City of Belvedere
City Council Meeting
Consent Calendar
Monday, July 13, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.E.: Approve the Minutes for the June 8 , 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of June 8, 2026, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, June 8, 2026 – 5:00 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.org

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 5:00 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning & Building Director Rebecca Markwick, Police Chief Jason Wu, Building Official Brian Van Son, Senior Planner Samie Malakiman, and City Clerk Beth Haener

2. CLOSED SESSION

A. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

No public were present

B. ADJOURN TO CLOSED SESSION

C. CLOSED SESSION ITEMS

(1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956(d)(2): one case (regarding Construction Time Limit penalty for project located at 431 Golden Gate Avenue)

D. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Wilkinson stated there was nothing to report for the closed session items.

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to the City Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.C. Update on the Marin/Sonoma Mosquito & Vector Board presented by Peter Bonkrude, District Manager, and Richard Snyder, Belvedere's Board Representative

Richard Snyder, Belvedere's Marin/Sonoma Mosquito & Vector Board Representative, introduced Peter Bonkrude, the Board's District Manager, who presented an overview of their work with a focus on Belvedere.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.D. Interviews of the Following Applicants for Appointment to the Following Commissions and Boards: the Planning Commission and the Belvedere Tiburon Library Agency Board of Trustees

City Council interviewed Belvedere resident Jacob Linetsky for the unexpected vacancy on the Planning Commission, and interviewed Belvedere resident Andrea Barish for an open seat on the Belvedere Tiburon Library Agency Board of Trustees

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

Mayor Wilkinson let the applicants know that decisions will be made at the end of the meeting.

4. <u>CONSENT CALENDAR</u>

Mayor Wilkinson called for public comment and, hearing none, closed public comment. A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to approve the consent calendar in one motion. The motion was carried by the following vote:

Aye: 5	**Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for May 2026

ACTION: Item Approved

4.B. Motion to Adopt a Resolution Establishing the Gann (Proposition 4) Appropriations Limit for Fiscal Year 2026/2027

ACTION: **Item Approved**

4.C. Motion to Approve the Minutes of the May 11, 2026, Regular City Council Meeting

ACTION: **Item Approved**

5. INDIVIDUAL CONSENT CALENDAR
Councilmember Carapiet requested that item 5.A. be pulled from the Individual Consent Calendar for further discussion

5.A. Motion to Approve a Revocable License for Existing Private Improvements in the Public Right-of-Way Along Belvedere Way for the property at 3 Belvedere Way

Mayor Sally Wilkinson and Councilmember Peter Mark stated for the record that they own properties within 500 feet of the subject property and therefore must recuse themselves from this item.

In the absence of Mayor Wilkinson, Vice Mayor Burke led the item.

Planning and Building Director Rebecca Markwick took questions from Council.

Vice Mayor Burke called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Burke, seconded by Councilmember Mark, to approve a request for a revocable license at 3 Belvedere Way for improvements in the public right-of-way**

Aye: 3 **Burke, Carapiet, Cooper**

Nay: **None**
Absent: **None**
Recused: 2 **Mark, Mayor Wilkinson**

6. PUBLIC HEARINGS

6.A. Discussion and Approval of a Request for an Extension of the Tentative Subdivision Map for the Mallard Pointe project, located at 1-22 Mallard Road

Planning and Building Director Rebecca Markwick presented the item, and applicant Bruce Dorfman presented an update on the Mallard Pointe Project.

Planning and Building Director Rebecca Markwick, along with the City Engineer John Moe, Building Official Brian Van Son, specialist Attorney Barbara Kautz, and applicant Bruce Dorfman and his team, took questions from Council.

