

**REGULAR MEETING
PARKS & OPEN SPACE COMMITTEE
THURSDAY, JANUARY 14, 2021, 4:00 PM
REMOTE WEBINAR VIA ZOOM**

COVID-19 ADVISORY NOTICE

Due to Covid concerns and consistent with State Executive Orders No. 25-20 and No. 29-20, the meeting will not be physically open to the public. Members of the Committee and staff will participate in this meeting remotely. Members of the public are encouraged to participate remotely via Zoom or telephone pursuant to the information and link below. Public comment will be accepted during the meeting. The public may also submit comments in advance of the meeting by emailing Christina Cook at: ccook@cityofbelvedere.org. Please write "Public Comment" in the subject line. Comments submitted one hour prior to the commencement of the meeting will be presented to the Committee and included in the public record for the meeting. Those received after this time will be added to the record and shared with Committee members after the meeting.

The City of Belvedere is inviting you to a scheduled Zoom webinar.

**When: Jan 14, 2021 04:00 PM Pacific Time (US and Canada)
Topic: REGULAR MEETING - PARKS & OPEN SPACE COMMITTEE**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89030136338?pwd=MUc0WkMvV05FL2htNXVvWit3bHVrUT09>

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877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 890 3013 6338

The City encourages that comments be submitted in advance of the meeting. However, for members of the public using the Zoom video conference function, those who wish to comment on an agenda item should write "I wish to make a public comment" in the chat section of the remote meeting platform. At the appropriate time, City staff will allow oral public comment through the remote meeting platform. Any member of the public who needs special accommodations to access the public meeting should email ccook@cityofbelvedere.org, who will use her best efforts to provide assistance.

**REGULAR MEETING
PARKS & OPEN SPACE COMMITTEE
THURSDAY, JANUARY 14, 2021
4:00 PM
REMOTE WEBINAR VIA ZOOM**

OPEN FORUM

This is an opportunity for any citizen to briefly address the Parks and Open Space Committee on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a more lengthy presentation or Committee consideration may be agendaized for further discussion at a later meeting.

SCHEDULED ITEMS

1. Approve minutes of November 12, 2020 regular meeting.
2. Comments from the Chair, Bryan Kemnitzer.
3. Staff report from Robert Zadnik, Public Works Director.
4. Reports from sub-committees/ task forces.
 - (a) Playground
 - (b) Lanes
 - (c) Trees, Vegetation & Views (TVV)

Old Business:

5. Continued discussion and possible action concerning Artist View lot; review and approval of Fletcher Design proposal.
6. Continued discussion and update from staff concerning the status of private fencing at Artist View lot.
7. Continued discussion and possible action regarding Golden Gate Lane spring 2021 ribbon-cutting ceremony.
8. Continued discussion and possible action regarding shoreline access near 1 Embarcadero.
9. Continued discussion and possible action regarding TVV survey results; consider a formal recommendation to City Council.

New Business

10. Tom Price Park Benches: Consider recommendation to City Council to amend Administrative Policy Manual section 405.24 Moratorium on Installations, to remove moratorium on the installation of new park benches.

Future Agenda Items:

- Review and consider a recommendation to City Council to adopt certain Marin County Municipal Code sections concerning regulations and use of Open Space land.

**REGULAR MEETING
PARKS AND OPEN SPACE COMMITTEE
THURSDAY, NOVEMBER 11th 2020, 4:00
PM REMOTE WEBINAR VIA ZOOM**

MINUTES

COMMITTEE PRESENT: Chair Bryan Kemnitzer, Anne-Marie Walker, Jena Watson, Jean Bordon, Kathy Pearson, Mario Valente and Carolyn Lund

COMMITTEE ABSENT: None

OTHERS PRESENT: Public Works Director Robert Zadnik, Council Liaison James Campbell, Office Coordinator Christina Cook

These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at www.cityofbelvedere.org

CALL TO ORDER OF REGULAR MEETING

The meeting was called to order at 4:02 PM.
Chair Kemnitzer read the COVID-19 disclaimer and special instructions for Zoom webinars.

