

**Mount Pocono Borough Council**  
**Regular Meeting Minutes**  
**Tuesday, April 5, 2022**  
**6:30 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, April 5, 2022, was called to order at 6:33 P.M. by Vice President Lori Noonan.

Vice-President L. Noonan mentioned that Borough Council held an Executive Session from 6:15 P.M. to 6:30 P.M. to discuss legal matters.

**Roll Call:** Councilman Norm DeLano, present; Councilwoman Ann Marie Harris, present; Councilwoman Aida Montanez, absent; Vice President Lori Noonan, present; Councilwoman Ella Santiago, present; President Don Struckle, absent; and, Councilwoman Claudette Williams, absent.

**In Attendance:** Randy Altemose, Mayor; James Fareri, Solicitor; Joshua Walker, Borough Manager; Danielle Hewitt, Treasurer; and, Alexis Wilkinson, Zoning Officer.

**Approval of Minutes** – Councilman N. DeLano moved to accept the Regular Meeting minutes of March 1, 2022, as presented. Councilwoman E. Santiago seconded. Councilwoman A. Harris wanted it clarified that under “Unfinished Business” she did not second the motion for approval of purchasing the MapLink software. Vice President L. Noonan stated that it may have been her and to let the minutes reflect that. Councilwoman questioned on page 8 of the minutes what is Gary’s last name and that she doesn’t think that he lives with Mike Reardon, it was confirmed that Mike Reardon’s address should be corrected to “14” Cedar Road. Vice President L. Noonan stated that under the discussion regarding the amount of trees and where they would be placed, she would like to have the clarified that the Applicant was willing to meet the Borough halfway with amount of trees. Also to include that the Borough Engineer C. McDermott and the Zoning Officer A. Wilkinson will work with the Applicant regarding the trees. After this discussion the previous motion was amended by Councilman N. DeLano to table the Regular Meeting minutes of March 1, 2022, until they are revised. Councilwoman E. Santiago seconded. Motion carried 4 – 0.

**Presentations** – Charece Sanders-Watts, CEO of Metamorphosis Women’s Empowerment Initiative spoke.

**PUBLIC COMMENT (agenda items only)** – none.

**UNFINISHED BUSINESS** – none

**NEW BUSINESS**

**Consideration of letter from Terry Cramer for Planning Commission for a 4-year term to expire December 31, 2025** – Councilwoman A. Harris moved to appoint Terry Cramer to the Planning Commission for a 4-year term to expire December 31, 2025. Councilman N. DeLano seconded. Motion carried 4 – 0.

**Consideration of letter from Erin Melbert for Planning Commission for a 2-year term to expire December 31, 2023** – Councilman N. DeLano moved to appoint Erin Melbert to the Planning Commission for a 2-year term to expire December 31, 2023. Councilwoman E. Santiago seconded. Motion carried 4 – 0.

**Consideration of letter from Karl Davis for Municipal Authority for the remainder of a term to expire December 31, 2024** – Councilwoman A. Harris moved to appoint Karl Davis to the Mount Pocono Municipal Authority for the remaining term to expire December 31, 2024. Councilwoman E. Santiago seconded. Motion carried 4 – 0.

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**Consideration of letter from Raissa Simchak to move from an alternate on the Zoning Hearing Board to a board member for a 4-year term to expire December 31, 2025** – Councilman N. DeLano moved to move Raissa Simchak from an alternate to a board member for a 4-year term to expire December 31, 2025. Councilwoman A. Harris seconded. Motion carried 4 – 0.

**Consideration of purchase order threshold dollar amounts** – After Borough Manager J. Walker requested and explained the need for threshold dollar amounts, Councilman N. DeLano moved to approve the following purchase order structure: \$0 – 1,499.00 – Borough Manager approval; \$1,500.00 - \$3,499.00 – Borough Manager and Finance Committee Chair approval; anything \$3,500.00 and above needs Council approval. Councilwoman E. Santiago seconded. Councilwoman A. Harris commented that all items must still appear on the bill list. Motion carried 4 – 0.

**Approval of the quote from SunGuard for Thermoplastic Striping in the amount of \$19,684.90** – Councilwoman A. Harris moved to accept the quote from SunGuard for Thermoplastic Striping in the amount of \$19,684.90 for the markings at the signal intersections and the crosswalks to be completed preferably by Memorial Day. Councilwoman E. Santiago seconded. Motion carried 4 – 0.

