

**REGULAR MEETING  
PARKS AND OPEN SPACE COMMITTEE  
THURSDAY MARCH 10, 2022  
REMOTE WEBINAR VIA ZOOM**

**MINUTES**

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**COMMITTEE PRESENT:** Chair Jean Bordon, Committee Member Bryan Kemnitzer, Committee Member Carolyn Lund, and Committee Member Kathy Pearson, and Vice Chair Watson

**COMMITTEE ABSENT:** Committee Member Anne-Marie Walker, Committee Member Mario Valente

**OTHERS PRESENT:** Public Works Director Robert Zadnik, Council Liaison James Campbell, and Office Coordinator Christina Cook

*These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at [www.Cityofbelvedere.org](http://www.Cityofbelvedere.org)*

**CALL TO ORDER OF REGULAR MEETING**

The meeting was called to order at 4:04 PM. Chair Bordon read the COVID-19 disclaimer and special instructions for Zoom webinars.

**ROLL CALL**

Public Works Director Zadnik took roll call.

**OPEN FORUM**

Chair Bordon read the guidelines on open forum procedures and called for public comment. Director Zadnik stated he received an email comment from Lorraine. He first called on John who had raised his hand and informed Lorraine that she would be next. John said his comment was pertaining to the Mallard Pointe project and that he would comment when that issue was considered on the agenda.

Lorraine read a letter that was sent to the committee about an unobtrusive fence at Tom Price Park she would like to have the Committee consider. There was no further comment from the public for the open forum session.

**SCHEDULED ITEMS**

1. Approve minutes of January 13, 2020, Regular Meeting.  
Approved with amendments.

**MOTION:** Committee Member Kemnitzer made a motion to approve the minutes as modified, Committee Member Pearson seconded, and Director Zadnik took roll call.

**AYES:** Pearson, Kemnitzer, Bordon, Walker, Lund

**NOES:** None

**ABSENT:** Walker, Watson, Valente

**ABSTAIN:** None

No further comment.

2. Comments from the Chair, Jean-Marie Bordon.

Chair Bordon commented that after the last meeting she had learned of an application to build a deck on the open space behind 288 Beach Road, and that Planning had recommended to approve the plans on Consent. Chair Bordon was concerned and wrote a letter to the Planning Director Irene Borba. The letter was included in the agenda packet. She suggested considering updating the Administrative Manual to allow this Committee to have consideration on projects that involve open spaces. Planning Director Borba responded to Chair Bordon saying that City Council was changing the Administrative Manual regarding this Committee and that this item should wait until a later date for discussion.

Committee Member Kemnitzer mentioned that he reviewed the letter, maps and policy manuals and noted that this is a very complicated matter. Committee Member Kemnitzer referenced sections and 11.8 11.8.5 of the APM and concluded by stating that this Committee should have a say on projects that involve public spaces.

The was no public Comment.

3. Report from Robert Zadnik, Public Works Director.

The Director had a few updated for the Committee. First, Director Zadnik reviewed the budget approval process and the schedule.

He commented that the planting project on Lagoon Road is looking nice and was 95% done with the new drip irrigation installed.

The Playground was approved by Council to have the City Manager sign a contract with McNab, the lowest bidder for the project.

Chair Bordon thanked Robert for his work on the Lagoon Road project and said it set a high standard for our small parks. She then asked Director Zadnik for and update on the railings project. Zadnik responded that the project was assigned to the City Engineer, John Moe.

Chair Bordon inquired if the Department of Public Works position was filled. Director Zadnik provided an update.

Chair Bordon called for Public Comment, there was none.

Jena Watson joined via video.

**OLD BUSINESS**

4. Update, Discussion, and Possible Action on Centennial Park and Park Lane Improvement Projects.

Chair Bordon asked Director Zadnik to kick off this item. He pointed out that there were two surveys in the agenda packet that City Engineer John Moe performed. He introduced Gary Rasmussen from Blasen Landscape to share options for the Park Lane project. Gary shared his screen and gave a

presentation on Park Lane.

Committee Member Watson had a few questions about various design elements.

Committee Member Kemnitzer gave his opinion that he liked option one.

Chair Bordon asked about a different entry area for the stairway. Gary referenced budget constraints.

Committee Member Lund had comments of the view in relation to proposed railings.

Gary reviewed different options with the deeded land.

There was further discussion of the styling of the rail and stairs to optimize the view from the seated position.

Chair Bordon gave her preference for a curved stairway alternative.

Gary commented that the cost of a curved stairway is generally more expensive to construct. There was discussion of the surrounding trees and future development.

Chair Bordon called for public comment and then asked Director Zadnik if he had received any, there was none.

Chair Bordon suggested an informal vote for the two favorite concepts. There was further discussion of the designs, and the Committee voted for both curved and straight designs (utilizing the deeded triangle of land) as the preferred alternative. She then called for public comment. There was none.

There was no further comment from the Committee or the public.

## **NEW BUSINESS**

### 5. Discussion and Possible Action on effect of Mallard Pointe project on Belvedere Community Park.

Chair Bordon stated she sent in a letter as a private citizen and that it would not be part of today's discussion. She reviewed the status of the submitted application that was determined incomplete by the City and the timelines surrounding that finding. She informed the Committee that further details on the city's review procedure are posted on the City's website. She reviewed the parking issues and sidewalks, demotions, and construction timelines. She stated that the Committee should discuss the impacts the project will have on Community Park. She suggested the Committee should make their recommendations to the Council.

She asked Director Zadnik if he had comments on the application and he reiterated that plans are on the website he encouraged members to review them. He recommended that the Committee concentrate on issues that would impact Community Park.

Chair Bordon called for Public Comment, Bruce Dorfman and Eric Holman gave a short presentation. John Hansen spoke as a private citizen and a representative of BRIG – Belvedere Residents for Intelligent Growth. He stated the group has about 400 members, and a sizeable number of them are concerned about safety issues on Community Road.

Jill Barnett was next to speak in Public Comment and asked if the upcoming meeting be public.

Chair Bordon then brought the item back to the Committee for discussion. She commented on the importance of parking availability for park goers and suggested the City take into consideration parking restrictions involving the Mallard Pointe project. Committee Member Lund spoke of the parking issues on Community Road as well as Park noise. Committee Member Kemnitzer stated that a lot of the construction issues are outside of the Committee purview.

Chair Bordon asked about a new committee that would address noise and parking regarding

construction projects and wanted to know if they would be addressing the Mallard Pointe and Community Park area. Director Zadnik said there was a new committee, and it addresses construction projects in general. He encouraged members to review the webpage and join the public meetings.

This item was closed.

**FUTURE ITEMS – NOT ADDRESSED**

6. Discussion and Possible Action to Approve Changing the meeting time if Zoom meetings are no longer approved or allowed.
  
7. Discussion and Possible Action to Authorize a Survey of the Citizens of Belvedere on Organizing and/or Participating in Community Clean Up Projects on the Second Saturday of every even month of the year, (i.e. February, April, June, August, October, and December).

**MEETING ADJOURNED AT 5:34 PM.**

**THE FOREGOING MINUTES** were approved at a regular meeting of the Parks, Open Spaces and Lanes Committee meeting on July 14, 2022, by the following vote:

**AYES:** Pearson, Bordon, Walker

**NOES:** None

**ABSENT:** Watson, Valente

**ABSTAIN:** None