



## BUILDING DEPARTMENT TYPES OF BUILDING PERMIT REVIEW

You will need to determine the type of building permit review required for your project. This determination will be made based on the scope of your project and how it relates to Belvedere Municipal Code, Policies and Standards. The table below summarizes the typical levels of review and approximate turnaround times, however you should review [Belvedere Municipal Code 16.04](#) for more detail.

Small Project	Medium Project	Large Project
<b>“Over-the-Counter” Processing</b> (Same Day)	<b>Building Staff Level Review</b> (+/- 10 Days)	<b>Building Staff Level Extensive Review</b> (Initial Review Letter 30 Days)
<ul style="list-style-type: none"> <li>● Change of contractor.</li> <li>● Minor interior electrical repairs, upgrades, or temporary electrical service not requiring plans.</li> <li>● Minor interior plumbing repairs, upgrades, or water heater replacement, not requiring plans.</li> <li>● Minor interior mechanical repairs, upgrades, or HVAC replacement, not requiring plans.</li> <li>● Roofing and window change-outs. Please contact the Planning Department before submitting permit applications. These items must be formally exempted from Design Review.</li> </ul>	<ul style="list-style-type: none"> <li>● Minor interior remodels involving plans.</li> <li>● Deck repairs involving plans.</li> <li>● Minor retaining wall construction, involving plans.</li> <li>● Dock repairs or replacements, at the Lagoon, involving plans.</li> <li>● Minor project revisions which do not include exterior changes.</li> <li>● Residential solar P.V. systems (not equipped with an ESS system).</li> </ul>	<ul style="list-style-type: none"> <li>● Additions, major repairs involving extensive structural components.</li> <li>● Major repairs involving extensive structural components</li> </ul> <p><b>An additional 5 days is required for more complex projects</b></p> <ul style="list-style-type: none"> <li>● New homes.</li> <li>● Major remodels involving extensive structural upgrades.</li> </ul>

If you have questions, please contact the Building Department at (415) 535-3838 or email the Planning and Building Permit Technician, Nancy Miller, at [nmiller@cityofbelvedere.org](mailto:nmiller@cityofbelvedere.org).