



City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, July 8, 2024 – 6:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: <https://www.cityofbelvedere.org>

1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 6:30 p.m. in the City Council Chambers by Vice Mayor Jane Cooper.

2. ROLL CALL

PRESENT: Councilmember Sally Wilkinson, Councilmember Nancy Kemnitzer, and Vice Mayor Jane Cooper

ABSENT: Mayor Peter Mark and Councilmember Jim Lynch

STAFF PRESENT: City Manager Robert Zadnik, Attorney Andrew Shen, Administrative Services Director Helga Cotter, Public Works Director Antony Boyd, Police Chief Jason Wu, Associate Planner Samie Malakiman, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings, and updates since the last meeting.

Vice Mayor Cooper called for public comment and, seeing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Vice Mayor Cooper called for public comment and, seeing none, closed public comment.

3.C. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department Quarterly Report and took questions from Council.

Vice Mayor Cooper called for public comment and, seeing none, closed public comment.

3.D. Presentation by Joe Ririe of Pavement Engineering, Inc. on Belvedere Pavement Management Plan Update – 2024 Pavement Management Technical Assistance Program (P-TAP)

Joe Ririe of Pavement Engineering, Inc. provided the presentation and answered questions from Council.

Vice Mayor Cooper called for public comment. Public comment was made by the following: Derek Denniston and William Rothman.

3.E. Interviews of the Following Applicants for Appointments to the Parks, Open Spaces, and Lanes Committee:

- Marika Bergsund
- Louise Rathjen
- John Schirm
- Brian Chase

City Council held interviews.

Vice Mayor Cooper called for public comment. Public comment was made by the following: Derek Denniston.

Vice Mayor Cooper thanked the interviewers and noted that appointments would be made at the end of the meeting.

5. CONSENT CALENDAR

Councilmember Kemnitzer requested item 4.E. be removed from the Consent Calendar for further discussion. A motion was made by Councilmember Wilkinson, seconded by Councilmember Kemnitzer, to approve items 4.A., 4.B., 4.C., and 4.D. in one motion. The motion was carried by the following vote.

Aye: 3	Kemnitzer, Wilkinson, Vice Mayor Cooper
Nay:	None
Absent: 2	Mark, Lynch
Abstain:	None

4.A. Motion to Approve the Warrants for June 2024

ACTION: Item Approved.

4.B. Motion to Approve the Minutes of the June 10, 2024 Regular City Council Meeting

ACTION: Item Approved.

4.C. Motion to Approve a Resolution Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: Item Approved.

4.D. Motion to Approve Amendments to Administrative Policy Manual, Policy 2.7, Regarding Procurement of Materials, Supplies, and Equipment for Daily Operations

ACTION: Item Approved.

Items removed for further discussion

4.E. Approve the City's response to the 2023-24 Marin County Civil Grand Jury report entitled "With Power Comes Responsibility - Youths Under Age 16 Operating Class 2 E-Bikes: A Safety Risk."

Councilmember Kemnitzer commented on the item and asked questions of City Manager Zadnik.

Vice Mayor Cooper called for public comment. Public comment was made by the following: Bob Mittelstaedt and Jonathan Frieman of E-Bike Access.

Council requested minor changes in the language of the response.

MOTION: A motion was made by Councilmember Kemnitzer and seconded by Councilmember Wilkinson to approve City's response to the 2023-24 Marin County Civil Grand Jury report entitled "With Power Comes Responsibility - Youths Under Age 16 Operating Class 2 E-Bikes: A Safety Risk," with the proposed amendments.

Aye: 3 Kemnitzer, Wilkinson, Vice Mayor Cooper
Nay: None
Absent: 2 Mark, Lynch
Abstain: None

5. OTHER SCHEDULED ITEMS

5.A. Discussion and Possible Action on a Revocable License for Private Improvements in the Public Right-of-Way Along 216 San Rafael Avenue

Associate Planner Samie Malakiman presented the item and took questions from Council.

Vice Mayor Cooper called for public comment, and seeing none, closed public comment.

MOTION: A motion was made by Councilmember Kemnitzer, seconded by Councilmember Wilkinson to approve a request for a revocable license at 216 San Rafael Avenue for existing improvements in the San Rafael Avenue right-of-way for: (Existing) Concrete Driveway and Walkway, Brick Pavers, Landscaping and Planter Box

Aye: 3 Kemnitzer, Wilkinson, Vice Mayor Cooper
Nay: None
Absent: 2 Mark, Lynch
Abstain: None

5.B. Discussion and Possible Action on a Revocable License for Private Improvements in the Public Right-of-Way Along 43 Peninsula Road

Associate Planner Samie Malakiman presented the item and took questions from Council.

Vice Mayor Cooper called for public comment, and seeing none, closed public comment.

MOTION: A motion was made by Councilmember Kemnitzer, seconded by Councilmember Wilkinson to approve a request for a revocable license at 43 Peninsula Road for existing improvements in the Peninsula Road right-of-way for: (Existing) Driveway, Paved Walkway, and Landscaping, with amendments requested by Council

Aye: 3 Kemnitzer, Wilkinson, Vice Mayor Cooper
Nay: None
Absent: 2 Mark, Lynch
Abstain: None

5.C. Discussion and Possible Action to Appoint Members to the Parks, Open Spaces, and Lanes Committee

Vice Mayor Cooper called for public comment, and seeing none, closed public comment.

MOTION: A motion was made by Councilmember Kemnitzer, seconded by Councilmember Wilkinson to appoint John Schirm to fill the unexpected vacancy seat on the Parks, Open Spaces and Lanes Committee, with the term ending May 31, 2027, and appoint Marika Bergsubnd to fill the open seat on the Parks, Open Spaces and Lanes Committee, with the term ending May 31, 2028.

Aye: 3 Kemnitzer, Wilkinson, Vice Mayor Cooper
Nay: None
Absent: 2 Mark, Lynch
Abstain: None

6. OPEN FORUM

Vice Mayor Cooper called for public comment. Public comment was made by the following: Derek Denniston. Seeing no one else, Vice Mayor Cooper closed the Open Forum.

7. ADJOURN

There being no further business to come before the Belvedere City Council, Vice Mayor Cooper Adjourned the Regular Meeting of the Belvedere City Council at 8:59 p.m.

APPROVED:


Peter Mark, Mayor

ATTEST:


Beth Haener, City Clerk