

**Mount Pocono Borough Council  
Regular Meeting Agenda  
Borough Council Chambers  
August 5, 2025 | 6:00pm**

**Call To Order**

**Pledge of Allegiance**

**Roll Call:**

\_\_\_\_\_Norman DeLano, \_\_\_\_\_Debra Fulton, \_\_\_\_\_Erin Melbert, \_\_\_\_\_Joe Simeone,  
\_\_\_\_\_Ella Santiago, \_\_\_\_\_Claudette Williams, \_\_\_\_\_Jazmin Rivas, \_\_\_\_\_Mayor  
Altemose

**Public Comment (Agenda Items Only, 3 Minute Limit)**

**Approve Minutes from July 1, 2025**

**Announcements**

**New Business**

Motion to Approve New Check Signers for ESSA Loan

Motion to Approve 2012 Peterbuilt Repairs

Motion to Hire John Miller Full-time Road Crew Department

Motion to Accept Roads in Clarius Project

Motion to Appoint Parks and Recreation Commission Vacancy

Motion to Approve New Stormwater Redesign Waiver Request for Sheetz

Motion to Waive Yard Sale Permit Fee for August and September

Motion to Accept Financial Requirement and Minimum Municipal Obligation Budget for 2026

**Officer Reports**

President

Mayor

Borough Manager

Solicitor

Zoning Report

Treasurer's Report- Approve Bills List

**Public Comment (3 Minute Limit)**

**Adjournment**

**Mount Pocono Borough  
Borough Council Chambers  
Public Hearing  
Tuesday, July 1, 2025, 6:00 P.M.**

The Mount Pocono Borough Council Public Hearing held on Tuesday, July 1, 2025, was called to order at 6:00 P.M. by President Norman DeLano at the Borough Council Chambers.

**Pledge of Allegiance** – was said by all.

**Roll Call:** President Norm DeLano, present; Vice President Debra Fulton, present; Councilwoman Erin Melbert, present; Councilwoman Ella Santiago, present; Councilwoman Claudette Williams, present; Councilwoman Jazmin Rivas, present; Councilman Joe Simeone present; and Mayor R. Altemose, present.

**In Attendance:** James Fareri, Solicitor; and, Danielle Hewitt, Treasurer.

Approval of Minutes

- Motion to approve minutes from June 3<sup>rd</sup>
- Motion made by E. Santiago and seconded by J. Simeone
- Motion passed 7-0.

**Public Comments:**

- No public comments on agenda items.

**New Business:**

- Motion to Approve Pocket Park Phase 1 Xavier Landscaping:
  - Xavier Landscaping \$17,650
  - Kobalt Construction \$44,460
  - Mountain Road Landscaping 49,000
- Motion made by D.Fulton and seconded by J. Simeone
- Motion passed 7-0
- Motion to Approve Emergency Management Plan 2025
- Motion made by C. Williams and seconded by E. Melbert.
- Motion Passed 7-0
- Motion to Approve Pocono Pride Schedule Request
  - Six-month intervals: March–September and September–March.
  - Pocono Pride has first choice; then open to public after September 1 for winter season.
- Motion made by C. Williams and seconded by J. Rivas
- Motion Passed 7-0
- Motion to Approve Resolution #7 DCED Multi-Model Grant for Forks Street Improvements Phase 2
  - Approved application for \$361,699.65 for Fork Street Improvements Phase Two.
  - Phase One is funded but did not include full reconstruction.

**Mount Pocono Borough  
Borough Council Chambers  
Public Hearing  
Tuesday, July 1, 2025, 6:00 P.M.**

- Motion made by J. Simeone and seconded by E. Santiago
- Motion Passed 7-0
  
- Motion to Approve Amendment to Paving Ordinance Discussion
  - Discussion on adding a flat \$250 fee for non-residential parking lot paving permits.
  - Motion needed to amend the borough fee schedule accordingly
  - Motion made by C. Williams and seconded by E. Santiago
  - Motion Passed 7-0
  
- Motion to Approve Dedication of Roadways Sidewalks Clarius
  - Ongoing discussion about dedication of roads/sidewalks with warehouse developer.
  - Easement ownership clarification sent to engineer for review.
  - Tabled to next meeting
  
- Motion to approve to approve completion of the shortened trail section of the Knob Project, as outlined on the map, along with the potential observation/viewing area as the only components to be developed at this time and in the future.
  - Motion made by C. Williams and seconded by J. Rivas
  - Motion Passed 7-0

**President's Report:**

- Borough needs members and an alternate for the planning commission.
- Other vacant positions will be listed on the borough website.

**Mayor's Report:**

- Issue with failing grate on Route 611 near Burger King — PennDOT notified.
- Preamp device on 611 affecting traffic lights; signal service will inspect.

**Borough Manager Report:** none

**Solicitor's Report:**

- Land purchase from Bill Bracy closed on May 29<sup>th</sup>, property now belongs to the borough
- Waiting for the signed deed from Mr. Bracy before releasing funds

**Treasurer's Report:**

- Approved payments for decorations, engineering, and utilities.
- Balances: Prepaids — \$15,883.30; Non-prepaid — \$109,124.89; Total approved — \$125,819.
- A motion was made by C. Williams and seconded by J. Simeone
- The motion passed 7-0

**Zoning Officers Report-**

**Mount Pocono Borough  
Borough Council Chambers  
Public Hearing  
Tuesday, July 1, 2025, 6:00 P.M.**

- 7 Stone Gate Court: The owner was sent a letter informing them of a requirement for a resale certificate.
- 33 and 35 Brookville Terrace: The property owner is in contact with zoning offices and working towards compliance.
- 21 Center Avenue: No response from the property owner; a non-traffic violation will be filed.
- 96 Church Ave: No response; a traffic violation will be filed.
- 139 Foxville Drive, Unit 313: A non-traffic citation was filed.
- 17 Heath Plane: Notice was delivered unsuccessfully.

**Public Comment:**

- Tom Neville
  - Resident thanked council for limiting knob project.
  - Request to replant trees for privacy on trail
  - Speeding concerns raised — speed bumps to be discussed at infrastructure and police safety meetings.

**Adjournment** – Public Hearing adjourned at 6:34 P.M.

-Motion made by C. Williams and seconded by J. Rivas

Respectfully submitted,

Marissa Duffy  
Borough Manager



## Countywide Reassessment - A Commitment to Ongoing Equity

After the 2019 reassessment, Monroe County officials agreed that conducting future reassessments every 5 to 7 years would help maintain fairness and accuracy. This approach aligns with practices in other jurisdictions—Lancaster County reassesses every five years and most states mandate regular reassessments.

On July 1, 2025, Monroe County's Common Level Ratio fell to 45.47%.

### Why Reassessment is Needed When the Common Level Ratio Falls Below 50% in Pennsylvania

In Pennsylvania, each county uses **property assessments** to help determine how much you pay in **local property taxes**. These assessments are supposed to reflect the **fair market value** of your property — but over time, property values change, and assessments can become outdated.

To help keep things fair and accurate, Pennsylvania uses something called the **Common Level Ratio (CLR)** — a number published annually by the State Tax Equalization Board (STEB). The CLR compares the county's **assessed values** to actual **market sale prices**.

### What It Means When the CLR Falls Below 50%

When a county's CLR drops below **50%**, it means that, on average, properties are being taxed on values that are **less than half of their current market worth**. This typically signals:

- The county's **assessments are outdated** — sometimes by decades.
- Some property owners may be **paying far more than their fair share**, while others may be **underpaying**, based on how their assessed value compares to actual market value.
- The **tax burden is being distributed unfairly**.

### Why Reassessment Becomes Necessary

A reassessment ensures:

- **Fairness:** Everyone pays based on the current market value of their property.
- **Accuracy:** The tax rolls reflect real economic conditions and property changes.
- **Legal equity:** It reduces the risk of legal challenges from property owners who are being over-assessed compared to others.

Pennsylvania courts have also recognized that a **CLR below 50% is a red flag** — suggesting a serious disconnect between assessments and real values. In many cases, it may create **legal grounds for appeals** or even court-ordered reassessments.

### Bottom Line

When the CLR falls below 50%, it's a sign the system is no longer fair or functional. A county-wide reassessment is the responsible step to:

- Restore equity,
- Rebuild trust in the property tax system,
- And ensure that every taxpayer is treated fairly — based on current, not outdated, values.



## Mount Pocono Borough

Tel 570-839-8436  
Fax 570-839-0981

1361 Pocono Blvd., Suite 100  
Mount Pocono, PA 18344

[www.mountpocono-pa.gov](http://www.mountpocono-pa.gov)

June 26, 2025

Dear Ms. Plumbo,

I am writing on behalf of Mount Pocono Borough to formally notify you of changes to the authorized signers on our ESSA Business Money Market Account.

Please remove the following individuals from the account, as they are no longer authorized to sign on behalf of the Borough:

- Francis O'Boyle
- Lori Noonan
- Claudette Williams

The new authorized signers for the account are:

- Norman Delano Jr., Council President
- Debra Fulton, Council Vice Chair
- Marissa Duffy, Borough Manager

Sincerely,

Marissa Duffy  
Borough Manager  
Mount Pocono Borough  
[mduffy@mtpoconoboro.org](mailto:mduffy@mtpoconoboro.org)

Acknowledgment Signature: \_\_\_\_\_

Printed Name: Claudette Williams

Date: 7/1/2025

**JOHN BONHAM**  
**ROAD EQUIPMENT AND SUPPLY INC.**

PO BOX 270  
HONESDALE, PA.

PH#570-253-3286  
FX#570-253-3836  
800-874-8869

TO: MOUNT POCONO BOROUGH  
FROM: JOHN BONHAM ROAD EQUIPMENT  
DATE: JULY 21, 2025  
RE: QUOTATION

We are pleased to quote to you the following:

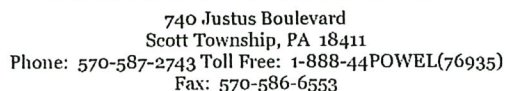
- 1 Buyers central hydraulic system 6383060 six function  
Installed on peterbilt single axle

TOTAL PRICE --- \$ 14,200.00

If you have any questions, please do not hesitate to call us.

Sincerely,

Brian Non  
Sales manager



Date	Estimate #
5/22/2025	43586
Rep	
RJF	

Name / Address
Mount Pocono Borough 1361 Pocono Boulevard Suite 100 Mount Pocono, PA 18344

Customer Signature \_\_\_\_\_

Hello -

My name is Francis (Butch) Parker  
and I reside at 111 Kook Rd. Mt. Rainier

I am writing because I would like  
to join Mt. Rainier Park's Recreation  
Commission.