ROLL CALL

Roll call was taken by Public Works Director Zadnik. Committee Member Lund signed in at 4:10 PM.

OPEN FORUM

Chair Kemnitzer asked Director Zadnik if comments for open forum were received via email. There were none, but there was a hand raised via a call-in. William Rothman at 14 Cliff Road was the caller. He explained how committee and council structure relates to the public. After his comment there were no others, and the open forum was closed.

SCHEDULED ITEMS

1. Approve minutes of the September 10, 2020 regular meeting and the October 8, 2020 special meeting.

THE MINUTES of the September 10, 2020 regular meeting were approved at the regular meeting of the Parks and Open Space Committee on November 11, by the following vote:

AYES: Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund

NOES: None

ABSENT: None

ABSTAIN: None

THE AMENDED MINUTES of the October 8, 2020 special meeting were approved at the regular meeting of the Parks and Open Space Committee on November 11, by the following vote:

AYES: Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund

NOES: None

ABSENT: None

ABSTAIN: None

2. Comments from Chair Kemnitzer.

- Oak Mini-Park

Chair Kemnitzer reported that he and his wife Nancy (along with their neighbors) will upgrade the Oak Mini-Park at their cost. A diagram of the improvements will be provided at a future Parks and Open Space Committee meeting for approval. It was suggested by Committee Member Watson that the plans be circulated among the nearby residents. Chair Kemnitzer and Director Zadnik agreed and recommended sharing the schematic to the Planning Department for transparency, if approved by the Parks and Open Space Committee.

3. Staff report from Director Zadnik, Public Works Director.

Director Zadnik stated there is a moratorium for additional park benches in public areas and provided a few additional updates. He stated the first round of cleanup at Artist's View Lot was completed and another is planned for the lower portion of the lane on December 2, 2020; however, inclement weather may play a part on the scheduling. The Golden Gate Lane project is complete with exception of a drainage conduit that needed to be buried. He reported on the removal of several hazardous trees and affirmed DPW's willingness to work with the TVV task force on further tree removals. Committee Member Valente asked if this second round of work will be the final cleanup for Artist's View Lane. Director Zadnik stated it should be the final round.

Chair Kemnitzer brought up Item 7, the addition of benches at Tom Price Park and the moratorium on new benches at parks, Belvedere Admin Policy #405.24. He suggested that item be continued until the next meeting. He then read the current policy into the record.

4. Reports from Subcommittees/task forces.

- a. Playground Task Force – Updates from Mario Valente, Director Zadnik.

Chair Kemnitzer opened this item with a recap on approving the playground design at the last meeting and mentioned the unanimous approval by City Council. He asked Member Valente to give a brief statement. Next steps were outlined. RHAA will be collecting engineering bids and contractor estimates. There was discussion of funding and costs for phases 1 and 2. Engineering needs to be completed to solicit bids. Director Zadnik estimated engineering would be approximately \$40,000- \$50,000 for plans on both phases. There was further discussion on funding.

Chair Kemnitzer called for public comment. Dr. Rothman commented on specific chemicals he believes are contained in the proposed matting material. There was discussion on the matting product from Chair Kemnitzer and Director Zadnik calling for further investigation.

b. Lanes Task Force

Chair Kemnitzer reiterated the purpose of the task force is to gather information and present it to the Committee at a public hearing. The task force has no authority with Committee approval.

- a. Artist's View – Chair Kemnitzer moved this to Item 5.
- b. "1 Embarcadero/George Rygg" – Chair Kemnitzer provided an update as follows: He stated that 1 Embarcadero will not be the name of the lane, the proposed lane is at the end of the parking lot at the yacht club, and it is an amazing forest pathway that opens to the beach. Chair Kemnitzer, Steger Johnson and John Swayne, a local designer, walked the path and spoke to George. George lives right next to the area and agrees everyone should be able to use the beach but does not want people using his driveway to get there. If the project is considered as a priority lane, John Swayne could do an initial design and then have an engineer look at it.
- c. Albert's Alley – Nothing to report per Chair Kemnitzer
- d. Lower Woodwardia - Chair Kemnitzer provided an update and stated that Alison Seaman who used to be on the Parks and Open Space Committee agreed to be the point person for the task force for this lane at 270 Beach. Owners on both sides of the lane are cooperative and, realizing this is public property, are willing to work with the City and Committee.

