



APPLICATION FOR ACCESSORY DWELLING UNIT

CITY OF BELVEDERE • PLANNING DEPARTMENT
450 SAN RAFAEL AVE • BELVEDERE, CA 94920-2336
PH. 415-435-3838 • FAX 415-435-0430 • WWW.CITYOFBELVEDERE.ORG

FOR STAFF USE ONLY

Date: _____ Rec'd. by: _____ Amount: No Charge Project Number _____
Assessor's Parcel No: _____ Zone: R1- _____

SECTION 1 • PROJECT SUMMARY

Address of Property: _____

Record Owner of Property: _____

Mailing _____ Daytime Phone: _____

Address: _____ Email: _____

Owner's Representative: _____

Mailing _____ Daytime Phone: _____

Address: _____ Email: _____

Project Description: _____

Zoning Parameters:

	<u>Required</u>	<u>Existing</u>	<u>Proposed</u>
Lot Area	_____	_____	_____
Lot Coverage	_____	_____	_____
Total Floor Area	_____	_____	_____
Floor Area of Accessory Dwelling Unit (incl. in Total Floor Area above)	_____	_____	_____
Front Yard Setback	_____	_____	_____
Left Sideyard Setback	_____	_____	_____
Right Sideyard Setback	_____	_____	_____
Rear Yard Setback	_____	_____	_____
Building Height	_____	_____	_____
Parking Spaces	_____	_____	_____

SECTION 2 • ACKNOWLEDGEMENT OF DEVELOPMENT STANDARDS

Development standards for Accessory Dwelling Units are found in Belvedere Municipal Code §19.79. You are hereby requested to acknowledge that you have reviewed this information and agree to conform to the current standards as seen at <https://belvedere.municipal.codes/Code/19.79>

**STATEMENT OF PROPERTY OWNERSHIP,
CERTIFICATION OF APPLICATION, & DESIGNATION OF REPRESENTATIVE**

All property owners must complete this Section.

Street address of subject property: _____

Assessor's Parcel No(s). of subject property: _____

➤ **Properties Owned by Individuals**

I, _____, state under penalty of perjury under the laws of the State of California that I am the record owner of the above-described subject property.

I hereby make application for approval of the Accessory Dwelling Unit permit requested. I have read this application and hereby certify that the statements furnished above and in the attached exhibits present the data and information required for the design review and initial environmental evaluation to the best of my ability, and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Signed this _____ day of _____, 20____, at Belvedere, California.

I understand that the contents of this document are a Public Record.

Signature _____

➤ **Properties Owned by a Trust, LLC, Corporation, Partnership, or Other Entity**

For properties owned by a trust, please attach the trust document or a certificate of trust, including any attachments thereto. For an LLC, corporation, partnership, or other entity, please attach proof of ownership and certification of the signer's authorization to enter into contracts on behalf of the entity.

I, _____, state under penalty of perjury under the laws of the State of California that the above-described subject property is owned by a trust, LLC, corporation, partnership, or other entity and that my signature on this application has been authorized by all necessary action required by the LLC, corporation, partnership, or other entity.

I hereby make application for approval of the Accessory Dwelling Unit permit requested. I have read this application and hereby certify that the statements furnished above and in the attached exhibits present the data and information required for the design review and initial environmental evaluation to the best of my ability, and that the facts, statements and information presented are true and correct to the best of my knowledge and belief

I agree to be responsible for all costs incurred in connection with the processing of my application and appeals, if any.

I understand that the contents of this document are a Public Record.

Signed this _____ day of _____, 20____, at Belvedere, California.

Project Address: _____

Signature _____

Signature _____

Title(s) _____

Title(s) _____

Trustee(s) Partners: Limited or General Corporation Other _____

Name of trust, LLC, corporation, or other entity: _____

➤ **Designation of Owner's Representative (Optional)**

I, _____ hereby authorize _____ to file on my behalf any applications, plans, papers, data, or documents necessary to obtain approvals required to complete my project and further authorize said person to appear on my behalf before the Planning Commission and/or City Council. This designation is valid until the project covered by the application(s) is completed and finalized or until the designation is rescinded in writing.

I understand that the contents of this document are a Public Record.

Signature of Owner: _____ Date: _____

Signature of Representative: _____ Date: _____