City of Belvedere
City Council Meeting
Consent Calendar
Monday, November 9, 2026

To: Mayor and City Council

From: Beth Haener, City Clerk

Reviewed by: Robert Zadnik, City Manager

Subject: **Item No. 4.D.: Approve the Minutes for the October 12, 2026, City Council Regular Meeting.**

Recommended Motion/Item Description

That the City Council approve the regular City Council meeting minutes of Ocotber 12, 2026 as part of the consent calendar.

Attachments

- Draft Minutes

City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, October 12, 2026 – 5:00 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: https: www.cityofbelvedere.gov

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1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council convened at 5:00 p.m. in the City Council Chambers by Mayor Sally Wilkinson.

ROLL CALL

PRESENT: Councilmembers Kevin Burke, Pat Carapiet, Jane Cooper, Peter Mark, and Mayor Sally Wilkinson

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Planning & Building Director Rebecca Markwick, Director of Public Works Antony Boyd, Police Chief Jason Wu, Senior Planner Samie Malakiman, and City Clerk Beth Haener

2. CLOSED SESSION

A. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

No public were present.

B. ADJOURN TO CLOSED SESSION

C. CLOSED SESSION ITEMS

(1) PUBLIC EMPLOYMENT
Government Code Section 54957(b)(1)

3. RECONVENE IN OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION, AS REQUIRED

Mayor Wilkinson stated there was nothing to report for the closed session items.

4. REPORTS AND PRESENTATIONS

4.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings and updates since the last meeting.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

4.B. City Manager Report

City Manager Robert Zadnik provided updates to the City Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: Jim Hornthal, Jill Barnett, and William Rothman.

4.C. Winter Weather Preparedness Presentation from Marin County Office of Emergency Management, PG&E, and City Staff

Steven Torrence, Director of Emergency Management for the County of Marin; Mark Van Gorden, Regional Public Affairs Integrator for Pacific Gas and Electric Company (PG&E); City Manager Robert Zadnik; and Public Works Director Tony Boyd gave a presentation on winter weather preparedness.

Mayor Wilkinson called for public comment. Public Comment was made by the following: Dan Hunter and William Rothman.

4.D. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department Quarterly Report and took questions from Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: William Rothman.

4.E. Interview of the Following Applicant for Appointment to the Finance Committee:

City Council interviewed Belvedere resident Ariane Mahler for the unexpected vacancy on the Finance Committee.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

Mayor Wilkinson let the applicant know that a decision will be made at the end of the meeting.

5. <u>CONSENT CALENDAR</u>

Mayor Wilkinson called for public comment and, hearing none, closed public comment. A motion was made by Councilmember Burke, seconded by Councilmember Carapiet, to approve the consent calendar in one motion. The motion was carried by the following vote:

Aye: 5	**Burke, Carapiet, Cooper, Mark, Mayor Wilkinson**
Nay:	**None**
Absent:	**None**
Abstain:	**None**

5.A. Motion to Approve the Warrants for September 2026

ACTION: Item Approved

5.B. Motion to Approve a Resolution Amending Administrative Policy Manual, 3.3 - Conflict of Interest Code

ACTION: Item Approved

5.C. Motion to Award a Construction Contract for the Artist's View Platform to Modernscapes Innovations, Inc., in the amount of $172,200 and approve a 10% contingency of $17,000

ACTION: Item Approved

5.D. Motion to Approve a Resolution Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: Item Approved

5.E. Motion to Approve the Minutes of the July 13, 2026, Regular City Council Meeting

ACTION: Item Approved

5.F. Motion to Approve the Minutes of the September 14, 2026, Regular City Council Meeting

ACTION: Item Approved

5.G. Motion to Receive an Update on Approved Housing Units and Residential Development Tracking

ACTION: Item Approved

6. INDIVIDUAL CONSENT CALENDAR

6.A. Motion to Approve a Revocable License for improvements in the Public Right-of-Way for the property at 331 Golden Gate Avenue

Councilmember Kevin Burke disclosed for the record that he owns property within 500 feet of the subject property and therefore must recuse himself from this item.

Council had questions for staff, so the item was removed from the Individual Consent Calendar for further discussion.

Planning & Building Director Rebecca Markwick and Randy Potter from Jungsten Construction took questions from Council.

The item was continued, and no action was taken.

7. OTHER SCHEDULED ITEMS

7.A. Discussion and Possible Action on a Revocable License for improvements in the Public Right-of-Way for the property at 421 Golden Gate Avenue

Senior Planner Samie Malakiman presented the item and took questions from Council.

Planning Commission Chair, Alex Siedel, took questions from the Council.

The Civil Engineer for the project, Sean Condry, presented and took questions from the Council.

Mayor Wilkinson called for public comment. Public Comment was made by the following: John Owen, Marshall Miller, Dan Hunter, and the Project Architect Patrick Pelch

MOTION: A motion was made by Councilmember Burke, seconded by Councilmember Carapiet, to deny a revocable license for improvements in the public right-of-way along 421 Golden Gate Avenue

Aye: 5 Carapiet, Cooper, Burke, Mark, Mayor Wilkinson

Nay: None
Absent: None
Recused: None

7.B. Motion to Approve the Second Reading and Adopt an Ordinance Amending the Belvedere Municipal Code to Regulate Commercial Drone Delivery in Belvedere

This item was continued for a future meeting. No actions was taken. Mayor Wilkinson stated that public comment would still be heard.

Public Comment was made by the following: Charles Skomer, Gretchen Lang, Carol Benet, Ken Johnson, and William Rothman.

7.C. Discussion and Appointment to the Finance Committee

MOTION: A motion was made by Councilmember Cooper, seconded by Councilmember Burke, to appoint Ariane Mahler to the Finance Committee

Aye: 5 Burke, Carapiet, Cooper, Mark, Mayor Wilkinson

Nay: None
Absent: None
Recused: None

8. FUTURE AGENDA ITEMS

City Council had no suggestions for future agenda items at this time.

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

9. OPEN FORUM

Mayor Wilkinson called for public comment and, hearing none, closed public comment.

10. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Wilkinson adjourned the Regular Meeting of the Belvedere City Council at 9:35 p.m.

APPROVED: _____
Sally Wilkinson, Mayor

ATTEST: _____
Beth Haener, City Clerk