c. Trees, Vegetation & Views Task Force

Survey results were provided from task force lead, Anne-Marie Walker. Primary goals of the task force were identified as fuel load reduction and community participation, including fostering volunteerism. Committee member Walker thanked Director Zadnik for several trees that were removed with City budgeted funds. Chair Kemnitzer, Director Zadnik and Member Walker sat down with Mike Lantier, Deputy Fire Marshall of the Tiburon Fire Department. Mike had some suggestions about hazardous tree abatement using the Tiburon Municipal code. Chair Kemnitzer spoke about letters that can be mailed out requesting abatement of a tree hazard. Member Watson stated she is would look at the Tiburon and Mill Valley municipal codes that could be used in Belvedere. Member Walker stated she plans on making a task force report at the January meeting. Chair Kemnitzer called for public comment; there was no public comment. Committee Member Bordon commented that she hopes the dead tree on Park Lane which the City inherited in a land swap is slated for removal, the tree is clearly

dead. She also thanked the owners of 101 Golden Gate for their property cleanup and commented that it looks fantastic.

OLD BUSINESS

5. Continued discussion of Artist' View: results of website survey and initial site investigation.

Chair Kemnitzer opened discussion on this topic suggesting a public meeting early in 2021 as the design process moves forward. He then spoke about the survey on the City's website. He read into the record portions of the deed from Mason Wells gifting the property to the City; he then reviewed the results of the survey. Member Lund reported on her research regarding landscaping and architectural firms that are interested in working on the project. She stated that she will make a report to the committee when her research is complete. Chair Kemnitzer asked for public comment. Director Zadnik received a request to comment from Michael Davis and called on him to speak. Mr. Davis asked Chair Kemnitzer to explain what he meant by the term "some people want Artist's View for themselves". Chair Kemnitzer responded by stating that it is obviously public land and that he had requested that Mr. Davis work with the Committee for a meandering path. Mr. Davis agreed that it is public land and Chair Kemnitzer, as well as lots of others, use that land. Chair Kemnitzer offered to have a separate special meeting for further discussion of Artist's View. Mr. Davis asked to make an additional comment about the possibility of the land being used as emergency egress and suggested this should be analyzed by a professional, unbiased study. He then asked Councilmember Campbell to comment. Director Zadnik stated that the City is actively working on an emergency plan with the block captain program, the Tiburon Fire Department, and Police Departments from both agencies. Councilmember Campbell did not have further comment other than thanking Mr. Davis and Director Zadnik. Director Zadnik indicated that there is an additional person that wishes to comment, Klaus Johannasmeyer. He was following up on some questions he had about an article in The Ark newspaper. Director Zadnik responded to his concerns.

6. Continued discussion and possible action on the opening ceremony for Golden Gate Lane and project donors.

Chair Kemnitzer opened the discussion stating that he had spoken to several donors who would like to participate, and he proposed December 11, 2020. Director Zadnik confirmed that the City was ready for a ceremony. Chair Kemnitzer said that the Belvedere Community Foundation was ready to hand a check for \$194,500.00 to the City for Golden Gate Lane.

Mr. Kuhn was having technical difficulties commenting on Item 5 at the appropriate time and was welcomed back for comment on that item. The Kuhn's voiced their concerns about Artist's View lot. Lillian Murray voiced her concerns on the cost of the Artist's View project.

The date of the Golden Gate opening ceremony was revisited by Committee Member Bordon.

7. Continued discussion and possible action on the addition of benches at Tom Price Park.

This item is discussed at 22 minutes on the audio recording and was continued at the next Committee meeting.

NEW BUSINESS

8. Discussion of lane construction and community concerns regarding policing, graffiti, litter, and public use.

Chair Kemnitzer opened this item for discussion. He said he agrees with concerns such as the ones Mr. Kuhn brought up and spoke with Chief Wu about policing of the area. He referenced the Marin Open Space code and asked Member Watson to review, as she is a lawyer. Chair Kemnitzer then called on member Lund to comment. She pointed out that there is no code that addresses Lanes or Open Space in the Belvedere Municipal Code and recommended that is a good time to start thinking about Belvedere land use and visitor conduct. Member Bordon suggested having some of the open spaces be maintained by youth or to fill community service hours. Chair Kemnitzer called for public comment. Mr. Davis stated he had two questions, that he is not an attorney, and asked by what legal authority the City feels Artist View is a lane and not open space. Member Bordon responded by stating that this was addressed by the City Attorney over a year ago when the subject was first presented to City Council. It was determined that there was no conflict between the proposed use and general plan. Mr. Davis wanted to know if that finding was public. Member Bordon stated that yes, it was part of the agenda packet. Mr. Davis then asked about the graffiti at the bottom of the Allen Bench pictures that were submitted to the committee and what the general feeling about it was. Chair Kemnitzer stated he felt that is should stop on public lands and that the issue needs to be addressed. He also feels the City's Public Works team needs to participate more in the cleanup. Mr. Kuhn asked to comment. He stated he felt policing is difficult and that it cannot be policed effectively. Member Bordon commented it is a question of weighing different things, bringing things into balance and control the problems, not abandoning public spaces. Chair Kemnitzer called for further public comment. Director Zadnik said he received some general comments, but no specific requests to speak.

Member Bordon mentioned that there are two different kinds of benches at Tom Price Park and Committee Members should look at the benches before the next meeting. Klaus Johannasmeyer asked to speak again, Chair Kemnitzer allowed it. He mentioned a letter he had sent in and requested that it be read and that he would appreciate a response at the next meeting. Chair Kemnitzer responded that the majority of the Community wanted access and use of public space. He invited a conversation about enforcement issues. Mr. Johannasmeyer then asked about wildlife and Chair Kemnitzer referenced the Marin County Open Space code.

ADJOURN

The meeting was adjourned at 6:02 PM by a unanimous vote.

Belvedere Parks & Open Space Committee
1/14/21 Meeting
Artist View Project

Artist View Team

Team Leader: Carolyn Lund

Team Members:

Zack Taylor - San Francisco Recreation and Parks Department, Park Service Manager
Ella Wang - Stanford University Student
Alan Seelenfreund - Former Chairman of McKesson Corp,
Rhonda Caldewey - EVP Entertainment & Hospitality Retail at JLL; Former Managing Director of Cushman & Wakefield commercial real estate
Mary Sauer - Fellow in the Harvard Advanced Leadership Initiative and Former Co-founder of Sonic Systems
Bryan Kemnitzer

Fletcher Studios

A landscape architecture and urban design collaborative based in San Francisco.

David Fletcher - Principal + Owner of Fletcher Studio. Has practiced in landscape architecture for 30 years, and has worked on the planning, design, and construction of projects ranging in scale from regional watersheds to furniture design. The Fletcher family has resided in Belvedere in the past.

Andrew Prindle - Designer. Graduated from the University of Washington's MLA Program and won National Honor and Scholar Honor Awards for Design in 2017 & 2018. Current fascinations: floodplains, riparian restoration, and toxic landscapes.

Ed Taylor - Designer. Graduated from the University of Virginia in 2019 with masters degrees in architecture and landscape architecture. His background includes creating and maintaining trails with the Montana Conservation Corps, and the planning, building, and maintaining of residential gardens in Seattle.

Attachments:

1. Fletcher Studio Concept Statement for Artist View
2. Fletcher Studio Proposal for Artist View: Phase 1



CONCEPT STATEMENT

Trails are invitations, they are an opportunity to step out of our day-to-day, and into a different moment of being and awareness. A well-designed trail finds a way to carefully, but deliberately move through a place, showcasing its beauty at a variety of scales. This choreography of experiences needs to

both, immerse one in the rich textures, colors, and details of vegetation – to be able to intimately bathe in the forests and meadows; but it must also reveal a place’s context more expansively – to offer up sweeping views. The careful interplay of scale, immersion, and expansion are integral to the experience of realizing a powerfully contextual experience rooted in a place.

The Artist’s View property does, as all places do, have its own challenges and constraints. However, we feel this is a unique opportunity where targeted design and careful site analysis can yield a highly evocative experience with minimal intervention. In sum, the land has done the work for us already, we must thus carefully design and steward our ways of visiting that continue to celebrate and uphold the beauty of the place itself.

As a narrow segment of land covering a moderate to steep grade throughout, a combination of traverses and descents will be necessary to minimize the amount of regrading and the addition of either elevated or at-grade structures. The most specific challenge will be developing the trail in such a way that erosion is thoroughly anticipated. While our rains are distinctly seasonal, we do know that climate change will likely continue to increase periods of intense, high-volume rain. Consequently, a steep site such as this, would thereby require a carefully coordinated effort to lay out the trail, its materials, and planting to help facilitate the sheet flow of water in ways that minimizes issues brought by our changing climate and erosion.

To this end, we propose a careful study of trail alignments, the development of schematic alternatives to those alignments, and an overall approach to best support and continue to enliven the site’s natural beauty.

The project should celebrate the site’s intimate natural experiences as well as its commanding views of the Bay Area. In addition, the project’s narrowness is also a compelling possibility to bring users through a sequence of spaces and vegetation communities in one walking experience.

LOST & FOUND, AMONGST THE ARTIST’S VIEWS

Our preliminary concept understanding is that the site should unfold as a series of artistic and ecological experiences governed by the application of

fine arts and natural experiences. To best convey this experience we propose a procession of artistic views, and being both lost and found. Let us begin from the very top:

Arrival – natural planting acts as a scrim, to carefully protect the site, and the experience of discovery embedded from the start. The entrance is about threshold and cultivating the experience of having stepped into something special.

Photographer's View – as one turns into and begins their descent, expansive views open up by carefully positioning the view out towards the Bay and uses the existing tree canopies to help frame the view outwards. This moment can offer not only the passerby the chance to pop in and take in the view, but an iconic photographic moment.

Lost in the Woods – as one continues their descent, immersion in low shrubs and tall trees perpetuates the atmosphere of coming-into something special. The details of bark, leaf, and flower come to the fore and are presented in close proximity to the visitor.

Writer's View – having traveled through the vibrancy of local wood plants and trees, a second view opens with appropriately scaled seating opportunities. Natural materials help tie the location to the site and offer a multitude of seating opportunities to sit and rest, while gazing outward towards the water.

Found in the Meadow – having caught a moment of respite, you continue and the site begins to open up more as trees and large shrubs give way to grasses and wildflowers. A panoply of our region's native annuals, perennials and grasses offer abundant habitat for pollinators, beneficial insects, and birds.

Painter's View – as you reach the trail's end the full spectrum of land and sky open up as you take in the uninterrupted view. The colors of sand, sea, and sky reveal themselves in full as boats ply the water, and birds the sky.





This is a proposal for professional design and support Services requested by Belvedere Lanes Task Force and Belvedere Parks & Open Space Committee (Client) on behalf of City of Belvedere (Client). This Agreement, effective as of October 26, 2020 is between Belvedere Lanes Task Force and Belvedere Parks & Open Space Committee and Fletcher Studio, Inc. (Consultant) for the following Project, Artist's View, a deeded property to the City of Belvedere between 475 Beach Road and 465 Belvedere Ave.

The project is sited in Belvedere, CA and will include new trail and site improvements.

- . 1 Trail and Access Improvements
- . 2 Planting Design

LANDSCAPE ARCHITECTURAL SERVICES

Services will be provided by Landscape Architect in phases. These phases are identified below and listed in the approximate chronological order in which they will be provided. The exterior improvements include hardscape, way finding, stairs, site walls, and planting.

PHASE 1 Project Startup, Programming & Concept Design

Consultant will review the existing conditions material provided by the Client, to understand the basis of design and general organization of the site. This phase will include meeting to review site opportunities and constraints, as well as, programming and design goals.

