CONSENT CALENDAR **BELVEDERE CITY COUNCIL**
March 13, 2023

ITEM NO. 4.E.

TO: Mayor and City Council

FROM: Leticia I. Miguel, City Clerk

REVIEWED BY: Robert Zadnik, City Manager

SUBJECT: Approve Minutes of the December 12, 2022 City Council Meeting

---

Recommended Motion/Item Description

That the City Council approve the minutes of the Regular City Council Meeting of December 12, 2022 as part of the Consent Calendar.

Attachments

Draft December 12, 2022 Minutes

Sally Wilkinson, Mayor
James Lynch, Vice Mayor
James Campbell, Councilmember
Peter Mark, Councilmember
Nancy Kemnitzer, Councilmember



City Manager Robert Zadnik
City Attorney Amy Ackerman
Interim City Clerk Harrison Tregenza

REGULAR MEETING OF THE BELVEDERE CITY COUNCIL
DRAFT MINUTES

Date	Time	Location
Meeting of December 12, 2022	***6:30 pm***	***Via Zoom Platform Belvedere, CA***

CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 6:30 p.m. via Zoom platform on December 12, 2022, by Vice Mayor James Lynch.

ROLL CALL

PRESENT: Councilmembers James Campbell, Nancy Kemnitzer, James Lynch, and Peter Mark

ABSENT: Mayor Wilkinson

City Manager Robert Zadnik announced City staff that were present.

STAFF PRESENT: City Manager Robert Zadnik, Director of Planning and Building Irene Borba, Police Chief Jason Wu, Administrative Services Director Helga Cotter, City Attorney Amy Ackerman, Director of Public Works Antony Boyd, City Clerk Leticia Miguel, and Interim City Clerk Harrison Tregenza

OPEN FORUM

Mayor James Lynch called for public comment. Public comment was made by the following individual: William Rothman.

DECLARE ELECTION RESULTS

1. City Adopt Resolution 2022-57 Reciting The Facts Of The Belvedere General Election Held On November 8, 2022, Declaring The Results, And Such Other Matters As Provided By Law.

MOTION: A motion was made by Councilmember Campbell, seconded by Councilmember Kemnitzer to Adopt Resolution No. 2022-57of the City of Belvedere, reciting the facts of the Belvedere General Election held on November 8, 2022, declaring the results, and such other matters as provided by law.

Roll call was taken as follows:
Aye: 4 Campbell, Kemnitzer, Mark, Vice Mayor Lynch
Nay: None
Absent: 1 Wilkinson
Abstain: None

2. Swearing In Of Councilmembers Beginning New Terms.

Interim City Clerk Harrison Tregenza swore in Peter Mark and Jane Cooper as City Councilmembers on the Belvedere City Council.

3. City Council Reorganization.
a. Acknowledgement of Councilmember Campbell

Members of the public, including Assemblymember Damon Connolly, provided congratulations and thank you to outgoing Councilmember Campbell. Councilmembers and City Manager Robert Zadnik provided their congratulations to Councilmember Campbell.

b. Election of Mayor

MOTION: A motion was made by Councilmember Kemnitzer, seconded by Councilmember Mark to Appoint Vice Mayor Lynch as the Mayor of the City of Belvedere.

Roll call was taken as follows:
Aye: 4 Cooper, Kemnitzer, Mark, Vice Mayor Lynch
Nay: None
Absent: 1 Wilkinson
Abstain: None

c. Election of Vice Mayor

MOTION: A motion was made by Councilmember Kemnitzer, seconded by Councilmember Cooper to Councilmember Mark as the Vice Mayor of the City of Belvedere.

Roll call was taken as follows:
Aye: 4 Cooper, Kemnitzer, Mark, Mayor Lynch
Nay: None

Absent: 1 Wilkinson
Abstain: None

d. Acknowledgement of outgoing Mayor Sally Wilkinson
Acknowledgements of outgoing Mayor Sally Wilkinson were continued to the City Council Regular Meeting of January 9, 2023.

REPORTS & PRESENTATIONS

4. City Council Reports
City Councilmembers reported on attendance at intergovernmental agency meetings, and updates since the last meeting.