I can be contacted via my cell  
phone ~~206-255-1234~~, at your convenience.

Thank you for  
your consideration.

For S. P. L.

7/2/2025

Letter of Interest for a Seat on Mount Pocono's  
Parks + Recreational Committee


Council, Mayor and Manager of Mount Pocono Borough.

This is a letter of interest in the Parks + Recreational  
Committee of Mount Pocono Borough.

My Name is Tommy Neville - 209 Knob Road MT Pocono  
~~POCONO, PA~~

I been a resident of Mount Pocono + surrounding Areas  
for over 50 years.

Thank you all for your consideration!

Tommy Neville. 

P.S.

I'm also interested in a seat on

1) Safety Committee

2) Council when availability permits

## Mount Pocono Borough Planning Commission

7/31/2025

Mount Pocono Borough Council  
Planning Commission

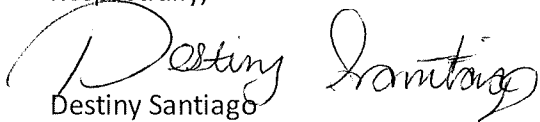
Dear Council,

The Planning Commission, at its Regular Meeting on Wednesday July 16, 2025, reviewed the land development application from Sheetz.

Upon its review, the Planning Commission recommends that Borough Council approves the waiver request for their new stormwater redesign at its next regular meeting on August 5, 2025.

Thank you for your consideration on this matter.

Respectfully,

A handwritten signature in cursive script that reads "Destiny Santiago". The signature is written in dark ink and is positioned above the printed name and title.

Destiny Santiago  
Planning Commission Recording Secretary



*Thomas J. Anderson & Associates, Inc.*

MUNICIPAL PENSION SPECIALISTS

115 WESTTOWN RD., STE 101  
WEST CHESTER, PA 19382  
(610) 430-3385 FAX (610) 430-3387

August 1, 2025

Ms. Danielle Hewitt  
Treasurer  
MOUNT POCONO BOROUGH  
1361 Pocono Boulevard, Suite 100  
Mount Pocono, PA 18344

RE: 2026 Financial Requirement and Minimum Municipal Obligation

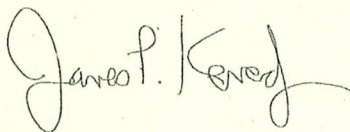
Dear Danielle:

Enclosed is the Financial Requirement and Minimum Municipal Obligation(s) (MMO) for your municipality's Pension Plan(s) for the upcoming 2026 plan year. Act 205 requires that the Chief Administrative Officer (CAO) of the pension plan(s) shall submit to the governing body of the municipality the financial requirement of the pension plan(s) for the following plan year (2026). This annual report must be presented to your governing body on or before the last business day in September (September 30, 2025) and included in your meeting minutes.

Upon approval, please forward a signed/dated copy of the 2026 MMO budget(s) for our records (note email scans are ok). If you have an election option for Line 9 or Line 10, please write in your election # and write in the 2026 MMO amount you have elected.

You can always elect the lower amount on Line 9 but then pay the higher amount on Line 10 but you cannot elect the higher amount and then pay the lower amount. We always recommend that you try to pay the higher MMO amount based upon the market value of assets if possible to fund the plan(s) properly. If you have no election option, then just sign and date the form(s). These reporting requirements will be closely monitored by the Department of the Auditor General in future audits. Therefore, if you should have any questions concerning any of the above, please do not hesitate to contact our office.

Sincerely,



JAMES P. KENNEDY  
President

RECEIVED

RECEIVED

AUG 04 2025

AUG 04 2025

MT. PO

MT. PO

BROUGH



**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL  
OBLIGATION BUDGET FOR 2026**

NAME OF MUNICIPALITY:  
COUNTY:

MOUNT POCONO BOROUGH  
MONROE

NON-UNIFORMED  
PENSION PLAN

1	TOTAL ANNUAL PAYROLL	\$250,000
	Estimated Payroll	
2	NORMAL COST AS A PERCENTAGE OF PAYROLL	5.67%
	( Derived from latest actuarial valuation )	1/1/25
3	TOTAL NORMAL COST	\$14,175
	( Item 1 x Item 2 )	
4	AMORTIZATION REQUIREMENT	\$0
	( Derived from latest actuarial valuation )	
5	TOTAL ADMINISTRATIVE EXPENSES	\$10,788
	(Based on Estimate)	
6	FINANCIAL REQUIREMENT	\$24,963
	( + Item 3 + Item 4 + Item 5 )	
7	TOTAL MEMBERS CONTRIBUTIONS	\$0
8	FUNDING ADJUSTMENT	\$5,007
	( Derived from latest actuarial valuation )	
9	MINIMUM MUNICIPAL OBLIGATION	\$19,956
	( + Item 6 - Item 7 - Item 8 )	

"

\_\_\_\_\_  
Signature of Chief Administrative Officer

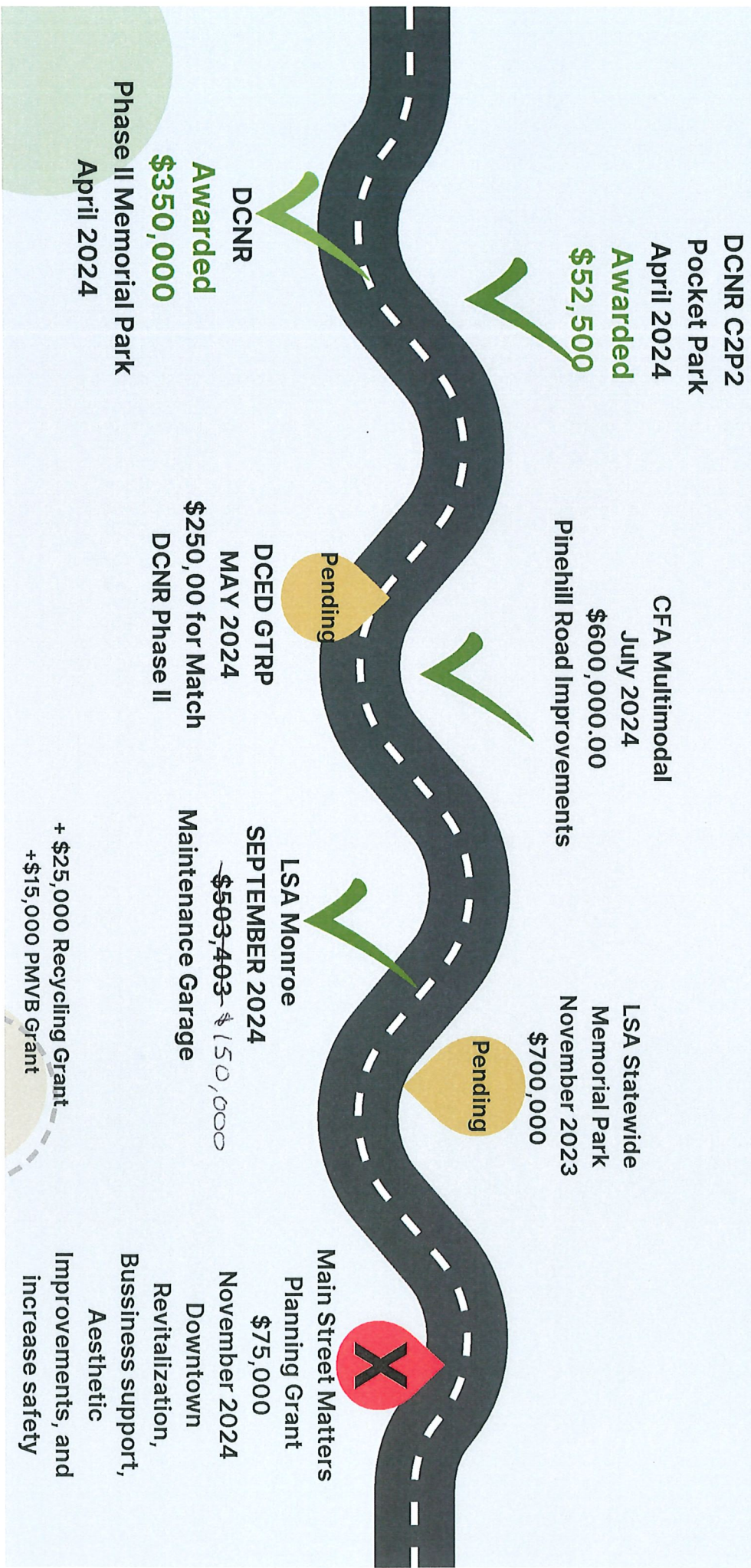
\_\_\_\_\_  
Date Certified to Governing Body



2024

# Mt. Pocono Grant Road Map

\$3,689,639





A 2% administrative fee is included in each project estimate and is applied only if grant funds are awarded. This fee, calculated as 2% of the total award, provides salary support for staff time dedicated to managing and implementing the project.


