

**REGULAR MEETING  
PARKS, OPEN SPACES AND LANES COMMITTEE  
THURSDAY JANUARY 19, 2023  
REMOTE WEBINAR VIA ZOOM**

**MINUTES**

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**COMMITTEE PRESENT:** Chair Jena Watson, Vice Chair Kathy Pearson, Committee Members Anne-Marie Walker, Jean Bordon and Nicholas Markman

**COMMITTEE ABSENT:** None

**OTHERS PRESENT:** Public Works Director Antony Boyd, Assistant Engineer Chris Barry and Office Coordinator Christina Cook

*These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at [www.Cityofbelvedere.org](http://www.Cityofbelvedere.org)*

**CALL TO ORDER OF REGULAR MEETING**

The meeting was called to order at 4:03 PM.

**ROLL CALL**

Public Works Director Antony Boyd took roll call.

**OPEN FORUM**

Chair Watson called for open forum speakers, there were no speakers.

**SCHEDULED ITEMS**

1. Approve Minutes of October 20, 2022, Regular Meeting

**MOTION:** Committee Member Walker made a motion to approve the October 20, 2022, Regular Meeting minutes, Committee Member Bordon seconded, Public Works Director Boyd took roll call.

**AYES:** Pearson, Bordon, Watson, Walker

**NOES:** None

**ABSENT:** None

**ABSTAIN:** Markman

No further comment.

2. Comments from the Chair, Jena Watson.

Chair Watson opened with an introduction of new Committee Member Nicolas Markman. She reported that the playground renovation is now complete. She asked Director Boyd to give an update on the bench. Director Boyd referred to Associate Engineer Barry to report. He reported the bench has been ordered and should arrive and be installed around the end of March. He presented the location where the bench would be placed and the reasoning behind the placement. Resident Bryan Kemnitzer spoke about the doner plaque and his research on options. There was various comments from Committee members

3. Report from Public Works Director, Antony Boyd

Director Boyd welcomed attendees to the first meeting of 2023 and reminded all to keep their microphones on mute unless speaking. He then reported that Public Works crews have aerated and overseeded in parks and the Community Park playground inspection was done and passed. There were extra chips installed. Tree work has been done in the form of four Monterey pines removed on Golden Gate and Lagoon Roads. Tree work was done at Centennial Park and soil testing was performed around the historic pear tree in Community Park. Soil results are pending for spring fertilizing. Pines were trimmed on San Rafael Avenue. Debris removal was done in several lane locations. Looking ahead, will be lots of additional maintenance work needed in parks and turf areas.

Public Comment was called for and there was none.

**OLD BUSINESS**

4. Playground – Update on bench installation, discussion, and possible action on Donor Recognition Plaque design alternatives

**MOTION:** Committee Member Walker made a motion to approve the suggestions made by Bryan Kemnitzer, final design to be approved by Chair Watson and Vice Chair Pearson. Committee Member Bordon seconded.

**AYES:** Pearson, Bordon, Watson, Walker, Markman

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

No public comment.

5. Centennial Park - Discussion of work performed.

- Updates on view remediation and tree work
- Discuss repair / replacement of stairs and other vegetation pruning and work
- Discuss possible catchment and storage tank for irrigation from street water flow

Staff were directed to take action with these items which are a priority to include a rain catch basin for upcoming new vegetation.

No public comment.

6. Park Lane - Discussion of Park Lane Stairs, Seating Area, and Related Landscaping and Improvements:

- Updates on replacement of lower wooden stairs
- Updates on scoping, budget and design of project

Director Boyd gave an update on the project.

7. SB 1383 – Update and discussion on City actions to implement composting requirement. Update and discussion on Painted Bins initiative for Community Park

**NOT AN ACTION ITEM.**

No public comment.

8. Discussion and possible action on Draft Annual January Statement of Priorities (Administrative Policy Manual sections 6.2.2 (2) and 6.2.3.) (see materials in Committee Packet)

**NO ACTION WAS TAKEN.**

No public comment.

**NEW BUSINESS**

9. Parks, Open Spaces, and Lanes Committee Meetings - Approval of meeting dates for 2023, discussion and possible action on meeting times, and the form of meeting minutes.

Committee discussed the item.

There were no further items or public comment.

**MEETING ADJOURNED AT 6:58 PM.**

**THE FOREGOING MINUTES** were approved at a regular meeting of the Parks, Open Spaces and Lanes Committee meeting on April 19, 2023, by the following vote:

**AYES:** Pearson, Bordon, Watson, Walker

**NOES:** None

**ABSENT:** Markman

**ABSTAIN:** None