City of Belvedere
City Council Meeting
Consent Calendar
Monday, October 13, 2025

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.D.: Approve the Minutes for the September 8, 2025, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of the September 8, 2025, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, September 8, 2025 – 5:00 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 5:30 p.m. in the City Council Chambers by Mayor Jane Cooper

2. ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Sally Wilkinson, and Mayor Jane Cooper

ABSENT: Councilmember Peter Mark

STAFF PRESENT: City Manager Robert Zadnik, Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning and Building Director Rebecca Markwick, Police Chief Jason Wu, and City Clerk Beth Haener

3. PUBLIC COMMENT ON CLOSED SESSION, AGENDA ITEM 5.A. 5.B., and 5.C.

There were no public attendees.

4. ADJOURN TO CLOSED SESSION

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): two potential cases

6. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Cooper stated there was nothing to report and from the Closed Session.

7. REPORTS AND PRESENTATIONS

7.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Cooper called for public comment and, hearing none, closed public comment

7.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Cooper called for public comment and, hearing none, closed public comment

8. CONSENT CALENDAR

Mayor Cooper requested item 8.I. be removed from the consent calendar for further discussion. A motion was made by Councilmember Carapiet, seconded by Councilmember Wilkinson, to approve consent calendar items 8.A. through 8.H. in one motion. The motion was carried by the following vote.

Aye: 4 Burke, Carapiet, Wilkinson, Mayor Cooper
Nay: None
Absent: 1 Mark
Abstain: None

8.A. Motion to Approve the Warrants for August 2025

ACTION: Item Approved

8.B. Motion to Receive the City's Investment Report for the Quarter Ending on June 30, 2025

ACTION: Item Approved

8.C. Motion to Approve the Minutes of the August 11, 2025, Regular City Council Meeting

ACTION: Item Approved

8.D. Motion to Approve the Minutes of the August 19, 2025, Special City Council Meeting

ACTION: Item Approved

8.E. Motion to Adopt a Resolution Granting a Quitclaim Deed from the City of Belvedere to the Richardson Bay Land Company for property located on West Shore Road, Assessor's Parcel Number (APN) 60-303-19

ACTION: Item Approved

8.F. Motion to Authorize Letter to Caltrans Regarding SR-131 (Tiburon Boulevard) Preventative Maintenance Project

ACTION: Item Approved

8.G. Motion to Approve the Second Reading and Adopt an Ordinance Amending Belvedere Municipal Code Section 2.28.050, to Change Regular Planning Commission Meeting Times to 5:30 PM

ACTION: Item Approved

8.H. Motion to Approve the Second Reading and Adopt an Ordinance Amending Belvedere Municipal Code Chapter 19.79, to Conform to State Law Regarding Construction of Accessory Dwelling Units and Junior Accessory Dwelling Units

ACTION: Item Approved

Items removed for further discussion

8.I. Motion to Approve the Response to Marin Grand Jury Report: "The Worrisome Future of Marin Housing NIMBY Resistance Takes a Backseat to Economic Reality."

City Council requested edits to the city's response to the Marin Grand Jury Report. Planning and Building Director Rebecca Markwick answered questions from City Council.

MOTION: A motion was made by Councilmember Carapiet and seconded by Councilmember Burke, to approve the response to the Marin Civil Grand Jury and authorize the Mayor to sign the response, with recommended revisions by Council

Aye: 4 Burke, Carapiet, Wilkinson, Mayor Cooper
Nay: None
Absent:1 Mark
Abstain: None

9. PUBLIC HEARINGS

9.A. Introduction & First Reading of an Ordinance Adding Chapter 21.30 to the Belvedere Municipal Code, Establishing Procedures for Removal of Historic Designations of Properties

Planning and Building Director Rebecca Markwick presented the item and took questions from Council.

Mayor Cooper called for public comment and, hearing none, closed public comment.

MOTION: A motion was made by Councilmember Wilkinson and seconded by Councilmember Carapiet, to approve the first reading of the Ordinance adding Chapter 21.30, establishing procedures for removal of Historic Designation to the Belvedere Municipal Code, with recommended revisions by Council

Aye: 4 Burke, Carapiet, Wilkinson, Mayor Cooper
Nay: None
Absent:1 Mark
Abstain: None

10. OPEN FORUM

Mayor Cooper called for public comment. and hearing none, closed the Open Forum.

11. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Cooper adjourned the Regular Meeting of the Belvedere City Council at 6:53 p.m.

APPROVED: _____
Jane Cooper, Mayor

ATTEST: _____
Beth Haener, City Clerk