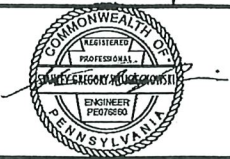
Breakdown of Salary Support by Project:

- DCNR Phase Two – \$350,000  
EliSalary Support: \$10,000  
-LSA Phase Two- \$285,000-salary support \$4,865(*pending*)
- DCNR Phase Three (Pending) – \$300,000  
Eligible Salary Support: \$6,000
- DCED Phase Three Park Improvement (*Pending but confirmed award with Review Analyst*) – \$285,000  
Eligible Salary Support: \$4,865
- NRPA – \$65,000  
Eligible Salary Support: \$17,000
- DCED Fork Street Phase One – \$700,000  
Eligible Salary Support: \$14,000
- DCED Fork Street Phase Two (*Pending*) – \$361,699  
Eligible Salary Support: \$6,182
- Pine Hill Project – \$600,000  
Eligible Salary Support: \$12,000
- **LSA Grant #1** Maintenance Garage – \$498,000  
Eligible Salary Support: Up to **\$24,900** (5% allowable under Monroe County LSA)
- **LSA Grant (2025 Award)**Maintenance Garage – \$150,000  
Eligible Salary Support: Up to **\$7,500** (5% allowable under Monroe County LSA)

Total Salary Support from Grant Funds(Admin Fees): **\$107,312**

**\$11,047 support pending awards (LSA & DCED Fork St Phase 2)**

Example

<b>SITE CONSTRUCTION OPINION OF PROBABLE COST</b>				Date: 6/30/2025		
<b>PROJECT</b> Fork Street Modifications, Phase 2				 <b>BARRY ISETT &amp; associates</b> <small>MULTI-DISCIPLINE ENGINEERS AND CONSULTANTS</small>		
<b>LOCATION</b> Borough of Mount Pococo, Monroe County, PA						
<b>LANDSCAPE ARCHITECT/ENGINEER</b> Stan Wojciechowski, PE						
<b>DRAWING NO.</b>	<b>PROJECT NO.</b> 316325.000	<b>ESTIMATOR</b> SGW	<b>CHECKED BY</b> LMD			
		<b>UNITS</b>	<b>QTY.</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>SUBTOTALS</b>
<b>Mobilization/Demobilization</b>						\$ 25,000.00
Mobilization/Demobilization		LS	1	\$ 25,000.00	\$ 25,000.00	
<b>Maintenance and Protection of Traffic</b>						\$ 20,000.00
Maintenance and Protection of Traffic		LS	1	\$ 20,000.00	\$ 20,000.00	
<b>Concrete Median Island</b>						\$ 14,025.00
6" High, Plain Cement Concrete Curb		LF	255	\$ 25.00	\$ 6,375.00	
Cement Concrete Median, 8" Thick		SY	45	\$ 170.00	\$ 7,650.00	
<b>Pavement Reconstruction</b>						\$ 250,120.00
Roadway Excavation		CY	1,410	\$ 20.00	\$ 28,200.00	
Subbase 6" Depth (2A) Stone Base		SY	2,110	\$ 10.00	\$ 21,100.00	
Superpave Asphalt mix design, Base Course, PG 64S-22, 0.3 to 3.0 Million ESALS, 25mm Mix, 6" Depth,		SY	2,110	\$ 40.00	\$ 84,400.00	
Superpave Asphalt mix design, Wearing Course, PG 64S-22, 0.3 - 3.0 Million ESALS, 9.5 mm, 2" Depth,		SY	2,110	\$ 20.00	\$ 42,200.00	
Bituminous Tack Coat		SY	2,110	\$ 2.00	\$ 4,220.00	
Reinforced Concrete Pavement, 10" Thick		SY	200	\$ 250.00	\$ 50,000.00	
Line Striping		LS	1	\$ 20,000.00	\$ 20,000.00	
<b>Subtotal</b>						\$ 309,145.00
Engineering Design/ Inspection (10%)						\$ 30,914.50
Administration (2%)						\$ 6,182.90
Contingencies (5%)						\$ 15,457.25
<b>GRAND TOTAL</b>						\$ 361,699.65



Pine hill

Example


		PROJECT BUDGET FOR SINGLE APPLICATION FOR ASSISTANCE				
Pine Hill Road/SR611/SR196 Improvement Project						
23-Jul-24						
						<b>TOTALS</b>
Provide Names of Public and Private Financing Sources:	2024 MTF Application CFA	LSA Monroe CFA	LSA Monroe CFA	Sheetz Private		
<b>ACQUISITION</b>						
Land						
Buildings						
Other:						
<b>Subtotals:</b>	\$ -	\$0	\$0	\$0	\$0	\$ -
<b>GENERAL CONSTRUCTION</b>						
New Construction						
Renovations						
<b>Subtotals:</b>	\$ -	\$0	\$0	\$0	\$0	\$0
<b>INFRASTRUCTURE/SITE PREPARATION</b>						
Roads & Streets	\$ 711,734.00	\$580,029	\$174,350	\$884,417		\$ 2,350,530.00
Parking						
Water/Sewer						
Utilities						
Demolition						
Excavation/Grading						
Environmental Clean-Up						
<b>Subtotals:</b>	\$ 711,734.00	\$580,029	\$174,350	\$884,417	\$0	\$ 2,350,530.00
<b>MACHINERY &amp; EQUIPMENT</b>						
New Equipment Purchase						
Used Equipment Purchase						
Upgrade Existing						
Installation/Building Modification						
Vehicles						
<b>Subtotals:</b>	\$ -	\$0	\$0	\$0	\$0	\$ -
<b>OPERATING COSTS/WORKING CAPITAL</b>						
Working Capital						
Salaries & Fringe Benefits						
Training & Technical Assistance						
Consumable Supplies						
Travel						
Promotion/Public Relations/Advertising						
Office Equipment						
Space Costs						
Audit						
Indirect Costs						
<b>Subtotals:</b>	\$ -	\$0	\$0	\$0	\$0	\$ -
<b>RELATED COSTS</b>						
Professional Services/Consultants						\$0
Engineering	\$ 85,751.00	\$51,555	\$20,511	\$6,720		\$ 164,537.00

Inspections						
Fees						
Insurance						
Environmental Assessment						
Legal Costs						
Closing Costs						
Contingencies	\$ 42,875.00			\$74,652		\$ 117,527.00
<b>Subtotals:</b>	<b>\$ 128,626.00</b>	<b>\$51,555</b>	<b>\$20,511</b>	<b>\$81,372</b>	<b>\$0</b>	<b>\$ 282,064.00</b>
<b>OTHER</b>						
Administration	\$ 17,150.00	\$25,141	\$10,255			\$ 52,546.00
<b>Subtotals:</b>	<b>\$ 17,150.00</b>	<b>\$25,141</b>	<b>\$10,255</b>	<b>\$0</b>	<b>\$0</b>	<b>\$ 52,546.00</b>
<b>TOTALS:</b>	<b>\$ 857,510.00</b>	<b>\$656,725</b>	<b>\$205,116</b>	<b>\$965,789</b>	<b>\$0</b>	<b>\$2,685,140</b>

Award \$ 600,000  
 2% of ↑ = \$12,000



Example


SITE IMPROVEMENTS COST OPINION			Date: March 13, 2024		
PROJECT Mt. Pocono Park Improvements, Phase 2			<div></div>		
LOCATION Borough Hall Park, Mt. Pocono, Monroe County					
CLIENT Mt. Pocono Borough					
DRAWING TITLE Sketch Plan	PROJECT NO. DCNR 2024	ESTIMATOR CB	CHECKED BY BNS	SHEETS 1	
PHASE 2 - DCNR Application		UNITS	QTY	UNIT	TOTAL
				PRICE	PRICE
SUBTOTALS					
MOBILIZATION		\$40,000.00			
1. Mobilization/Demobilization/General Conditions		LS	1	\$40,000	\$40,000
EROSION & SEDIMENTATION CONTROLS		\$3,600.00			
1. 12" compost filter sock		LF	200	\$8	\$1,600
2. Inlet protection		EA	1	\$500	\$500
3. Concrete Washout		LS	1	\$1,500	\$1,500
SITE PREPARATION		\$18,695.00			
1. Excavate for paved plaza		CY	99	\$45	\$4,455
2. Excavate for street parking		CY	111	\$45	\$4,995
3. Excavate for boulder wall, stairs, and terraces		CY	37	\$45	\$1,665
4. Excavate for pavilion addition and restrooms		CY	24	\$45	\$1,080
5. Rough grade site		CY	500	\$8	\$4,000
6. Relocate storage shed		LS	1	\$2,500	\$2,500
CONSTRUCTION					
Pavilion		\$298,200.00			
1. 6" conc pad		SY	72	\$500	\$36,000
2. Expanded pavilion and restroom		LS	1	\$200,000	\$200,000
3. Electric Service		LS	1	\$5,000	\$5,000
4. Water Connection		LF	260	\$100	\$26,000
5. Sewer Connection		LF	260	\$120	\$31,200
Pervious Paving Parking Lot Improvements					
1. Pavement base course		SY	350	\$60.00	\$21,000
2. Pavement wearing course		SY	350	\$30.00	\$10,500
3. Stone subbase course		SY	350	\$25.00	\$8,750
3. Line striping		LS	1	\$3,000.00	\$3,000
4. Parking lot wheel stops		EA	8	\$200.00	\$1,600
5. Retaining wall with railing		LF	200	\$250.00	\$50,000
6. ADA Parking Signage		EA	2	\$1,000.00	\$2,000



<b>Plaza Around Pavilion</b>					<b>\$35,000.00</b>
1. Concrete	SY	350	\$100.00	\$35,000	
<b>Porous Asphalt Loop Path (1,100 LF)</b>					<b>\$87,350.00</b>
1. Excavate for trail	CY	163	\$50	\$8,150	
2. Grading	SY	750	\$10	\$7,500	
3. 6" 2A stone subbase	SY	750	\$15	\$11,250	
4. Porous Asphalt Paving	SY	750	\$75	\$56,250	
5. Topsoil Restoration	SY	700	\$6	\$4,200	
<b>LANDSCAPING</b>					
<b>Misc.</b>					<b>\$10,805.00</b>
1. Lawn seed mix, mulch open areas	SY	1000	\$5	\$5,000	
2. Native Trees	EA	1	\$1,000	\$1,000	
3. Rain Garden	LS	1	\$3,905	\$3,905	
4. Funding sign	LS	1	\$900	\$900	
				<b>SUBTOTAL:</b>	<b>\$590,500.00</b>
<b>Survey</b>					<b>\$5,000.00</b>
<b>Design and Professional Fees</b> <i>(Barry Isett)</i>					<b>\$80,000.00</b>
<b>Bidding</b>					<b>\$4,500.00</b>
<b>Construction Admin</b>					<b>\$20,000.00</b>
<b>TOTAL COST OPINION</b>					<b>\$700,000.00</b>

In providing opinions of probable cost, the Client understands that the Consultant has not developed formal construction documents and as such can not have taken into account every contingency. No control over the cost or availability of labor, equipment, materials, or over market conditions or the Contractor's method of pricing. The Consultant makes no warranty, expressed or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's opinion of probable construction cost. It must be understood that all quantities are approximate and based on assumptions of existing elevations and field conditions. Contingencies should be included in the Construction Budget for the excavation and replacement of unsuitable soils and rock.

