

Civil Service Meeting

June 7, 2023

CALL TO ORDER

A meeting of the City of Bedford Civil Service Commission was called to order on Wednesday June 7, 2023 at 4:34 p.m. Members in attendance were: Secretary, Jennifer Howland, Chairman, James Judd, Richard Palcisko, Jeffrey Slezak, and Anthony Longino. Denise Lachowski arrived at 4:40 p.m. after approval of minutes. Also in attendance Police Chief Marty Stemple.

DECLARATION OF INTEREST

No one had any conflicts of interest.

APPROVAL OF MINUTES

Motion was made by Anthony Longino seconded by Richard Palcisko to approve the minutes of the May 31, 2023 meeting. All were in favor. Motion passed.

OLD BUSINESS

Discussion followed regarding the Police Chief Exam Rules and Procedures.

Motion was made by Denise Lachowski, seconded by Richard Palcisko to accept the attached Police Chief Exam Rules and Procedures. All were in favor. Motion passed.

NEW BUSINESS

Discussion followed regarding oral assessment exercises.

Motion was made by Jeff Slezak, seconded by Anthony Longino to designate Secretary Howland, Chief Stemple and City Manager Mallis to meet with the assessor to decide on the oral assessment exercises. All were in favor. Motion passed.

Discussion followed regarding proctors for written exam and oral exam.

A recommendation was made by the State Personnel Board of Review (SPBR) to use an independent party to proctor the written exam. An independent party is a non-civil service member. The oral exam has assessors from the approved organization to run the assessment.

Motion was made by Rich Palcisko, seconded by Jeff Slezak to approve an employee from the Bedford Finance Department as proctor of the written examination and allow two Civil Service Commission members to observe. All were in favor. Motion passed.

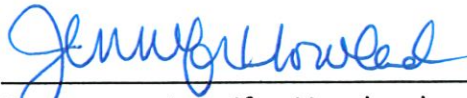
Discussion followed regarding new online testing options.

Secretary Howland and Chief Stemple will meet with legal counsel to see about having that testing option incorporated into the Rules of the Municipal Civil Service Commission and will inquire about incorporating a rolling/ running entry level list. This will be presented to the commission for review at a later date.

ADJOURNMENT

Motion was made by Anthony Longino seconded by Richard Palcisko to adjourn the meeting. All were in favor. Motion passed.

The meeting was adjourned at 5:24 p.m.



Secretary, Jennifer Howland



Chairman, James Judd