

**REGULAR MEETING  
PARKS AND OPEN SPACE COMMITTEE  
THURSDAY, MAY 13<sup>th</sup>, 2021, 4:00 PM  
REMOTE WEBINAR VIA ZOOM**

**AMENDED MINUTES**

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**COMMITTEE PRESENT:** Chair Bryan Kemnitzer, Vice Chair Anne-Marie Walker, Jena Watson, Jean Bordon, Kathy Pearson, Mario Valente, and Carolyn Lund

**COMMITTEE ABSENT:** None

**OTHERS PRESENT:** Public Works Director Robert Zadnik, Council Liaison and Mayor James Campbell, Alternate Council Liaison Jim Lynch and Office Coordinator Christina Cook

*These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at [www.Cityofbelvedere.org](http://www.Cityofbelvedere.org)*

**CALL TO ORDER OF REGULAR MEETING**

The meeting was called to order at 4:01 PM.  
Chair Kemnitzer read the COVID-19 disclaimer and special instructions for Zoom webinars.

**ROLL CALL**

Roll call was taken by Public Works Director Zadnik. Committee Member Watson signed in at 4:03 PM.

**OPEN FORUM**

Chair Kemnitzer asked Director Zadnik if there were any public comments received by email and there were none. Chair Kemnitzer then called for additional comments and William Rothman stated that he wished to speak. He first reminded the committee Chair that after every item there is time for public comment. William Rothman spoke about being disappointed there has been no carcinogen dialogue with City Council. He then spoke about Chair Kemnitzer moving forward with the playground plans and that the ballot initiative is moving forward with signatures for a vote on the subject. No others wished to speak.

**SCHEDULED ITEMS**

1. Approve minutes of March 11, 2021 regular meeting.

Chair Kemnitzer called for Committee and Public Comment, there was none.

**MOTION:** Committee Member Walker made motion to approve with correction, Committee Member Pearson seconded the motion, and Director Zadnik took roll call. Minutes were approved with the following vote.

**AYES:** Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

2. Comments from the Chair, Bryan Kemnitzer.

None currently.

3. Report from Robert Zadnik, Public Works Director.

Active projects seawall weeding a pruning crew coming next week final weeding in that area putting down bark esthetic improvement. Fire season fast approaching. TVV Task Force is putting together some good ideas to support the City with vegetation pruning in public areas. The City is also working with the Fire Department with problem areas. The Artist's View area is scheduled for second round the end of June. Committee Member Pearson brought up some areas by the seawall that needed pruning and wanted to know if those areas could be added to the work schedule.

Committee Member Bordon asked Robert if he could provide any information on the budget for the Parks, Open Space and Lanes for specific items before the budget is approved which will be by the next meeting. Director Zadnik commented that projects important to the City are carried over into the next year's budget. Committee Member Walker was commented that she was excited that the dead Pine come down on Park Lane. She also commented about the fragile stairs and funding for the repairs of that. Director Zadnik said those funds will roll forward to the new year and that the budget for dead tree removal is steadily increasing.

Committee Member Lund commented that this is the last meeting end of FY 20/21. The next meeting will include new members, new chair, fresh ideas, and a new direction. She reminded the Committee of their mission among other concerns. Chair Kemnitzer said her comments raised very good points one being changing the Committee schedule to a shorter monthly meeting and what that would take.

Chair Kemnitzer asked for committee comment. Committee Member Walker said that in lieu of monthly meetings members and the public should sign up to do specific items on the agenda. Chair Kemnitzer called on Mayor Campbell to comment and he raised the questions of discussions of non-agenized items such as the new schedule.

No public comment.

4. Discussion and possible action regarding planting projects along Lagoon Road.

Chair Kemnitzer state there were three items on this topic.

1. Two park benches at Tom Price Park are being ordered
2. Planting and irrigation should be done in the next few weeks
3. Parking lot planting are available

Chair Kemnitzer called for any further comment from the committee or the public. Public comment from William Rothman stated that we did not acknowledge him at the last item and asked if he could now comment. He then commented on how the City can budget for the playground when we do not

have any money.

No action was taken.

