Exam Before Judge	26
Writ of Execution	4
Writ of Restitution	902
Certificate of Judgment for Lien	541
Certificate of Judgment for Transfer	6
Motions/Miscellaneous Filings	3,976
Amended Complaints	29
Counterclaims	19
Cross-Complaints/Third Party Complaints	20
Request for Alias Service	2,835
Satisfaction/Release of Garnishment	1,536
<b>Total:</b>	<b>14,771</b>

**Breakdown of Small Claim Cases**

Cases Pending as of 12/31/2021	382
Cases Filed in 2022	949
Cases Re-Activated in 2022	19
Cases Transferred to Civil Docket in 2022	4
Cases Disposed of in 2022	1,054
Cases Pending as of 12/31/2022	292



**Breakdown of Civil Cases Filed by Municipalities:**

Bedford	1,141
Bedford Heights	1,104
Bentleyville	4
Chagrin Falls	86
Glenwillow	7
Highland Hills	23
Moreland Hills	30
North Randall	93
Oakwood	127
Orange Village	26
Solon	268
Warrensville Heights	1,339
Woodmere	67
Other	1,058
Chagrin Township	0

**CIVIL AND SMALL CLAIMS DIVISION - Continued**

**Matters Heard in 2022**

Dismissed	2,286
Judgment for Plaintiff	61
Judgment for Defendant	3
Settled and Dismissed	13
Satisfied	966
Forcible Entry & Detainer	886
Limited Driving Privileges	25
Bankruptcy	294
Replevin	4
Cognovit Note	0
Default	2,506
Certified to Common Pleas	0
Motions	7,578
Citations to Show Cause	144
Purged of Contempt	0
Stipulation for Leave to Plead	5
Jury Trials Held	0
Wedding Performed	51

**CIVIL AND SMALL CLAIMS DIVISION - Continued**

**Receipts: Civil and Small Claims**

Clerk and Bailiff Fees (Court Costs)	\$ 842,385.63
State Reparation	122,347.68
Deposit for Jury	3,900.00
Appraisers	320.00
Security for Costs	59,088.44
Judgments	2,793,352.20
Miscellaneous	14,146.91
Clerk of Court Computer Fund	15,852.00
Court Computer Fund	5,280.00
Legal Resource Fund	5,274.00
Special Program Fund	31,662.00
<b>Total Receipts</b>	<b>\$ 3,893,608.86</b>

**Disbursements: Civil and Small Claims**

City of Bedford - Clerk and Bailiff	\$ 840,923.97
State Reparation	122,347.68
Refunds, Transfers, Court of Appeals, Security	19,239.93
Judgments	2,585,184.19
Appraisers	240.00
Legal Resource Fund	5,274.00
Clerk of Court Computer Fund	15,852.00
Court Computer Fund	5,280.00
Special Programs Fund	31,662.00
Unclaimed Funds	5,191.45
<b>Total Disbursements</b>	<b>\$ 3,631,195.22</b>

**Receipts: Landlord-Tenant**

Rent Deposits	\$ 62,489.58
<b>Total Receipts</b>	<b>\$ 62,489.58</b>

**Disbursements: Landlord-Tenant**

City of Bedford - Costs	\$ 624.89
Landlord-Tenant	82,435.51
<b>Total Disbursements</b>	<b>\$ 83,060.40</b>

CIVIL AND SMALL CLAIMS DIVISION - Continued

TRUSTEESHIP DIVISION

Pending as of 12/31/2021	2
Accounts Filed in 2022	0
Bankruptcy	0
Terminated for Non-Payment	1
Terminated at Trustee's Request	0
Accounts Paid in Full	0
Pending as of 12/31/2022	1

