



**City of Belvedere
Parks, Open Spaces and Lanes Committee
Special Meeting
Minutes**

September 12, 2024 – 4:00 PM

City Council Chambers City Hall 450 San Rafael Avenue, Belvedere CA. Phone (415) 435-3838
City of Belvedere Internet Address: <https://www.cityofbelvedere.org>

COMMITTEE PRESENT: Nicholas Markman, Charlie Harrington, Wayne Stacy and Marika Bergsund

COMMITTEE ABSENT: John Schirm

OTHERS PRESENT: Public Works Director Antony Boyd, Council Liaison Jane Cooper, Administrative Analyst Christina Cook and Public Works Supervisor Alberto Carranza

These action minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at www.Cityofbelvedere.org

CALL TO ORDER OF REGULAR MEETING

Public Works Director Antony Boyd called the meeting to order at 4:04 PM.

1. Roll Call

Public Works Director Boyd called roll; Committee Member John Schirm was not in attendance.

2. Nomination and election of Chair and Vice Chair

MOTION: Committee Member Markman made a motion to nominate Committee Member Harrington as Chair and Committee Member Harrington made a motion to nominate Committee Member Markman as Vice Chair. Committee Member Stacy seconded the motions and the item was passed unanimously.

AYES: Stacy, Bergsund, Markman, Harrington

NOES: None

ABSENT: Schirm

ABSTAIN: None

3. Approve Minutes of May 15, 2024, Meeting

MOTION: Committee Member Harrington made a motion to approve the May 15, 2024, Meeting minutes as presented. The item was passed unanimously.

AYES: Stacy, Bergsund, Markman, Harrington

NOES: None

ABSENT: Schirm

ABSTAIN: None

4. Report from Public Works Director, Antony Boyd

Director Boyd gave his report.

There was no public comment.

SCHEDULED ITEMS

Presentation

Kathy Huber – Presentation on Painted Bins 2024 Art Contest

There was no public comment.

OLD BUSINESS

5. Introduction of Maintenance Supervisor Alberto Carranza

There was no public comment.

6. Update on POSLC representative attendance at Belvedere Emergency Preparedness Day and Community Picnic on June 15, 2024 – Nic Markman and Charlie Harrington

There was no public comment.

7. Discussion on Belvedere General Plan:

- Chapter 5, Parks, Open Space and Recreation Element
- Land Use and Zoning Map and Regulations – Zone O and Zone R

There was public comment from Kelly (no last name given) and Nick Rathjen via Zoom comment read by Director Boyd.

8. Discussion on Lanes

- Possible formation of Lanes Subcommittee to develop Official Lanes Map

MOTION: Committee Member Bergsund made a motion to form a subcommittee to create a walking map and working lanes map. Seconded by Committee Member Stacy. The item was passed unanimously.

AYES: Stacy, Bergsund, Markman, Harrington

NOES: None

ABSENT: Schirm

ABSTAIN: None

There was no public comment.

Both Chair Harrington and Committee Member Bergsund volunteered for the new subcommittee.

9. Discussion on Report to City Council

- Previous report
- Introduction to CIP budget

Director Boyd gave a presentation on the budget and report.

There was no public comment.

10. Discussion on Community Park Owl Box Location

Director Boyd gave a report from a wildlife expert on locations that were designated as good locations for a box. There was discussion on when and if a box should be installed.

MOTION: Chair Harrington made a motion to table the owl box installation for 6 months and to check in with the Tiburon project. Seconded by Committee Member Stacy. The item was passed unanimously.

AYES: Stacy, Bergsund, Markman, Harrington

NOES: None

ABSENT: Schirm

ABSTAIN: None

There was no public comment.

NEW BUSINESS

11. Approval of the POSLC Meeting Calendar for the remainder of 2024 and 2025

Next regular meeting was set for December 4, 2024, at 4:00 PM. There was an additional change to the March meeting. It was moved to March 13th. The schedule will be on the December 4, 2024, meeting agenda. Director Boyd commented that not everyone needs to attend every meeting.

Committee Member Schirm commented via Zoom that the schedule dates work for him. No further public comments.

FUTURE ITEMS

12. Suggestions of possible items to be placed on agenda of upcoming meetings.

MOTION: Chair Harrington made a motion to have a student make a presentation about installing sunscreen stations at local parks. Seconded by Committee Member Bergsund. The item was passed unanimously.

AYES: Stacy, Bergsund, Markman, Harrington

NOES: None

ABSENT: Schirm

ABSTAIN: None

MOTION: Chair Harrington made a motion to have a walking meeting. Seconded by Committee Member **Bergsund**. The item was passed unanimously.

AYES: Stacy, Bergsund, Markman, Harrington

NOES: None

ABSENT: Schirm

ABSTAIN: None

There was no public comment.

OPEN FORUM

Public Comment was called for by Chair Harrington.

Barry Kuhn who lives at 222 Beach Road spoke in person about maintaining lanes and the strip and wanting to be on the lanes committee.

Matt Quinlan who lives at 7 Britton commented and sent pictures via email about adding landscaping on City property at the corner of Britton and Pelican Point roads.

Klaus commented via Zoom that he agrees with everything Barry Kuhn commented on and seconds her wish to be on the lanes committee.

There was no further comments from the public.

MEETING ADJOURNED AT 6:37 PM.

THE FOREGOING MINUTES were approved at the Special meeting of the Parks, Open Spaces and Lanes Committee meeting on November 6, 2024, by the following vote:

AYES: Schirm, Bergsund, Harrington

NOES: None

ABSENT: Markman, Stacy

ABSTAIN: None