5. Committee Member Walker continued discussion and possible action regarding TVV Task Force survey and progress on the following three items.
  1. Fuel load reduction
  2. Notice properties with dead trees
  3. Invasive plant removal
  4. View restoration

She wanted to know who was interested in bringing these items to fruition. She shared many ideas to bring the Committee and community together. Committee Member Lund asked about specifics on removals of invasive plants. Removal techniques were discussed as well as putting together work parties. It was decided that work would be done on Artist's View if the City's guidelines approved it. There was further discussion on particulars of the project and a reminder of Chipper Days.

Chair Kemnitzer called for any further comment from the committee or the public. Bill Rothman commented about the blackberries being enjoyed along the bike path at San Rafale Avenue. There was further discussion of pruning the blackberries, species, and appropriate locations for picking and enjoying the berries.

Committee Member Pearson agreed to work on view restorations.

There was no further public comment.

No motion or formal action was taken.

6. Update and discussion on the status of Fletcher Design with regard to Artist's View.

Director Zadnik gave an update. He stated Fletcher Design schedule is still in discovery capturing information on the topography of the site in a variety of ways. He discussed an upcoming meeting with the Committee and Staff reviewing the 3D model that will be generated from their research and put together a few options. Following that another meeting involving the public and specifically the neighbors of the project to get their input on the proposed options. After these meetings, the item would return to City Council. Director Zadnik stated that the environmental review is now available.

Opened for questions. Chair Kemnitzer wanted to know if there would be public input before plans were made. Director Zadnik shared that there is limited budget on architectural input on this project and there is one public meeting and one internal meeting built into the budget. Committee Member Lund suggested a public survey and Committee Member Watson agreed. Director Zadnik confirmed these documents are public and would be posted on the City's website.

Chair called for public comment. There was public comment from Klaus Johannsmeier commented on continued trespassing and littering on Artist's View property and places for trespassers to hang out legally. He also wanted to know if the public would have a chance to comment on the environmental report made on the Artist's View project.

There was no further Committee or Public Comment, and no motion was made.

7. Continued discussion and possible motion regarding a recommendation to City Council to amend Administrative Policy Manual 20.3 - Guidelines for Public Memorials.

Chair Kemnitzer asked Committee Member Bordon for a brief presentation. Jean referenced a marked-up version of the policy that was included in the agenda packet and the changes that would be made to the marked-up version

Chair Kemnitzer made a short comment reviewing the policy and timeline for approvals.

Chair called for Committee and Public Comment. There was public comment from Klaus Johannsmeier. He commented on his thoughts on the reason for the previous moratorium and any further benches to be installed.

**MOTION:** Committee Member Walker made a motion to adopt the changes as proposed and presented by Committee Member Bordon to the referenced section of the administrative code. Committee Member Watson seconded the motion.

**AYES:** Kemnitzer, Pearson, Bordon, Walker, Watson, Valente, and Lund

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

8. Review of existing policies for use of Community Park with regard to sports activities; consider a motion to recommend that City Council amend or develop City polities to limit specific sport activities in Community Park.

Chair Kemnitzer discussed a complaint received by resident included in packet. Director Zadnik was called on by Chair Kemnitzer for his comments. He did not have any other than reviewing the memo that was received. He wanted to hear of any recommendations from the Committee and direction to Staff. Committee Member Bordon wanted to know if maybe this would slow down after COVID. Director Zadnik was not sure of the answer. He did review that people for profit lessons are not allowed at City Parks. Committee Member commented with her thoughts. There was discussion of allowable activities at City parks. Committee Member Valente suggested a reminder of the policy may be sufficient to curb the issue.

No public comment.

No action was taken.

There was further discussion from Committee Member Borden of the actual code.

#### **ADJOURNMENT**

The meeting was adjourned at 5:39 PM by a unanimous vote.

**THE FOREGOING AMENDED MINUTES** were approved at a regular meeting of the Parks and Open Space Committee on July 8, 2021, by the following vote:

**AYES:** Kemnitzer, Pearson, Bordon, Walker, and Lund

**NOES:** None

**ABSENT:** Watson, Valente

**ABSTAIN:** None