**Approval of purchase order M1 which includes sign posts and other items to be purchased from Reliable Signs totaling \$3,037.00** – Councilwoman A. Harris moved to approve purchase order M1 which includes sign posts and other items to be purchased from Reliable Signs in the amount of \$3,037.00. Councilman N. DeLano seconded. Motion carried 4 – 0.

**Approval of purchase order M2 which includes shelving to be purchase from Lowes totaling \$1,316.00** – Councilwoman A. Harris moved to approve the purchase order M2 for shelving from Lowes in the amount of \$1,316.00. Councilwoman E. Santiago seconded. Motion carried 4 – 0.

**Approval to close People's Security Bank and Trust Account with a balance of \$782.06 to be deposited into the General Fund** – Councilman N. DeLano moved to close the People's Security Bank and Trust account with a balance of \$782.06 be deposited into the General Fund. Councilwoman E. Santiago seconded. Motion carried 4 – 0.

**Consideration of hiring Jeff Weiss of Zelenkofske Axelrod, LLC as a consultant for \$9,900.00 for ARPA program** – no motion was made.

**Approval of one of the following cleaning services: SPW for \$150.00/week; Jan Pro for \$125.00/week; and, Denise Ammerman for \$150.00/week** – Councilwoman A. Harris moved to hire Jan Pro at \$125.00 per week as the Borough's cleaning service. Motion failed as there was no second. Councilman N. DeLano moved to hire Denise Ammerman as the Borough's cleaning service at \$150.00 per week. Councilwoman E. Santiago seconded and added the cleaning should occur during business hours. Vice President L. Noonan added this hire should be contingent upon receipt of a certificate of insurance and a bond from Denise Ammerman. Motion went to a roll call vote: Councilman N. DeLano, "Yes"; Councilwoman E. Santiago, "Yes"; Councilwoman A. Harris, "No"; and, Vice President L. Noonan, "Yes". Motion carried 3 – 1.

**Approval of one of the following tree removal services to completely remove two dead pine trees on the south lawn of the Borough building and grind the stumps: Top Hat - \$3,850.00; Dunkleberger's Tree Service - \$2,700.00; and, KC Tree Service - \$1,175.00** – Councilman N. DeLano moved to award the tree removal service to KC Tree Service at the cost of \$1,175.00, contingent upon receiving a certificate of insurance. Councilwoman A Harris seconded. Motion carried 4 – 0.

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**Adoption Resolution #5 of 2022 to approve the official fee schedule** – Councilman N. DeLano moved to adopt Resolution #5 of 2022 amending the Official Fee Schedule.

**RESOLUTION NO. 5 -2022**

**A Resolution Establishing a Schedule of Fees, Charges and Expenses in accordance with the Mount Pocono Zoning Ordinance Code § 215.106 And Mt. Pocono SALDO §187.**

WHEREAS, the Borough of Mt. Pocono is a duly constituted Borough organized under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Borough of Mt. Pocono has adopted a Zoning Ordinance as it is empowered to do by the Pennsylvania Municipalities Planning Code; and

WHEREAS, the Mt. Pocono Zoning Ordinance provides that the Borough council, by resolution, shall establish a uniformed schedule of fees, charges and expenses, as well as collection procedures, for Zoning Permits, Conditional Use permits, Zoning Hearing Board proceedings and other matters under the Mt. Pocono Zoning Ordinance; and

WHEREAS, the Borough of Mt. Pocono Subdivision and Land Development Ordinance contains a similar provision establishing that fees shall be established by Resolution of the Borough Council; and

WHEREAS, Borough Council wishes to establish a schedule of such fees, with the option of updating and amending such schedule of fees periodically by resolution.

NOW, THEREFORE, be it RESOLVED as follows:

1. The Borough of Mount Pocono adopts a uniform schedule of fees, charges and expenses as set forth in Exhibit "A" to this Resolution.
2. Such schedule may be amended, from time to time, by future resolutions.