Mayor Wilkinson called for public comment. Public comment was made by: Susan Cluff, David Smith, Ken Johnson, Andrew Barnett, Dellie Woodring, Ruben Galvan, and Jim Hornthal.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to approve Resolution 2026-22, approving the request for an Extension of the Tentative Subdivision Map for**

the Mallard Pointe project, located at 1-22 Mallard Road, to March 19, 2027

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

6.B. Discussion and Approval of the City of Belvedere Annual Operating and Capital Budget for Fiscal Year 2026-2027 and Five-Year Capital Plan

Administrative Services Director Helga Cotter presented the item. There were no questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Cooper, seconded by Councilmember Carapiet, to approve a resolution appropriating funds necessary for Fiscal Year 2026–27.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

6.C. Discussion and Approval of Fire and Emergency Medical Services Special Tax Rates for Fiscal Year 2026-2027

Administrative Services Director Helga Cotter presented the item. There were no questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Cooper, seconded by Councilmember Burke to approve the resolution levying previously approved special tax for Fire & Emergency Medical Services and fixing the rates thereof for Fiscal Year 2026-2027**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

6.D. Introduction & First Reading of an Ordinance Amending Belvedere Municipal Code Section 3.28.080, to Implement Annual Update of Fire and Emergency Medical Services Special Tax Rates for Fiscal Year 2026-2027

Administrative Services Director Helga Cotter presented the item. There were no questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Cooper, seconded by Councilmember Carapiet, to approve the first reading of an Ordinance of the City of Belvedere for proposed amendments to Belvedere Municipal Code (BMC) Section 3.28.080**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

6.E. Introduction & First Reading of an Ordinance Amending the Belvedere Municipal Code to Establish Rules for Commercial Drone Delivery in Belvedere (this item will be continued at a future city council meeting)

This item was moved to the next City Council meeting. No action was taken.

7. OTHER SCHEDULED ITEMS

7.A. Adoption of Resolutions Calling a General Municipal Election on November 3, 2026, and Requesting the Marin County Board of Supervisors to Consolidate this Election with the November 3, 2026, General Election

City Clerk Beth Haener presented the item. There were no questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Cooper, seconded by Councilmember Carapiet to adopt a resolution calling a general municipal election on November 3, 2026, and to adopt a resolution requesting Marin County Board of Supervisors to consolidate the municipal election with any other elections being conducted by the County of Marin. This is the normal practice of all cities in Marin County.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

7.B. First Reading and Review of a Resolution, for the period July 1, 2026, through June 30, 2029, establishing salaries and benefits for Miscellaneous (non-represented) employees of the City of Belvedere

City Manager Robert Zadnik presented the item and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Cooper to approve the first reading of a resolution establishing salaries and benefits for the Belvedere miscellaneous employee group for the period of July 1, 2026, through June 30, 2029.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

7.C. First Reading and Review of a Resolution, for the period July 1, 2026, through June 30, 2029, establishing salaries and benefits for Belvedere Peace Officers Association employees

City Manager Robert Zadnik presented the item. There were no questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Burke to approve the first reading of a resolution establishing salaries and benefits for the Belvedere Police Officer's Association (BPOA) for the period of July 1, 2026, through June 30, 2029.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

7.D. Discussion and Approval of a Resolution Approving an Amendment to the City Manager Employment Agreement

City Attorney Andrew Shen presented the item. There were no questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Carapiet, seconded by Councilmember Mark to approve the amendment to the City Manager's employment agreement.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

7.E. Discussion and Appointments to the Planning Commission, the Finance Committee, and the Belvedere Tiburon Library Agency Board of Trustees

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Carapiet to reappoint incumbents Bob McCaskill and Patrick Fedor to their respective seats on the Finance Committee**

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Carapiet to appoint Jacob Linetsky to fill one two-year term and reappoint Ghazaleh Jamei to a four-year term on the Planning Commission, and appoint incumbent Tony Hooker to fill one open seat on the Belvedere Tiburon Library Agency Board of Trustees.**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

8. OPEN FORUM

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

9. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 9:20 p.m.

APPROVED: _____
Sally Wilkinson, Mayor

ATTEST: _____
Beth Haener, City Clerk