



City of Belvedere

450 San Rafael Avenue, Belvedere, Ca 94920

415-435-3838 www.cityofbelvedere.org

APPLICATION FOR RESIDENTIAL BUILDING RECORDS REPORT

BMC Section 16.24.030. Report Required. Prior to offering for sale or exchange, and prior to entering into any "agreement of sale" or exchange of any residential building or lot, the owner shall obtain from the City a report of the residential building records report showing the regularly authorized use, occupancy, and zoning classification of such property. Said report shall be valid for a period not to exceed twelve (12) months from the date of issue.

**Application must include a current copy of the
Sanitary District No. 5 Notice of Compliance/Non-Compliance**

Address of Property:
Assessor's Parcel Number:
Name of Present Owner:
Address of Owner:
Listing Agency:
Contact Person's Name & Phone Number:
Contact Person's E-mail:

Report will be emailed to Contact Person Listed Above

I am the legal owner, or authorized agent of the legal owner, of the property listed above and hereby request that an inspection be made of the subject building and a Residential Building Records be issued therefore.

Signature of Owner or Agent	Date
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Date Application Received	Payment Received \$300.00	Report Number
By		
Inspection Date	Day:	Time: