

**SPECIAL MEETING  
PARKS, OPEN SPACES AND LANES COMMITTEE  
WEDNESDAY, JUNE 8, 2022, 3:30 P.M.  
BELVEDERE COMMUNITY PARK – BASKETBALL COURT  
450 SAN RAFAEL AVENUE  
BELVEDERE, CALIFORNIA**

**AGENDA**

**3:30 PM** Reception in honor of retiring Parks, Open Spaces and Lanes Committee Members Carolyn Lund and Bryan Kemnitzer.

**4:00 PM** Call to Order

**OPEN FORUM**

*This is an opportunity for any citizen to briefly address the Parks, Open Spaces, and Lanes Committee on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name and address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a more lengthy presentation or Committee consideration may be agendaized for further discussion at a later meeting.*

**SCHEDULED ITEMS**

1. Comments from the Chair, Jean Bordon
2. Report from Public Works Director, Robert Zadnik

Old Business

3. Playground Donor Recognition:
  - a. Discussion and Possible Action on adding the Tiburon Peninsula Foundation logo, which is the silhouette of Blackie, to the boat.
  - b. Discussion and Possible Action regarding a “Ribbon Cutting Ceremony” and Permanent Donor Recognition Element in Community Park.

New Business

4. Consider a motion to delay the Election of Chair and Vice Chair (Administrative Policy Manual sections 6.2.8 and 6.2.10 the new Charter of Operations) until the POSLC July Regular meeting.

5. Review and discussion of the new Charter for the Committee as set forth in Administrative Policy Manual section 6.2, as approved by the City Council on March 22, 2022.

6. Discussion and possible action to recommend to the Chair to appoint, upon prior notice to and consultation with the Mayor, the following *ad hoc* committees, with the following suggested Members:

Park Lane – Jena Watson and Jean Bordon

Centennial Park – Jena Watson and Anne-Marie Walker

Playground Donor Recognition – Mario Valente and Kathy Person

Annual August 30 Report on Status of Priorities – Anne-Marie Walker and Jean Bordon  
(Administrative Policy Manual section 6.2.11)

7. Discussion and possible action on recommendation for priorities to be included in Annual August 30 Report on Status of Priorities. (Administrative Policy Manual sections 6.2.2 (2))`

#### Future Items

- Discussion and Possible Action to Approve Changing the Committee meeting time.
  
- Discussion on joining with Tiburon on a bayside launching area for kayaks, paddle boards and the like.

**Adjourn**

## EXHIBIT A

### CHARTER OF OPERATIONS FOR THE BELVEDERE PARKS, OPEN SPACES AND LANES COMMITTEE

#### **6.2.1 Purpose**

The Parks, Open Spaces and Lanes (the “Committee”) is established to study and provide community input into measures to protect Belvedere’s Parks, Open Spaces and Lanes and to develop Belvedere’s Parks, Open Spaces and Lanes in a manner consistent with Belvedere’s General Plan and the best interests of the citizens of Belvedere. For purposes of this Charter, the term “Parks, Open Spaces and Lanes” shall include city-owned parks, open spaces, lanes, and other areas of interest that are included in Exhibit 6 to the Belvedere General Plan and entitled: PARKS, RECREATION AND OPEN SPACE MAP CITY OF BELVEDERE.

**6.2.2. Duties** In furtherance of this mission, the Committee shall carry out the following duties only:

- (1) Provide a set of recommendations to staff and Belvedere City Council each year prioritizing measures to improve or protect Belvedere’s Parks, Open Spaces and Lanes during each of the subsequent 5 fiscal years;
- (2) Provide a report to the Belvedere City staff and to Belvedere City Council regarding the status of measures taken to address the priorities adopted by the Belvedere City Council for Belvedere’s Parks, Open Spaces and Lanes during the preceding fiscal year;
- (3) Provide recommendations to the Belvedere Planning Commission with respect to any proposed project directly effecting Belvedere’s Parks, Open Spaces and Lanes;
- (4) Undertake such additional studies and reporting as the Belvedere City Council or the Belvedere City staff may request from time to time regarding measures to improve or protect Belvedere’s Parks, Open Spaces and Lanes.

#### **6.2.3 Reporting**

The Committee shall report its annual recommendation on priorities for measures to improve or protect Belvedere’s Parks, Open Spaces and Lanes not later than December 31 of each year.

The Committee shall make its annual report on the status and progress of the City's measures to protect and improve Belvedere's Parks, Open Spaces and Lanes not later than August 30 of each year.

