City of Belvedere
City Council Meeting
Consent Calendar
Monday, October 12, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 5.E.: Approve the Minutes for the July 13, 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of July 13, 2026, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, July 13, 2026 – 4:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.gov

---

1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 4:30 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning & Building Director Rebecca Markwick, Police Chief Jason Wu, Building Official Brian Van Son, Senior Planner Samie Malakiman, City Clerk Beth Haener, and Director of Public Works, Antony Boyd

2. CLOSED SESSION

A. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

No public were present

B. ADJOURN TO CLOSED SESSION

C. CLOSED SESSION ITEMS

(1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956(d)(2): one case (regarding Construction Time Limit penalty for project located at 431 Golden Gate Avenue)

(2) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code § 54957(b)(1)
Title: City Attorney

D. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Wilkinson stated there was nothing to report for the closed session items.

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to the City Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: Robin Watson, Randy Binstock, Kathy Store, and Jill Barnett.

3.C. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department Quarterly Report and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.D. Swearing-In Ceremony for Promotion of Police Officer Caitlin Cullen to Sergeant

Police Chief Jason Wu administered the oath of office to Caitlin Cullen upon her promotion from Officer to Sergeant.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

3.E. Update on the Beach Road Sea Wall Stabilization Project

Public Works Director Antony Boyd presented an update on the City's Beach Road Sea Wall Stabilization Project.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

4. CONSENT CALENDAR

Councilmember Carapiet requested to pull item 4.D. for further discussion. Mayor Wilkinson called for public comment and, hearing none, closed public comment. A motion was made by Councilmember Burke, seconded by Councilmember Cooper, to approve items 4.A. through 4.C. and items 4.E through 4.H. in one motion. The motion was carried by the following vote:

Aye: 5	**Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

4.A. Motion to Approve the Warrants for June 2026

ACTION: Item Approved

4.B. Second Reading and Approval of a Resolution, for the period July 1, 2026, through June 30, 2029, establishing salaries and benefits for Miscellaneous (non-represented) employees of the City of Belvedere

ACTION: Item Approved

4.C. Second Reading and Approval of a Resolution, for the period July 1, 2026, through June 30, 2029, establishing salaries and benefits for Belvedere Peace Officers Association employees

ACTION: Item Approved

4.E. Motion to Approve the Minutes of the May 11, 2026, Regular City Council Meeting

ACTION: Item Approved

4.F. Motion to Approve a Resolution Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: Item Approved

4.G. Motion to Approve the Second Reading and Adopt an Ordinance Amending Belvedere Municipal Code Section 3.28.080, to Implement Annual Update of Fire and Emergency Medical Services Special Tax Rates for Fiscal Year 2026-2027

ACTION: Item Approved

4.H. Motion to Approve the Response to the Marin Grand Jury Report titled “MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes”

ACTION: Item Approved

Items moved for further discussion

4.D. Motion to Approve the renewal of a three-year Community Development Block Grant (CDBG) Cooperation Agreement with the County of Marin.

City Manager Zadnik answered questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: A motion was made by Councilmember Cooper, seconded by Councilmember Carapiet, to approve the renewal of a three-year Community Development Block Grant (CDBG) Cooperation Agreement with the County of Marin.

Aye: 5 Burke, Carapiet, Cooper, Mark, Mayor Wilkinson

Nay: **None**
Absent: **None**
Recused: **None**

5. PUBLIC HEARINGS

5.A. Introduction & First Reading of an Ordinance Amending the Belvedere Municipal Code to Establish Rules for Commercial Drone Delivery in Belvedere

City Manager Zadnik presented the item and, along with City Attorney Andrew Shen, took questions from the Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

City Council made suggestions and gave direction to staff to bring the Ordinance back to Council at their next regularly scheduled meeting. No action was taken.

6. OTHER SCHEDULED ITEMS

6.A. Update and Discussion of the Fire Annexation with the Tiburon Fire Protection District

Administrative Services Director Helga Cotter presented the item. Administrative Services Director Cotter and City Manager Zadnik took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

No action was needed on this item.

6.B. Discussion and Possible Action on a Revocable License in the Public Right-of-Way for the property at 180 Beach Road

Planning and Building Director Rebecca Markwick presented the item and, along with Architect Aleck Wilson, took questions from the Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

This item was moved to the next regularly scheduled Council meeting. No action was taken.

6.C. Discussion and Possible Action on a Revocable License in the Public Right-of-Way for the property at 47 West Shore Road

Senior Planner Samie Malakiman presented the item and took questions from Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Cooper, seconded by Councilmember Carapiet, to approve Revocable License for in the Public Right-of-Way for the property at 47 West Shore Road**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

7. FUTURE AGENDA ITEMS

City Council shall propose and consider items for future meetings. City Council may refer items to staff for further development before they appear on a future agenda.

City Council provided staff with suggestions for future agenda items.

Mayor Wilkinson called for public comment and, hearing none, closed public comment

8. OPEN FORUM

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

9. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 8:01 p.m.

APPROVED: _____
Sally Wilkinson, Mayor

ATTEST: _____
Beth Haener, City Clerk