



**City of Belvedere
Parks, Open Spaces and Lanes Committee
Special Meeting
Draft Minutes**

September 7, 2023 – 4:00 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: <https://www.cityofbelvedere.org>

COMMITTEE PRESENT: Chair Jena Watson, Vice Chair Kathy Pearson, Committee Members Jean Bordon, Nicholas Markman and Charlie Harrington

COMMITTEE ABSENT: None

OTHERS PRESENT: Public Works Director Antony Boyd, Associate Engineer Chris Barry, and Office Coordinator Christina Cook

These minutes are intended to reflect the general content of the regular meeting. An audio file of the meeting is available on the City website at www.Cityofbelvedere.org

CALL TO ORDER OF REGULAR MEETING

The meeting was called to order at 4:03 PM. Chair Watson read meeting introduction and instruction.

ROLL CALL

Chair Jena Watson, Vice Chair Kathy Pearson, Committee Members Jean Bordon, Nicholas Markman and Charlie Harrington

OPEN FORUM

It was announced open forum will be held at the end of the meeting.

SCHEDULED ITEMS

1. Approve Minutes of April 19, 2023, Regular Meeting

MOTION: Committee Member Bordon made a motion to approve the April 19, 2023, Regular Meeting minutes as presented, Chair Watson seconded. Item was passed unanimously.

AYES: Pearson, Bordon, Watson, Markman, Harrington

NOES: None

ABSENT: None

ABSTAIN: None

2. Comments from Chair, Jena Watson.

Chair Watson opened with her comments.

3. Report from Public Works Director, Antony Boyd

Director Boyd made his report.

OLD BUSINESS

4. Reappointment of Committee Members and Appointment of New Member Charlie Harrington.

Chair Watson reported that the City Council approved the reappointment and appointment.

5. Upgrades to Recreation Facilities:

- Green Bins – Art Contest and Bin Installation – no action taken.
- Tennis Courts – New water / bottle filling station at Belvedere Tennis Courts
 - New Portable Restroom: Discussion and possible action on installation at Lagoon courts – location, screening and use

MOTION: Chair Watson made a motion to authorize the City, and City staff to pursue planning, pricing and community outreach, etc., for installing a porta potty with lattice fencing adjacent to the parking lot behind the lagoon courts. Committee Member Harrington seconded. Item was passed unanimously.

AYES: Pearson, Bordon, Watson, Markman, Harrington

NOES: None

ABSENT: None

ABSTAIN: None

- Playground – Update on Recognition Plaque installation & new benches - no action taken.

6. Upgrades to Trees, Vegetation & Views:

- Fund for vegetation work in the City Budget – fire and coyote mitigation work
- Trimming and tree maintenance

No action taken.

7. Lanes Update:

- Updates on Park Lane project – CEQA, structural engineer, PG&E trench issues
- Update on Pagoda railing reconstruction funded with Belvedere Community Foundation (BCF) Grant

Public Comment

- Klaus Johannsmeier

Public comment was called for, there was no additional public comment. No action taken.

8. Priorities Report Update:

- Review of draft report to be presented to City Council at the September 11, 2023 meeting.

No action taken.

NEW BUSINESS

9. Projects for consideration for BCF grant application – Lower Cedar lane handrail or Lower Woodland lane handrail, San Rafael Avenue Landscape, Park Lane Steps

MOTION: Chair Watson made a motion for an order of priority of projects as follows; first priority San Rafael Avenue landscape, followed by a bottle filler, smaller lane improvements and then Park Lane steps. Committee Member Markman seconded. Item was passed unanimously.

AYES: Pearson, Bordon, Watson, Markman

NOES: None

ABSENT: Harrington

ABSTAIN: None

10. Items for Next Meeting – No action taken.

There were no further items or public comment.

OPEN FORUM

Public Comment was called for and there was none.

MEETING ADJOURNED AT 6:12 PM.

THE FOREGOING MINUTES were approved at the Special meeting of the Parks, Open Spaces and Lanes Committee meeting on November 16, 2023, by the following vote:

AYES: Pearson, Bordon, Watson, Markman, Harrington

NOES: None

ABSENT: None

ABSTAIN: None