#### **CALL TO ORDER**

A meeting of the City of Bedford Civil Service Commission was called to order on Thursday July 20, 2023 at 5:03 p.m. Members in attendance were: Secretary, Jennifer Howland, Chairman, James Judd, Richard Palcisko, Jeffrey Slezak, and Denise Lachowski. Anthony Longino was absent.

### **DECLARATION OF INTEREST**

No one had any conflicts of interest.

### **APPROVAL OF MINUTES**

Motion was made by Rich Palcisko seconded by Denise Lachowski to approve the minutes of the June 7, 2023 meeting. All were in favor. Motion passed.

## **OLD BUSINESS**

Discussion followed regarding incorporating online testing options into the Rules.

Motion was made by Denise Lachowski, seconded by Jeff Slezak to accept the attached revisions to the Rules. All were in favor. Motion passed.

Motion was made by Rich Palcisko, seconded by Denise Lachowski to adopt the updated Rules of the Municipal Civil Service Commission of Bedford, Ohio, as amended. All were in favor. Motion passed. The amendment clarifies that "within the last two years" means, as of the application deadine.

Discussion followed regarding the upcoming Chiefs examination.

Motion was made by Rich Palcisko, seconded by Denise Lachowski to amend the dates on the Chief's test application to July 24, 2023 for posting and August 24, 2023 as the due date.

#### **NEW BUSINESS**

Discussion followed regarding the advertisement for Fire Medic Lateral Transfer for the City of Bedford Fire Department.

Motion was made by Rich Palcisko, seconded by Jeff Slezak to create a Fire Medic Lateral Transfer advertisement and to post it immediately. The advertisement will include the following regarding extra points for ranking purposes: Military service (2 pts.), a passing score taking the Cuyahoga Community College physical agility test within the past 3 years (4 pts.) with a time of 4:30 or less, Associates (2 pts.) and or Bachelor's degree (4 pts.) and residency (2 pts.). A maximum of 10 extra credit points can be earned by an applicant. The application will clarify that "within the last two years" means as of the application deadline. The due date for the application is September 1, 2023 at 4 p.m. All were in favor. Motion passed.

Motion was made by Jeff Slezak, seconded by Denise Lachowski to accept the following advertisement methods: City of Bedford's social media sites, City of Bedford website, distribution to Tri-C, Cuyahoga County Fire Chiefs organization and Northern Ohio Fire Chiefs Organization, and posting in the Neighborhood News, on Indeed and on the National Testing Network, if allowed. All were in favor. Motion passed.

# **ADJOURNMENT**

Motion was made by Rich Palcisko seconded by Denise Lachowski to adjourn the meeting. All were in favor. Motion passed.

The meeting was adjourned at 6:01 p.m.

Secretary, Jennifer Howland

Chairman, James Judd