City of Belvedere
City Council Meeting
Consent Calendar
Monday, October 12, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 5.F.: Approve the Minutes for the September 14 , 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of September 14, as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, September 14, 2026 – 5:00 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.gov

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 5:00 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning & Building Director Rebecca Markwick, Police Chief Jason Wu, Building Official Brian Van Son, Senior Planner Samie Malakiman, and City Clerk Beth Haener

2. CLOSED SESSION

A. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

No public were present

B. ADJOURN TO CLOSED SESSION

C. CLOSED SESSION ITEMS

(1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956(d)(2): one case (regarding Construction Time Limit penalty for project located at 431 Golden Gate Avenue)

(2) PUBLIC EMPLOYMENT
Government Code Section 54957(b)(1)
Titles: City Attorney and Land Use Counsel

3. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Wilkinson stated there was nothing to report for the closed session items.

4. REPORTS AND PRESENTATIONS

4.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

4.B. City Manager Report

City Manager Robert Zadnik provided updates to the City Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: Susan Cluff, Jill Barnett, and Kathryn Rauhat

At the request of Mayor Wilkinson, City Council heard the Open Forum following Reports and Presentations. Items are presented here in the original agenda order for continuity

5. CONSENT CALENDAR

Mayor Wilkinson called for public comment and, hearing none, closed public comment. A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to approve the consent calendar in one motion. The motion was carried by the following vote:

Aye: 5	**Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

5.A. Motion to Approve the Warrants for July & August 2026

ACTION: Item Approved

5.B. Motion to Receive the City's Investment Report for the Quarter Ending on June 30, 2026

ACTION: Item Approved

5.C Motion to Approve a Resolution Amending Administrative Policy Manual, Policy 9.0.: Personnel Rules & Regulations, with requested edits.

ACTION: Item Approved

5.D. Motion to Approve the Purchase of a Public Works Vehicle for $70,000

ACTION: Item Approved

5.E. Motion to Approve an Amended Memorandum of Understanding between the City of Belvedere and the Special District Risk Management Authority

ACTION: **Item Approved**

5.F. Motion to Approve a Contract with QA Constructors, Inc. for the 2026 Pavement Rehabilitation Project in the amount of $198,631.05

ACTION: **Item Approved**

5.G. Motion to Approve a Contract Amendment with Gordon N. Ball, Inc. for the Beach Road Stabilization Project in the amount of $178,642

ACTION: **Item Approved**

5.H. Motion to Approve Amended Response to the Marin Grand Jury Report titled "MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes"

ACTION: **Item Approved**

6. PUBLIC HEARINGS

6.A. First Reading of an Ordinance Amending the Belvedere Municipal Code to Establish Rules for Commercial Drone Delivery in Belvedere

City Manager Zadnik presented the item and, along with City Attorney Andrew Shen, took questions from the Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

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MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Carapiet, to approve the First Reading of an Ordinance Amending the Belvedere Municipal Code to Establish Rules for Commercial Drone Delivery in Belvedere, with suggested changes by Council**

Aye: 3 **Burke, Mark, Mayor Wilkinson**

Nay: 2 **Carapiet, Cooper**
Absent: **None**
Recused: **None**

7. OTHER SCHEDULED ITEMS

7.A. General Plan 2030: Initial Review of Updates

Planning and Building Director Rebecca Markwick presented the item and took questions from the Council.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

City Council gave direction to staff. No action was needed for this item.

7.B. Discussion and Possible Action on Revocable Licenses for New and Existing Private Improvements in the City Tide Lot for the Properties at 310 and 312 Beach Road

Senior Planner Samie Malakiman presented the item and took questions from Council.

Mark Conroe, owner of 310 Beach Road, addressed the Council and took questions.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

MOTION: **A motion was made by Councilmember Burke, seconded by Councilmember Cooper to approve a Revocable Licenses for new and existing private improvements in the City tide lot for the properties at 310 and 312 Beach Road, with suggested changes made by Council**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

7.C. Discussion and Possible Action on a Revocable License for New and Existing Private Improvements in the Public Right-of-Way Along 180 Beach Road

Planning and Building Director Rebecca Markwick presented the item and took questions from the Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: Alec Wilson, Architect for 180 Beach Road, and Claire McAuliffe.

MOTION: **A motion was made by Councilmember Carapiet, seconded by Councilmember Cooper to approve a Revocable License for New and Existing Private Improvements in the Public Right-of-Way Along 180 Beach Road**

Aye: 5 **Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**

Nay: **None**
Absent: **None**
Recused: **None**

8. FUTURE AGENDA ITEMS

City Council provided staff with suggestions for future agenda items.

Mayor Wilkinson called for public comment and, hearing none, closed public comment

9. OPEN FORUM

Mayor Wilkinson called for public comment. Public Comment was made by the following: Mike Ghaffary from the Reed Union School District Board, and Kupa Antani from Tiburon.

10. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 8:15 p.m.

APPROVED: _____
Sally Wilkinson, Mayor

ATTEST: _____
Beth Haener, City Clerk