



City of Belvedere
City Council Meeting – Regular Meeting Draft Minutes
Monday, October 9, 2023 – 6:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: <https://www.cityofbelvedere.org>

1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 6:30 p.m. in the City Council Chambers by Mayor James Lynch.

2. ROLL CALL

PRESENT: Councilmembers Jane Cooper, Sally Wilkinson, Nancy Kemnitzer, Vice Mayor Peter Mark, Mayor James Lynch

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Director of Public Works Antony Boyd, Planning, Building Director Rebecca Markwick, Police Chief Jason Wu, Associate Planner Samie Malakiman, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

City Councilmembers reported on attendance at intergovernmental agency meetings, and updates since the last meeting.

Mayor Lynch called for public comment, and seeing none, closed public comment.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Lynch called for public comment, and seeing none, closed public comment.

3.C. Police Chief Report

Police Chief Jason Wu presented the Belvedere Police Department quarterly report and took questions from Council.

Mayor Lynch called for public comment. Public Comment was made by the following individuals: William Rothman and Jena Watson.

3.D. Marin Countywide Electric Vehicle Acceleration Strategy presented by Marin Climate and Energy Partnership Sustainability Coordinator Christine O'Rourke

Marin Climate and Energy Partnership Sustainability Coordinator Christine O'Rourke presented the report and took questions from Council.

Mayor Lynch called for public comment. Public comment was made by the following individual: William Rothman.

4. CONSENT CALENDAR

A motion was made by Councilmember Cooper, seconded by Councilmember Kemnitzer, to approve the Consent Calendar. The motion carried by the following vote.

Aye: 5 Cooper, Kemnitzer, Mark, Wilkinson, Mayor Lynch

4.A. Motion to Approve the Warrants for September 2023

ACTION: Item Approved.

4.B. Motion to Approve Resolution 2023-39, Regarding the Dental & Vision Benefit Plan for City Employees and Approval of the Associated Memorandum of Understanding

ACTION: Item Approved.

4.C. Motion to Approve the Minutes of the Regular City Council Meeting of September 11, 2023

ACTION: Item Approved.

4.D. Motion to Approve Resolution 2023-40, Accepting Updates to the Belvedere Police Department Policy Manual (Lexipol)

ACTION: Item Approved.

5. PUBLIC HEARINGS

5.A. Introduction & First Reading of an Ordinance of the City of Belvedere to Amend Title 8 of the Belvedere Municipal Code, adding Chapter 8.09 Regarding Reusable Foodware

Planning and Building Director Rebecca Markwick and the County of Marin Sustainability Principal Planner Dana Armanino presented the item and took questions from Council.

Mayor Lynch called for public comment. Public Comment was made by the following individual: William Rothman.

MOTION: A motion was made by Councilmember Wilkinson, seconded by Councilmember Kemnitzer to approve the first reading of the Ordinance, and waive future readings of the Ordinance in its entirety and to authorize the City Manager to execute the memorandum of understanding with the County of Marin authorizing and delegating enforcement of the ordinance to the Marin County Environmental Health Services Division.

Aye: 5 **Cooper, Kemnitzer, Wilkinson, Mark, Mayor Lynch**
Nay: **None**
Absent: **None**
Abstain: **None**

6. OTHER SCHEDULED ITEMS

The Other Scheduled Items section was heard out of order by the City Council but is kept in order here for continuity with the meeting's agenda.

6.A. Discussion and Possible Action on the Park, Open Spaces, and Lanes Committee's Annual Report

Parks, Opens Spaces and Lanes Committee Chair Jena Watson presented the item and took questions from Council.

Mayor Lynch called for public comment, and seeing none, closed public comment.

No action was taken on this item.

6.B. Discussion and Possible Action on Resolution 2023-41, Approving the Hiring of an Additional Sworn Police Officer to Address Staffing Shortage

City Manager Robert Zadnik and Police Chief Jason Wu presented the item and took questions from Council.

Mayor Lynch called for public comment. Public Comment was made by the following individual: William Rothman.

MOTION: **A motion was made by Mayor Lynch, seconded by Councilmember Mark to approve a resolution modifying the Capital Improvement Plan for FY2023-24 and redirecting project funds to address police staffing shortage**

Aye: 5 **Cooper, Kemnitzer, Wilkinson, Mark, Mayor Lynch**
Nay: **None**
Absent: **None**
Abstain: **None**

6.C. Discussion and Possible Action on the Traffic Safety Improvement Project, San Rafael Avenue at City Hall

Director of Public Works Antony Boyd presented the item and took questions from Council.

Mayor Lynch called for public comment. Public Comment was made by the following individuals: Patricia Couto, and Ken Johnson.

MOTION: **A motion was made by Councilmember Mark, seconded by Councilmember Cooper to direct staff to proceed with the installation of a stop sign and related road markings, and to not proceed with the next phase of the project**

Aye: 4 **Cooper, Wilkinson, Mark, Mayor Lynch**
Nay: **None**
Absent: **None**
Recused: **Kemnitzer**

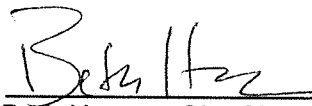
7. OPEN FORUM

Mayor Lynch called for public comment. Public comment was made by the following individual: William Rothman.

8. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Lynch Adjourned the Regular Meeting of the Belvedere City Council at 10:05 p.m.

APPROVED: 
Peter Mark, Mayor

ATTEST: 
Beth Haener, City Clerk