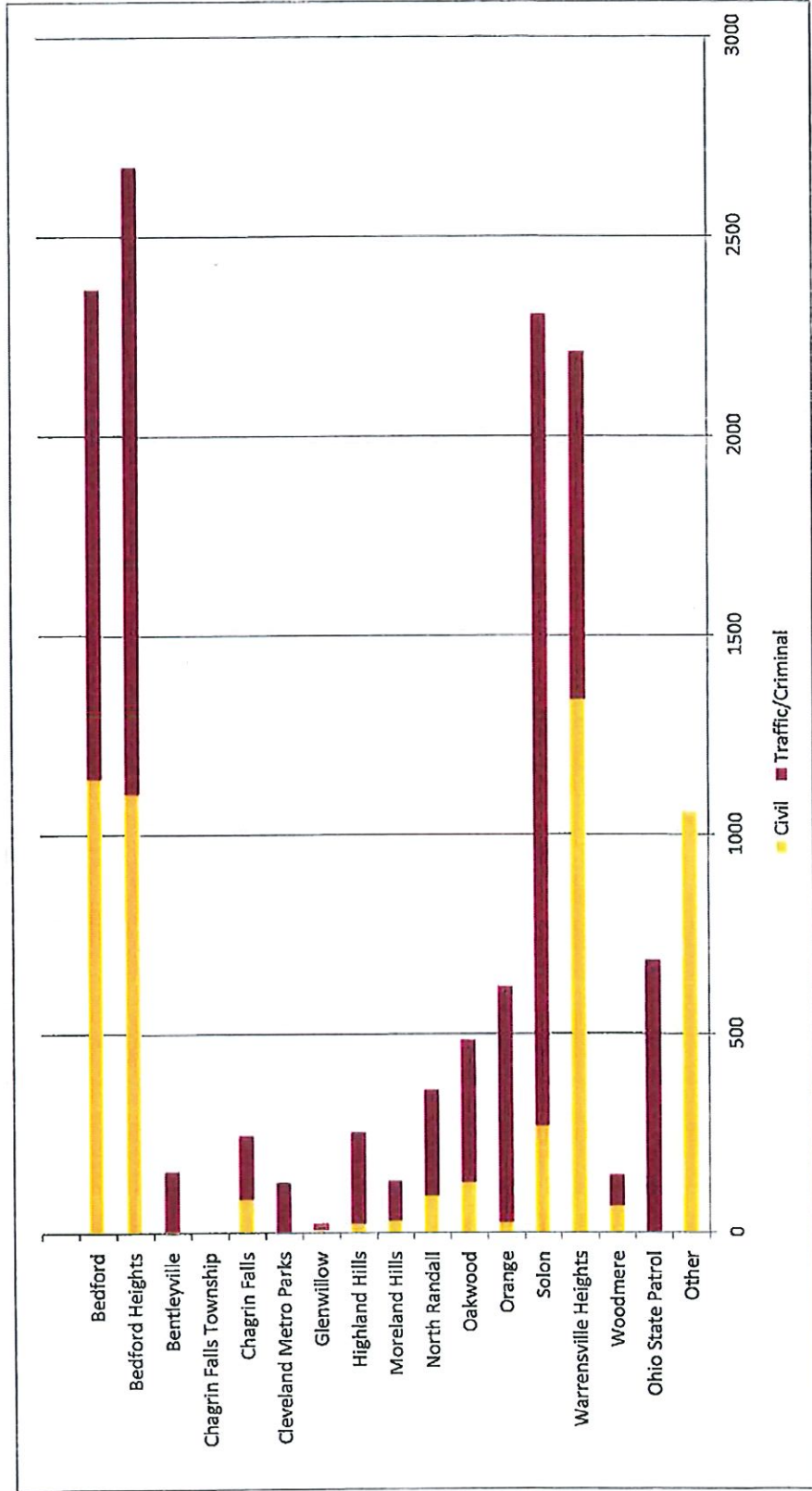
**Receipts:**

Debtor Filing Fees	\$ 1,657.91
Filing Fees	0.00
<b>Total Receipts</b>	<b>\$ 1,657.91</b>

**Disbursements:**

City of Bedford - Clerk and Bailiff	\$ 61.15
Credit Payments	1,596.76
Refunds	0.00
<b>Total Disbursements</b>	<b>\$ 1,657.91</b>