The Committee shall provide any comment described in Section 6.3.3 of the Belvedere Administrative Policy Manual relating to an application for entitlement affecting Belvedere's Parks, Open Spaces and Lanes to the Belvedere Planning Commission not later than 72 hours before the Planning Commission hearing at which such objection shall be heard;

The Committee shall make such additional reports as requested from time to time by the Belvedere City staff and the Belvedere City Council on a schedule that shall be specified together with such requests.

**6.2.4 Duration:**

The Committee shall be a Standing Committee and shall continue in operation until such time as this charter is revoked by the Belvedere City Council.

**6.2.5 Meetings**

The Committee shall meet four times each year during the third week of each fiscal quarter and at such additional times as requested by the Belvedere City Council and Belvedere City staff. A special meeting may be called by the Chair of the Committee upon receipt of notice that an entitlement has been requested relating that has a significant impact on Belvedere's Parks, Open Spaces and Lanes.

**6.2.6 Members; Term of Office**

Non-Voting Council Liaisons:

The Committee shall have one Belvedere City Council liaison and one Council liaison alternate both of whom shall be charged with guiding the committee's deliberations.

Public Members:

The Council shall appoint five members from the public who shall have a demonstrated interest in the City's Parks and Open Spaces (the "Public Members"). Public members shall be appointed for a term of four years. The Belvedere City Council shall appoint members to the committee on a staggered basis so that not more than three committee members' terms expire in any given year. Preference for appointments shall generally be given to Master Gardeners, parents with young children, and volunteers from community environmental organizations such as Broom Busters and the Richardson Bay Audubon Society. Public Members may be removed from the Committee by the Belvedere City Council.

Non-voting Ex-Officio:

The Belvedere City Manager

The Belvedere City Director of Public Works

**6.2.7 Procedure:**

The Committee shall follow Rosenberg's Rules of Order except as modified by this charter.

**6.2.8 Reorganization:** The Committee shall reorganize under this charter at the next meeting contemplated by this Charter and shall include only such existing members of the Belvedere Parks and Open Space Committee who have the longest time remaining in their respective terms of office. The reorganized committee shall elect new officers at its next meeting. Notwithstanding Section 6.2.7 of this Charter, the Committee may elect its existing officers to a new term.

**6.2.9 Quorum:**

A quorum shall require a majority of the Public Members.

**6.2.10 Officers:**

The Committee shall elect Public Members as a Chair and a Vice-chair and such officers shall serve for a term of one year. Public Members may serve for more than one term of office provided that no two such terms may be consecutive. The Belvedere City Manager shall appoint a Secretary to serve on an Ex-Officio basis.

**6.2.11 Subcommittees:**

The Chair of the Committee shall be empowered to appoint, upon prior notice to and consultation with the Mayor, *ad hoc* sub-committees to assist in the Committee's deliberations.

**6.2.12 No Implied Authority**

The duties and authorities set forth in this Charter imply no additional authorities or duties. Any independent unauthorized actions including but not limited to contracting with third parties and undertaking public opinion polls are *ultra vires*, expressly forbidden by the Belvedere City Council.

**6.2.13 Brown Act Committee**

The Committee is subject to the open meeting requirements of the Brown Act (Govt. Code sec. 54950).





