

**REGULAR MEETING
PARKS, OPEN SPACES AND LANES COMMITTEE
THURSDAY APRIL 19, 2023
REMOTE WEBINAR VIA ZOOM**

MINUTES

COMMITTEE PRESENT: Chair Jena Watson, Vice Chair Kathy Pearson, Committee Members Anne-Marie Walker and Jean Bordon

COMMITTEE ABSENT: Committee Member Nicholas Markman

OTHERS PRESENT: Public Works Director Antony Boyd, Associate Engineer Chris Barry, and Office Coordinator Christina Cook

These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at www.Cityofbelvedere.org

CALL TO ORDER OF REGULAR MEETING

The meeting was called to order at 4:03 PM. Chair Watson read meeting introduction and instruction.

ROLL CALL

Committee Members present: Chair Jena Watson, Vice Chair Kathy Pearson, Committee Members Anne Marie Walker, Jean Bordon (Roll Call not taken).

OPEN FORUM

It was announced open forum will be held at the end of the meeting.

SCHEDULED ITEMS

1. Approve Minutes of January 19, 2023, Regular Meeting

MOTION: Committee Member Bordon made a motion to approve the January 19, 2023, Regular Meeting minutes, Committee Member Pearson seconded. Item was passed unanimously.

AYES: Pearson, Bordon, Watson, Walker

NOES: None

ABSENT: Markman

ABSTAIN: None

2. Comments from Chair, Jena Watson.

Chair Watson opened with an announcement of celebration of Anne-Marie Walker's retirement from the committee. She also mentioned that the flowers are out and that Director Boyd would be talking about vegetation control later.

3. Report from Public Works Director, Antony Boyd

Director Boyd reported on vegetation management, irrigation, mulch to be placed on the San Rafael seawall, Chipper Days, tree work and lane maintenance. He commented on compost installation on turf areas for SB1383 requirements. A brief discussion on the requirements of SB1383 followed.

OLD BUSINESS

4. *Anne Marie Walker* – Term Expiring

James Campbell was invited to speak and gave his thanks to Anne Marie Walker for her service to the Community and the Committee. Committee Bordon also spoke.

5. *Recreation Facilities:*

- *Concerts in the Park* – Update for 2023 season by Adam Gavzer
 - Adam reviewed the bands that have been booked and they are looking for band openers and are hoping to support young, local musicians.
- *The Ranch* – Report on ongoing programs and facilities by Ranch Director Jessica Hotchkiss
 - Jessica gave a brief report of the programs that are currently offered by the Ranch for youth and adults and seniors, Community events and how things are going post pandemic.
 - Associate City Engineer Barry gave a report on the new water/bottle filling station at Belvedere Tennis Courts.
- *Playground* – Update on bench installation, discussion, and possible action on Donor Recognition Plaque design alternatives
 - Associate City Engineer Barry gave a report on the status of the Community Park playground bench delivery and installation and the donor bench and plaque. Director Boyd asked for a motion on the single bench design.

MOTION: Approval of the single donor bench design with final color to be approved by the Chair and Vice Chair of the committee. Committee Member Walker made a motion to approve the motions and Committee Member Bordon seconded. Item was passed unanimously.

AYES: Pearson, Bordon, Watson, Walker

NOES: None

ABSENT: Markman

ABSTAIN: None

Public Comment was called for and there was none.

6. *Priorities Update:* Report given at February City Council meeting.

- Chair Watson gave a report.

Public Comment was called for and there was none.

7. *Lanes Update:*

- Funding for Pagoda railing – Belvedere Community Foundation (BCF) Grant
 - This grant was approved. Director Boyd gave a report on the funding and replacement of the rail. Grant funding is \$6,006.00 and will be matched by the City.
- Updates on Park Lane project
 - Still dealing with structural issues, PG&E and CEQA. Blasen architects is working on geotechnical issues with a structural engineer. \$38,000.00 is allocated to this project with additional matching from the City.
- Updates on Centennial Park project
 - Blasen Architects is working on more detailed plans for the stairs at the top of the park and layout options. Committee Members would like to consider scheduling community cleanup day(s) and announcing that and chipper days on the website and in the city newsletter.
- Future funding for Lanes projects – City Budget, Foundation Grants, Private/Donor Funding
 - The new budget will be presented as a first look at the next Council meeting. Currently allocated lane funding will rollover to the new fiscal year.

Public Comment was called for and there was none.

8. *SB 1383 – Update and discussion on Painted Bins initiative for Community Park (Zero Waste Marin grant).*

Director Boyd gave a report on the bin placement locations that are being looked at with the assistance of Gary Rasmussen from Blasen Architects. The City is looking for approval from the committee on the locations. The bins have been ordered and are on their way funded by Zero Waste Marin. Mill Valley Disposal has agreed to service these bins.

MOTION: To approval the location of the bin placement. Committee Member Bordon made the motion to approve the location and Committee Member Walker seconded. Item was passed unanimously.

AYES: Pearson, Bordon, Watson, Walker

NOES: None

ABSENT: Markman

ABSTAIN: None

Public Comment was called for and there was none.

NEW BUSINESS

9. *Items for July meeting – July 19th*

- August Report items - Chair Watson plans to have the draft of the August report to review in the next upcoming meeting.

- Projects for consideration for BCF grant application was discussed for Park Lane and bin installation reimbursement.

There were no further items or public comment.

OPEN FORUM

Public Comment was called for and there was none.

MEETING ADJOURNED AT 6:00 PM.

THE FOREGOING MINUTES were approved at the special meeting of the Parks, Open Spaces and Lanes Committee meeting on September 7, 2023, by the following vote:

AYES: Pearson, Bordon, Watson, Markman, Harrington

NOES: None

ABSENT: None

ABSTAIN: None