

**REGULAR MEETING
PARKS, OPEN SPACES, AND LANES COMMITTEE
WEDNESDAY, APRIL 19, 2023, 4:00 PM**

**City Council Chambers City Hall 450 San Rafael Avenue, Belvedere CA
City of Belvedere Website Address: <https://www.cityofbelvedere.org/>**

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.

Members of the public may attend the meeting in-person at the Council Chambers 450 San Rafael Avenue, or by:

Zoom at <https://us02web.zoom.us/j/87450053611>

Webinar ID: 874 5005 3611

By Telephone: 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

If you have called into the meeting and wish to speak, please press *9.

At each meeting, the public has the opportunity to address the Committee on items appearing on the agenda and items not appearing on the agenda, but within the purview of the Committee.

Public Comment may be made live during the meeting in-person, via Zoom or through written comment. The public may also submit comments in advance of the meeting by emailing the Christina Cook at: ccook@cityofbelvedere.org. Please write "Public Comment" in the subject line. Comments submitted one hour prior to the commencement of the meeting will be presented to the Committee and included in the public record for the meeting. Written public comment will not be verbally read out loud. The Committee will not entertain comments made in the chat function. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Committee meeting will not be cancelled if any technical problems occur during the meeting.

**REGULAR MEETING
PARKS, OPEN SPACES, AND LANES COMMITTEE
WEDNESDAY, APRIL 19, 2023, 4:00 PM**

Agenda

1. Approve Minutes of January 19, 2023, Regular Meeting
2. Comments from the Chair, Jena Watson
3. Report from Public Works Director, Antony Boyd

SCHEDULED ITEMS

Old Business:

4. *Anne Marie Walker* – Term Expiring
5. *Recreation Facilities:*
 - *Concerts in the Park* – Update for 2023 season by Adam Gavzer
 - *The Ranch* – Report on ongoing programs and facilities by Ranch Director Jessica Hotchkiss
 - New water / bottle filling station at Belvedere Tennis Courts
 - *Playground* – Update on bench installation, discussion and possible action on Donor Recognition Plaque design alternatives
6. *Priorities Update:*
 - Report given at February City Council meeting
7. *Lanes Update:*
 - Funding for Pagoda railing – Belvedere Community Foundation (BCF) Grant
 - Updates on Park Lane project
 - Updates on Centennial Park project
 - Future funding for Lanes projects – City Budget, Foundation Grants, Private/Donor Funding
8. *SB 1383* – Update and discussion on Painted Bins initiative for Community Park (Zero Waste Marin grant)

New Business:

9. *Items for July meeting – July 19th*
- August Report items
 - Projects for consideration for BCF grant application

Future Items: None.

OPEN FORUM

This is an opportunity for any citizen to briefly address the Parks and Open Space Committee on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a more lengthy presentation or Committee consideration may be agendaized for further discussion at a later meeting

Adjourn

NOTICE: AMERICANS WITH DISABILITIES ACT

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NOTICE: WHERE TO VIEW AGENDA MATERIALS

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Posted: APRIL 14, 2023

**REGULAR MEETING
PARKS, OPEN SPACES AND LANES COMMITTEE
THURSDAY JANUARY 19, 2023
REMOTE WEBINAR VIA ZOOM**

MINUTES

COMMITTEE PRESENT: Chair Jena Watson, Vice Chair Kathy Pearson, Committee Members Anne-Marie Walker, Jean Bordon and Nicholas Markman

COMMITTEE ABSENT: None

OTHERS PRESENT: Public Works Director Antony Boyd, Assistant Engineer Chris Barry and Office Coordinator Christina Cook

These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at www.Cityofbelvedere.org

CALL TO ORDER OF REGULAR MEETING

The meeting was called to order at 4:03 PM.

ROLL CALL

Public Works Director Antony Boyd took roll call.

OPEN FORUM

Chair Watson called for open forum speakers, there were no speakers.

