

**REGULAR MEETING
PARKS AND OPEN SPACE COMMITTEE
THURSDAY, March 11th, 2021, 4:00 PM
REMOTE WEBINAR VIA**

AMENDED MINUTES

COMMITTEE PRESENT: Chair Bryan Kemnitzer, Anne-Marie Walker, Jena Watson, Jean Bordon, Kathy Pearson, Mario Valente, and Carolyn Lund

COMMITTEE ABSENT: None

OTHERS PRESENT: Public Works Director Robert Zadnik, Council Liaison and Mayor James Campbell, Office Coordinator Christina Cook

These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at www.cityofbelvedere.org

CALL TO ORDER OF REGULAR MEETING

The meeting was called to order at 4:00 PM.

Chair Kemnitzer read the COVID-19 disclaimer and special instructions for Zoom webinars.

ROLL CALL

Roll call was taken by Public Works Director Zadnik. Committee Member Watson signed in at 4:06 PM.

OPEN FORUM

William Rothman wished to speak. He hoped everyone read the email from City Manager Middleton stating that every item on the agenda must have a time for public comment according to the Brown Act. Mr. Rothman then explained his reasons for being inside the playground.

That was the only request to speak.

SCHEDULED ITEMS

1. Approve minutes of January 14, 2021 regular meeting.

Chair Kemnitzer called for Committee and Public Comment, there was none.

MOTION: Committee Member Pearson made motion to approve, Committee Member Walker seconded the motion, and Director Zadnik took roll call.

AYES: Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund

NOES: None
ABSENT: None
ABSTAIN: None

2. **Approve minutes of February 23, 2021 special meeting.**

Chair Kemnitzer called for Public Comment, there was none.

MOTION: Committee Member Valente made motion to approve, Committee Member Pearson seconded the motion, and Director Zadnik took roll call.

AYES: Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund
NOES: None
ABSENT: None
ABSTAIN: None

3. **Comments from the Chair, Bryan Kemnitzer.**

There was no comment from the Chair. He stated that he would comment on scheduled items during the appropriate scheduled item.

No public comment.

4. **Report from Robert Zadnik, Public Works Director.**

Director Zadnik reported that the City has received a request from MMWD to install a buried water line through Tom Price Park for the purposes of fire safety. The line would be extended from Tiburon and relocated through the park to provide easier access and maintenance. First, the district would need to secure an easement from the City which would require City Council approval.

He continued by stating that an easement is a transfer of usability and ownership of land, which generally precludes any future development of the project site—i.e. permanent structures. He stated that the district would have to provide just compensation including an easement appraisal in their proposal to City Council; compensation may be in the form of additional water meters or water entitlements. He concluded that this is an informational item that would probably go directly to City Council.

Director Zadnik then moved on to the next item. He advised Committee Members there will likely be an upcoming request from a resident to install a little library in the City right of way. This will most likely be at a location on Beach Road or in a City park. Both the Parks and Open Space Committee and the Planning Commission will be involved in the process. Committee Member Watson mentioned two other existing little libraries that are located around the Island. A third location was mentioned as well.

Committee Member Walker questioned the water line item and asked how deep the trench for the water line would be. Director Zadnik answered that the width of the easement is 10' and the depth of the water line is between 6'-10'. She also wanted to know if any existing trees would be harmed. Director Zadnik gave a brief outline of the district's plan. Committee Member Walker then was wondering why the district needs a new line. Director Zadnik explained it will be the replacement of a dilapidated fire line that serves the Peninsula and Belvedere Island; relocation of the line through the park would make it easier to maintain in the future. Member Watson suggested the District could route the line down bike path, perpendicular to Tiburon Blvd. Committee Member Walker asked why

there is no water tank at the top of Belvedere Island. Director Zadnik explained that there are sufficient tanks in Tiburon to supply Belvedere.

There were no committee comments.

Chair Kemnitzer called for Public Comment. William Rothman spoke about the request from MMDW to replace a water line in Tom Price Park. He urged that when City Staff speaks with MMDW to ask them to install earthquake resistant pipes. His was the only public comment.

5. Continued discussion and possible action regarding TVV survey and progress.

Chair Kemnitzer asked Committee Member Walker to make a report. Committee Member Walker said she would focus mainly on the consequences of failure to remove dead trees. She began with actions taken at the January 2021 meeting of this committee. At that meeting the Committee adopted unanimously the recommendations of the TVV Task Force and moved to have the items presented to City Council. The committee also accepted authorization to work with the Department of Public Works, City Staff, other City committees and volunteers to implement actionable items. Since that meeting there has been one notable action taken by the Tiburon Fire Marshall to clear dead trees and broom at property located near Crest Road and Madrona Avenue. Regarding the remaining trees on the TVV survey that are still not acted upon, Committee Member Walker gave a comprehensive research-based report about the consequences of failure to remove dead trees. She spoke of the hazards to trees from pathogens and pests and how to handle them.

Mayor Campbell commented that he was saddened to hear the pear tree by City Hall is diseased as it is one of the oldest cultivated trees remaining on the island. He then thanked Committee Member Walker for her report and stated that he thought her report topic about the removal of Bay trees should be further investigated. Committee Member Walker shared updated information on the Bay Tree location distances relating to Oak trees.

Committee Member Bordon asked if the committee was going to formalize waiving the permit fee to remove hazardous and dead trees. Chair Kemnitzer mentioned that there is an existing exemption form that is available, and that form is approved through the Planning Department.

Chair Kemnitzer called for public comments. There were none.

6. Continued discussion and possible action regarding request to installed additional benches in Tom Price Park; consider a recommendation to City Council to amend Administrative Policy Manual 20.3, Moratorium on Installations.

Chair Kemnitzer provided a report on two issues: 1) The installation location of the benches at Tom Price Park and 2) The City's Administrative Policy Manual addressing new benches. He then opened the item up for Committee discussion. Committee Member Pearson asked for clarification of the install location of the benches in Tom Price Park. Chair Kemnitzer state that the locations have not been decided, but final approval would have to come from the Planning Department. Committee Member Walker suggested a joint celebration of the City's 125th anniversary and the bench installations. There was conversation regarding the style of the new benches, and Mayor Campbell suggested that in Parks and Open Space records there is a standardized style of bench that was adopted.

Chair Kemnitzer called for public comment. Sue Hoeschler spoke about dogs with regard to best bench locations at Tom Price park.

MOTION: Committee Member Bordon made a motion to accept the donation from the Belvedere Community Foundation of two benches and installation at the north end of Tom Price park. Committee Member Pearson seconded. The motion passed unanimously. Director Zadnik took roll call.

AYES: Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund

NOES: None

ABSENT: None

ABSTAIN: None

Discussion continued by Committee Members and Mayor Campbell to amend the municipal code with regard to replacing memorial plaques on playground equipment. No motion was made; however, it was decided that Chair Kemnitzer and Committee Member Bordon would discuss and agendaize an item about the memorial policy at the next meeting.

7. **Review and consider a recommendation to City Council to adopt certain Marin County Municipal Code sections concerning regulations and use of Open Space land.**

There was no discussion.

Chair called for public comment, there was none.

ADJOURNMENT

The meeting was adjourned at 6:09 PM by a unanimous vote.

THE FOREGOING AMENDED MINUTES were approved at a regular meeting of the Parks and Open Space Committee on May 13, 2021 by the following vote:

AYES: Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund

NOES: None

ABSENT: None

ABSTAIN: None