



# Application for Extension of Design Review Approval

City of Belvedere • Planning Department  
450 San Rafael Ave • Belvedere, CA 94920-2336  
Ph. 415-435-3838 • [www.cityofbelvedere.org](http://www.cityofbelvedere.org)

## For Staff Use Only

Date: \_\_\_\_\_ Rec'd. by: \_\_\_\_\_ Amount: \_\_\_\_\_ Project No.: \_\_\_\_\_  
Assessors Parcel No: \_\_\_\_\_ Zone: \_\_\_\_\_

## To Be Completed by Applicant

Address of Property: \_\_\_\_\_  
Record Owner of Property: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
Owner's Representative: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_

Date Design Review approval was granted: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Duration of this extension? \_\_\_\_\_

Description of previously approved project: \_\_\_\_\_

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## EXTENSION OF DESIGN REVIEW APPROVAL

**Prescribed by Section 20.04.060, Duration of Approval, Conditional Approval and Exceptions, of the Belvedere Municipal Code:**

Approval or conditional approval of Design Review applications shall be valid for one year from the date of action by the Planning Commission, or by the City Council on appeal, unless a building permit has been issued for the project within said one-year period, in which case the Design Review approval shall be valid as long as there is an active building permit of the project. In granting approval or conditional approval, the Planning Commission may designate a later expiration date if it determines that the criteria of this chapter would still be served. Design Review Exceptions shall be valid for one year from the date of approval indicated on the plans pursuant to section 20.04.020(B), unless a building permit has been issued for the project within said one-year period, in which case the Design Review approval shall be valid as long as there is an active building permit for the project. **Prior to expiration of the Design Review approval, extensions of not more than one year from the original date of expiration may be granted by the Planning Manager, with the approval of the City Manager. Extensions of any duration may be granted by the Planning Commission.**

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I, the undersigned owner of the property herein described (or owner representative, as authorized by completion of a Statement of Ownership and Designation of Representative), hereby make application for the extension to Design Review approval requested, and I hereby certify that the facts, statements and information presented herein and in the attached exhibit(s) are true and correct to the best of my knowledge and belief.

I understand that the contents of this document are a Public Record.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_