Example

<b>SITE IMPROVEMENTS COST OPINION</b>				Date: April 16, 2025 Revised:	
PROJECT Borough Hall Park Phase 3					
LOCATION Borough of Mt. Pocono, Monroe County					
CLIENT Borough of Mt. Pocono					
DRAWING TITLE Site Plan	PROJECT NO. 313624.004	ESTIMATOR BGF		CHECKED BY BNS	SHEETS 2
Pickleball Courts / Walkway / Rain Garden DCED GTRP 2025		UNITS	QTY	UNIT PRICE	TOTAL PRICE SUBTOTALS
<b>MOBILIZATION</b>					<b>\$25,000.00</b>
1. Mobilization/Demobilization/General Conditions		LS	1	\$20,000	\$20,000
2. Bonds and Insurance		LS	1	\$5,000	\$5,000
<b>EROSION &amp; SEDIMENTATION CONTROLS</b>					<b>\$11,000.00</b>
1. Rock construction entrance		LS	1	\$3,500	\$3,500
2. Topsoil stockpile		LS	1	\$3,000	\$3,000
3. 12" compost filter sock		LF	375	\$8	\$3,000
4. Concrete washout		LS	1	\$1,500	\$1,500
<b>SITE PREPARATION</b>					<b>\$12,000.00</b>
1. Rough grade site to within 6" of finish grade.		LS	1	\$12,000	\$12,000
<b>PICKLEBALL COURTS</b>					<b>\$119,375.00</b>
Construct asphalt pickleball court. Include stone 1. sub base and 25mm and 9.5mm asphalt (no RAP content in 9.5mm asphalt)		SY	525	\$70	\$36,750
Install Skatmaster Sport Court Surfacing, to 2. include all preparation, basecoat, and 2 finish coats.		SY	525	\$45	\$23,625
3. Pickleball Court striping, 2" white.		LS	1	\$5,000	\$5,000
4. Supply and install 10' chainlink fencing; color: black		LF	360	\$125	\$45,000
5. Pickleball Net System		EA	2	\$1,500	\$3,000
6. Supply and install 15' aluminum players bench		EA	2	\$3,000	\$6,000
<b>CONCRETE WALKWAYS</b>					<b>\$47,250.00</b>
1. Install 5" class AA (3500 PSI) concrete walkway		SY	270	\$175	\$47,250

RAIN GARDEN/NATIVE LANDSCAPING					\$29,000.00
1. #1 container plants	EA	250	\$25	\$6,250	
2. Shrubs (24" ht. min.)	EA	50	\$125	\$6,250	
3. 1.5" cal. Ornamental tree	EA	3	\$750	\$2,250	
4. 2.5" cal. Shade tree	EA	5	\$1,200	\$6,000	
5. Lawn restoration with 6" topsoil furnished and placed and seed, straw mulch.	SY	550	\$15	\$8,250	
				SUBTOTAL:	\$243,625.00
Reimbursable Engineering Fees (10%)*					\$24,360.00
Contingency (5%)					\$12,150.00
Administration (2%)					\$4,865.00
TOTAL COST OPINION					\$285,000.00

\* Cost provided is the typical amount the funding agency will reimburse for professional services. The actual cost may be more or less depending on the final project scope, permit requirements, available survey information, local approvals, bidding process, and level of construction administration. In providing opinions of probable cost, the Client understands that the Consultant has not developed formal construction documents and as such can not have taken into account every contingency. No control over the cost or availability of labor, equipment, materials, or over market conditions or the Contractor's method of pricing. The Consultant makes no warranty, expressed or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's opinion of probable construction cost. It must be understood that all quantities are approximate and based on assumptions of existing elevations and field conditions. Contingencies should be included in the Construction Budget for the excavation and replacement of unsuitable soils and rock.







# Zoning Department

## MOUNT POCONO BOROUGH

### MONTHLY ZONING REPORT

**TO:** Mount Pocono Borough Council  
**FROM:** Amber Salazar, Zoning Administrator  
**CC:** Shawn McGlynn, Zoning Officer  
**DATE:** August 1, 2025

.....

Following is a report of the Zoning and Building Code Office's monthly activity from June 28<sup>th</sup> to August 1<sup>st</sup>:

Permits Issued: 30

Zoning Permits: 6	New Construction: 0	Building Permits: 11
Commercial – 2	Commercial – 0	Commercial – 4
Residential – 4	Residential – 0	Residential – 7
Driveway – 0	Building CO – 8	Zoning CO – 1
Resale, Use, and Occupancy – 11	STR Permit – 2	Road Excavation – 0

● **Enforcement Actions:**

- 8 Rachel Lane- A letter was sent to the owner of the subject property informing them that display of feather flags is prohibited. The feather flags have since been removed, and the violation is closed.
- 2 Elm Street - An Enforcement Notice was issued to the owner of the subject property for occupancy of a single-family dwelling without first obtaining a Certificate of Occupancy.
- 1444 Pocono Boulevard - An Enforcement Notice was issued to the owner of the subject property for establishment of a new exercise club use without first obtaining the necessary permits. The property owner has since been in contact with our office, and has obtained the necessary permit applications.
- 71 Fairview Avenue - Following their purchase of the property, a letter was sent to the owner of the subject property informing them of the requirement for a resale certificate. A resale certificate application has since been submitted.
- 663 Belmont Avenue – A letter was sent to the owner of the subject property informing them that their property was in violation of the grass regulations in the Property Maintenance Ordinance.
- 645 Belmont Avenue - The property owner was notified that our office has been made aware of short-term rental activity on the property without the necessary STR license. The necessary application has since been submitted.

- 647 Belmont Avenue - The property owner was notified that our office has been made aware of short-term rental activity on the property without the necessary STR license. The necessary application has since been submitted.
  - 37 Seneca Road - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Occupancy resale certificate had since expired, and a new one must be obtained.
  - 99 Church Avenue - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Occupancy resale certificate had since expired, and a new one must be obtained.
  - 89 Kinney Avenue - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Occupancy resale certificate had since expired, and a new one must be obtained.
  - 75 Fairview Avenue - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Access resale certificate had since expired, and a new one must be obtained.
  - 98 Church Avenue - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Access resale certificate had since expired, and a new one must be obtained.
- **Previously Discussed:**
    - 33-35 Brookeville Terrace – Following their purchase of the property, a letter was sent to the owner of the subject property informing them of the requirement for a resale certificate. **The property owner has been in contact with our office and is working towards compliance. A resale certificate has since been issued, and the violation is now closed.**
- **Public Hearings:**
    - 2 Elm Road – The property owner is requesting variance relief to allow for construction within the required front yard setback. A variance has previously been granted for construction within this same setback. This matter is set for Tuesday, August 26th, 2025 beginning at 6:00pm.
- **District Court:**
    - 139 Foxfire Dr. Unit 313 - A non-traffic citation was filed against the owner of the subject property, as they have purchased and occupied the property prior to obtaining the required resale certificate. This matter is set to go before the District Magistrate on Tuesday, July 15th, 2025 at 10:00am. **The property owner has since obtained a resale certificate, and the citation has been withdrawn.**
    - 17 Heath Lane - A civil complaint will be filed against the owner of the aforementioned property for continued violations relating to short-term rental activity in a Zoning District where the use is prohibited. **The District Magistrate informed our office that the certified mail was returned marked undeliverable; constable delivery will be requested. Our office received notice that constable delivery was unsuccessful; we have been in contact with one of the property owners, and there is potential for a settlement agreement to be reached.**

**AS of JULY 31, 2025****PREPAID INVOICES**

AmTrust (WC)	2,732.00	<b>Park &amp; Rec Bank Acct.</b> Barry Isett: Pocket Park Design 126.00 Barry Isett: Pocket Park Grant Assist 1,311.00
Cintas Uniform & Mats	305.48	Mosca Design: Ship/Handling Xmas:1,575.30
Essa Bank & Trust	2,515.84	<b>Pinehill Bank Acct.</b> Traffic Planning Design: 12,365.00
First Net	272.69	Barry Isett: Sheetz LDP 6,291.50 (REIMB)
Geisinger	730.51	
Highmark (Dental&Vision)	91.07	
Lowes	525.76	<b>Candlewood Lane: Storm Water Bank Acct.</b> Barry Isett:Bid&Construct Phase 3,256.93 Kobalt Construction: 3,600.00
NBT Credit Card	3,396.81	Kobalt Construction: 27,867.60
PA Water Co (43 Hydrants \$22.86ea)	982.98	
PA Water Borough	28.32	
PA Water Garage	37.33	
PPL	772.12	
Selective Insurance	11,421.00	
Sunoco Gas	1,257.31	<b>JULY PR Cost/Wk</b> 43.80 (includes Quarterly)
TKE (Elevator)	241.23	30.15
Underdog Computer & Network (Mnthly)	1,476.30	28.80
US Bank Equipment Finance (Copier)	128.45	28.80
		28.80
		<b>160.35</b>
	<b>26,915.20</b>	

**AS OF JULY 31, 2025****NOT PREPAID: \$ 120,029.38****PREPAID INV.: \$ 26,915.20****TOTAL TO BE APPROVED:  
\$146,944.58**

# Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

7/1/2025 - 8/1/2025

Type	Date	Num	Memo	Due Date	Amount
<b>Altronics Security Systems</b>					
Bill	07/29/2025	6825...	CCTV Installation Labor & Parts Retrofit	07/31/2025	2,728.00
Total Altronics Security Systems					2,728.00
<b>AMTrust North America</b>					
Bill	07/21/2025	PP	PP: Borough Workers Compensation	07/21/2025	2,732.00
Total AMTrust North America					2,732.00
<b>Barry Isett &amp; Associates</b>					
Bill	07/29/2025	0201...	Fork Street:: Deed Search, Survey Boundary & Topo Survey and Prepared Base Plan	07/31/2025	8,300.00
Bill	07/29/2025	2002...	Reimb. Popeyes: Contractor Corresp,Bond, Occupancy Status	07/31/2025	189.00
Total Barry Isett & Associates					8,489.00
<b>Berkheimer Associates</b>					
Bill	07/29/2025	413 (...)	Local Service Tax: Operating Commission & Postage	07/31/2025	27.27
Total Berkheimer Associates					27.27
<b>CINTAS CORPORATION</b>					
Bill	07/08/2025	PP	PP: 6/4/25-6/25/25 Borough Logo Rugs & Mats	07/08/2025	97.60
Bill	07/08/2025	PP	PP: 6/4/25-6/25/25 Maintenance Uniforms	07/08/2025	155.28
Bill	07/08/2025	PP	PP: 6/4/25-6/25/25 Garage Mats	07/08/2025	52.60
Total CINTAS CORPORATION					305.48
<b>Denise Clouse Cleaning Services</b>					
Bill	07/29/2025	May...	Cleaning Borough (5/5,5/13,5/20,5/27,6/9,6/23,6/30)	07/31/2025	1,050.00
Total Denise Clouse Cleaning Services					1,050.00
<b>ESSA</b>					
Bill	07/08/2025	PP	PP: July Building Loan Principal	07/08/2025	1,854.15
Bill	07/08/2025	PP	PP: July Building Loan Int.	07/08/2025	661.69
Total ESSA					2,515.84
<b>First Net</b>					
Bill	07/17/2025	PP	PP: Manager Phone	07/17/2025	43.49
Bill	07/17/2025	PP	PP: Maintenance Phones	07/17/2025	229.20
Total First Net					272.69
<b>Gannett Pennsylvania Locali Q</b>					
Bill	07/29/2025	6892...	Reimb Advertise: Zoning Hearing DaCosta Variance Relief	07/31/2025	196.62
Total Gannett Pennsylvania Locali Q					196.62
<b>Geisinger Health Plan</b>					
Bill	07/01/2025	AWD	AWD: July- Road Crew: Health Plan	07/01/2025	730.51
Total Geisinger Health Plan					730.51
<b>Gotta Go Potties</b>					
Bill	07/29/2025	I18534	P&R: Two Portable & One Handicap Rental Deerfield Park (6/6/25-7/3/2025)	07/31/2025	315.00
Bill	07/29/2025	I18525	P&R: Borough Portable Pottie (6/6/25-7/3/2025)	07/31/2025	87.50
Total Gotta Go Potties					402.50
<b>H. Clark Connor</b>					
Bill	07/29/2025	7/17/...	Planning Commission: Review Mtg. & Emails Sheetz/PA Water(5/21/25,6/4/25,6/6/25,6/9/25,7/7/25)	07/31/2025	385.00
Bill	07/29/2025	7/17/...	Planning Commission: Attend Mtgs (6/17/25,7/16/25)	07/31/2025	612.50
Total H. Clark Connor					997.50
<b>Highmark Blue Shield</b>					
Bill	07/01/2025	PP	PP: July - Road Crew: Vision & Dental	07/01/2025	91.07
Total Highmark Blue Shield					91.07
<b>Kaisia R. Meeder</b>					
Bill	07/29/2025	389	Reimb. Court Reporter: Variance Fee DaCosta	07/31/2025	175.00
Total Kaisia R. Meeder					175.00

# Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

7/1/2025 - 8/1/2025

Type	Date	Num	Memo	Due Date	Amount
<b>LOWE'S</b>					
Bill	07/24/2025	PP	PP: New Push Mower, Weed Wacker String	07/24/2025	426.53
Bill	07/24/2025	PP	PP: Drain Issue Fix 128 Knob	07/24/2025	44.74
Bill	07/24/2025	PP	PP: P&R Repair Dog Park Bench	07/24/2025	26.01
Bill	07/24/2025	PP	PP: Large Garbage Bags	07/24/2025	28.48
Total LOWE'S					525.76
<b>NBT Cardmember Service</b>					
Bill	07/01/2025	PP	PP: Manager -Microsoft Monthly Subscription	07/01/2025	6.12
Bill	07/01/2025	PP	PP: Secretary & Treasure- Microsoft Monthly Subscription	07/01/2025	12.22
Bill	07/01/2025	PP	PP: Planning/Zoning - Microsoft Monthly Subscription	07/01/2025	6.11
Bill	07/01/2025	PP	PP: Road Maintenance - Microsoft Monthly Subscription	07/01/2025	6.11
Bill	07/01/2025	PP	PP: Adobe Sub File Compression	07/01/2025	21.19
Bill	07/01/2025	PP	PP: Mthly Fee Digit Computer Support System	07/01/2025	21.20
Bill	07/01/2025	PP	PP: P&R West Coast Netting (Deerfield Ball Park)	07/01/2025	2,206.92
Bill	07/01/2025	PP	PP: P&R First Friday Food	07/01/2025	144.53
Bill	07/01/2025	PP	PP: Upstairs New Water Cooler	07/01/2025	241.68
Bill	07/01/2025	PP	PP: Hershey Lodge Conference (1 night)	07/01/2025	265.29
Bill	07/01/2025	PP	PP: Center City Print Business Cards	07/01/2025	40.28
Bill	07/01/2025	PP	PP: Maintaince - Hard Hats	07/01/2025	43.46
Bill	07/01/2025	PP	PP: Versa Check Writer Codes (For Check Printing)	07/01/2025	59.98
Bill	07/01/2025	PP	PP: Outside Pot Flowers	07/01/2025	232.67
Bill	07/01/2025	PP	PP: Maintenance - Truck Soap	07/01/2025	89.05
Total NBT Cardmember Service					3,396.81
<b>PA Association of Boroughs</b>					
Bill	07/29/2025	93850	Planning Commission On Line Training (Destiny S & Ken H.)	07/31/2025	50.00
Total PA Association of Boroughs					50.00
<b>PA American Water Co.</b>					
Bill	07/08/2025	PP	PP: Borough Building	07/08/2025	28.32
Bill	07/08/2025	PP	PP: Garage Water	07/08/2025	37.33
Bill	07/21/2025	PP	PP: Fire Hydrants (43x22.86)	07/21/2025	982.98
Total PA American Water Co.					1,048.63
<b>PA One Call System, Inc</b>					
Bill	07/29/2025	1110...	PA One Call	07/31/2025	45.49
Total PA One Call System, Inc					45.49
<b>Pocono Mountain Public Library</b>					
Bill	07/29/2025		Library: RE Tax & Delinquent Taxes	07/31/2025	3,020.83
Total Pocono Mountain Public Library					3,020.83
<b>Pocono Mountain REgional EMS</b>					
Bill	07/29/2025		EMS: RE Tax & Delinquent Tax	07/31/2025	1,519.76
Total Pocono Mountain REgional EMS					1,519.76
<b>Pocono Mountain Regional Police Departmen</b>					
Bill	08/01/2025	August	August 2025	08/01/2025	90,614.08
Total Pocono Mountain Regional Police Departmen					90,614.08
<b>Pocono Mountain Volunteer Fire Company</b>					
Bill	07/29/2025		RE Tax & Delinquent Tax	07/31/2025	3,020.83
Total Pocono Mountain Volunteer Fire Company					3,020.83
<b>PPL ELECTRIC UTILITIES</b>					
Bill	07/03/2025	PP	PP: Meter 2	07/03/2025	65.83
Bill	07/03/2025	PP	PP: Meter 3	07/03/2025	48.98
Bill	07/03/2025	PP	PP: Meter 1	07/03/2025	60.10
Bill	07/03/2025	PP	PP: 36 Pocono Blvd Lighting	07/03/2025	26.78
Bill	07/03/2025	PP	PP: P&R Concession Stand (Center & Oak)	07/03/2025	30.65
Bill	07/03/2025	PP	PP: Maintenance Garage	07/03/2025	139.37
Bill	07/03/2025	PP	PP: Borough Building	07/03/2025	400.41
Total PPL ELECTRIC UTILITIES					772.12
<b>Selective Insurance</b>					
Bill	07/03/2025	PP	PP: July- Selective Insurance	07/03/2025	11,421.00
Total Selective Insurance					11,421.00



**Borough of Mt. Pocono-General Fund**  
**Bills To Be Approved and Paid**

7/1/2025 - 8/1/2025

Type	Date	Num	Memo	Due Date	Amount
<b>SFM Consulting</b>					
Bill	07/30/2025	BP-0...	Building Permits (9)	07/31/2025	2,553.76
Bill	07/30/2025	UO-08	Use & Occupancy Permits (9)	07/31/2025	630.00
Bill	07/30/2025	Z-08	Zoning (46 hrs)	07/31/2025	2,990.00
Total SFM Consulting					6,173.76
<b>SUNOCO UNIVERSAL FLEET</b>					
Bill	07/21/2025	PP	PP: Maintenance - Trucks Gas	07/21/2025	1,257.31
Total SUNOCO UNIVERSAL FLEET					1,257.31
<b>The Law Offices of Michael V. Gazza</b>					
Bill	07/29/2025	1039	Reimb:PA Water Special Exception & Variance (2/19/25,2/24/25,3/25/25,3/27/25)	07/31/2025	679.50
Bill	07/29/2025	1040	Reimb. Da Costa Variance: Review Notices,Reschedule Hearing, Prep& Written Decision.	07/31/2025	811.50
Total The Law Offices of Michael V. Gazza					1,491.00
<b>TK Elevator Corporation</b>					
Bill	07/01/2025	PP	PP: Elevator Service Date (7/1/25 -9/30/25)	07/01/2025	241.23
Total TK Elevator Corporation					241.23
<b>Toll Bill</b>					
Bill	07/29/2025	B202...	Pick Up Repaired Pressure Washer NJ (under Warranty)	07/31/2025	5.00
Total Toll Bill					5.00
<b>Tulpehocken Spring Water</b>					
Bill	07/29/2025	7475...	Bottled Water (21314)	07/31/2025	22.74
Total Tulpehocken Spring Water					22.74
<b>Underdog Computer &amp; Network Support LLC</b>					
Bill	07/22/2025	PP	PP:Network Support Equipment Upgrade	07/22/2025	1,476.30
Total Underdog Computer & Network Support LLC					1,476.30
<b>US Bank</b>					
Bill	07/09/2025	PP	PP: Copier Contract (March 2023)	07/09/2025	128.45
Total US Bank					128.45
<b>TOTAL</b>					<b>146,944.58</b>

July 2025 RECONCILIATION

NBT BANK OF MT POCONO & PLGIT

GENERAL FUND	GF TO PR	PAYROLL
BB: 1,045,332.63	7,781.57	BB: 2,876.18
INC: 171,808.31	7,034.22	INC: 36,246.48
INT: 16.49	7,399.86	INT: .07
EXP: 207,534.00	7,002.47	EXP: 36,246.48
SER CHRG: 0.00	7,028.36	EB: 2,876.25
EB: 1,009,623.43	36,246.48	

LIQUID FUELS	PARKS & REC	STORM WATER	ROAD REHAB
BB: 223,143.01	BB: 65,020.98	BB: 120,822.22	BB: 65,787.44
INC: 0.00	INC: 0.00	INC: 0.00	INC: 4,409.23
Int: 3.79	INT: 119.55	INT: 213.81	INT: 141.05
Exp: 0.00	EXP: 8,714.71	EXP: 47,533.01	EXP: 0.00
EB: 223,146.80	EB: 56,425.82	EB: 73,502.96	EB: 70,337.72

