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# CITY OF BELVEDERE

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## FINANCE COMMITTEE AGENDA

July 30, 2021

Via Zoom

11:30 a.m.

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Join Zoom Meeting

<https://us02web.zoom.us/j/89924576619>

Meeting ID: 899 2457 6619

Dial by your location:

833 548 0282 US Toll-free

888 788 0099 US Toll-free

877 853 5247 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 899 2457 6619

Find your local number: <https://us02web.zoom.us/u/kdOUQUr2vE>

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1. Approve minutes of April 20, 2021 Finance Committee meeting.
2. Discuss formation of Taskforce on Levee Improvement Financing.
3. New business.

Adjourn

Attachment:

1. Draft Charter for Taskforce on Levee Improvement Financing

**NOTICE: WHERE TO VIEW AGENDA MATERIALS**

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Date posted: July 29, 2021

**FINANCE COMMITTEE**  
**April 20, 2021**  
**9:00 AM**  
**on Zoom remote platform**

**MINUTES**

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**COMMITTEE PRESENT:** Justin Faggioli, Bob McCaskill, Greg Ostroff,  
David Walker, John Wilton, Sally Wilkinson,  
Steve Block

**COMMITTEE ABSENT:** N/A

**OTHERS PRESENT:** City Manager – Craig Middleton,  
Admin. Services Manager – Amber Johnson

**CALL TO ORDER OF REGULAR MEETING**

The meeting was called to order at 9:00 a.m.

**SCHEDULED ITEMS**

1. The Committee approved the minutes of the March 26, 2021 meeting.
2. Review 2021/21 draft budget and five-year projections. The Committee discussed the Budget with the City Manager and Admin Services Manager. Minor typographical corrections to the document were discussed. The Committee agreed by unanimous vote to recommend the FY 2021/22 draft budget to the City Council, once the minor corrections were made.
3. Discuss Library request for financial assistance, including dialogue with members of the Library Board. After much consideration, the Committee agreed by unanimous vote to recommend the City Council consider a contribution to the Library expansion project in an amount not to exceed \$150,000. Due to the constrained budgetary outlook, the Committee recommends that such a contribution shall be contingent upon qualifying for receipt of Federal American Rescue Plan funds in the amount of \$150,000 or greater, which will be used to fund other priorities thereby freeing up resources for the Library request. The Committee also noted that as there is no basis for the size of the requested amount, other than there is a large funding gap, the recommended amount of \$150,000 is in keeping with the long-standing traditional split of 80/20 on joint projects with the Town of Tiburon.

**ADJOURN**

The meeting was adjourned at 11:38 a.m.

**THE FOREGOING MINUTES** were approved at a regular meeting of the Finance Committee on July 30, 2021, by the following vote:

**AYES:**       —  
**NOES:**       —  
**ABSENT:**   —  
**ABSTAIN:**  —

**APPROVED** \_\_\_\_\_  
Bob McCaskill, Chair

**ATTEST** \_\_\_\_\_  
Amber Johnson, Director of Admin. Services,

## **Charter of the City of Belvedere's Taskforce on Levee Improvement Financing**

### **Purpose**

The Taskforce on Levee Improvement Financing ("taskforce") is a select subcommittee of the City of Belvedere Finance Committee. It is tasked with analyzing the City's options for financing improvements to its levees.

### **Membership**

The subcommittee shall consist of the following four members of the City of Belvedere's Finance Committee: \_\_\_\_\_. The taskforce shall select its chair from its members.

### **Authority**

The taskforce has no expressed or implied power or authority, other than to make recommendations to the full Finance Committee for its consideration. The Finance Committee may forward recommendations to the City Council for consideration.

### **Duration**

It is anticipated that the taskforce shall complete its work within one month. The taskforce shall provide a report on its activities to the Finance Committee no later than August 31, 2021. An extension to its charter, if required, shall be requested no later than December 31, 2021.

### **Deliverables**

A full report, with recommendations, shall be provided to the Finance Committee once the taskforce has completed its work.

### **Meetings**

The taskforce shall meet at least weekly. A majority of taskforce members shall constitute a quorum. Meetings shall be publicly noticed and open to the public in accordance with Brown Act regulations. It is anticipated that the City Manager and Director of Administrative Services shall attend all meetings.

The taskforce chair may invite any individual who is not a member of the taskforce to attend meetings, but these individuals have no voting power.

### **Adoption of Charter**

This charter was approved by the City of Belvedere Finance Committee on \_\_\_\_.