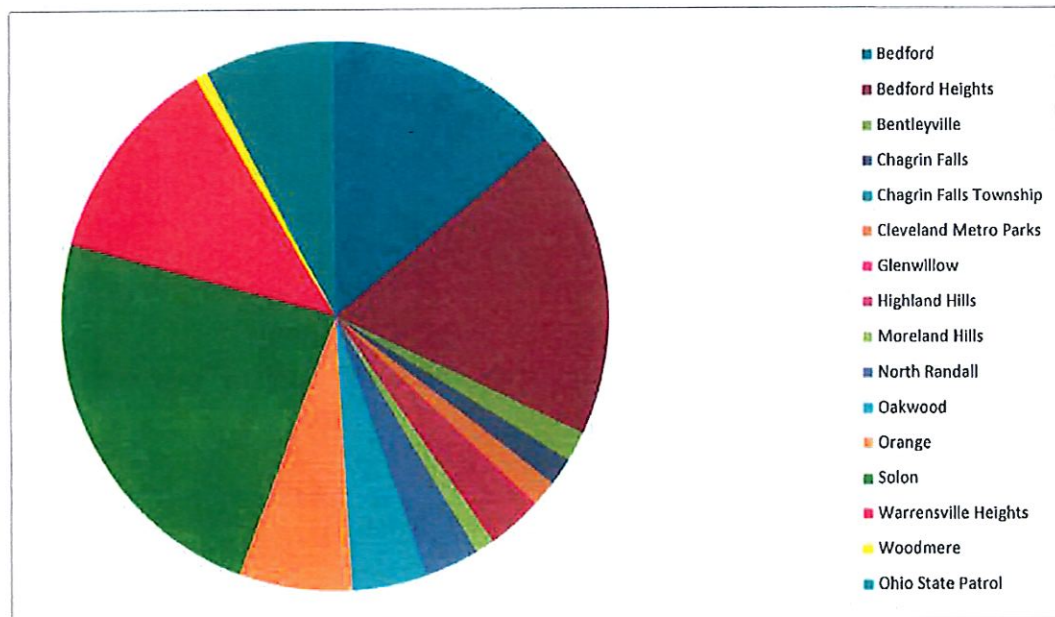
**BEDFORD MUNICIPAL COURT  
NEW CASE FILINGS FOR YEAR 2022  
BY MUNICIPALITY**



**TRAFFIC / CRIMINAL DIVISION - Continued**

**Total Traffic / Criminal New Case Filings By Municipality**

	Criminal - CRA Felonies	Criminal - CRB Misdemeanors	Traffic - TRC OVI/BAC	Traffic TRD	Total Traffic/Criminal Cases
Bedford	51	200	34	943	1,228
Bedford Heights	56	155	31	1,327	1,569
Bentleyville	1	5	7	138	151
Chagrin Falls	4	22	7	125	158
Chagrin Falls Township	0	0	0	0	0
Cleveland Metro Parks	1	4	1	120	126
Glenwillow	0	2	2	9	13
Highland Hills	6	14	3	204	227
Moreland Hills	2	24	7	67	100
North Randall	15	86	6	158	265
Oakwood	35	84	34	203	356
Orange	37	100	20	435	592
Solon	155	374	102	1,405	2,036
Warrensville Heights	92	336	14	428	870
Woodmere	1	14	3	59	77
Ohio State Patrol	1	5	17	420	443
Liquor Board / ODNR	0	0	0	0	0
Other	0	0	0	0	0
<b>Total By Case Type</b>	<b>457</b>	<b>1,425</b>	<b>288</b>	<b>6,041</b>	<b>8,211</b>



**TRAFFIC/CRIMINAL DIVISION - Continued**

**Domestic Violence**

Bedford	21
Bedford Heights	28
Bentleyville	0
Chagrin Falls	0
Chagrin Falls Township	0
Cleveland Metropolitan Parks	0
Glenwillow	0
Highland Hills	1
Moreland Hills	1
North Randall	4
Oakwood	5
Orange	9
Solon	32
Warrensville Heights	40
Woodmere	1
<hr/> Total	<hr/> 142

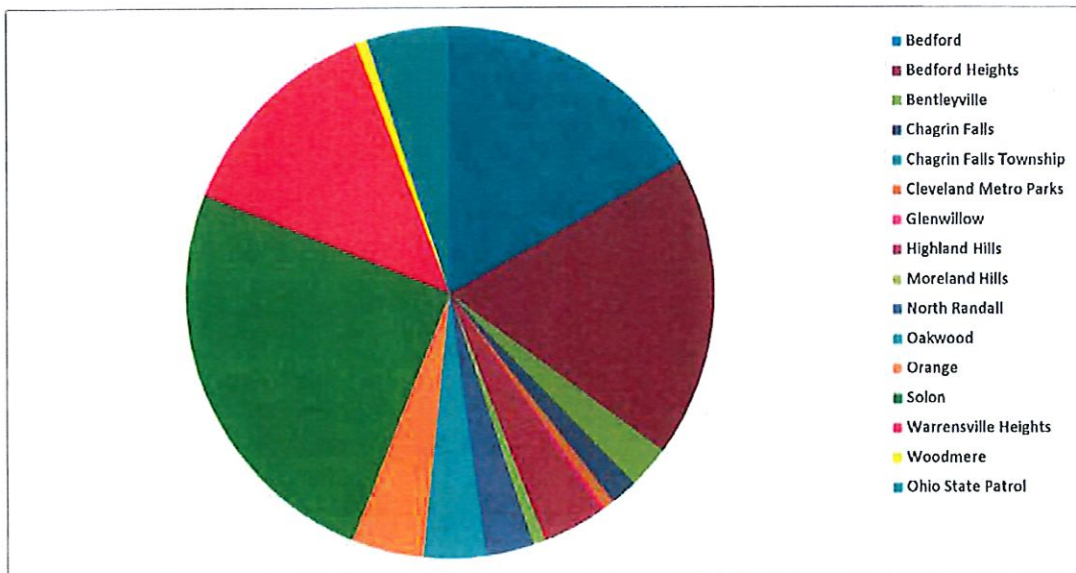
**Other Offenses of Violence**

Violation of Protection Order	38
Assault	65
Felonious Assault	33
Aggravated Assault	1
Gross Sexual Imposition	2
Sexual Imposition/Offensive Conduct	1
Sexual Battery	0
Rape	8
Voyeurism	0
Menacing	14
Menacing by Stalking	6
Aggravated Menacing	40
Aggravated Riot	2
Telephone Harassment	12
Abduction	2
Burglary	23
Aggravated Burglary	10
Robbery	10
Aggravated Robbery	11
Kidnapping	6
Murder	4
Involuntary Manslaughter	1

