



SPECIAL MEETING BEDFORD CITY COUNCIL DATE: AUGUST 10, 2023
AGENDA MINUTES STATE OF OHIO
COUNTY OF CUYAHOGA TIME: 6:00 PM

1. CALL TO ORDER

Bedford City Council met in a Special Session at Bedford City Hall on Thursday, August 10, 2023. Mayor Koci called the meeting to order at 6:00 P.M.

2. ROLL CALL

MOTION:	Motion made by Saunders and seconded by Frank Smith to excuse Councilman Fluharty from the meeting.
MOVER:	Donald Saunders
SECONDER:	Frank Smith
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

Present: Koci, Spinks, Genutis, Smith, Asbury, and Saunders. Absent: Fluharty.

3. UNFINISHED BUSINESS

- a. **ORDINANCE NO. 057-23:** AN ORDINANCE DECLARING THE PROPERTY AND STRUCTURE LOCATED AT 34 NORDHAM DR. (P.P.N. 811-36-036) A NUISANCE AND THEREFORE CONDEMNING THE PROPERTY, ORDERING ACTION AND DECLARING AN EMERGENCY (**1st Rdg.: 8/7/23**) (Was read by title only.)

MOTION:	Motion made by Spinks and seconded by Walter Genutis to place said ordinance/resolution on Second Reading.
MOVER:	Sandy Spinks
SECONDER:	Walter Genutis
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	



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- b. **ORDINANCE NO. 058-23:** AN ORDINANCE TO LEVY ASSESSMENTS FOR REMOVAL OF WEEDS, TALL GRASS AND TREES ON VARIOUS LOTS IN THE CITY OF BEDFORD, OHIO DURING THE YEAR 2023 AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23) (Was read by title only.)

MOTION:	Motion made by Smith and seconded by Donald Saunders to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Frank Smith
SECONDER:	Donald Saunders
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

Mrs. Howland stated the following

- We do this every year, and it is for delinquent grass bills
- We authorize them to assess the properties of those who have not paid those bills.

MOTION:	Motion made by Genutis and seconded by Sandy Spinks to place said ordinance/resolution on third and final reading.
MOVER:	Walter Genutis
SECONDER:	Sandy Spinks
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- c. **ORDINANCE NO. 059-23:** AN ORDINANCE TO LEVY ASSESSMENTS FOR DELINQUENT WATER BILLS IN THE CITY OF BEDFORD, OHIO AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23) (Was read by title only.)



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MOTION:	Motion made by Spinks and seconded by Walter Genutis to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Sandy Spinks
SECONDER:	Walter Genutis
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

Mrs. Howland stated the following:

- This is for the delinquent water bills that will be assessed to the property owners for payment.
- This assessment is done twice a year, and I want to get this to the county in time so they can go on the tax bills for next year.

MOTION:	Motion made by Asbury and seconded by Donald Saunders to place said ordinance/resolution on third and final reading.
MOVER:	Jeff Asbury
SECONDER:	Donald Saunders
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- d. **ORDINANCE NO. 060-23:** AN ORDINANCE AMENDING ORDINANCE NO. 10,016-22 CODIFIED ORDINANCE §911.03 "RATE REDUCTION FOR DISABLED PERSONS AND SENIOR CITIZENS" FOR WATER AND SEWER DISCOUNTS AND DECLARING AN EMERGENCY (**1st Rdg.: 8/7/23**) (Was read by title only.)

MOTION:	Motion made by Genutis and seconded by Sandy Spinks to place said ordinance/resolution on Second Reading.
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MOVER:	Walter Genutis
SECONDER:	Sandy Spinks
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- e. **ORDINANCE NO. 061-23:** BEING AN ORDINANCE CONFIRMING AMENDED ORDINANCE NO. 10,017-22 CONCERNING SECTION 913.02 "SEWER RATES" OF THE CODIFIED ORDINANCES OF THE CITY OF BEDFORD AS RELATED TO SEWER RATES AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23)
(Was read by title only.)

MOTION:	Motion made by Asbury and seconded by Donald Saunders to place said ordinance/resolution on Second Reading.
MOVER:	Jeff Asbury
SECONDER:	Donald Saunders
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- f. **ORDINANCE NO. 062-23:** AN ORDINANCE CONFIRMING AMENDED ORDINANCE NO. 10,015-22 CONCERNING SECTION 911.01 "WATER RATES" OF THE CODIFIED ORDINANCES, AS AMENDED OF THE CITY OF BEDFORD AS RELATED TO THE WATER RATES AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23) (Was read by title only.)