PLANNING COMMISSION	BEAUTIFICATION	PINEHILL INTERSECTION	TRAFFIC SIGNAL MAINT FND
BB: 86,614.43	BB: 1,280.00	BB: 294,822.22	BB: 220,057.99
INC: 0.00	INC: 0.00	INC: 0.00	INC: 0.00
INT: 183.91	INT: 2.72	INT: 5.01	INT: 467.25
EXP: 0.00	EXP: 0.00	EXP: 0.00	EXP: 0.00
EB: 86,798.34	EB: 1,282.72	EB: 294,827.23	EB: 220,525.24

E.COMMERCE: 35.13  
ESSA LINE OF CREDIT: 103,118.90

PLGIT GENERAL FND	PLGIT CAPITAL FND	PLGIT FUND BAL.
BB: 507,683.48	BB: 195,662.17	BB: 215,710.05
INC EIT: 10,019.73	INC: 0.00	INC: 0.00
INC LST: 2,617.11	INT. 727.15	INT: 801.65
INT: 1,797.98	EXP: 0.00	EXP: 0.00
EXP: 0.00	EB: 196,389.32	EB: 216,511.70
EB: 522,118.30		

PLGIT PARK & REC	PLGIT LIQUID FUEL FND	PLGIT DCNR PHASE II
BB: 409,973.38	BB: 485.13	BB: 176,776.51
INC: 0.00	INC: 0.00	INC: 0.00
INT: 1,437.98	INT: 1.70	INT: 620.04
EXP: 0.00	EXP: 0.00	EXP: 0.00
EB: 411,411.36	EB: 486.83	EB: 177,396.55

## June 2025 RECONCILIATION

### NBT BANK OF MT POCONO & PLGIT

GENERAL FUND	GF TO PR	PAYROLL
BB: 1,179,546.08	8,614.65	BB: 2876.11
INC: 79,022.54	6,974.89	INC: 29,349.25
INT: 17.66	7,701.59	INT: .07
EXP: 213,253.65	6,058.12	EXP: 29,349.25
SER CHRG: 0.00	29,349.25	EB: 2,876.18
EB: 1,045,332.63		

LIQUID FUELS	PARKS & REC	STORM WATER	ROAD REHAB
BB: 121,269.88	BB: 162,451.63	BB: 100,588.08	BB: 65,652.54
INC: 106,488.49	INC: 0.00	INC: 20,000.00	INC: 0.00
Int: 3.12	INT: 240.15	INT: 234.08	INT: 134.90
Exp: 4,618.48	EXP: 97,670.80	EXP: 0.00	EXP: 0.00
EB: 223,143.01	EB: 65,020.98	EB: 120,822.16	EB: 65,787.44

PLANNING COMMISSION	BEAUTIFICATION	PINEHILL INTERSECTION	TRAFFIC SIGNAL MAINT FND
BB: 86,436.82	BB: 1,277.38	BB: 302,172.28	BB: 210,880.04
INC: 0.00	INC: 0.00	INC: 0.00	INC: 8,953.04
INT: 177.61	INT: 2.62	INT: 4.94	INT: 437.91
EXP: 0.00	EXP: 0.00	EXP: 7,355.00	EXP: 213.00
EB: 86,614.43	EB: 1,280.00	EB: 294,822.22	EB: 220,057.99

E.COMMERCE: 35.13

ESSA LINE OF CREDIT: 103,118.90

PLGIT GENERAL FND	PLGIT CAPITAL FND	PLGIT FUND BAL.
BB: 496,076.83	BB: 214,938.53	BB: 214,938.53
INC EIT: 7,254.42	INC: 0.00	INC: 0.00
INC LST: 2,603.00	INT: 723.64	INT: 771.52
INT: 1,749.23	EXP: 20,000.00	EXP: 0.00
EXP: 0.00	EB: 195,662.17	EB: 215,710.05
EB: 507,683.48		

PLGIT PARK & REC	PLGIT LIQUID FUEL FND	PLGIT DCNR PHASE II
BB: 408,586.12	BB: 423.51	BB: 176,178.32
INC: 0.00	INC: 106,488.49	INC: 0.00
INT: 1,387.26	INT: 61.62	INT: 598.19
EXP: 0.00	EXP: 106,488.49	EXP: 0.00
EB: 409,973.38	EB: 485.13	EB: 176,776.51

07/31/25  
Cash Basis

# Borough of Mt. Pocono-General Fund

## Profit & Loss Budget vs. Actual

### January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
300.000 · REAL ESTATE PROPERTY TAXES				
300.001 · RE Tax-Current Year (Discount)	1,447,060.89	1,497,929.00	-50,868.11	96.6%
300.002 · RE Tax-Current Year (Face Amt)	104,054.78	120,000.00	-15,945.22	86.7%
300.003 · RE Tax-Current Yr (Penalty Amt)	0.00	90,000.00	-90,000.00	0.0%
<b>Total 300.000 · REAL ESTATE PROPERTY TAXES</b>	<b>1,551,115.67</b>	<b>1,707,929.00</b>	<b>-156,813.33</b>	<b>90.8%</b>
301.000 · REAL PROPERTY TAXES				
301.101 · RE Taxes Library	42,427.00	45,060.00	-2,633.00	94.2%
301.102 · RE Fire Co Taxes	42,427.00	45,060.00	-2,633.00	94.2%
301.103 · RE EMS Taxes	21,351.67	22,676.00	-1,324.33	94.2%
301.200 · Real Estate Taxes-Prior Year	11,238.11	10,000.00	1,238.11	112.4%
301.300 · RE Taxes - Interest	0.00	100.00	-100.00	0.0%
301.400 · Real Estate Taxes - Delinquent	33,603.75	45,000.00	-11,396.25	74.7%
301.401 · Delinquent Library Taxes	884.73	1,300.00	-415.27	68.1%
301.402 · Delinquent Fire Co Taxes	884.73	1,300.00	-415.27	68.1%
301.403 · Delinquent EMS Taxes	431.60	700.00	-268.40	61.7%
301.600 · Real Estate Taxes - Interim A	47,963.26	50,000.00	-2,036.74	95.9%
301.610 · Real Estate Taxes - Interim B	0.00	5,000.00	-5,000.00	0.0%
301.620 · Real Estate Taxes - Interim C	0.00	0.00	0.00	0.0%
<b>Total 301.000 · REAL PROPERTY TAXES</b>	<b>201,211.85</b>	<b>226,196.00</b>	<b>-24,984.15</b>	<b>89.0%</b>
310.000 · LOCAL TAX ENABLING ACT ACT 511				
310.100 · Real Estate Transfer Taxes	43,010.60	70,000.00	-26,989.40	61.4%
310.210 · Earned Income Taxes-Current Yr	198,223.27	300,000.00	-101,776.73	66.1%
310.410 · LST Tax - Current Year	56,331.89	70,000.00	-13,668.11	80.5%
<b>Total 310.000 · LOCAL TAX ENABLING ACT ACT 511</b>	<b>297,565.76</b>	<b>440,000.00</b>	<b>-142,434.24</b>	<b>67.6%</b>
321.000 · CABLE TELEVISION FRANCHISE TAX				
321.800 · Cable Television Franchise	13,146.78	12,500.00	646.78	105.2%
<b>Total 321.000 · CABLE TELEVISION FRANCHISE TAX</b>	<b>13,146.78</b>	<b>12,500.00</b>	<b>646.78</b>	<b>105.2%</b>
331.000 · FINES				
331.110 · Vehicle & Crime Violations	14,972.05	25,000.00	-10,027.95	59.9%
331.120 · Zoning Fines & Violations	2,538.00	3,000.00	-462.00	84.6%
<b>Total 331.000 · FINES</b>	<b>17,510.05</b>	<b>28,000.00</b>	<b>-10,489.95</b>	<b>62.5%</b>
340.000 · INTEREST, RENTS, AND ROYALTIES				
340.100 · Interest Earnings	244.31	100.00	144.31	244.3%
341.101 · Interest Earnings PLGIT	16,602.82	29,900.00	-13,297.18	55.5%
342.200 · Rents and Royalties	11,368.82	14,400.00	-3,031.18	79.0%
<b>Total 340.000 · INTEREST, RENTS, AND ROYALTIES</b>	<b>28,215.95</b>	<b>44,400.00</b>	<b>-16,184.05</b>	<b>63.5%</b>
354.000 · STATE CAPITAL & OPERATING GRANT				
354.080 · Recycling Grant - State	0.00	16,000.00	-16,000.00	0.0%
354.085 · PM Visitors Bureau Grant (P&R)	0.00	0.00	0.00	0.0%
354.090 · Other Grants	0.00	0.00	0.00	0.0%
<b>Total 354.000 · STATE CAPITAL &amp; OPERATING GRANT</b>	<b>0.00</b>	<b>16,000.00</b>	<b>-16,000.00</b>	<b>0.0%</b>
355.000 · STATE SHARED REV & ENTITLEMENTS				
355.010 · Public Utility Realty	0.00	1,700.00	-1,700.00	0.0%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.052 · PA DOT Winter Contract	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	600.00	1,200.00	-600.00	50.0%
355.130 · Firemen's Relief	0.00	17,000.00	-17,000.00	0.0%
355.150 · Boro Empl. Pension State Aid	0.00	30,000.00	-30,000.00	0.0%
<b>Total 355.000 · STATE SHARED REV &amp; ENTITLEMEN...</b>	<b>600.00</b>	<b>49,900.00</b>	<b>-49,300.00</b>	<b>1.2%</b>