### TRAFFIC / CRIMINAL DIVISION - Continued

#### Total Traffic / Criminal Cases Disposed By Municipality

	Criminal - CRA Felonies	Criminal - CRB Misdemeanors	Traffic - TRC OVI/BAC	Traffic TRD	Total Traffic/Criminal Cases
Bedford	45	302	68	1,195	1,610
Bedford Heights	60	194	34	1,460	1,748
Bentleyville	4	15	6	224	249
Chagrin Falls	6	27	14	111	158
Chagrin Falls Township	0	0	0	0	0
Cleveland Metro Parks	0	7	1	54	62
Glenwillow	4	6	1	12	23
Highland Hills	24	89	83	172	368
Moreland Hills	7	16	6	40	69
North Randall	15	105	6	153	279
Oakwood	29	86	36	211	362
Orange	24	70	11	319	424
Solon	133	397	106	1,746	2,382
Warrensville Heights	87	416	24	741	1,268
Woodmere	4	12	3	42	61
Ohio State Patrol	1	7	17	454	479
Liquor Board / ODNR	0	0	0	0	0
Other	0	0	0	0	0
<b>Total By Case Type</b>	<b>443</b>	<b>1,749</b>	<b>416</b>	<b>6,934</b>	<b>9,542</b>



**TRAFFIC/CRIMINAL DIVISION - Continued**

**Probation Department**

Active Probation	669
Inactive Probation	58
Diversion Ordered	84

**Matters Heard or Disposed of in 2022**

State & Municipal Traffic	7,296
State and Municipal Misdemeanors	1,712
Felony - Bind Overs	326
Misdemeanor - Bind Overs	127
Felony - Dismissed / Indicted Dismissed	141
Jury Trials held	1
Extraditions	2
Criminal Rule 4E	3
Traffic/Criminal Cases Paid by Waiver	2,328
5-Day Hearings	1,264
Citation to Show Cause	0
Cases Disposed as N/A or Fugitive	1,775
Search Warrants	55
Sealing of Records	277
Cases Re-opened	2,136
License Forfeitures Issued	2,455
Registration Blocks	268
Warrants Issued	2,698
Warrant Blocks Issued	2,636
Capias Hearings	713
Capias Show Cause Hearings	145
Indigency Affidavits Counsel Assigned	1,704
Driving Permits	306
Motions for Continuance	2,318
Vehicles Booted	12

