



CITY OF BELVEDERE

REGULATIONS FOR ROAD CLOSURE APPLICANTS

1. Applicants should submit their request for a Road Closure Permit at least seventy-two (72) working hours in advance. Processing of the application will take at least twenty-four (24) working hours, and signs must be posted forty-eight (48) hours in advance. Applicants should take into consideration the time necessary to prepare and place the signs and should apply for the permit as far in advance as possible. Keep in mind that City Hall is not open to the public on Fridays.
2. The Public Works Superintendent must approve the permit. Conditions may be imposed on the permit, such as restricting the closure to certain days or hours. Signs must be posted at strategic intersection and the City will indicate these locations on the approved permit.
3. In order not to interfere with commute traffic, closures will generally not be allowed before 9 AM or after 4:30 PM.
4. Dead end streets may not be completely blocked. Encroachment permits will be issued only if the permittee provides ingress and egress to the street on a periodic basis at the request of motorists. In addition, all residents of a dead end street affected by a closure shall be noticed by the permittee, in writing, at least forty-eight (48) hours in advance of the closure. In some case, the applicant may be required to arrange for the Fire Department to be present at the closed section of roadway to ensure public safety.
5. At the time the permit is issued, City Hall staff will notify the Fire Department, Police Department, Mill Valley Refuse Service, and the Post Office of the closure. Preparation and posting of all signs and notices are the sole responsibility of the permittee and must be in conformance with the City's specifications.
6. No Road Closures on Corinthian Island on Mondays before noon.