The Consultant will work with Client to create basic programming for open spaces for Client's approval. The Consultant will create preliminary studies, diagrams, and sketch design concept proposals to illustrate potential design direction for future phases. Based on approved programming, the Consultant will explore design options and develop a diagrammatic concept design, which will then serve as the basis of design and a presentation that describes the landscape ideas and functional areas.

Concept Design will include arriving at a general idea or understanding of the potential of a landscape, given reviewed opportunities and constraints. Concepts will be conveyed in narrative form, with diagrams and images, showing sources of inspiration, physical and social connections and to define goals and value propositions. Work will also include the preparation of a digital massing model of the entire site for design purposes. Following this work, the Consultant shall prepare an illustrative plan to serve as the basis for subsequent phases of design and Community Outreach. The consultant will generate a 3D model based on aerial drone scans and existing survey information.

The Alignment Studies will assess different methods of descending the site and assess impacts on grading, excavation, erosion, and user experience. The Site Intervention Studies will assess different scales and types of introducing elements such as, but not limited to, viewing decks and railings, integrated natural furniture, and interpretative signage.

Work shall include:

- + Project kickoff meeting with Client and Design Team.
- + Collection and review of existing materials.
- + Preliminary design research.
- + Concept Design: 3 Diagrammatic Site Plan Options for internal review.
- + Concept and material image to convey spatial approaches.
- + Site visits, site photo documentation, base plan file preparation.

Meetings: Deliverables:

One (1) Kick-off meeting

One (1) Programming Work session

One (1) Concept Design Presentation to Design Team and Client.

Three (3) Trail Alignment Studies

Three (3) Site Intervention Studies

Concept Design Package 11 x 17 Formatted report

January, 2021

Report to: Parks and Open Space Committee, City of Belvedere

From: Task Force on **Trees, Vegetation and Views**

The City of Belvedere City adopted Key Priorities for 2020-2021 including **Protecting our City** (People and Assets including increased level of preparation for fire events), **Improving Quality of Life** (Lanes, Parks, Traffic Reduction and Public Infrastructure) and **Enhancing Resilience While Encouraging Sustainable Energy Use**. The first two of the City's key priorities relate to the Task Force **Trees, Vegetation and Views** adopted by the Parks and Open Space Committee of the City. The Task Force Timeline is as follows:

1. Task Force formation June, 2020
2. Distribution of Survey Instructions, July, 2020 to Task Force volunteers
3. Surveys conducted by volunteer residents of Belvedere August/ September, 2020
4. Survey Results accumulated in Belvedere Survey, Google document October, 2020 and presented to Parks and Open Space Committee at the November 12, 2020 meeting
5. Full report reviewing Findings and Recommendations of the Trees, Views and Vegetation Task Force to be made to POSC at their January, 2021 meeting

Findings of TVV Task Force:

- 37 Dead/Dying Trees
- Invasive Plant Vegetation: 27 Acacia trees, 89 occurrences of broom, 21 pampas grass clumps, 39 blackberry areas, 21 star thistles, 17 fennel areas (Acacia, Broom and Pampas Grass are rated "High" for fire risk)
- 43 Existing Views and 8 Impaired Views

After reviewing the Task Force survey findings, the Task Force adopted the following Goals:

- **Goal One: Fuel Load Reduction and Public Education**
- **Goal Two: Invasive Plant Removal**
- **Goal Three: Recapture Views**

The Task Force recommends the following **Actions** to accomplish these goals.

Actions to Accomplish Fuel Load Reduction and Public Education Recommendations:

- Increase municipal funding for removal of dead trees and highly flammable invasive vegetation on public land. Action by DPW to increase budget allocation.
- Notice properties with dead trees (refer to TVV Task Force dead tree list) and require removal of hazards to insure public safety. Action item for TVV Task Force and City Staff.

- Identify the areas of the City at highest risk to establish priority order for fuel load reduction. Action item for TFD and TVV Task Force.
- Make a link on City website to http://marinmg.ucanr.edu/Fire-smart_Landscaping/ Action item for City Staff.
- Hold educative information sessions taught by the Fire Marshal about defensible space practices. Action item for TFD and TVV Task Force
- Encourage periodic Neighborhood inspections (every 2 years) with more effective enforcement methodology. Action item for TFD and TVV Task Force.
- Advertise Chipper Days on City website. Action item for TFD and City Staff.