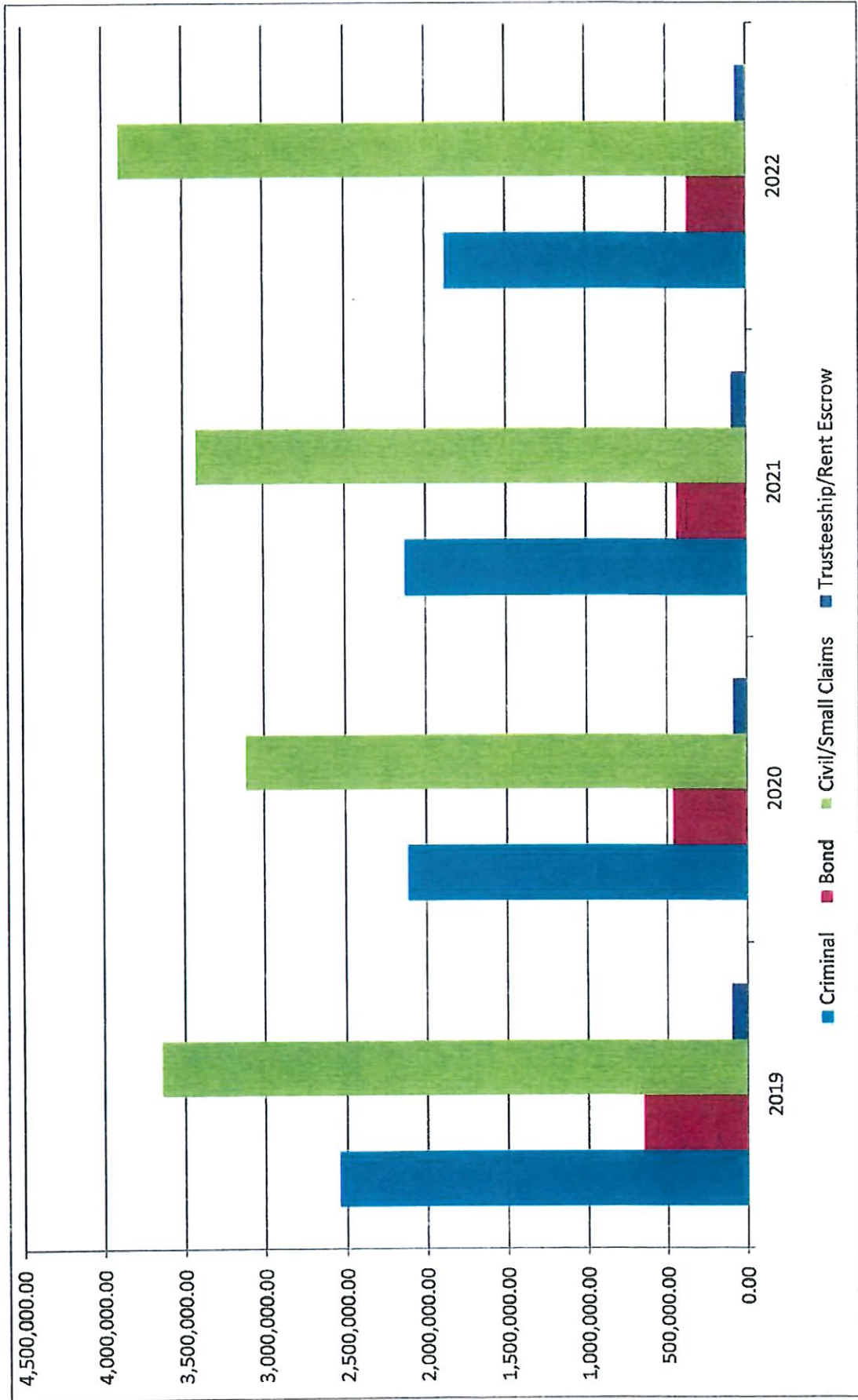


**TRAFFIC/CRIMINAL DIVISION - Continued**

**Receipts:**

Fines, Forfeitures & Expungements	\$ 749,818.04
Costs	543,534.51
Restitution/Refund	58,051.76
Capital Recovery Collections Fees	105.90
Robert Schuerger Collection Fees	3,714.00
Credit Card Processing	27,161.69
Payment Plan Program	25.00
Probation Department	6,302.25
Diversion Program	18,736.00
Witness and Jury Fees	923.44
Victims of Crime	50,646.50
Steno Fees	13.00
Court/Clerk Computer Fund	88,817.50
Special Projects Fund	63,018.60
Indigent Interlock/Scram Monitoring	2,746.50
Police Education Fund	398.00
Legal Resource Fund	17,693.13
OMVI Indigent Defense Fund	19,702.50
Public Defenders	19,036.98
REDSS/Crime Stoppers	27,292.95
License Forfeiture Fees	0.00
Sealing of Record	2,760.00
Drug Law Enforcement Fund	17,909.50
Indigent Defense Support Fund	156,098.23
Habitual Offender Registry	27.50
<b>Total Receipts</b>	<b>\$ 1,874,533.48</b>

## Bedford Municipal Court Prior Years Revenue Comparison



**TRAFFIC/CRIMINAL DIVISION - Continued**

**Disbursements:**

Fines, Forfeitures and Expungements

by Municipality:

City of Bedford	\$	106,588.14
City of Bedford Heights		111,473.28
Village of Bentleyville		16,385.00
Village of Chagrin Falls		14,034.00
Cleveland Metropolitan Parks		12,937.00
Cleveland Metroparks District		0.00
Village of Glenwillow		760.00
Village of Highland Hills		30,929.00
Village of Moreland Hills		11,126.32
Village of North Randall		14,870.00
Village of Oakwood		35,528.00
Village of Orange		47,871.00
City of Solon		168,810.15
City of Warrensville Heights		54,112.61
Village of Woodmere		5,653.00
Unclaimed Funds		5,727.85
<b>Total</b>	\$	<u>636,805.35</u>

**Cuyahoga County**

Fines, Forfeitures & Expungements	\$	73,094.44
REDSS/Crime Stoppers		27,292.95
Public Defenders Fund		19,036.98
<b>Total</b>	\$	<u>119,424.37</u>

**State of Ohio**

Victims of Crime	\$	50,646.50
Seat Belts		7,475.80
Liquor		437.50
State Sealing of Record		2,580.00
Child Restraints		565.00
Expungements		120.00
Highway Patrol		28,739.95
Drug Enforcement Fund		17,909.50
Indigent Defense Fund		156,098.23
Habitual Offender Registry		27.50
<b>Total</b>	\$	<u>264,599.98</u>

