CITY OF BELVEDERE

RESOLUTION NO. 2023-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELVEDERE AUTHORIZING THE CHANGE IN STAFF POSITION TITLE OF OFFICE COORDINATOR TO ADMINISTRATIVE ANALYST

WHEREAS, the City Manager recommends amendments to the City's organizational chart and corresponding classification plan pursuant to Belvedere Administrative Policy Manual, Section 9.10.4; and

WHEREAS, the City Manager recommends this action to effect the more efficient operation of City business, as described in the staff report of the September 11, 2023, City Council meeting;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belvedere as follows:

1. The Office Coordinator position shall be retitled to Administrative Analyst with no change in the salary schedule.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Belvedere on September 11, 2023, by the following vote:

AYES: Cooper, Kemnitzer, Mark, Wilkinson, Mayor Lynch

NOES: None ABSENT: None ABSTAIN: None

APPROVED:

James Lynch, Mayor

Beth Haener, City Clerk