# EXHIBIT 6: CITY OF BELVEDERE PARKS, RECREATION AND OPEN SPACE MAP

## POINTS OF INTEREST

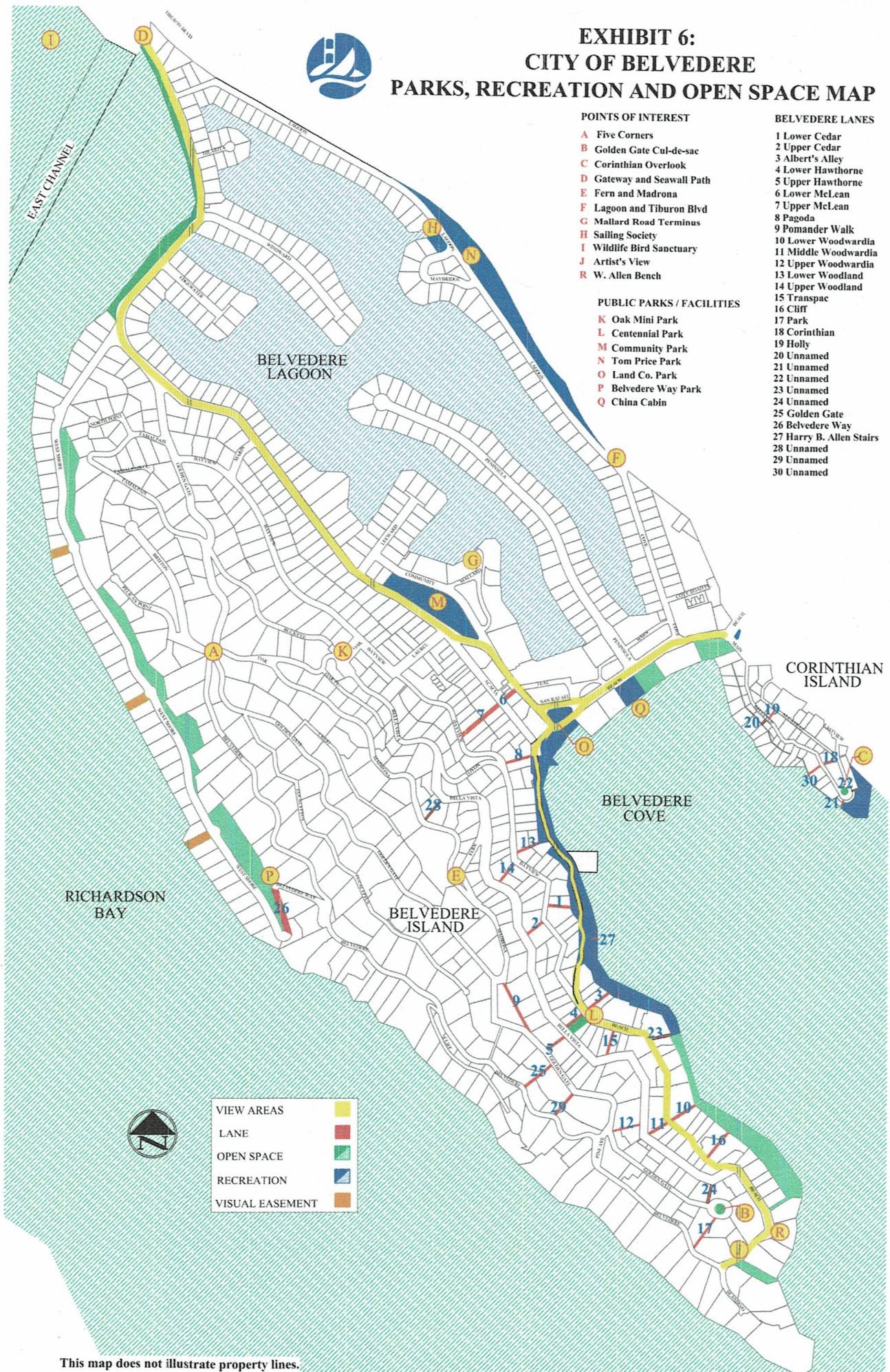
- A Five Corners
- B Golden Gate Cul-de-sac
- C Corinthian Overlook
- D Gateway and Seawall Path
- E Fern and Madrona
- F Lagoon and Tiburon Blvd
- G Mallard Road Terminus
- H Sailing Society
- I Wildlife Bird Sanctuary
- J Artist's View
- R W. Allen Bench

## BELVEDERE LANES

- 1 Lower Cedar
- 2 Upper Cedar
- 3 Albert's Alley
- 4 Lower Hawthorne
- 5 Upper Hawthorne
- 6 Lower McLean
- 7 Upper McLean
- 8 Pagoda
- 9 Pomander Walk
- 10 Lower Woodwardia
- 11 Middle Woodwardia
- 12 Upper Woodwardia
- 13 Lower Woodland
- 14 Upper Woodland
- 15 Transpac
- 16 Cliff
- 17 Park
- 18 Corinthian
- 19 Holly
- 20 Unnamed
- 21 Unnamed
- 22 Unnamed
- 23 Unnamed
- 24 Unnamed
- 25 Golden Gate
- 26 Belvedere Way
- 27 Harry B. Allen Stairs
- 28 Unnamed
- 29 Unnamed
- 30 Unnamed

## PUBLIC PARKS / FACILITIES

- K Oak Mini Park
- L Centennial Park
- M Community Park
- N Tom Price Park
- O Land Co. Park
- P Belvedere Way Park
- Q China Cabin



VIEW AREAS	<span style="display: inline-block; width: 10px; height: 10px; background-color: yellow; border: 1px solid black;"></span>
LANE	<span style="display: inline-block; width: 10px; height: 10px; background-color: red; border: 1px solid black;"></span>
OPEN SPACE	<span style="display: inline-block; width: 10px; height: 10px; background-color: green; border: 1px solid black;"></span>
RECREATION	<span style="display: inline-block; width: 10px; height: 10px; background-color: blue; border: 1px solid black;"></span>
VISUAL EASEMENT	<span style="display: inline-block; width: 10px; height: 10px; background-color: orange; border: 1px solid black;"></span>



This map does not illustrate property lines.