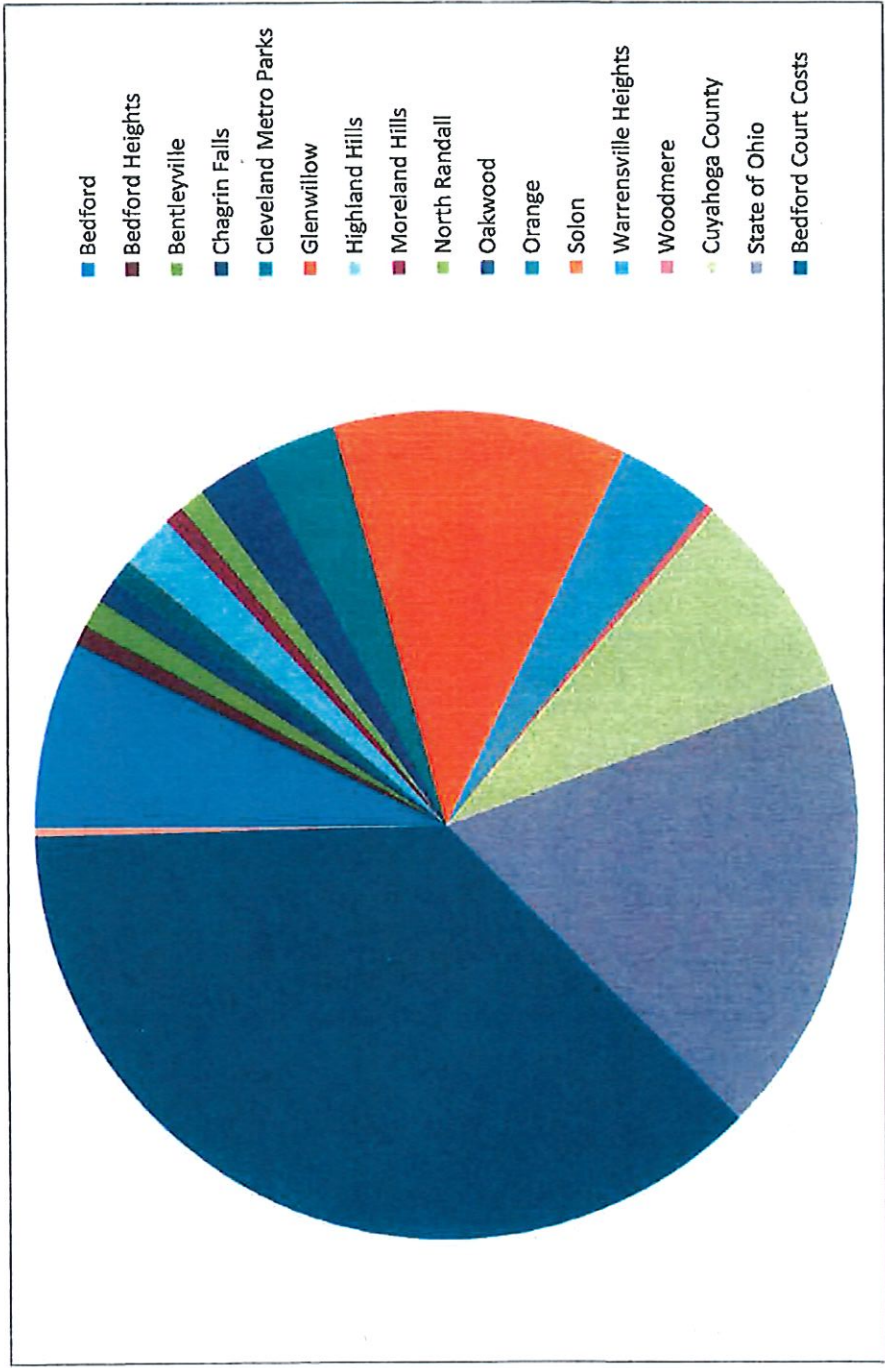
**TRAFFIC/CRIMINAL DIVISION - Continued**

Costs: City of Bedford - Traffic/Criminal Court Costs	
Court Costs	\$ 543,514.51
Credit Card Processing Fees	27,161.69
Payment Plan Fees	25.00
Probation Program Fees	6,302.25
Diversion Program Fees	18,736.00
Expungement Costs	20.00
Indigent Interlock/SCRAM Monitoring	2,746.50
Witness & Jury Fees	923.44
Legal Resource Fund	17,693.13
Sealing of Record	2,760.00
Court/Clerk Computer Fund	88,817.50
Steno Fees	13.00
Muni Special Projects Fund	63,018.60
OMVI Indigent	19,702.50
Police Education	398.00
Restitution/Refunds	58,051.76
Capital Recovery Collections Fees	105.90
Robert Schuerger Collection Fees	3,714.00
<b>Total</b>	<b>\$ 853,703.78</b>
<b>Total Disbursements</b>	<b>\$ 1,874,533.48</b>

**BOND DIVISION**

<b>Bonds - Receipts</b>	<b>\$ 372,819.40</b>
<b>Bond Disbursements:</b>	
Applied to Fines and Costs	\$ 193,654.08
Refunds	64,389.47
Forfeitures	1,063.00
Transfer of Funds	109,342.00
Unclaimed Funds to Bedford	1,462.69
<b>Total Disbursements</b>	<b>\$ 369,911.24</b>

