

**AGENDA
SPECIAL MEETING
BELVEDERE CITY COUNCIL
DECEMBER 21, 2021, 3:30 PM
VIA REMOTE ZOOM MEETING**

On March 3, 2020 Governor Newsom proclaimed a State of Emergency due to the COVID-19 pandemic that remains in effect. This meeting will be held remotely consistent with Executive Order N-29-20 and Assembly Bill 361, modifying provisions of the Brown Act to allow remote meetings at the current time. Members of the public are encouraged to participate remotely via Zoom or telephone pursuant to the information and link below. Public comment will be accepted during the meeting. The public may also submit comments in advance of the meeting by emailing the City Clerk at: clerk@cityofbelvedere.org. Please write "Public Comment" in the subject line. Comments submitted one hour prior to the commencement of the meeting will be presented to the City Council and included in the public record for the meeting. Those received after this time will be added to the record and shared with City Councilmembers after the meeting.

City of Belvedere is inviting you to a scheduled Zoom meeting.

Topic: Belvedere Special City Council Meeting

Time: December 21, 2021, 3:30 P.M.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88654855085?pwd=RGp5dEY5Mk9pc1V2YzU0Q3MvUWgzdz09>

Meeting ID: 886 5485 5085

Passcode: 006598

877 853 5247 US Toll-free

888 788 0099 US Toll-free

The City encourages that comments be submitted in advance of the meeting. However, for members of the public using the Zoom video conference function, those who wish to comment on an agenda item should write "I wish to make a public comment" in the chat section of the remote meeting platform or use the raise hand function. At the appropriate time, the city clerk will allow oral public comment through the remote meeting platform. Any member of the public who needs special accommodations to access the public meeting should email the city clerk at clerk@cityofbelvedere.org, who will use her best efforts to provide assistance.

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DECEMBER 21, 2021, 3:30 PM
REMOTE ZOOM MEETING**

COMMENTS ON AGENDA ITEMS BY MEMBERS OF THE AUDIENCE

The public will be given an opportunity to speak on each agenda item when it is called. Upon being recognized by the Mayor, please state your name and address, and limit your oral statement to no more than three minutes. The Council welcomes comments and questions raised by interested citizens but typically does not respond during the comment period.

**3:30 PM CALL TO ORDER IN ZOOM MEETING
PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEM
ADJOURN TO CLOSED SESSION**

CLOSED SESSION

1. Closed Session pursuant to Government Code Section 54957(b)(1). Position: City Attorney.

**4:00 P.M. RECONVENE IN OPEN SESSION
ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION IF ANY**

OTHER SCHEDULED ITEMS

2. [Adopt a resolution authorizing the City Manager to execute an agreement for the City Attorney services.](#)

ADJOURN

NOTICE: WHERE TO VIEW AGENDA MATERIALS

Staff reports and other materials distributed to the City Council are available for public inspection at the following locations:

- Online at www.cityofbelvedere.org/archive.aspx
- Belvedere City Hall, 450 San Rafael Avenue, Belvedere. *(Materials distributed to the City Council after the Thursday before the meeting are available for public inspection at this location only.)*
- Belvedere-Tiburon Library, 1501 Tiburon Boulevard, Tiburon.

To request automatic mailing of agenda materials, please contact the City Clerk at (415) 435-3838.

NOTICE: AMERICANS WITH DISABILITIES ACT
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The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats and special assistance needed to attend or participate in this meeting. Please make your request at the Office of the City Clerk or by calling 415/435-3838. Whenever possible, please make your request four working days in advance.

SCHEDULED ITEMS

**BELVEDERE CITY COUNCIL
DECEMBER 21, 2021**

To: Mayor and City Council

From: Craig Middleton, City Manager

Subject: Authorization to execute a contract for City Attorney services

Recommended Action

Consider the recommendation of the interview panel. Authorize the city manager to finalize terms and execute a contract for City Attorney services.

Summary/Overview

On November 9, 2021, the City released a request for proposals seeking City Attorney services. The City subsequently received four proposals from law firms. At the request of the incoming Mayor, two Councilmembers agreed to review the proposals and interview a subset of firms. Councilmembers Jim Lynch and Nancy Kemnitzer, joined by the city manager, interviewed two firms – Aaronson Dickerson Cohn & Lanzone, and Renne Public Law Group – on December 15, 2021. The interview team is unanimous in its selection.

As the City Attorney is hired by the City Council, it is appropriate that the Council authorize the city manager to finalize and sign the contract. While Sky Woodruff, with Meyers/Nave, has agreed to provide general legal advice in the interim, the interview panel expressed a desire to engage the selected firm as soon as possible.

Attached is a draft resolution for your consideration. It authorizes the city manager to finalize and execute a contract with for provision of City Attorney services.

Attachment

- Resolution

CITY OF BELVEDERE
RESOLUTION NO. 2021-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELVEDERE
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR CITY ATTORNEY SERVICES

WHEREAS, the City of Belvedere issued a request for proposals for City Attorney services on November 9, 2021; and

WHEREAS, the City reviewed proposals received by December 3, 2021 and interviewed two candidate firms on December 15, 2021; and

WHEREAS, the City Council has selected a firm to serve as City Attorney and seeks to secure such services as soon as is practicable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvedere that the City Manager is authorized to finalize and execute an agreement with the _____ for the provision of City Attorney services.

PASSED AND ADOPTED at a special meeting of the City Council of the City of Belvedere on December 21, 2021, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____

Sally Wilkinson, Mayor

ATTEST: _____

Beth Haener, City Clerk