**Exhibit "A"**

<b>SUBDIVISION AND LAND DEVELOPMENT</b>	
<b>Informal Sketch Plan</b>	
Application Fee	\$200.00
Professional Escrow Account	\$1,500.00
<b>Minor Subdivision (Preliminary and Final)</b>	
Application Fee	\$250.00
Professional Escrow Account	\$2,000.00
<b>Major Subdivision (Preliminary and Final)</b>	
Application Fee	\$300.00
Professional Escrow Account	\$2,500.00
<b>Land Development Plan (Preliminary and Final)</b>	
Application Fee	\$500.00
<b>Professional Escrow Account</b>	
5 acres or less	\$5,000.00
6 to 10 acres	\$10,000.00
11 to 20 acres	\$15,000.00
21 or more acres	\$20,000.00
<b>Drainage Application Review</b>	\$1,000.00
<b>ZONING</b>	
<b>Construction (Residential/Commercial)</b>	
Tier 1: Up to 3000 sq. ft	\$ .30/SF
Tier 2: 3001 - 10,000 sq. ft	\$ .35/SF
Tier 3: 10,001+sq. ft	\$ .40/SF
<b>Demolition</b>	
Residential	\$50.00

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<i>Commercial</i>	<i>\$100.00</i>
<b>Re-Roof</b>	
<i>Tier 1: Up to 3000sq. ft</i>	<i>\$50.00</i>
<i>Tier 2: 3001+sq. ft</i>	<i>\$.02/SF</i>
<b>Signs (Permanent or Temporary)</b>	
<i>Bond required for a temporary sign</i>	<i>\$50.00</i>
<i>Off-site</i>	<i>\$6.50/SF</i>
<i>On-site</i>	<i>\$4.25/SF</i>
<i>Sign Permit Extension</i>	<i>\$50.00</i>
<b>Certificate of Nonconformance</b>	<i>\$120 (Zoning &amp; Admin Fee)</i>
<b>Change of Use</b>	<i>\$50.00</i>
<b>Certificate of Occupancy (New &amp; Resale)</b>	<i>\$50.00</i>
<b>Fences, Walls</b>	<i>\$.30/LF</i>
<b>Decks, Sheds, Other Accessory Structures</b>	<i>\$.30/SF</i>
<b>Pools: In-ground; Above-ground over 2' high:</b>	<i>\$50.00</i>
<b>Inflatable pools:</b>	<i>No charge</i>
<b>Driveways (New Install)</b>	
<i>Under 450sq. ft</i>	<i>\$100.00</i>
<i>451+ sq. ft</i>	<i>\$.22/SF</i>
<b>Driveways (Repair/Repave)</b>	
<i>Under 450sq. ft</i>	<i>\$50.00</i>
<i>451+ sq. ft</i>	<i>\$.11/SF</i>
<b>Lot Consolidation (not a part of LDP)</b>	
<i>Application Fee</i>	<i>\$200.00</i>
<i>Professional Escrow Account</i>	<i>\$1,000.00</i>
<b>Vending Permit Fee</b>	<i>\$400.00/Month or \$30/Day</i>
<b>Alarm Permit</b>	<i>\$35.00</i>
<i>Past 30-day violation fee</i>	<i>\$70.00</i>
<b>Yard Sale (up to maximum of 3 per year/residence)</b>	<i>\$10 for a 3 – day sale</i>
<b>Liquor License Transfer (Public Hearing) – (Deposit)</b>	<i>\$1,000.00</i>
<b>Fireworks Permit</b>	<i>\$1,000.00</i>
<b>Temporary Structures (Commercial)</b>	
<i>Tents (Non-profit charitable organizations - exempt)</i>	<i>\$200.00/Event</i>
<i>Mobile Offices/Storage Trailers/Containers</i>	<i>\$200.00 + \$0.45/SF/month</i>
<b>Rentals</b>	
<i>Long-term Rentals: (Registration Fee)</i>	<i>\$100.00</i>
<i>(Inspection)</i>	<i>\$50.00/change of occupant</i>
<i>Bed &amp; Breakfast: (Registration Fee)</i>	<i>\$200.00</i>
<i>(Renewal and Inspection)</i>	<i>\$150.00/yr</i>
<i>Short-term Rentals: (Registration Fee and Inspection)</i>	<i>\$500.00</i>
<i>(Renewal and Inspection)</i>	<i>\$250.00/yr</i>
<b>APPLICATIONS TO ZONING HEARING BOARD</b>	
<b>Commercial/Industrial/Planned Residential</b>	
<i>Application Fee</i>	<i>\$150.00</i>
<i>Professional Escrow Account</i>	<i>\$3,000.00 + \$1.50/sq. ft. of building in excess of 1,000 sq. ft. not to exceed \$10,000.00 Deposit*</i>
<b>Residential</b>	
<i>Application Fee</i>	<i>\$150.00</i>
<i>Professional Escrow Account</i>	<i>\$1,500.00</i>
<b>APPLICATIONS TO PLANNING COMMISSION</b>	
<b>Conditional Use – Residential (Senior Housing)</b>	
<i>Application Fee</i>	<i>\$200.00</i>
<i>Professional Escrow Account</i>	<i>\$1,000.00</i>
<b>Conditional Use – Commercial/Industrial</b>	
<i>Application Fee</i>	<i>\$200.00</i>
<i>Professional Escrow Account</i>	<i>\$2,500.00</i>
<i>Recreation Facility Fee (of impervious area)</i>	<i>\$0.25 per sq. ft.</i>
<b>Petition to Vacate a Borough Street</b>	<i>\$1,000.00</i>
<b>Zoning Map/ Ordinance Change Request</b>	<i>\$550.00</i>