# Bedford Municipal Court Disbursements in Year 2022 by Municipality

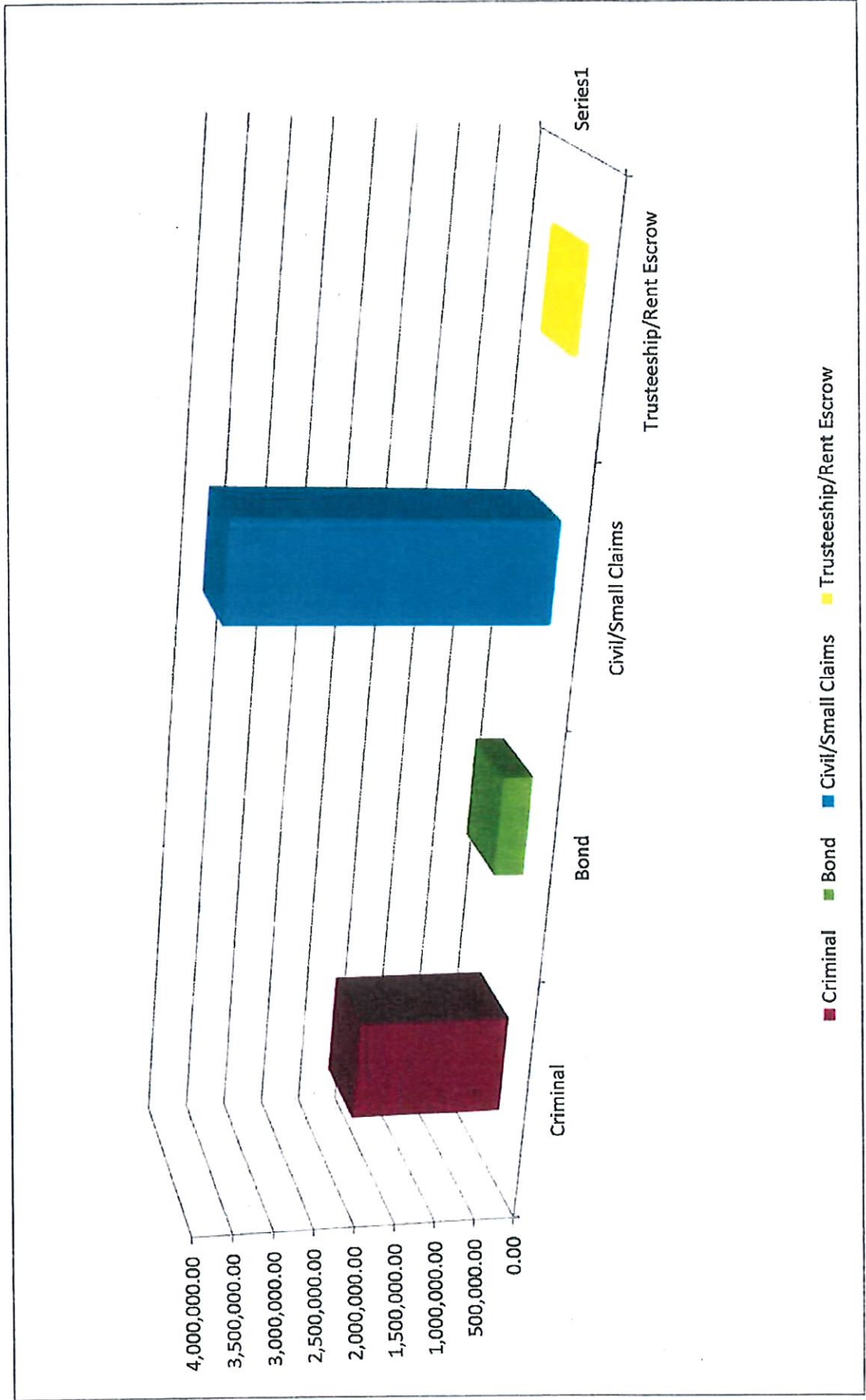


**SUMMARY**

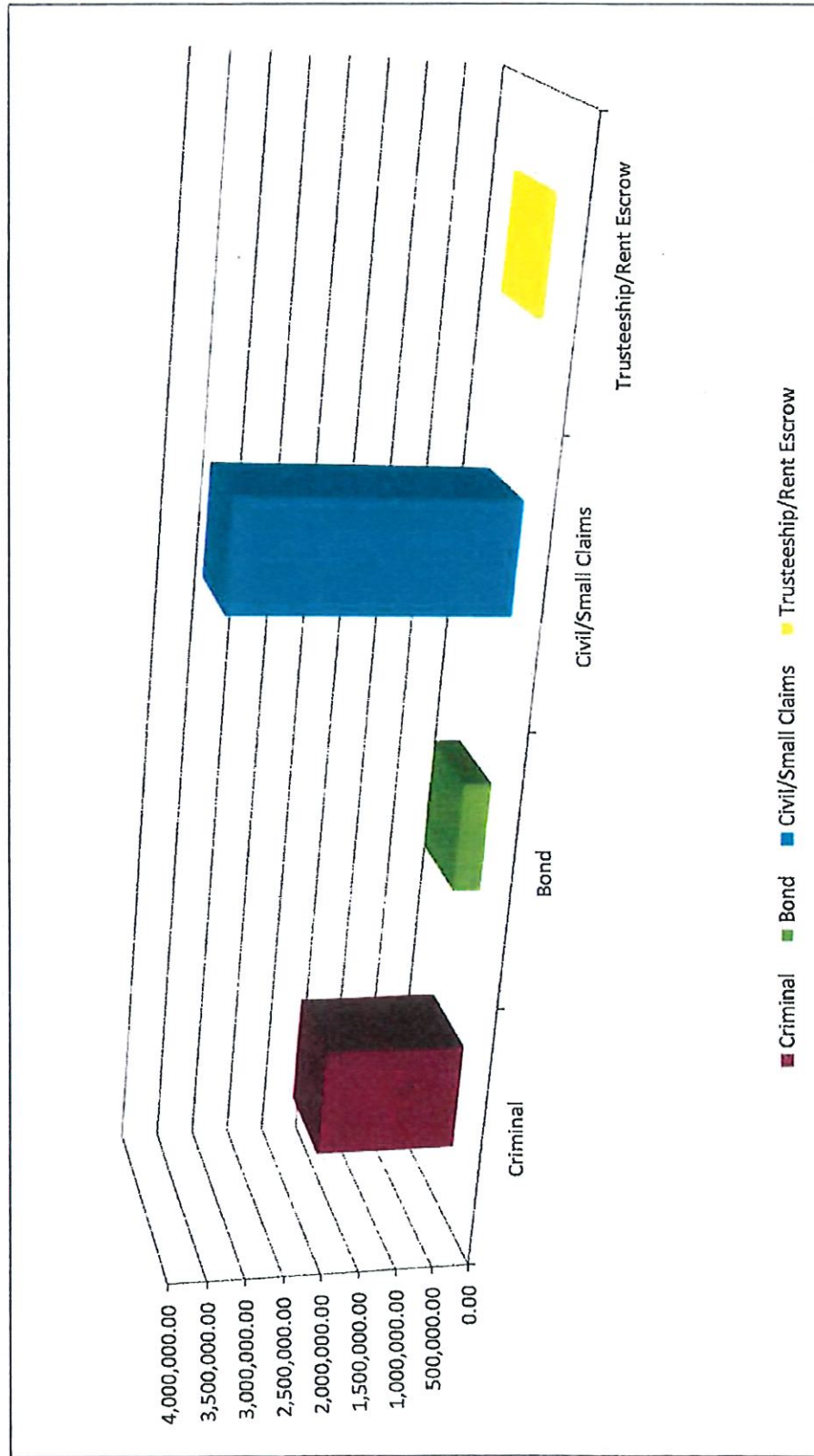
<b>RECEIPTS:</b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>
Criminal	\$2,542,712.87	\$2,116,121.40	\$2,128,148.94	\$1,874,533.48
Bond	651,433.25	461,710.80	437,493.38	372,819.40
Civil/Small Claims	3,642,102.64	3,113,873.07	3,421,723.09	3,893,608.86
Trusteeship	5,398.17	4,877.47	2,093.14	1,657.91
Rent Escrow	95,575.67	80,330.69	90,784.17	62,489.58
<b>TOTALS:</b>	<b>\$6,937,222.60</b>	<b>\$5,776,913.43</b>	<b>\$6,080,242.72</b>	<b>\$6,205,109.23</b>

<b>DISBURSEMENTS:</b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>
Criminal	\$2,542,712.87	\$2,116,121.40	\$2,128,148.94	\$1,874,533.48
Bond	644,575.35	560,938.80	464,621.18	369,911.24
Civil/Small Claims	3,496,662.72	3,221,561.47	3,333,080.27	3,631,195.22
Trusteeship	5,398.17	4,877.47	2,093.14	1,657.91
Rent Escrow	106,977.86	71,162.18	82,792.86	83,060.40
<b>TOTALS:</b>	<b>\$6,796,326.97</b>	<b>\$5,974,661.32</b>	<b>\$6,010,736.39</b>	<b>\$5,960,358.25</b>