MOTION:	Motion made by Genutis and seconded by Sandy Spinks to place said ordinance/resolution on Second Reading.
MOVER:	Walter Genutis
SECONDER:	Sandy Spinks



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RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- g. **ORDINANCE NO. 063-23:** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MASTER SERVICE AGREEMENT WITH SIMPLEX-IT FOR INFORMATION TECHNOLOGY (IT) SERVICES FOR ALL MUNICIPAL DEPARTMENTS EXCLUDING THE POLICE DEPARTMENT AND THE MUNICIPAL COURT AND DECLARING AN EMERGENCY (**1st Rdg.: 8/7/23**) (Was read by title only.)

MOTION:	Motion made by Saunders and seconded by Jeff Asbury to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Donald Saunders
SECONDER:	Jeff Asbury
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

City Manager Mallis stated the following:

- Updating our service agreement with Simplex-IT, the Police Department needs to be a separate ordinance for security reasons.
- They will provide additional services, including all of our device support for all equipment throughout the city, monitors, servers, and security. They do our monitoring of all of our security as well, which we do.
- The implemented steps allow us to save on the cyber insurance we must now obtain.
- They also handle all of our backups in case of a catastrophic failure. All of our documentation and information is backed up, and additional security for the items that we do have so we can get those reduced rates.



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MOTION:	Motion made by Spinks and seconded by Walter Genutis to place said ordinance/resolution on third and final reading.
MOVER:	Sandy Spinks
SECONDER:	Walter Genutis
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- h. **ORDINANCE NO. 064-23: AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MASTER SERVICE AGREEMENT WITH SIMPLEX-IT FOR INFORMATION TECHNOLOGY (IT) SERVICES FOR THE POLICE DEPARTMENT AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23)**
(Was read by title only.)

MOTION:	Motion made by Asbury and seconded by Donald Saunders to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Jeff Asbury
SECONDER:	Donald Saunders
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

MOTION:	Motion made by Spinks and seconded by Walter Genutis to place said ordinance/resolution on third and final reading.
MOVER:	Sandy Spinks
SECONDER:	Walter Genutis
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	



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ABSTAIN:

- ORDINANCE NO. 065-23:** AN ORDINANCE AUTHORIZING AND DIRECTING
- i. THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ABC PIPING INC. BEING THE LOWEST, RESPONSIVE AND RESPONSIBLE BIDDER, FOR THE BOILER REPLACEMENT PROJECT AT THE MUNICIPAL COMPLEX AND DECLARING AN EMERGENCY (**1st Rdg.: 8/7/23**) (Was read by title only.)

MOTION:	Motion made by Genutis and seconded by Sandy Spinks to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Walter Genutis
SECONDER:	Sandy Spinks
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

City Manager Mallis stated the following:

- The City received five bid proposals to replace the two boilers for the Municipal Complex and held a bid opening on Friday, July 27th.
- ABC piping was the lowest, most responsive bid at \$165,000.
- The companies that came out indicated that these high-efficiency boilers have reached the end of their life expectancy.
- Our engineers put together the specs and did this bid.
- There is a 90-day turnaround time to complete the project, so we would like to get that started sooner rather than later, and there is over \$50,000 that we do still have available from a grant for energy upgrades that will go to offset this. We want to cover the remaining balance with other energy financing options available through NOPEC.

MOTION:	Motion made by Smith and seconded by Jeff Asbury to place said ordinance/resolution on third and final reading.
MOVER:	Frank Smith



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SECONDER: Jeff Asbury
RESULT: Pass [6 TO 0]
YEAS: Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:
ABSTAIN:

- j. **ORDINANCE NO. 066-23:** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BAIN ENTERPRISES TO PURCHASE A HYDRAULIC PUMP POUNDER FOR THE SERVICE DEPARTMENT AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23) (Was read by title only.)