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2025

07/31/25

Cash Basis

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>361.000 · GENERAL GOV'T REVENUES</b>				
361.002 · Legal Fee's Reimbursable ZHB/PC	0.00	1,000.00	-1,000.00	0.0%
361.003 · Engineering Fees Reimbursable	2,999.00	50,000.00	-47,001.00	6.0%
361.004 · Mayor's Marriage Receipts	0.00	0.00	0.00	0.0%
361.005 · Insurance Reimb.	4,405.00	0.00	4,405.00	100.0%
361.010 · Paradise Township Fire W/C Ins.	7,267.50	6,500.00	767.50	111.8%
361.011 · Paradise Twp Line Painter	0.00	0.00	0.00	0.0%
361.300 · Application & Startup Fees	5,250.00	6,000.00	-750.00	87.5%
361.301 · Building - (general permits)	1,502.50	2,500.00	-997.50	60.1%
361.302 · Building - (new construction)	18,076.00	4,000.00	14,076.00	451.9%
361.305 · Rentals	3,825.00	2,500.00	1,325.00	153.0%
361.310 · Sign Permits	597.06	200.00	397.06	298.5%
361.315 · Sheds, Pools, Deck Permits	2,531.02	1,000.00	1,531.02	253.1%
361.320 · Driveway Permits	250.00	500.00	-250.00	50.0%
361.330 · UO/CO Resale Permits	9,450.00	3,500.00	5,950.00	270.0%
361.335 · Building Permit & UCC Fee	47,761.66	50,000.00	-2,238.34	95.5%
361.340 · Change of Use (Trash Cert)	400.00	500.00	-100.00	80.0%
361.530 · Sale of Subdivision and Land De	0.00	0.00	0.00	0.0%
361.540 · Sale of Zoning Ordinance	0.00	0.00	0.00	0.0%
361.560 · Sale of Copies (RTK and Other)	112.50	0.00	112.50	100.0%
361.741 · 32 Brunswick Ins. Reimb	0.00	0.00	0.00	0.0%
<b>Total 361.000 · GENERAL GOV'T REVENUES</b>	<b>104,427.24</b>	<b>128,200.00</b>	<b>-23,772.76</b>	<b>81.5%</b>
<b>362.000 · PUBLIC SAFETY REVENUES</b>				
362.111 · Charge for Police Services	9,159.16	0.00	9,159.16	100.0%
362.120 · Ball Field Usage Fee	250.00	250.00	0.00	100.0%
362.130 · Scrap Metal Revenue	284.80	0.00	284.80	100.0%
<b>Total 362.000 · PUBLIC SAFETY REVENUES</b>	<b>9,693.96</b>	<b>250.00</b>	<b>9,443.96</b>	<b>3,877.6%</b>
<b>364.000 · SANITATION REVENUES</b>				
364.300 · Solid Waste Collection Liens	124.44	0.00	124.44	100.0%
<b>Total 364.000 · SANITATION REVENUES</b>	<b>124.44</b>	<b>0.00</b>	<b>124.44</b>	<b>100.0%</b>
<b>392.000 · INTERFUND OP TRANSFERS IN</b>				
392.101 · Planning Fund	0.00	0.00	0.00	0.0%
392.102 · Projects Fund	50,000.00	0.00	50,000.00	100.0%
392.104 · 5 Pt Intersection Fund	0.00	0.00	0.00	0.0%
392.200 · Stormwater Acct	0.00	0.00	0.00	0.0%
392.300 · Road Rehab Fund	0.00	0.00	0.00	0.0%
392.400 · Park & Rec Fund	32,740.00	32,740.00	0.00	100.0%
392.500 · Park & Rec. Other Op. Transfers	0.00	0.00	0.00	0.0%
392.600 · Plgit General Fund	0.00	0.00	0.00	0.0%
392.000 · INTERFUND OP TRANSFERS IN - Other	50,000.00			
<b>Total 392.000 · INTERFUND OP TRANSFERS IN</b>	<b>132,740.00</b>	<b>32,740.00</b>	<b>100,000.00</b>	<b>405.4%</b>
393.000 · ESSA Loan Proceeds	0.00	0.00	0.00	0.0%
394.000 · Sale of Fixed Assets	0.00	0.00	0.00	0.0%
395.000 · Refunds of Prior Yr Expenditure	0.00	0.00	0.00	0.0%
396.000 · Donations from Private & Public	0.00	0.00	0.00	0.0%
399.000 · Fund Balance Forward	179,844.00	179,844.00	0.00	100.0%
<b>Total Income</b>	<b>2,536,195.70</b>	<b>2,865,959.00</b>	<b>-329,763.30</b>	<b>88.5%</b>
<b>Expense</b>				
230-105 · Due to Special Projects Fund	20,000.00			
<b>400.000 · LEGISLATIVE BODY</b>				
400.110 · Salary of Elected Officials	1,850.00	3,700.00	-1,850.00	50.0%
400.420 · Dues,Subscriptions, & Membershi	1,358.00	1,000.00	358.00	135.8%
400.460 · Meetings & Conferences/Training	100.00	500.00	-400.00	20.0%
<b>Total 400.000 · LEGISLATIVE BODY</b>	<b>3,308.00</b>	<b>5,200.00</b>	<b>-1,892.00</b>	<b>63.6%</b>



**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2025

07/31/25

Cash Basis

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>401.000 · ADMIN MANAGER</b>				
401.121 · Manager Salary	65,839.42	78,000.00	-12,160.58	84.4%
401.164 · M. ERs Fica	4,082.04	4,836.00	-753.96	84.4%
401.165 · M. ERs U/C	285.02	285.00	0.02	100.0%
401.166 · M. ERs Medicare	954.67	1,131.00	-176.33	84.4%
401.331 · Travel Expenses (Milage)	1,335.02	2,000.00	-664.98	66.8%
401.350 · Bonding/Insurance	490.00	490.00	0.00	100.0%
401.420 · Dues,Subscription,Membership	936.24	1,300.00	-363.76	72.0%
401.460 · Mtgs/Training/Conference	1,389.56	2,000.00	-610.44	69.5%
<b>Total 401.000 · ADMIN MANAGER</b>	<b>75,311.97</b>	<b>90,042.00</b>	<b>-14,730.03</b>	<b>83.6%</b>
<b>403.000 · TAX COLLECTION</b>				
403.110 · Salary - Tax Collector	4,480.00	5,600.00	-1,120.00	80.0%
403.120 · Transfer Tax Commission (GJE)	860.21	3,000.00	-2,139.79	28.7%
403.130 · EIT Commission (GJE)	3,106.62	5,200.00	-2,093.38	59.7%
403.131 · LST Commission	919.57	1,500.00	-580.43	61.3%
403.161 · Employers FICA-Tax Coll	277.76	348.00	-70.24	79.8%
403.163 · Employers Medicare-Tax Coll	64.96	90.00	-25.04	72.2%
403.200 · Supplies-Tax Coll	1,175.86	1,450.00	-274.14	81.1%
403.350 · Insurance and Bonding (4of4)	0.00	0.00	0.00	0.0%
403.351 · Refund of RE Taxes Paid	0.00	10,000.00	-10,000.00	0.0%
<b>Total 403.000 · TAX COLLECTION</b>	<b>10,884.98</b>	<b>27,188.00</b>	<b>-16,303.02</b>	<b>40.0%</b>
<b>404.000 · LEGAL</b>				
404.310 · Professional Services-Retainer	11,000.00	22,000.00	-11,000.00	50.0%
404.330 · Alternate Solicitor Fees	0.00	500.00	-500.00	0.0%
404.331 · Addition Solicitor Fees	140.00	500.00	-360.00	28.0%
404.356 · Labor Attorney	4,667.30	20,000.00	-15,332.70	23.3%
<b>Total 404.000 · LEGAL</b>	<b>15,807.30</b>	<b>43,000.00</b>	<b>-27,192.70</b>	<b>36.8%</b>
<b>405.000 · OFFICE-TREAS/ADMIN.</b>				
405.120 · Salary of Treasurer	21,837.50	26,000.00	-4,162.50	84.0%
405.140 · Salary of Admin. Assistant	13,938.25	38,557.00	-24,618.75	36.1%
405.161 · Employers FICA	2,218.11	4,630.00	-2,411.89	47.9%
405.162 · Employers U/C	558.99	570.00	-11.01	98.1%
405.163 · Employers Medicare	529.77	1,083.00	-553.23	48.9%
405.200 · Office Supplies	2,474.44	3,000.00	-525.56	82.5%
405.220 · Office Postage	713.03	5,000.00	-4,286.97	14.3%
405.310 · Payroll Service	836.01	2,000.00	-1,163.99	41.8%
405.312 · Professional Cost-Audit	10,000.00	10,000.00	0.00	100.0%
405.320 · Communications/Telephone	1,396.68	3,000.00	-1,603.32	46.6%
405.321 · Website	1,948.33	2,500.00	-551.67	77.9%
405.325 · Bank Service Charges	168.65	450.00	-281.35	37.5%
405.340 · Advertising Gen./Mtgs	4,360.47	2,500.00	1,860.47	174.4%
405.350 · Insurance/Bonding	325.00	325.00	0.00	100.0%
405.370 · Repair & Maint-Office Equip	403.83	500.00	-96.17	80.8%
405.454 · Contracted Copier	1,235.23	2,500.00	-1,264.77	49.4%
<b>Total 405.000 · OFFICE-TREAS/ADMIN.</b>	<b>62,944.29</b>	<b>102,615.00</b>	<b>-39,670.71</b>	<b>61.3%</b>
<b>409.000 · GENERAL GOVERNMENT EXPENSES</b>				
409.100 · Salaries - Custodial	0.00	0.00	0.00	0.0%
409.161 · Employee FICA	0.00	0.00	0.00	0.0%
409.162 · Employee U/C	0.00	0.00	0.00	0.0%
409.163 · Employee Medical	0.00	0.00	0.00	0.0%
409.200 · Building Supplies	3,011.50	3,000.00	11.50	100.4%
409.300 · Other Serv/Charges-Buildings	868.01	1,000.00	-131.99	86.8%
409.310 · Professional Services	8,114.43	9,000.00	-885.57	90.2%
409.360 · Public Water/ Sewer	192.82	400.00	-207.18	48.2%
409.361 · Public Electric	4,722.02	16,000.00	-11,277.98	29.5%
409.367 · Building Heat	6,576.68	10,000.00	-3,423.32	65.8%
409.369 · Information Technology (IT)	11,315.07	20,000.00	-8,684.93	56.6%
409.370 · Repairs & Maintenance	12,344.03	4,000.00	8,344.03	308.6%
409.380 · Lighting Repair & Maintenance	0.00	500.00	-500.00	0.0%