# Bedford Municipal Court Summary of Year 2022 Receipts



# Bedford Municipal Court Summary of Year 2022 Disbursements





**FINANCIAL RECONCILIATION**

**BOND**

Bank Balance as of 12/31/2022	\$ 118,131.32
Less Outstanding Checks	(5,737.28)
Deposit in Transit	500.00
Open Items as of 12/31/2022	\$ <u>112,894.04</u>

**CRIMINAL**

Bank Balance as of 12/31/2022	\$ 137,584.99
Less Outstanding Checks	(138,559.50)
Deposit in Transit	2,573.00
Open Items as of 12/31/2022	\$ <u>1,598.49</u>

**CIVIL AND SMALL CLAIMS**

Bank Balance as of 12/31/2022	\$ 607,792.44
Less Outstanding Checks	(251,586.88)
Deposit in Transit	18,965.55
Open Items as of 12/31/2022	\$ <u>375,171.11</u>

**TRUSTEESHIP**

Bank Balance as of 12/31/2022	\$ 560.06
Less Outstanding Checks	(560.06)
Deposit in Transit	0.00
Open Items as of 12/31/2022	\$ <u>0.00</u>

**RENT ESCROW**

Bank Balance as of 12/31/2022	\$ 26,981.97
Less Outstanding Checks	(3,178.58)
Deposit in Transit	750.00
Open Items as of 12/31/2022	\$ <u>24,553.39</u>

**JURY/WITNESS FEES**

Bank Balance as of 12/31/2022	\$ 2,924.06
Less Outstanding Checks	(332.42)
Deposit in Transit	0.00
Open Items as of 12/31/2022	\$ <u>2,591.64</u>