MOTION: Motion made by Saunders and seconded by Jeff Asbury to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER: Donald Saunders
SECONDER: Jeff Asbury
RESULT: Pass [6 TO 0]
YEAS: Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:
ABSTAIN:

City Manager Mallis stated the following:

- The Bureau Workers of Compensation offers Safety Grants to communities for equipment that will obviously reduce the risk to staff members.
- Typically, when we are installing or removing signage throughout the city is done manually with a sledgehammer, and to get them out, the poles are pulled out. This hydraulic piece of equipment actually pounds them in.
- The cost is \$15,190.20 for this piece of equipment, and we were awarded a grant of \$11,392.65 to cover the majority of this piece of equipment. We can cover the remaining funds with money already in our current budget.



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MOTION:	Motion made by Genutis and seconded by Sandy Spinks to place said ordinance/resolution on third and final reading.
MOVER:	Walter Genutis
SECONDER:	Sandy Spinks
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- k. **ORDINANCE NO. 067-23:** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH D.E. WILLIAMS FOR ELECTRICAL UPGRADES AT BEDFORD COMMONS AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23) (Was read by title only.)

MOTION:	Motion made by Spinks and seconded by Walter Genutis to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Sandy Spinks
SECONDER:	Walter Genutis
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

City Manager Mallis stated the following:

- The city was awarded a CDBG grant for various improvements, which is covered over the next few ordinances for improvements to the Bedford Commons.
- One is upgrades to the electrical system down at the gazebo. We did receive multiple quotes, and Williams was the lowest at \$14,800.
- There is a substantial lead time, but we do want to get locked into this so we can get the equipment ordered.



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- With these grants, we need to show Cuyahoga County that we've entered into a contract and for these improvements to be finished by the end of September.

Mayor Koci inquired if it included all the free-standing boxes.

City Manager Mallis replied that he didn't believe so and would look into it.

MOTION:	Motion made by Asbury and seconded by Frank Smith to place said ordinance/resolution on third and final reading.
MOVER:	Jeff Asbury
SECONDER:	Frank Smith
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

1. **ORDINANCE NO. 068-23:** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CAMPO RESIDENTIAL & COMMERCIAL EXTERIORS ("CAMPO") TO REPLACE THE ROOF ON THE GAZEBO AND TRAIN DEPOT AT BEDFORD COMMONS AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23) (Was read by title only.)

MOTION:	Motion made by Saunders and seconded by Jeff Asbury to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Donald Saunders
SECONDER:	Jeff Asbury
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

City Manager Mallis stated the following:



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- The City received quotes to replace both roofs; Campo was the lowest.
- The City also had to work with Cuyahoga County's contractor to ensure the roof at the train depot fit the historical significance of the building. Campo identified the slate line shingles they requested and referenced in the quote.
- The city went through the Historic Preservation Board and consulted with a member who was previously associated with the Historical Society and was successful in getting these buildings registered and the National Historic Registrar.

MOTION:	Motion made by Spinks and seconded by Walter Genutis to place said ordinance/resolution on third and final reading.
MOVER:	Sandy Spinks
SECONDER:	Walter Genutis
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

- m. **ORDINANCE NO. 069-23: AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MILLSTONE MANAGEMENT GROUP ("MILLSTONE") FOR RESTROOM UPGRADES AT BEDFORD COMMONS AND DECLARING AN EMERGENCY (1st Rdg.: 8/7/23)**
(Was read by title only.)

MOTION:	Motion made by Genutis and seconded by Sandy Spinks to suspend the rules requiring the reading of said ordinance/resolution on three different days.
MOVER:	Walter Genutis
SECONDER:	Sandy Spinks
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	



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City Manager Mallis stated the following:

- This is for renovating the public restrooms at the Commons.
- The previous ordinances for the roof and the electrical upgrades along with this ordinance will be covered 100% through the County Grant.
- Millstone Management Group will be handling all the painting of the public restrooms, removing and replacing all electrical light fixtures in those restrooms, removing and replacing all of the sinks, the urinals, the toilets, and the partitions

MOTION:	Motion made by Asbury and seconded by Frank Smith to place said ordinance/resolution on third and final reading.
MOVER:	Jeff Asbury
SECONDER:	Frank Smith
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	

4. ADJOURNMENT

MOTION:	Motion made by Asbury and seconded by Donald Saunders to adjourn the meeting the Special Council Meeting at 6:20 P.M..
MOVER:	Jeff Asbury
SECONDER:	Donald Saunders
RESULT:	Pass [6 TO 0]
YEAS:	Koci, Spinks, Genutis, Smith, Asbury, Saunders
NAYS:	
ABSTAIN:	


Clerk of Council


Mayor-President of Council

Date: September 5, 2023