City of Belvedere
City Council Meeting
Consent Calendar
Monday, March 10, 2025

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 8.B.: Approve the Minutes for the February 10, 2025 City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of February 10, 2025, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, February 10, 2025 – 6:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 6:30 p.m. in the City Council Chambers by Mayor Jane Cooper.

2. ROLL CALL

PRESENT: Councilmember Kevin Burke, Pat Carapiet, Peter Mark, Sally Wilkinson, and Mayor Jane Cooper

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning and Building Director Rebecca Markwick, Public Works Director Antony Boyd, Police Chief Jason Wu, Associate Planner Samie Malakiman, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings, and updates since the last meeting.

Mayor Cooper called for public comment, and hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Cooper called for public comment, and hearing none, closed public comment.

3.C. Presentation of the City of Belvedere Spotlight Award to Jerry Riessen of Tiburon Open Space

Maureen Johnson, Ken Johnson, Bob McCaskill and Nena Hart presented the award to Jerry Riesson for his work in preserving the Marha Property.

Mayor Cooper called for public comment. Public comment was made by the following: Jeffery Stein.

4. CONSENT CALENDAR

A motion was made by Councilmember Mark, seconded by Councilmember Burke, to approve the consent calendar in one motion. The motion was carried by the following vote.

Aye: 5	**Burke, Carapiet, Mark, Wilkinson, Mayor Cooper**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for October 2024

ACTION: **Item Approved.**

4.A. Motion to Approve the Warrants for January 2025

ACTION: **Item Approved.**

4.B. Motion to Receive the City's Second Quarter Investment Report

ACTION: **Item Approved.**

4.C. Motion to Approve the Minutes of the January 13, 2025, Regular City Council Meeting

ACTION: **Item Approved.**

4.D. Motion to Approve the Second Reading and Adopt an Ordinance of the City of Belvedere Amending Belvedere Municipal Code Chapter 19.79, to Establish Low-Income Restrictions and Incentives for Accessory Dwelling Units

ACTION: **Item Approved**

5. PUBLIC HEARINGS

5.A. Introduction & First Reading of an Ordinance of the City of Belvedere to Amend Belvedere Municipal Code, Chapter 2.28, regarding the Planning Commission's Composition and Membership; and Accompanying Amendments to the Administrative Policy Manual

City Manager Robert Zadnik introduced the item and took questions from Council.

Mayor Cooper called for public comment, and hearing none, closed public comment.

Council requested the Administrative Policy Manual amendments be brought back to Council at the next meeting for approval, with requested amendments.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Carapeit, to approve the first reading of an Ordinance of the City of Belvedere to Amend Belvedere Municipal Code, Chapter 2.28, regarding the Planning Commission's Composition and**

Membership, as amended by Council.

Aye: 5	**Kemnitzer, Lynch, Wilkinson, Cooper, Mayor Mark**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

6. OTHER SCHEDULED ITEMS

6.A. Discussing and Possible Action Concerning the Priorities of the City of Belvedere Parks, Open Spaces and Lanes Committee

Director of Public Works Antony Boyd presented the staff report and introduced the Chair of the Parks Open Spaces and Lanes Committee, Charlie Harrington, who gave a presentation on the Committees' priorities. Both staff and Chair Harrington took questions from Council.

Mayor Cooper called for public comment. Public comment was made by the following: Klaus Johannsmeier, Olivia Decker, and Christian Henry.

No action was taken for this item.

6.B. Discussion and Possible Action on a Revocable License for Private Improvements in the Public Right-of-way for the Property at 2 Golden Gate Avenue

Associate Planner Samie Malakiman presented the item and took questions from Council. Applicant David Thompsom took questions from Council.

Mayor Mark called for public comment, and hearing none, closed public comment.

MOTION: A motion was made by Councilmember Burke and seconded by Councilmember Carapiet to approve a request for a revocable license at 2 Golden Gate Avenue for improvements in the San Rafael Avenue right-of-way for: (Existing) Landscaping, two-foot-tall Retaining Wall, and Storm Drains.

Aye: 5	**Burke, Carapiet, Mark, Wilkinson, Mayor Cooper**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

6.C. Discussion and Possible Action on the Fiscal Year 2024-25 Midyear Budget Review

Administrative Services Director Helga Cotter presented the item and took questions from Council.

Mayor Cooper called for public comment and hearing none, closed public comment.

MOTION: A motion was made by Councilmember Wilkinson and seconded by Councilmember Mark to accept the FY2024-25 mid-year budget review and approve the resolution for the FY2024-25 budget amendment

Aye: 5	**Burke, Carapiet, Mark, Wilkinson, Mayor Cooper**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

7. OPEN FORUM

Mayor Cooper called for public comment, and hearing none, closed the open forum.

8. ADJOURN

With no further business on the agenda, Mayor Cooper adjourned the Regular Meeting of the Belvedere City Council at 8:35 p.m.

APPROVED: _____
Jane Cooper , Mayor

ATTEST: _____
Beth Haener, City Clerk