SCHEDULED ITEMS

1. Approve Minutes of October 20, 2022, Regular Meeting

MOTION: Committee Member Walker made a motion to approve the October 20, 2022, Regular Meeting minutes, Committee Member Bordon seconded, Public Works Director Boyd took roll call.

AYES: Pearson, Bordon, Watson, Walker

NOES: None

ABSENT: None

ABSTAIN: Markman

2. Comments from the Chair, Jena Watson.

Chair Watson opened with an introduction of new Committee Member Nicolas Markman. She reported that the playground renovation is now complete. She asked Director Boyd to give an update on the bench. Director Boyd referred to Associate Engineer Barry to report. He reported the bench has been ordered and should arrive and be installed around the end of March. He presented the location where the bench would be placed and the reasoning behind the placement. Resident Bryan Kemnitzer spoke about the donor plaque and his research on options. There were various comments from Committee members

3. Report from Public Works Director, Antony Boyd

Director Boyd welcomed attendees to the first meeting of 2023 and reminded all to keep their microphones on mute unless speaking. He then reported that Public Works crews have aerated and overseeded in parks and the Community Park playground inspection was done and passed. There were extra chips installed. Tree work has been done in the form of four Monterey pines removed on Golden Gate and Lagoon Roads. Tree work was done at Centennial Park and soil testing was performed around the historic pear tree in Community Park. Soil results are pending for spring fertilizing. Pines were trimmed on San Rafael Avenue. Debris removal was done in several lane locations. Looking ahead, will be lots of additional maintenance work needed in parks and turf areas.

Public Comment was called for and there was none.

OLD BUSINESS

4. Playground – Update on bench installation, discussion, and possible action on Donor Recognition Plaque design alternatives

An update on construction of bench in the playground and Donor Recognition plaque design was provided by Associate Engineer Chris Barry.

MOTION: Committee Member Walker made a motion to approve the suggestions made by Bryan Kemnitzer, with final design to be approved by Chair Watson and Vice Chair Pearson. Committee Member Bordon seconded.

AYES: Pearson, Bordon, Watson, Walker, Markman

NOES: None

ABSENT: None

ABSTAIN: None

Public Comment was called for and there was none.

5. Centennial Park - Discussion of work performed.

- Updates on view remediation and tree work
- Discuss repair / replacement of stairs and other vegetation pruning and work
- Discuss possible catchment and storage tank for irrigation from street water flow

NOT AN ACTION ITEM

Update was provided by Public Works Director Antony Boyd. Discussion was held and direction was given for staff to continue with development of this project.

Public Comment was called for and there was none.

6. Park Lane - Discussion of Park Lane Stairs, Seating Area, and Related Landscaping and Improvements:
 - Updates on replacement of lower wooden stairs
 - Updates on scoping, budget and design of project

NOT AN ACTION ITEM

Director Boyd gave an update on the project. Discussion was held and direction was given for staff to continue with development of this project.

Public Comment was called for and there was none.

7. SB 1383 – Update and discussion on City actions to implement composting requirement. Update and discussion on Painted Bins initiative for Community Park

NOT AN ACTION ITEM.

The Committee received a presentation from Jennifer Fearon of the Painted Bins Initiative and discussion was held.

Public Comment was called for and there was none.

8. Discussion and possible action on Draft Annual January Statement of Priorities (Administrative Policy Manual sections 6.2.2 (2) and 6.2.3.) (see materials in Committee Packet)

Discussion was held on the Committee’s 2023 Report on Progress on Priorities.

Public Comment was called for and there was none.

NO ACTION WAS TAKEN

NEW BUSINESS

9. Parks, Open Spaces, and Lanes Committee Meetings - Approval of meeting dates for 2023,

discussion and possible action on meeting times, and the form of meeting minutes.

Discussion was held by the Committee.

NO ACTION WAS TAKEN

There were no further items or public comment.

MEETING ADJOURNED AT 6:58 PM.

DRAFT