5. City Manager Report
City Manager Robert Zadnik provided updates to City Council.

CONSENT CALENDAR

A motion was made by Councilmember Mark, seconded by Councilmember Kemnitzer, to Approve the Consent Calendar. The motion carried by the following vote

Aye: 4 Cooper, Kemnitzer, Mark, Vice Mayor Lynch
Nay: None
Absent: 1 Wilkinson
Abstain: None

6. Approve The Minutes Of The October 20, 2022, Special Joint Meeting Of The City Council & Planning Commission

ACTION: Item Approved.

7. Approve The Warrants For October 2022.

ACTION: Item Approved.

8. Adopt Resolution 2022-58 Authorizing The Continuation Of Teleconference Public Meetings Pursuant To Government Code Section 54953(E) (Assembly Bill 361)

ACTION: Resolution No. 2022-58 Adopted.

9. Approve The Fiscal Year 2021-22 Financial Audit

ACTION: Item Approved.

10. Adoption On Second Reading Of Ordinance No. 2022-09 Of The City Of Belvedere Amending Chapter 2.08 – City Council – Of Title 2 Of The Belvedere Municipal Code By Amending Sections 2.08.010 And 2.08, Repealing Sections

2.08.020 And 2.08.050, And Renumbering Existing Sections Consistent With The Amendments

ACTION: Ordinance 2022-09 Adopted.

11. Adopt Resolution 2022-59 Amending Administrative Policy Manual Section 6.2 To Change The Timing Of The Annual Report Provided By That The Parks, Open Space and Lanes Committee.

ACTION: Resolution No. 2022-59 Adopted.

12. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only (Standard procedural item – no backup information provided).

PUBLIC HEARING

13. Introduction & First Reading Of Ordinance Of The City of Belvedere To Amend Sections 18.08.040 (L) (Former) 19.04.020, And Add Sections 18.04.040(L)(New), 19.04.035, 10.08.527, Chapter 18.27 And Chapter 19.77 To The City Of Belvedere Municipal Code, All To Comply With Senate Bill 9.

The Public Hearing was opened to the public. There were no public speakers.

There being no public comment, and without objection, the Public Hearing was closed.

MOTION: A motion was made by Councilmember Cooper, seconded by Vice Mayor Mark to Accept the First Reading of an ordinance of the City of Belvedere to amend sections 18.08.040 (L) (Former) 19.04.020, and add sections 18.04.040(L)(New), 19.04.035, 10.08.527, Chapter 18.27 and Chapter 19.77 to the City of Belvedere municipal code, all to comply with Senate Bill 9.

Roll call was taken as follows:
Aye: 4 Cooper, Kemnitzer, Mark, Mayor Lynch
Nay: None
Absent: 1 Wilkinson
Abstain: None

14. Consideration And Possible Adoption Of Resolution 2022-60 Approving Changes To The Master Schedule Of Fees For Road Closures And Encroachment Permits

The Public Hearing was opened to the public. There were no public speakers.

There being no public comment, and without objection, the Public Hearing was closed.

MOTION: A motion was made by Vice Mayor Mark, seconded by Councilmember Kemnitzer to Adopt Resolution No. 2022-60 Approving Changes To The Master Schedule Of Fees For Road Closures And Encroachment Permits.

Roll call was taken as follows:
Aye: 4 Cooper, Kemnitzer, Mark, Mayor Lynch
Nay: None
Absent: 1 Wilkinson
Abstain: None

OTHER SCHEDULED ITEMS

15. Consideration And Possible Adoption Of Resolution 2022-61 Amending Sections 5.2 Of The Belvedere Administrative Policy Manual (APM) City Operations.

MOTION: A motion was made by Vice Mayor Mark, seconded by Councilmember Cooper to Adopt Resolution No. 2022-61 Amending sections 5.2 of the Belvedere Administrative Policy Manual (APM) City Operations.

Roll call was taken as follows:
Aye: 4 Cooper, Kemnitzer, Mark, Mayor Lynch
Nay: None
Absent: 1 Wilkinson
Abstain: None

16. Consideration Of A Pilot Program For The Marking And Identification Of Aggressive Coyotes.

Chief Wu and City Manager Robert Zadnik presented the item and answered questions from the Council.

17. Discussion And Appointment Of Council Members To Various Regional Boards And Committees

Appointments of the Council members to various regional boards and committees were agreed upon.

ADJOURN

There being no further business to come before the Belvedere City Council, Mayor James Lynch Adjourned the Regular Meeting of the Belvedere City Council at 10:15 p.m.

_____
James Lynch, MAYOR

ATTEST:

_____
Leticia I. Miguel, CITY CLERK