

**Mount Pocono Borough Council**  
**Regular Meeting Minutes**  
**Monday, February 16, 2021**  
**8:14 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, February 16, 2021 via zoom was called to order at 8:14 P.M. by President Claudette Williams.

**Roll call:** Fran O'Boyle, present; Tom Neville, present; Stacy Stewart-Keeler, present; Aida Montanez, present; Ron Emilie, present; Patty Bucco, present; Claudette Williams, present.

**In Attendance:** Michael Penn, Mayor; Joshua Walker, Borough Manager; Alexis Wilkinson, Zoning/ Codes Enforcement Officer; and, Danielle Hewitt, Treasurer.

**Pledge of Allegiance:** President C. Williams acknowledged that this was recited during the work session.

**Persons to be Heard:** None

**Unfinished Business**

**a. Website Proposals**

President C. Williams reminded everyone at their last meeting two (2) website proposals were presented one (1) by Chris English and the other ProudCity and she is looking for a motion to accept one (1) of these proposals.

Councilmember P. Bucco moved to accept the website proposal from Chris English. Councilmember R. Emilie seconded. Councilmember T. Neville questioned why Councilmember P. Bucco preferred Chris English over the other proposal. Councilmember P. Bucco stated that she preferred to support a local business. Motion went to a roll call vote: Councilmember P. Bucco, "Yes"; Councilmember S. Stewart-Keeler, "Yes"; Vice President F. O'Boyle, "Yes"; Councilmember T. Neville, "Yes"; Councilmember R. Emilie, "Yes"; Councilmember A. Montanez, "Yes"; and, President C. Williams, "No". Motion carried 6 to 1.

**New Business**

**a. Treasurer's Report**

Councilmember S. Stewart-Keeler moved to approve and pay the bills for Tuesday, February 16, 2021, as presented. Councilmember T. Neville seconded. Councilmember P. Bucco questioned the "previous balance" on the bill list and it was explained by the Treasurer that these were finance charges (late fees). Vice President F. O'Boyle stated that the COVID cleaning was an exuberant amount. It was explained that this is the going rate and that this was the least expensive quote. Borough resident Michael Oser of Fairview Avenue asked for clarification regarding FNB Credit Card figure. Motion carried unanimously.

**CASH REPORT**

**As of Month, End – January 31, 2021**

GENERAL FUND CHECKING ACCOUNT	\$ 112,680.99
PEOPLE'S SECURITY GENERAL FUND ACCOUNT	782.06
BANNER BEAUTIFICATION ACCOUNT	2,094.21
HIGHWAY STATE LIQUID FUELS	25,807.68
PARK & RECREATION FUND	134,894.20
PLANNING COMMISSION REIMB. FUND	7,065.04

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ROAD REHAB FUND – GENERAL FUND	\$ 5,716.01
STORMWATER FUND	35,759.83
SANITATION FUND	4,201.15
FIVE POINTS INTERSECTION	<u>99,807.49</u>

**GRAND TOTAL** **\$428,808.66**

**BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

FNB Commercial Credit Card

(Maint. Spreader Backup Lights)	\$ 74.52
(Maintenance New Desktop)	693.05
(Zoning New Laptop & Monitor)	806.05
(Treasurer New Desktop)	693.05
(Receptionist/Admin New Laptop & Monitor)	806.05
(Manager New Laptop & Monitor)	806.06
(Amazon Computer Cables)	26.49
(Global Blzz Qk Bks Checks)	279.99
Google Gmail Business Startup Domain Na...)	7.99
(Shoprite Gas Trucks/Plows)	185.50
(2 Microsoft Office & Business Programs)	529.98
(PR Time Clock)	36.04
(Maint. Supplies)	24.10
(Previous Balance)	<u>89.38</u>

**Total FNB Commercial Credit Card** **\$5,058.25**

**BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

Mt Pocono Payroll	(w/e 01/08/21)	\$ 7,692.76
Mt Pocono Payroll	(w/e 01/15/21)	6,581.96
First General Services of NEPA	(COVID Cleaning 1/19/21)	2,558.45
Mt Pocono Payroll	(w/e 01/22/2)	6,472.82
Mt Pocono Payroll	(w/e 01/29/20)	7,112.91
Geisinger Health Plan	(Health Plan Paid 2/5/21)	2,096.87
Sunoco Universal Fleet	(Gas & Oil Paid Via Phone 2/5/21)	<u>500.00</u>

**GRAND TOTAL** **\$33,015.77**

**b. Planning Commission Appointments**

- i. President C. Williams noted that there are two (2) interested individuals being on the Planning Commission. They are: Colleen McGuire and Nancy Folger both currently Alternate Members. Councilmember P. Bucco moved to appoint Nancy Folger as a regular member of the Planning Commission to finish Kevin Kirkwood's term of December 31, 2021. Councilmember R. Emilie seconded. Motion carried unanimously.
- ii. President C. Williams stated that Mayor M. Penn would like to be reappointed to the Planning Commission. Councilmember P. Bucco moved to reappoint Michael Penn to the Planning Commission. Vice President F. O'Boyle seconded. Motion carried unanimously.

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**c. Municipal Authority Appointments**

- i. President C. Williams noted that there are three (3) individuals who expressed interest in being on the Municipal Authority. They are: Jeff Frey, Adrien Bohdal and Jeff Woehrl. Councilmember A. Montanez moved to appoint Adrian Bohdal to the Mount Pocono Municipal Authority to finish her term. Councilmember P. Bucco seconded. Motion carried unanimously.

**d. Vacancy Board Resignation**

- i. Councilmember S. Stewart-Keeler moved to accept Robert Landsdowne's resignation from the Vacancy Board. Vice President F. O'Boyle seconded. President C. Williams noted that in Mr. Landsdowne's letter he has served thirty-one (31) plus years on the Vacancy Board and she wanted to thank him very much for service for the Borough. Motion carried unanimously. President C. Williams stated that we would have to advertise the Vacancy Board position.

**APPROVAL OF MINUTES**

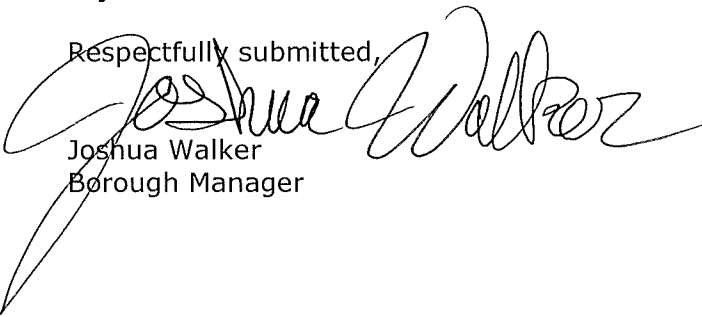
Borough Manager J. Walker noted that he has included in this packet the lengthy February 1, 2021 Regular Meeting Minutes for everyone to review. However, he didn't include them to tonight's agenda and he asks that they can be reviewed at March 1, 2021 Regular Meeting. This was agreed by all.

**PUBLIC PARTICIPATION**

None

There being no further business or public participation coming before the board, the meeting adjourned.

Respectfully submitted,

  
Joshua Walker  
Borough Manager