07/31/25

Cash Basis

# Borough of Mt. Pocono-General Fund

## Profit & Loss Budget vs. Actual

### January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
409.450 · Bottled Water	233.44	900.00	-666.56	25.9%
409.700 · Capital Purchase	0.00	5,000.00	-5,000.00	0.0%
<b>Total 409.000 · GENERAL GOVERNMENT EXPENSES</b>	<b>47,378.00</b>	<b>69,800.00</b>	<b>-22,422.00</b>	<b>67.9%</b>
<b>410.000 · REGIONAL POLICE</b>				
410.329 · Control Center Fees	4,629.21	6,000.00	-1,370.79	77.2%
410.370 · Police Service Fees	724,912.64	1,087,369.00	-362,456.36	66.7%
<b>Total 410.000 · REGIONAL POLICE</b>	<b>729,541.85</b>	<b>1,093,369.00</b>	<b>-363,827.15</b>	<b>66.7%</b>
<b>411.000 · FIRE</b>				
411.345 · Fire Work/Comp	0.00	14,000.00	-14,000.00	0.0%
411.370 · Hydrants	6,880.86	12,000.00	-5,119.14	57.3%
411.540 · Contributions to Volunteer Fire	43,311.73	45,060.00	-1,748.27	96.1%
411.541 · Firemens Relief Disbursement	0.00	17,000.00	-17,000.00	0.0%
411.542 · Fire Truck Fuel Expense	0.00	3,000.00	-3,000.00	0.0%
<b>Total 411.000 · FIRE</b>	<b>50,192.59</b>	<b>91,060.00</b>	<b>-40,867.41</b>	<b>55.1%</b>
<b>412.000 · AMBULANCE</b>				
412.500 · Contribution	21,783.27	22,676.00	-892.73	96.1%
412.542 · Fuel Reimb - Ambulance	0.00	500.00	-500.00	0.0%
<b>Total 412.000 · AMBULANCE</b>	<b>21,783.27</b>	<b>23,176.00</b>	<b>-1,392.73</b>	<b>94.0%</b>
<b>414.000 · PLANNING AND ZONING</b>				
414.140 · SFM Planning/ Zoning Consults	19,516.25	30,000.00	-10,483.75	65.1%
414.141 · SFM Building Permits	33,919.19	60,000.00	-26,080.81	56.5%
414.142 · SFM Resale U&O Permits	5,460.00	5,000.00	460.00	109.2%
414.200 · Supplies Plan & Zone	258.01	500.00	-241.99	51.6%
414.300 · General Engineering	8,334.50	2,000.00	6,334.50	416.7%
414.312 · Legal Fees Reimb	3,072.50	5,000.00	-1,927.50	61.5%
414.313 · Engineering Reimb.	2,369.00	50,000.00	-47,631.00	4.7%
414.314 · Legal Services - Planning Comm.	997.50	1,200.00	-202.50	83.1%
414.315 · Legal Fee ZHB	0.00	2,000.00	-2,000.00	0.0%
414.316 · Court Reporter-ZHB (Reimb)	525.00	1,000.00	-475.00	52.5%
414.317 · PA UCC Fees	0.00	300.00	-300.00	0.0%
414.320 · Telephone	257.07	500.00	-242.93	51.4%
414.331 · Other Charges-Postage,Deeds,PM	2,434.50	5,000.00	-2,565.50	48.7%
414.332 · Other - Codification	1,195.00	1,200.00	-5.00	99.6%
414.341 · Advertising - PC Reimb.	0.00	200.00	-200.00	0.0%
414.342 · Advertising - ZHB Reimb	1,176.86	200.00	976.86	588.4%
414.450 · Plan&Zone Refunds	1,700.00	500.00	1,200.00	340.0%
<b>Total 414.000 · PLANNING AND ZONING</b>	<b>81,215.38</b>	<b>164,600.00</b>	<b>-83,384.62</b>	<b>49.3%</b>
<b>415.000 · SAFETY COMMISSION</b>				
415.600 · Emergency Management	788.37	5,000.00	-4,211.63	15.8%
<b>Total 415.000 · SAFETY COMMISSION</b>	<b>788.37</b>	<b>5,000.00</b>	<b>-4,211.63</b>	<b>15.8%</b>
<b>430.000 · HIGHWAY MAINT - GENERAL</b>				
430.140 · Salaries - Highway	88,260.83	187,808.00	-99,547.17	47.0%
430.141 · Salary Public Works Director	0.00	58,000.00	-58,000.00	0.0%
430.145 · Other Overtime	2,284.81	800.00	1,484.81	285.6%
430.150 · Snow & Ice Overtime	10,661.17	8,000.00	2,661.17	133.3%
430.151 · Employers FICA	6,078.62	15,240.00	-9,161.38	39.9%
430.152 · Employers U/C	1,396.99	1,425.00	-28.01	98.0%
430.153 · Employers Medicare	1,464.82	3,565.00	-2,100.18	41.1%
430.161 · Health Insurance	5,151.74	80,000.00	-74,848.26	6.4%
430.162 · Dental/Vision	259.85	3,500.00	-3,240.15	7.4%
430.163 · Life/Disab Insurance	96.81	2,500.00	-2,403.19	3.9%
430.200 · Highway Supplies	24,930.69	30,000.00	-5,069.31	83.1%
430.231 · Gas, Oil, Grease	8,783.52	12,000.00	-3,216.48	73.2%
430.300 · Other Serv/Charges	4,747.35	9,000.00	-4,252.65	52.7%
430.320 · Telephone Communication	1,847.49	1,500.00	347.49	123.2%
430.361 · Garage Heat	7,849.25	15,000.00	-7,150.75	52.3%
430.367 · Maintenance Building Electric	1,479.71	2,000.00	-520.29	74.0%

07/31/25

Cash Basis

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
430.368 · Public Sewer/Water	373.14	400.00	-26.86	93.3%
430.374 · Maint/Equip Repairs Out Source	11,899.91	30,000.00	-18,100.09	39.7%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	2,535.53	2,000.00	535.53	126.8%
430.600 · Capital Construction (Garage)	356.00	50,000.00	-49,644.00	0.7%
430.700 · Highway Capital Purchases	617.00	120,000.00	-119,383.00	0.5%
430.701 · Capital Reserve - Equipment	0.00	10,000.00	-10,000.00	0.0%
<b>Total 430.000 · HIGHWAY MAINT - GENERAL</b>	<b>181,075.23</b>	<b>643,238.00</b>	<b>-462,162.77</b>	<b>28.2%</b>
<b>451.000 · CULTURE-RECREATION ADMIN</b>				
451.140 · Salaries - Recreation	6,966.00	8,000.00	-1,034.00	87.1%
451.141 · Employers FICA	431.89	496.00	-64.11	87.1%
451.142 · Employers U/C	205.84	228.00	-22.16	90.3%
451.143 · Employers Medicare	93.70	116.00	-22.30	80.8%
451.144 · Grant Writing&Management	10,000.00	10,000.00	0.00	100.0%
451.200 · Supplies/Memberships	8,518.47	5,000.00	3,518.47	170.4%
451.300 · Park Electric	166.69	500.00	-333.31	33.3%
451.370 · Maint & Repairs - Recreation	1,507.67	1,000.00	507.67	150.8%
451.392 · Rentals - Port a Potties	1,440.04	1,400.00	40.04	102.9%
451.700 · Capital Purchases - Recreation	919.00	5,000.00	-4,081.00	18.4%
451.706 · Weed & Feed	1,525.00	1,000.00	525.00	152.5%
<b>Total 451.000 · CULTURE-RECREATION ADMIN</b>	<b>31,774.30</b>	<b>32,740.00</b>	<b>-965.70</b>	<b>97.1%</b>
<b>456.000 · LIBRARIES</b>				
456.500 · Contributions,Grants, And Subs	43,311.73	45,060.00	-1,748.27	96.1%
<b>Total 456.000 · LIBRARIES</b>	<b>43,311.73</b>	<b>45,060.00</b>	<b>-1,748.27</b>	<b>96.1%</b>
<b>471.000 · DEBT SERVICE PRINCIPAL</b>				
471.002 · Debt Principal				
471.110 · Essa Building Loan-Principal	12,484.10	20,834.00	-8,349.90	59.9%
471.203 · 2024 Sweeper Truck Principal	0.00	65,601.00	-65,601.00	0.0%
<b>Total 471.002 · Debt Principal</b>	<b>12,484.10</b>	<b>86,435.00</b>	<b>-73,950.90</b>	<b>14.4%</b>
<b>Total 471.000 · DEBT SERVICE PRINCIPAL</b>	<b>12,484.10</b>	<b>86,435.00</b>	<b>-73,950.90</b>	<b>14.4%</b>
<b>472.000 · DEBT SERVICE - INTEREST</b>				
472.110 · Essa Building Loan - Interest	5,134.53	11,687.00	-6,552.47	43.9%
472.203 · Int- Loan 2024 Sweeper Truck	0.00	5,305.00	-5,305.00	0.0%
<b>Total 472.000 · DEBT SERVICE - INTEREST</b>	<b>5,134.53</b>	<b>16,992.00</b>	<b>-11,857.47</b>	<b>30.2%</b>
<b>480.000 · MISCELLANEOUS EXPENSES</b>				
480.001 · Miscellaneous Expenditures	0.00	0.00	0.00	0.0%
<b>Total 480.000 · MISCELLANEOUS EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>486.000 · INSURANCE</b>				
486.345 · Workers Comp	14,147.00	15,000.00	-853.00	94.3%
486.351 · Insurance.Casualty,Surety	28,508.00	50,000.00	-21,492.00	57.0%
<b>Total 486.000 · INSURANCE</b>	<b>42,655.00</b>	<b>65,000.00</b>	<b>-22,345.00</b>	<b>65.6%</b>
<b>487.000 · EMPLOYEE BENEFITS</b>				
487.160 · Pension/Retiremnt Boro Employee	0.00	41,444.00	-41,444.00	0.0%
<b>Total 487.000 · EMPLOYEE BENEFITS</b>	<b>0.00</b>	<b>41,444.00</b>	<b>-41,444.00</b>	<b>0.0%</b>

07/31/25  
Cash Basis

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
492.000 · Interfund Transfers Out				
492.100 · Transfer To 5 Point Account	40,000.00	40,000.00	0.00	100.0%
492.150 · Transfer to Storm Water Fund	40,000.00	40,000.00	0.00	100.0%
492.200 · Trans to Park & Rec Fund	0.00	0.00	0.00	0.0%
492.500 · Transfer to Planning Fund	40,000.00	40,000.00	0.00	100.0%
492.600 · Transfer to Capital Fund PLGIT	50,000.00	50,000.00	0.00	100.0%
492.700 · Transfer to Fund Res.PLGIT	50,000.00	50,000.00	0.00	100.0%
Total 492.000 · Interfund Transfers Out	220,000.00	220,000.00	0.00	100.0%
Total Expense	1,655,590.89	2,865,959.00	-1,210,368.11	57.8%
Net Income	880,604.81	0.00	880,604.81	100.0%