



City of Belvedere
City Council Meeting – Regular Meeting Minutes
Monday, December 11, 2023 – 6:30 PM

City Council Chambers City Hall· 450 San Rafael Avenue, Belvedere CA· Phone 415.435.3838
City of Belvedere Internet Address: <https://www.cityofbelvedere.org>

1. CALL TO ORDER

The Regular Meeting of the Belvedere City Council was convened at 6:30 p.m. in the City Council Chambers by Mayor James Lynch.

2. ROLL CALL

PRESENT: Councilmembers Jane Cooper, Sally Wilkinson, Nancy Kemnitzer, Vice Mayor Peter Mark, Mayor James Lynch

ABSENT: None

STAFF PRESENT: City Manager Robert Zadnik, City Attorney Andrew Shen, Administrative Services Director Helga Cotter, Director of Public Works Antony Boyd, Planning and Building Director Rebecca Markwick, Police Chief Jason Wu, and City Clerk Beth Haener

3. REPORTS AND PRESENTATIONS

3.A. City Council Reports

There were no reports given.

3.B. City Manager Report

City Manager Robert Zadnik provided updates to City Council.

Mayor Lynch called for public comment and, seeing none, closed public comment.

3.C. Presentation by Peyton Stein, Chair of the Citizen of the Year Committee, on Nominations for the 2023 Citizen of the Year and Citizen Emeritus

Peyton Stein reported the Citizens of the Year Committee nominate James Campbell as 2023 Citizen of the Year, and Steve Block as 2023 Citizen Emeritus, which the Council will vote on under item 7.C.

Mayor Lynch called for public comment and, seeing none, closed public comment.

3.D. Presentation by Adam Gavzer Regarding the 2024 Belvedere Home-Made Film Festival Event

Adam Gavzer requested funding for the 2024 Home-Made Film Festival, which Council will vote on as part of the consent calendar.

Mayor Lynch called for public comment and, seeing none, closed public comment.

3.E. Proclamation Honoring Public Works Employee, Gerhard Laufer

City Manager Robert Zadnik presented the proclamation honoring Gerhard Laufer to his wife, Lidia Laufer, who thanked the community.

Mayor Lynch called for public comment. Public Comment was made by the following: Sandy Donnell, Peyton Stein, Adam Gavzer, Steve Driskell, James Campbell, and Patrick Kerslake.

City Council expressed their condolences and gratitude for Gerhard Laufer.

4. COUNCIL REORGANIZATION

4.A. Election of Mayor

Mayor Lynch requested nominations for the new mayor.

MOTION: A motion was made by Councilmember Wilkinson, seconded by Councilmember Kemnitzer to nominate Councilmember Mark as the new Mayor of Belvedere.

Aye: 5 Cooper, Kemnitzer, Wilkinson, Mark, Mayor Lynch
Nay: None
Absent: None
Abstain: None

4.B. Election of Vice Mayor

Mayor Peter Mark requested nominations for the position of vice mayor.

MOTION: A motion was made by Councilmember Kemnitzer, seconded by Councilmember Lynch to nominate Councilmember Cooper as the new Vice Mayor of Belvedere.

Aye: 5 Cooper, Kemnitzer, Wilkinson, Lynch, Mayor Mark
Nay: None
Absent: None
Abstain: None

4.C. Presentation to Outgoing Mayor and Remarks by Council Members

Mayor Mark presented Councilmember Lynch with a plaque commemorating his time as Mayor followed by Council stating their appreciation to Councilmember Lynch.

Mayor Mark called for public comment. Public Comment was made by the following: Adam Gavzer.

5. CONSENT CALENDAR

A motion was made by Councilmember Lynch, seconded by Councilmember Kemnitzer, to approve the Consent Calendar. The motion carried by the following vote.

Aye: 5 Cooper, Kemnitzer, Lynch, Wilkinson, Mayor Mark

5.A. Motion to Approve the Warrants for November 2023

ACTION: Item Approved.

5.B. Motion to Approve Declaration of City-Owned Vehicle as Surplus

ACTION: Item Approved.

5.C. Motion to Approve the Minutes for October 9, 2023, and November 13, 2023

ACTION: Item Approved.

5.D. Motion to Approve a Contract Amendment to the Marin County Hazardous Solid Waste JPA Agreement

ACTION: Item Approved.

5.E. Motion to Approve Local Appointment List (Maddy Act) for the City of Belvedere 2024 Boards and Commissions Vacancies

ACTION: Item Approved.

5.F. Motion to Approve Authorization of Funds for the Belvedere Home-Made Film Festival Event

ACTION: Item Approved.

6. PUBLIC HEARINGS

6.A. Certification of the Environmental Impact Report for the Belvedere Seismic Upgrade Project and Approval of the Project

Director of Public Works Antony Boyd presented the item along with California Environmental Quality Act (CEQA) consultant Amy Skewes-Cox, Attorney Tiffany Wright and James Riley of Stetson Engineers, and took questions from Council.

Mayor Mark called for public comment. Public Comment was made by the following: William Rothman, Andrew Barnett, and Susan Cluff.

MOTION: A motion was made by Councilmember Kemnitzer, seconded by Councilmember Cooper to adopt the resolution certifying the Environmental Impact Report (EIR), approving the Belvedere Seismic Upgrade Project (BSUP), adopting the Mitigation, Monitoring and Reporting Program (MMRP) and adopting the Findings of Fact.

Aye: 5 Cooper, Kemnitzer, Wilkinson, Lynch, Mayor Mark

Nay: None
Absent: None
Abstain: None

7. OTHER SCHEDULED ITEMS

7.A. Discussion of Policies Regarding the Issuance of Revocable Licenses

Director of Planning and Building Rebecca Markwick presented the item and took questions from Council.

Mayor Mark called for public comment and, seeing none, closed public comment.

Council gave directions to staff. No action was taken.

7.B. Consider Resolution No. 2023-48, Amending the FY2023-24 Operating Budget and Authorizing the City Manager to Award One-Time Bonuses to Staff in Recognition of Exceptional Performance in the 2023 Calendar Year.

City Manager Robert Zadnik presented the item and took questions from Council.

Mayor Mark called for public comment and, seeing none, closed public comment.

MOTION: A motion was made by Councilmember Lynch, seconded by Councilmember Wilkinson to approve Resolution No. 2023-51 for a Budget Amendment, and authorize the City Manager to distribute one-time year-end bonus payments not to exceed the amount of \$50,000

Aye: 5 Cooper, Kemnitzer, Wilkinson, Lynch, Mayor Mark
Nay: None
Absent: None
Abstain: None

7.C. Approve Nominations from the Citizen of the Year Committee

Mayor Mark called for public comment and, seeing none, closed public comment.

MOTION: A motion was made by Councilmember Lynch, seconded by Councilmember Kemnitzer to approve the decision of the Citizen of the Year Committee on the nominations for the 2023 Citizen of the Year and Citizen Emeritus

Aye: 5 Cooper, Kemnitzer, Wilkinson, Lynch, Mayor Mark
Nay: None
Absent: None
Abstain: None

8. OPEN FORUM

Mayor Mark called for public comment and, seeing none, closed the open forum.

8. ADJOURN

There being no further business to come before the Belvedere City Council, Mayor Mark Adjourned the Regular Meeting of the Belvedere City Council at 9:17 p.m.

APPROVED: 
Peter Mark, Mayor

ATTEST: 
Beth Haener, City Clerk