



APPLICATION FOR RESIDENTIAL BUILDING RECORDS REPORT

CITY OF BELVEDERE

450 San Rafael Avenue
Belvedere CA 94920
Phone: 415/435/3838 Fax: 415/435-043
www.cityofbelvedere.org

Section 16.24.030. Report Required. Prior to offering for sale or exchange, and prior to entering into any "agreement of sale" or exchange of any residential building or lot, the owner shall obtain from the City a report of the residential building records report showing the regularly authorized use, occupancy, and zoning classification of such property. Said report shall be valid for a period not to exceed twelve (12) months from the date of issue.

**Application must include a current copy of the
Sanitary District No. 5 Notice of Compliance/Non-Compliance**

Address of Property: _____

Assessor's Parcel Number: _____

Name of Present Owner: _____ Ph: _____

Address of Owner: _____

Listing Agency: _____

Contact Person's Name & Phone Number: _____ Ph: _____

Contact Person's E-mail: _____

Number of Report Copies Requested: _____ (4 copies maximum)

I am the legal owner, or the authorized agent of the legal owner, of the property listed above and hereby request that an inspection be made of the subject building and a Residential Building Records be issued therefore.

Signature of Owner or Agent

Date

Office Use Only

Application Received

Fee: \$300.00

Inspection Date

Date: _____

Receipt# _____

Day: _____

By: _____

Report# _____

Date: _____

Time: _____