City of Belvedere
City Council Meeting
Consent Calendar
Monday, March 9, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.A.: Approve the Minutes for the February 9, 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of February 9, 2026, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, February 09, 2026 – 5:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

---

1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 5:30 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

2. ROLL CALL

PRESENT:	Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson
ABSENT:	None
STAFF PRESENT:	City Manager Robert Zadnik, City Attorney Andrew Shen, Planning and Building Director Rebecca Markwick, Administrative Services Director Helga Cotter, Public Works Director Tony Boyd, Police Chief Jason Wu, Building Official Brian Van Son, Senior Planner Samie Malakiman, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

4. CONSENT CALENDAR

Mayor Wilkinson called for public comment and, hearing none, closed public comment. A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to approve the consent calendar in one motion. The motion was carried by the following vote.

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

4.A. Motion to Approve the Warrants for January 2026

ACTION: **Item Approved**

4.B. Motion to Receive the City's Second Quarter Investment Report

ACTION: **Item Approved**

4.C. Motion to Approve the Minutes of the January 12, 2026, Regular City Council Meeting

ACTION: **Item Approved**

4.D. Motion to Approve Revisions to Administrative Policy Manual -- Policy 6.1.1, Responsibilities & Term Lengths for City Legislative Bodies

ACTION: **Item Approved**

4.E. Amend Resolution 2025-34 Approving the Draft Revised 6th Cycle Housing Element Update for 2023-2031

ACTION: **Item Approved**

At the request of Mayor Wilkinson, the City Council heard the public hearing and other scheduled items out of order; however, they are presented here in the original agenda order for continuity.

5. PUBLIC HEARINGS

5.A. Appeal of Design Review Approval for 62 Alcatraz Avenue. Applicant and Owner: Christopher Mosher; Alcatraz Ave. LLC.

Senior Planner Samie Malakiman presented the item and took questions from Council.

Mayor Wilkinson opened the public hearing. Applicant and owner Christopher Mosher presented and took questions from Council.

Mayor Wilkinson called for public comment. Public comment was made by the following: Belvedere resident Marden Plant.

The Council directed that the item be continued to the March 9 City Council meeting, with the consent of the applicant.

No action was taken.

5.B. Appeal of Construction Time Limit Penalties Assessed to 431 Golden Gate Avenue. Applicant and Owner: Marshall Miller; Miller & Applewhite Revocable Trust

Building Official Brian Van Son presented the item and took questions from Council.

Mayor Wilkinson opened the public hearing. Appellant Marshall Miller, Project Manager Charles Bond, and Project Consultant Matt LeVesque presented and took questions from Council.

Mayor Wilkinson called for public comment. Public comment was made by the following: Belvedere resident William Rothman.

MOTION: **A motion was made by Councilmember Carapiet, seconded by Councilmember Cooper, to deny the appeal, with adjustments made by Council, to give 299 days of relief and reduce the assessment of penalties and impose, by resolution, a total penalty of $339,600, for 431 Golden Gate Avenue and its owners**

Aye: 5 **Burke, Carapiet, Cooper, Mark, and Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

6. OTHER SCHEDULED ITEMS

6.A. Receive the Priorities Report of the Parks, Open Spaces and Lanes Committee and Provide Direction to Staff and the Committee

Parks, Open Spaces and Lanes Committee Chair, Charlie Harrington, gave a presentation on the Committees' priorities and progress. Both staff and Chair Harrington took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

No action was taken on this item.

6.B. Discussion and Possible Action on the Fiscal Year 2025-26 Midyear Budget Review

Administrative Services Director Helga Cotter presented the item and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Burke, to receive the Fiscal Year 2025-26 mid-year budget review, as recommended by the Finance Committee**

Aye: 5 **Burke, Carapiet, Cooper, Mark, and Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

6.C. Discussion and Possible Action on a Revocable License for Private Improvements in the Public Right-of-Way for 10 Eucalyptus Road.

Mayor Sally Wilkinson stated for the record that her residence is within 500 feet of the subject property and therefore must recuse herself from this item.

Vice Mayor Kevin Burke presided over the item in the absence of Mayor Wilkinson.

Senior Planner Samie Malakiman presented the item and answered questions from Council.

Vice Mayor Burke called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Carapiet, seconded by Councilmember Mark, to approve a request for a revocable license at 10 Eucalyptus Road for improvements in the public right-of-way for: (New) Parking Pad, Guardrail, and Retaining Wall, and (Existing) Street Parking, Driveway, and Landscaping**

Aye: 4 **Carapiet, Cooper, Mark and Vice Mayor Burke**
Nay: **None**
Absent: **None**
Abstain:1 **Mayor Wilkinson**

7. OPEN FORUM

Mayor Wilkinson called for public comment. Public comment was made by the following: Belvedere resident William Rothman.

8. ADJOURN

With no further business on the agenda, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 9:58 p.m.

APPROVED: _____
Kevin Burke, Vice Mayor

ATTEST: _____
Beth Haener, City Clerk