City of Belvedere
City Council Meeting
Consent Calendar
Tuesday, November 12, 2024

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.F. – Approve the Minutes for the October 14, 2024 City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of October 14, 2024, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, September 14, 2024 – 6:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 6:30 p.m. in the City Council Chambers by Mayor Peter Mark.

2. ROLL CALL

PRESENT: Councilmember Nancy Kemnitzer, Councilmember Jim Lynch Councilmember Sally Wilkinson, Vice Mayor Jane Cooper and Mayor Peter Mark

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning and Building Director Rebecca Markwick, Public Works Director Antony Boyd, Police Chief Jason Wu, Associate Planner Samie Malakiman, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings, and updates since the last meeting.

Mayor Mark called for public comment, and hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Mark called for public comment, and hearing none, closed public comment.

3.C. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department Quarterly Report and took questions from Council.

Mayor Mark called for public comment, and hearing none, closed public comment.

3.D. Update on Tiburon's Diversity Inclusion Task Force

Ruben Kalra, Belvedere's representative on Tiburon's Diversity Inclusion Task Force, gave a report requesting funds for the Diwali community event. Rabbi Mintz informed the Council on the Jewish Festival that recently took place in Tiburon.

Mayor Mark called for public comment, and hearing none, closed public comment.

3.E. Interviews of the Following Applicants for Appointment to the Belvedere-Tiburon Joint Disaster Advisory Council:

- Ruben Kalra
- Keith Pagan

City Council held interviews. Mayor Mark thanked the applicants and stated that a decision will be made at the end of the meeting.

Mayor Mark called for public comment, and hearing none, closed public comment.

4. <u>CONSENT CALENDAR</u>
Councilmember Kemnitzer requested item 4.D. be removed from the consent calendar for further discussion. A motion was made by Councilmember Lynch, seconded by Councilmember Kemnitzer, to approve items 4.A., 4.B., 4.C. and 4.E. in one motion. The motion was carried by the following vote.

Aye: 5	**Kemnitzer, Lynch, Wilkinson, Cooper, Mayor Mark**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for September 2024

ACTION: Item Approved.

4.B. Motion to Approve a Resolution Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: Item Approved.

4.C. Motion to Approve the Minutes of the September 12, 2024 Regular City Council Meeting

ACTION: Item Approved.

4.E. Second Reading and Adoption of an Ordinance of the City of Belvedere Amending Belvedere Municipal Code Section 3.28.080, to Update the Fire and Emergency Medical Services Tax Rates for Fiscal Year 2024-2025

ACTION: Item Approved

<u>Items removed for further discussion</u>

4.D. Motion to Authorize the City Manager to Execute a Cost Sharing Agreement with Marin Local Agency Formation Commission and Tiburon Fire Protection District for a Study of the City of Belvedere's Potential Annexation into the Tiburon Fire Protection District for Fire Protection and Emergency Medical Services

Councilmember Kemnitzer commented on the item and asked questions of City Manager Zadnik.

Mayor Mark called for public comment, and hearing none, closed public comment.

MOTION: **A motion was made by Couyncilmember Cooper, seconded by Councilmember Lynch to Approve the Cost Sharing Agreement between the City of Belvedere, Marin Local Agency Formation Commission (LAFCo), and the Tiburon Fire Protection District (TFPD) for consultant services related to the potential annexation of Belvedere into TFPD**

Aye: 5 **Kemnitzer, Lynch, Wilkinson, Cooper, Mayor Mark**
Nay: **None**
Absent: **None**
Abstain: **None**

5. PUBLIC HEARINGS

5.A. Introduction & First Reading of an Ordinance of the City of Belvedere to Amend the Construction Time Limit Ordinance to Incorporate Requirements Relating to Permit Fee Revaluations

City Manager Robert Zadnik presented the item and took questions from Council.

Mayor Mark opened the public hearing. Hearing no public comment, Mayor Mark closed the public hearing

MOTION: **A motion was made by Mayor Mark, seconded by Councilmember Kemnitzer to Approve the First Reading of an Ordinance of the City of Belvedere for proposed Amendments to Belvedere Municipal Code (BMC) Sections 20.04.035., with added amendments requested by City Council**

Aye: 5 **Kemnitzer, Lynch, Wilkinson, Cooper, Mayor Mark**
Nay: **None**
Absent: **None**
Abstain: **None**

6. OTHER SCHEDULED ITEMS

6.A. Discussion and Possible Action on a Revocable License for private improvements in the public right-of-way for the property at 30 Cove Road

Associate Planner Samie Malakiman presented the item and took questions from Council.

Mayor Mark called for public comment, and hearing none, closed public comment.

MOTION:	**A motion was made by Councilmember Kemnitzer, seconded by Councilmember Lynch to approve a request for a revocable license at 30 Cove Road for existing improvements in the public right-of-way for: (New) driveway, walkway, and landscaping**
Aye: 5	**Kemnitzer, Lynch, Wilkinson, Cooper, Mayor Mark**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

6.B. Discussion and Possible Action to Appoint a Member to the Belvedere -Tiburon Joint Disaster Advisory Council

City Council discussed the appointment to the Disaster Advisory Council and decided to continue the item. No action was taken.

Mayor Mark called for public comment, and hearing none, closed public comment.

7. OPEN FORUM

Mayor Mark called for public comment, and hearing none, closed the open forum.

8. ADJOURN

With no further business on the agenda, Mayor Mark adjourned the Regular Meeting of the Belvedere City Council at 8:03 p.m.

APPROVED: _____
Peter Mark, Mayor

ATTEST: _____
Beth Haener, City Clerk