Invasive Plant Removal:

- Partner with the Tiburon Fire Department (TFD) to clear evacuation routes in Belvedere just as TFD currently does in Tiburon. Action item for TFD and Lanes Task Force.
- Establish municipal volunteer programs for both Youth and Residents for community led efforts to remove invasive plants. Model after St. Hillary's/Tiburon Broom Busters (organized by Marin Open Space) and Presidio's Habitat Stewards (organized by Golden Gate National Recreation Area). Action item for TVV Task Force.
- Work with TFD to remove high fire danger plants such as Acacia, pampas grass, broom, and Echium candicans from public spaces with effort funded by new fee to be added to building permits. Action item with TVV Task Force and DPW.
- Suggest Design Review and Planning require new landscaping plans include removal of invasive plants from entire parcels. Action item with TVV Task Force and City Staff.

View Restoration and Existing View Preservation:

- The TVV Task Force strongly recommends the City encourage residents to recognize the importance of water views to all residents. Action item for TVV Task Force and City Staff.
- Survey references 8 impaired Views. Notice homeowners to correct. Action item for TVV Task Force and City Staff.
- Encourage homeowners to conduct periodic compliance reviews (every 2 years) including compliance with conditions of project approval. Action item for TVV Task Force, Design Review and City Staff.

CHAPTER 405. GUIDELINES FOR PUBLIC MEMORIALS

405.01 PURPOSE

This policy was created to assist the Belvedere Parks and Open Space Committee in standardizing approvals for memorial and dedicatory installations in public places within the City. Considering the visual aesthetics, placement and long-term maintenance, guidelines are set for appropriate management of pending sites.

405.06 APPROVAL REQUIRED FOR INSTALLATIONS IN PUBLIC PLACES

Installations donated to the City, including any dedicatory monuments or plaques and the wording thereon, must first be approved by the Belvedere Parks and Open Space Committee in conjunction with the City staff. Requests should be submitted in writing to the Parks and Open Space Department.

405.12 REPLACEMENT OF INSTALLATIONS

Installations that suffer deterioration with the passage of time so that they no longer present a neat appearance and/or lose their functionality may be replaced or relocated by the City at its discretion. Department staff will attempt to notify the original donor, in writing, to facilitate a timely replacement or relocation if so desired, at their last known address.

405.18 CRITERIA FOR NEW INSTALLATIONS

- A. Honorees. Persons honored must be present or past residents of Belvedere. No pets or other animals shall be honored in this manner.
- B. Types of Installations. The following items will be reviewed and accepted on a case by case basis:
 - 1. City-approved structures or landscape projects.
 - 2. Trees named as part of a City-approved landscape project.
 - 3. Lanes: reopening; redesign or repair; installation of handrails.

- C. Donor Plaques. The design of the plaques used on new installations, maintenance, or replacement installations will be (determined) provided by the Parks and Open Space Committee.
 - 1. The standard plaque installation for maintenance of or replacement of existing benches consists of a brass plate, 1/4- to 1/8-inch thick, or thinner where possible, with text that is clearly legible
 - 2. Step discs lanes.
 - 3. Other recognition plaques.
- D. Locations. The Parks and Open Space Committee shall maintain, in the office of the City Clerk, a list of suggested locations and installation types.
- E. Installations Subject to Design Review. All installations shall be subject to the City's Design Review standards and review process.

405.24 MORATORIUM ON INSTALLATIONS

- A. The Belvedere Parks and Open Space Committee has created a moratorium on installations within the Belvedere Community Park playground.
- B. The Belvedere Parks and Open Space Committee has created a moratorium on the installation of new benches within the parks and open spaces of the City except replacement of benches if original donor is not available or in the case of unnamed benches.

(Approved by Belvedere Parks & Open Space Committee; approved by City Council 06/08/2009; amended 03/11/2013)