City of Belvedere
City Council Meeting
Consent Calendar
Monday, November 10, 2025

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.F.: Approve the Minutes for the October 13, 2025, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of October 13, 2025, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, October 13, 2025 – 5:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 5:30 p.m. in the City Council Chambers by Mayor Jane Cooper.

2. ROLL CALL

PRESENT: Councilmember Kevin Burke, Pat Carapiet, Peter Mark, Sally Wilkinson, and Mayor Jane Cooper

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, Attorney Andrew Shen, Planning and Building Director Rebecca Markwick, Administrative Services Director Helga Cotter, Public Works Director Antony Boyd, Police Chief Jason Wu, Building Official Brian Van Son, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Cooper called for public comment and, hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Cooper called for public comment and, hearing none, closed public comment.

3.C. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department Quarterly Report and took questions from Council.

Mayor Cooper called for public comment and, hearing none, closed public comment.

4. CONSENT CALENDAR

A motion was made by Councilmember Mark, seconded by Councilmember Burke, to approve the consent calendar in one motion. The motion was carried by the following vote.

Aye: 5	**Burke, Carapiet, Mark, Wilkinson, Mayor Cooper**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for September 2025

ACTION: **Item Approved**

4.B. Motion to Approve a Resolution Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: **Item Approved**

4.C. Motion to Approve the Minutes of the September 2, 2025, Special City Council Meeting

ACTION: **Item Approved**

4.D. Motion to Approve the Minutes of the September 8, 2025, Regular City Council Meeting

ACTION: **Item Approved**

4.E. Motion to Approve the Second Reading of an Ordinance Adding Chapter 21.30 to the Belvedere Municipal Code, Establishing Procedures for Removal of Historic Designations of Properties

ACTION: **Item Approved**

5. PUBLIC HEARINGS

5.A. Appeal of Construction Time Limit Penalties Assessed to 1 Blanding Lane. Applicant & Owner: Chris Henry, CBH1 2014 Trust

Building Official Brian Van Son presented the item and took questions from Council.

Mayor Cooper opened the public hearing. Appellant Chris Henry, Attorney Amara Morrison and Contractor Peter Ghodsian presented and took questions from Council.

Mayor Cooper called for public comment. Public comment was made by the following: William Rothman.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Wilkinson, to deny the appeal and affirm Construction Time Limit Penalty of $210,000.**

Aye: 5	**Burke, Carapiet, Mark, Wilkinson, and Mayor Cooper**
Nay:	**None**

Absent: **None**
Abstain: **None**

5.B. Introduction and First Reading of an Ordinance Adopting the 2025 California Building Standards Code, with Modifications for Local Climatic, Geological or Topographical Conditions

Building Official Brian Van Son presented the item and took questions from Council.

Mayor Cooper called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Wilkinson, to approve the first reading of the ordinance, as amended by Council, and to schedule a public hearing for the second reading and final adoption of the ordinance at the November 10, 2025, City Council meeting**

Aye: 5 **Burke, Carapiet, Mark, Wilkinson, and Mayor Cooper**
Nay: **None**
Absent: **None**
Abstain: **None**

6. OPEN FORUM

Mayor Cooper called for public comment, and hearing none, closed the open forum.

7. ADJOURN

With no further business on the agenda, Mayor Cooper adjourned the Regular Meeting of the Belvedere City Council at 8:25 p.m.

APPROVED: _____
Jane Cooper, Mayor

ATTEST: _____
Beth Haener, City Clerk