City of Belvedere
City Council Meeting
Consent Calendar
Monday July 8, 2024

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.B. – Approve the Minutes for the June 10, 2024 City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of June 10, 2024, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, June 10, 2024 – 6:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 6:30 p.m. in the City Council Chambers by Mayor Peter Mark.

2. ROLL CALL

PRESENT: Councilmembers Sally Wilkinson, Nancy Kemnitzer, Vice Mayor Jane Cooper, Mayor Peter Mark

ABSENT: Councilmember Jim Lynch

STAFF PRESENT: City Manager Robert Zadnik, Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning and Building Director Rebecca Markwick, Associate Planner Samie Malakiman, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings, and updates since the last meeting.

Mayor Mark called for public comment and, seeing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Mark called for public comment and, seeing none, closed public comment.

3.C. Interviews of the following applicants for appointments to the following Committees:

- Planning Commission
  - Justin Botros
  - Jena Watson
  - Don Schinske

City Council held interviews. Mayor Mark stated that appointments will be made for the open seats on the Planning Commission, the Parks, Open Spaces and Lanes

Committee, the Finance Committee, and the Belvedere-Tiburon Joint Recreation Committee, at the end of the Council Meeting.

Mayor Mark called for public comment and, seeing none, closed public comment

5. CONSENT CALENDAR

Mayor Mark requested item 4.C. be removed from the Consent Calendar for further discussion. A motion was made by Councilmember Kemnitzer, seconded by Councilmember Wilkinson, to approve items 4.A., 4.B., 4.D., and 4.E. in one motion. The motion was carried by the following vote.

Aye: 4	**Cooper, Kemnitzer, Wilkinson, Mayor Mark**
Nay:	**None**
Absent:	**Lynch**
Abstain:	**None**

4.A. Motion to Approve the Warrants for May 2024

ACTION: Item Approved.

4.B. Motion to Adopt a Resolution Establishing the Gann (Proposition 4) Appropriations Limit for Fiscal Year 2024/2025

ACTION: Item Approved.

4.D. Motion to Approve the Minutes of the May 13, 2024 Regular City Council Meeting

ACTION: Item Approved.

4.E. Motion to Approve Appointment of Katherine Sutton as the Reed Union School District Representative on the Belvedere-Tiburon Library Agency Board of Trustees

ACTION: Item Approved.

Items removed for further discussion

4.C. Motion to Adopt a Resolution Approving an Amendment to the City Manager Employment Agreement

Mayor Mark commented on the item.

Mayor Mark called for public comment, and seeing none, closed public comment.

MOTION: A motion was made by Mayor Mark, seconded by Councilmember Cooper, to Approve the amendment to the City Manager's employment agreement.

Aye: 4	**Cooper, Kemnitzer, Wilkinson, Mayor Mark.**
Nay:	**None**
Absent:	**Lynch**
Abstain:	**None**

5. PUBLIC HEARINGS

5.A. Consideration of Collection Rate Application Submitted by Mill Valley Refuse Service, Inc. (MVRS) for the Collection of Trash, Recycling, and Compostable Materials, and Possible Adoption of a Resolution Authorizing Increased Collection Rate

Jim Howison, Senior Managing Consultant with R3 Consulting Group, and Gene Della Zoppa, Mill Valley Refuse Service CEO, presented the item and took questions from Council.

Mayor Mark opened the Public Hearing. Public comment was made by the following: William Rothman.

MOTION: **A motion was made by Councilmember Wilkinson, seconded by Councilmember Kemnitzer, to adopt the resolution approving Mill Valley Refuse Service rate increase of 7.86% for fiscal year 2024/2025.**

Aye: 4 **Cooper, Kemnitzer, Wilkinson, Mayor Mark.**
Nay: **None**
Absent: **Lynch**
Abstain: **None**

5.B. Discussion and Possible Decision to Adopt a Resolution Approving the City of Belvedere Annual Operating and Capital Budget for Fiscal Year 2024-2025 and the Five-Year Capital Plan

Administrative Services Director Helga Cotter presented the item and took questions from Council.

Mayor Mark opened the Public Hearing, and seeing no public comment, closed the Public Hearing.

