City of Belvedere
City Council Meeting
Consent Calendar
Monday, May 11, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.C.: Approve the Minutes for the April 13, 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of April 13, 2026, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, April 13, 2026 – 4:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

---

1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 4:30 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning & Building Director Rebecca Markwick, Police Chief Jason Wu, Building Official Brian Van Son, Senior Planner Samie Malakiman, and City Clerk Beth Haener

2. CLOSED SESSION

A. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

B. ADJOURN TO CLOSED SESSION

C. CLOSED SESSION ITEMS

(1) CONFERENCE WITH LABOR NEGOTIATOR
(Government Code § 54957.6)
Agency Designated Representative: City Manager
Employee Organization: Belvedere Police Officers Association

(2) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code § 54956.9(d)(1))
Golden Gate Belvedere, LLC v. City of Belvedere, Case No. CIV2203266 (Marin County Sup. Ct., filed October 7, 2022)

D. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Wilkinson stated there was nothing to report for closed session item C.1.

For closed session item C.2., Mayor Wilkinson stated the City and the owners of 339 Golden Gate Avenue agreed to settle pending litigation, and as part of that settlement, the owners will contribute $100,000 to fund public parks and open space projects in Belvedere for the public's benefit.

At the request of Mayor Wilkinson, the City Council heard the Open Forum item first, however, items are presented here in the original agenda order for continuity.

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to the City Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.C. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department Quarterly Report and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.D. Presentation from Belvedere Tiburon Library Director Crystal Duran

Library Director Crystal Duran gave an update and overview of the Belvedere Tiburon Library. Belvedere Tiburon Library Agency Board of Trustees representative Tony Hooker was also in attendance.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

4. CONSENT CALENDAR

Councilmember Cooper requested items 4.I, 4.J, and 4.K be removed for further discussion. Mayor Wilkinson called for public comment and, hearing none, closed public comment. A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to approve the remainder of the consent calendar in one motion. The motion was carried by the following vote:

Aye: 5	**Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for February & March of 2026

ACTION: Item Approved

4.B. Motion to Approve a Resolution Allocating Road Repair and Accountability Act (SB 1) Funds Estimated at $59,596 in the Fiscal Year 2026-27 Capital Improvement Plan Budget

ACTION: Item Approved

4.C. Motion to Approve a Resolution Declaring that the Cost to Provide Fire Protection and Emergency Services in Fiscal Year 2026-27 Will Exceed $400,000

ACTION: Item Approved

4.D. Motion to Approve a Resolution Approving the Reclassification of Administrative Analyst Position to Administrative Technician, and Amendment to Salary Schedule

ACTION: Item Approved

4.E. Motion to Approve a Resolution Amending Administrative Policy Manual, Policies 6.1.1 and 6.6.10 Regarding the Finance Committee

ACTION: Item Approved

4.F. Motion to Approve a Letter from the City of Belvedere Opposing Assembly Bill 1383 (McKinnor), Regarding Public Employees' Retirement Benefits

ACTION: Item Approved

4.G. Motion to Approve a Resolution Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: Item Approved

4.H.Motion to Approve the Minutes of the March 9, 2026 Regular City Council Meeting

ACTION: Item Approved

Items moved for further discussion

4.I. Motion to Approve the Annual Housing Progress Report

Planning and Building Director Rebecca Markwick took questions from Council.

MOTION: A motion was made by Councilmember Burke, seconded by Councilmember Carapiet, to receive and accept the Annual Housing Progress Report

Aye: 5 Burke, Carapiet, Cooper, Mark, Mayor Wilkinson
Nay: None

Absent: **None**
Abstain: **None**

4.J. Motion to Approve a Revocable License for Existing Private Improvements in the Public Right-of-Way Along Bayview Avenue for the Property at 130 Bayview Avenue

Senior Planner Samie Malakiman and property owner Nancy Barbour took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Cooper, to approve a revocable license at 130 Bayview Avenue for improvements in the public right-of-way, with requested modifications.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

4.K. Motion to Approve Contract with Phillips Seabrook Associates for Project and Construction Coordination Services for the Mallard Pointe Project in the amount of $200,000

Planning and Building Director Rebecca Markwick took questions from Council.

Mayor Wilkinson called for public comment. Public comments were made by the following: Tom Price and Jill Barnett.

MOTION: **A motion was made by Councilmember Cooper, seconded by Councilmember Burke, to authorize the City Manager to execute a contract with Phillips Seabrook Associates for construction coordination services to provide oversight of the Mallard Pointe private development project, with requested modifications.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

5. PUBLIC HEARINGS

5.A. Discussion and Adoption of a Resolution Updating and Establishing User and Regulatory Fees

Administrative Services Director Helga Cotter and Terry Madison of ClearSource Financial presented the item and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to adopt a resolution updating and establishing various user and regulatory fees, with requested modifications.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

6. OTHER SCHEDULED ITEMS

6.A. Discussion and Action to Award the Beach Road Seawall Stabilization Project Construction Contract to Gordon N. Ball Construction, Inc. in the Amount of $3,511,621

Public Works Director Antony Boyd presented the item and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Cooper, to approve the resolution, awarding the Beach Road Stabilization Project construction contract to the lowest responsive and responsible bidder, Gordon N. Ball, Inc., in the amount of $3,511,621.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay: **None**
Absent: **None**
Abstain: **None**

7. OPEN FORUM

Mayor Wilkinson called for public comment. Public comment was made by the following: Kathy Rohacz.

8. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 8:10 p.m.

APPROVED: _____
Sally Wilkinson, Mayor

ATTEST: _____
Beth Haener, City Clerk