City of Belvedere
City Council Meeting
Consent Calendar
Monday, February 9, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.C.: Approve the Minutes for the January 12, 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of January 12, 2026, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, January 12, 2026 – 5:00 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 5:00 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

2.A. ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning and Building Director Rebecca Markwick, Police Chief Jason Wu, and City Clerk Beth Haener

2.B. PUBLIC COMMENT ON CLOSED SESSION, AGENDA ITEM 2.D. (1) (2)

There were no public attendees or comments.

2.C. ADJOURN TO CLOSED SESSION

2.D. CLOSED SESSION

(1) Golden Gate Belvedere, LLC v. City of Belvedere, Case No. CIV2203266 (Marin County Sup. Ct., filed October 7, 2022)
(2) Robertson v. City of Belvedere, Case No. CV0002045 (Marin County Sup. Ct., filed February 14, 2024)

2.E. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Wilkinson stated there was nothing to report from the Closed Session.

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment. Public Comment was made by the following: William Rothman.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: William Rothman.

3.C. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department Quarterly Report and took questions from Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: William Rothman.

3.D. Swearing in of Police Officer Tyler Preston

Police Chief Jason Wu read the Oath of Office in the ceremonial swearing-in of Police Officer Tyler Preston.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.E. Presentation by Adam Gavzer to Request Funding for the 2026 Belvedere Home Made Film Festival and 2026 Concerts in the Park

Belvedere resident Adam Gavzer, joined by Page Wiley and Peyton Stein, reported on the 2025 Belvedere Home Made Film Festival and the 2025 Concerts in the Park series and requested funding for this summer's events. The Council approved both requests under the consent calendar.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

4. CONSENT CALENDAR

Mayor Wilkinson requested item 4.E. be removed from the consent calendar for a separate vote. Mayor Wilkinson called for public comment and, hearing none, closed public comment.

A motion was made by Councilmember Burke, seconded by Councilmember Mark, to approve the consent calendar, excluding item 4.E., in one motion. The motion was carried by the following vote:

Aye: 5	**Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for December 2025

ACTION: Item Approved

4.B. Motion to Approve Funding Request, up to $5,000, for the 2026 Belvedere Home Made Film Festival

ACTION: Item Approved

4.C. Motion to Approve Funding Request, up to $10,000, for the 2026 Concerts in the Park

ACTION: Item Approved

4.D.Motion to Approve Amendment to the Administrative Policy 9.20 Concerning Employee Pay Periods

ACTION: Item Approved

4.F. Motion to Approve a Resolution Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: Item Approved

4.G. Motion to Approve the Minutes of the December 8, 2025, Regular City Council Meeting

ACTION: Item Approved

4.H. Motion to Reappoint Richard Snyder to the Marin / Sonoma Mosquito and Vector Control District Board of Trustees

ACTION: Item Approved

4.I. Motion to Approve Amendment to Administrative Policy 6.2.9 Concerning Terms of Officers for Parks, Open Spaces, and Lanes Committee

ACTION: Item Approved

Item moved for an Individual vote

4.E. Motion to Approve a Resolution Affirming, on Rehearing, Construction Time Limit Penalty of $300,000 for 339 Golden Gate Avenue, Applicant & Owner: Golden Gate Belvedere LLC (David and Julie Flaherty)

Councilmember Mark stated for the record that he would abstain from voting on the resolution because he was absent when the Public Hearing item was heard by the Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: William Rothman.

MOTION: A motion was made by Councilmember Burke, seconded by Councilmember Cooper, to Approve a Resolution Affirming, on

Rehearing, Construction Time Limit Penalty of $300,000 for 339 Golden Gate Avenue, Applicant & Owner: Golden Gate Belvedere LLC (David and Julie Flaherty)

Aye: 4 **Burke, Carapiet, Cooper, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: 1 **Mark**

5. PUBLIC HEARINGS

5.A. Second Reading and Approval of an Ordinance Adopting the 2025 California Fire Code and 2025 California Wildland-Urban Interface Code, as modified by Tiburon Fire District Ordinance No. 133

City Manager Robert Zadnik introduced the item. There were no questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to approve the second reading of an Ordinance, adopting by reference the 2025 California Fire Code and 2025 California Wildland-Urban Interface Code, as modified by Tiburon Fire Protection District Ordinance No. 133**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

6. OTHER SCHEDULED ITEMS

6.A. Discussion and Possible Action to Approve Allocation of Fiscal Year 2024-25 Excess Reserves

Administrative Services Director Helga Cotter presented the item and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Cooper, seconded by Councilmember Mark, to approve the recommendation for utilizing the FY2024-25 excess reserves and approve the resolution authorizing a budget amendment to appropriate these funds**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

7. OPEN FORUM

Mayor Wilkinson called for public comment. Public Comment was made by the following: William Rothman.

8. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 6:30 p.m.

APPROVED: _____
Sally Wilkinson, Mayor

ATTEST: _____
Beth Haener, City Clerk