MOTION: **A motion was made by Councilmember Wilkinson, seconded by Councilmember Cooper, to adopt the resolution appropriating funds necessary for fiscal year 2024/2025.**

Aye: 4 **Cooper, Kemnitzer, Wilkinson, Mayor Mark.**
Nay: **None**
Absent: **Lynch**
Abstain: **None**

5.C. Discussion and Possible Adoption of a Resolution Levying Previously Approved Special Tax for Fire & Emergency Medical Services and Fixing the Rates thereof for the Fiscal Year 2024-2025

Administrative Services Director Helga Cotter presented the item and took questions from Council.

Mayor Mark opened the Public Hearing, and seeing no public comment, closed the Public Hearing.

MOTION: **A motion was made by Councilmember Cooper seconded by**

Councilmember Wilkinson, to adopt a resolution establishing the Fiscal Year 2024/2025 Fire Protection & Emergency Medical Services Assessment for the City.

Aye: 4 **Cooper, Kemnitzer, Wilkinson, Mayor Mark.**
Nay: **None**
Absent: **Lynch**
Abstain: **None**

6. OTHER SCHEDULED ITEMS

6.A. Adoption of Two Resolutions Approving the Calling of a General Municipal Election on November 5, 2024 and Requesting the Board of Supervisors Consolidate this Election with the County of Marin's November 5, 2024 General Election

City Clerk Beth Haener presented the item and took questions from Council.

Mayor Mark called for public comment and, seeing none, closed public comment.

MOTION: **A motion was made by Councilmember Cooper seconded by Councilmember Kemnitzer, to adopt a resolution calling a general municipal election on November 5, 2024 and to adopt a resolution requesting Marin County Board of Supervisors to consolidate the municipal election with any other elections being conducted by the County of Marin, with amendments requested by Councilmember Kemnitzer.**

Aye: 4 **Cooper, Kemnitzer, Wilkinson, Mayor Mark.**
Nay: **None**
Absent: **Lynch**
Abstain: **None**

6.B. Discussion and Possible Action to Appoint Members to the Parks, Open Spaces and Lanes Committee, the Belvedere -Tiburon Joint Recreation Committee, the Planning Commission, and the Finance Committee

Mayor Mark called for public comment on each motion. and, seeing none, closed public comment.

MOTION: **A motion was made by Mayor Mark. seconded by Councilmember Wilkinson, to reappoint the following incumbents to their respective seats on the Finance Committee: Will Lyon, David Walker, and John Wilton.**

MOTION: **A motion was made by Mayor Mark. seconded by Councilmember Kemnitzer, to appoint Jeff Arguero to the Belvedere-Tiburon Joint Recreation Committee.**

MOTION: **A motion was made by Mayor Mark. seconded by Councilmember Wilkinson, to appoint Wayne Stacy to the Parks, Open Spaces and Lanes Committee.**

MOTION: **A motion was made by Mayor Mark. seconded by Councilmember Wilkinson, to appoint Justin Butros, Jena Waton, and Don Shsnski to the Planning Commission.**

Aye: 4 **Cooper, Kemnitzer, Wilkinson, Mayor Mark.**
Nay: **None**
Absent: **Lynch**
Abstain: **None**

6.C. Discussion and Possible Action on a Revocable License for Private Improvements in the Public Right-of-Way Along 60 Madrona Avenue

Councilmember Kemnitzer stated for the record that her residence is within 500 feet of the subject property and therefore she must recuse herself from this item.

Associate Planner Samie Malakiman resented the item and took questions from Council.

Mayor Mark called for public comment, and seeing none, closed public comment.

MOTION: **A motion was made by Mayor Mark, seconded by Councilmember Cooper approving a request for a revocable license at 60 Madrona Avenue for new and existing improvements in the Madrona Avenue right-of-way for: (New) Driveway and Guardrail, and (Existing) Retaining wall, stairs, and landing.**

Aye: 3 **Cooper , Wilkinson, Mayor Mark.**
Nay: **None**
Absent: **Lynch**
Abstain: **Kemnitzer**

7. OPEN FORUM

Mayor Mark called for public comment, and seeing none, closed the Open Forum.

8. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Mark Adjourned the Regular Meeting of the Belvedere City Council at 8:11 p.m.

APPROVED: _____
Jane Cooper, Vice Mayor

ATTEST: _____
Beth Haener, City Clerk