City of Belvedere
City Council Meeting
Consent Calendar
Monday, June 8, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.C.: Approve the Minutes for the May 11, 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of May 11, 2026, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, May 11, 2026 – 4:00 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 4:30 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning & Building Director Rebecca Markwick, Police Chief Jason Wu, Building Official Brian Van Son, Senior Planner Samie Malakiman, and City Clerk Beth Haener

2. CLOSED SESSION

A. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

No public were present

B. ADJOURN TO CLOSED SESSION

C. CLOSED SESSION ITEMS

(1) CONFERENCE WITH LABOR NEGOTIATOR
(Government Code § 54957.6)
Agency Designated Representative: City Manager
Employee Organization: Belvedere Police Officers Association;
Non-represented Employees

(2) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code § 54957)
Title: City Manager

D. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Wilkinson stated there was nothing to report for the closed sessions items.

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to the City Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.C. Presentation from Gene Della Zoppa, CEO and Managing Partner of Mill Valley Refuse Service

Gene Della Zoppa, CEO and Managing Partner of Mill Valley Refuse Service, gave an update on the company's services.

Mayor Wilkinson called for public comment. Public comment was made by the following: William Rothman.

4. CONSENT CALENDAR

Mayor Wilkinson called for public comment and, hearing none, closed public comment. A motion was made by Councilmember Cooper, seconded by Councilmember Mark, to approve the consent calendar in one motion. The motion was carried by the following vote:

Aye: 5	**Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for April 2026

ACTION: Item Approved

4.B. Motion to Receive the City's Third Quarter Investment Report

ACTION: Item Approved

4.C. Motion to Approve the Minutes of the April 13, 2026, Regular City Council Meeting

ACTION: Item Approved

4.D. Motion to Adopt a Resolution Authorizing the Display of Pride Flag for June 2026

ACTION: **Item Approved**

4.E. Motion to Approve the Amended Measure AA Expenditure Plan as Adopted by the Transportation Authority of Marin (TAM)

ACTION: **Item Approved**

4.F. Motion to Approve Temporary Construction Easements with Lot 1 Beach Road, LLC for 16-20 Beach Road, Lot 2 Beach Road, LLC for 22-28 Beach Road, and Belvedere Land, LP for 30-38 Beach Road

ACTION: **Item Approved**

4.G. Motion to Approve Amendment to the Administrative Policy Manual Part 20 Additional Policies, Establishing Policy 20.8 Artificial Intelligence Use

ACTION: **Item Approved**

5. INDIVIDUAL CONSENT CALENDAR
Councilmember Carapiet requested that item 5.A. and Item 5.B. be pulled from the Individual Consent Calendar for further discussion

5.A. Motion to Approve a Revocable License for existing private improvements in the public right-of-way along Community Road for the property at 3 Community Road

Councilmember Jane Cooper stated for the record that her residence is within 500 feet of the subject property and therefore recused herself from the item.

Planning and Building Director Rebecca Markwick and Public Works Director Anthony Boyd took questions from Council.

Mayor Wilkinson called for public comment. Public comment was made by the following: William Rothman.

MOTION:	**A motion was made by Councilmember Burke, seconded by Councilmember Mark, to approve a request for a revocable license at 3 Community Road for improvements in the public right-of-way for: (Existing) Driveway and Landscaping, and (New) Walkway**
Aye: 4	**Burke, Carapiet, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Recused: 1	**Cooper**

5.B. Motion to Approve Revocable license for existing private improvements in the public right-of-way along Belvedere Way and Belvedere Way Lane for the property at 3 Belvedere Way

Mayor Sally Wilkinson and Councilmember Peter Mark stated for the record that their places of residence are within 500 feet of the subject property and therefore recused themselves from the item.

In the absence of Mayor Wilkinson, Vice Mayor Burke led the item.

Planning and Building Director Rebecca Markwick and Public Works Director Anthony Boyd took questions from Council.

Vice Mayor Burke called for public comment. Public comment was made by the following: Charlie Harrington and Marika Burgsund, members of the Parks, Open Spaces and Lanes Committee.

City Council decided to continue the item to the next City Council meeting.

6. PUBLIC HEARING

6.A. Receive an Annual Report on the Status of Vacancies and Staff Retention to Fulfill Assembly Bill 2561 (Government Code Section 3502.3)

Administrative Services Director Helga Cotter presented the item. There were no questions from Council.

Mayor Wilkinson opened the Public Hearing and called for public comment. Hearing none, Mayor Wilkinson closed the Public Hearing.

No action was needed for this item.

7. OTHER SCHEDULED ITEMS

7.A. Preliminary Review and Discussion of the Annual Operating Budget and Capital Improvement Program for the City for Fiscal Year 2026/2027

Administrative Services Director Helga Cotter presented the item and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

No action was needed for this item.

7.B. Review and Discussion of Revocable License Policy and Application to the Beach Road Strip

Planning and Building Director Rebecca Markwick presented the item and took questions from Council.

Mayor Wilkinson called for public comment. Public comment was made by the following: Marika Burgsund, member of the Parks, Open Spaces and Lanes Committee.

City Council provided direction to staff and requested that the Parks, Open Spaces & Lanes Committee review current licenses in the city-owned shoreline along Beach Road, which is zoned open space, and bring their findings back to Council at a future meeting.

8. OPEN FORUM

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

9. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 8:45 p.m.

APPROVED: _____
Sally Wilkinson, Mayor

ATTEST: _____
Beth Haener, City Clerk