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<b>APPLICATIONS TO PROPERTY MAINTENANCE BOARD OF APPEAL</b>	
Application Fee (Residential and Commercial)	\$100.00
Professional Escrow Account (Residential and Commercial)	\$500.00
<b>Road Cut Fee</b>	
Road Cut Permit Fee	\$200.00 (for the first 50') plus \$1.00 for each linear foot thereafter.
Borough Supervision of Road Cut Restoration	\$75.00 per hour
<b>On-Lot Septic Fees</b>	
Deposit for on-lot septic reviews as listed below*	\$1,000.00
1. Site visit and/or re-inspection	
2. Soil Probe witness (two soil probes)	\$200.00 Each
3. Witness each additional probe during same visit	\$200.00 Each
4. Percolation Test (6 holes) witness	
5. Permit application and inspection fee (4 inspections)	\$50.00 Each \$260.00 Each
6. Review fee for septic system design for individual on-lot system (each review)	\$900.00 Each
7. Review fee for septic system design for individual alternate on-lot system (each review)	\$275.00 Per Review
8. Sewage Planning Module review	
9. Verification of prior testing	
10. Tank replacement permit fee	\$450.00 Per Review
11. Repair permit application	Consultant time & material, plus 15% \$200.00 Each \$200.00 Each
<b>Wireless Communication Facilities Fees:</b>	
Application Fees	
Per each micro facility attached to an existing structure	\$1000.00 (Inclusive)
Per each other wireless communication facility	
<ul style="list-style-type: none"> <li>Right-of-way use fee, per location</li> <li>Charge for attachment to Borough structures in the ROW, per each structure</li> <li>Rental charge for Borough structures not in the ROW</li> </ul>	Per FCC 18-133- "Declaratory Ruling and Third Report and Order" -Latest Revision
<b>ADMINISTRATIVE SERVICES</b>	
Mailing Fee	Actual Postage Rate
Return Check Fee	\$25.00 plus current bank charge
Mileage Reimbursement	Current IRS rate
Black & White Photocopies	\$0.25/page
Color Photocopies	\$0.50/page
Borough Zoning Ordinance (USB drive)	\$10.00
Borough SALDO (USB drive)	\$10.00
Request to hang a banner on SR 611	\$100.00
Garbage Lien Certification	\$10.00
Administrative Lien Fee	\$70.00 plus costs

**NOTE:**

\* Deposit is for the purpose of securing payment for Professional Fees incurred by the Borough. The Borough Secretary/ Treasurer will deduct Professional Fees as incurred from the Deposit: When the Deposit is depleted by 80% it must be reimbursed to 100% of the original amount as required by the Borough Secretary/ Treasurer and/ or the Zoning Officer. When the project is completed, any remaining balance will be returned to the applicant.

**Notary Public Fee Schedule - Last Revised May 28, 2005**

Executing affidavits (no matter how many signatures)	\$5.00	Executing acknowledgments	\$5.00
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<i>In Executing acknowledgments Each Additional Name</i>	<i>\$2.00</i>	<i>Executing certificates (per certified copy)</i>	<i>\$5.00</i>
<i>Executing verifications</i>	<i>\$5.00</i>	<i>Administering Oaths (per individual taking an oath)</i>	<i>\$5.00</i>
<i>Taking depositions, per page</i>	<i>\$3.00</i>	<i>Executing protests, per page</i>	<i>\$3.00</i>

*Disclaimer: No person, business or corporation will be relieved of paying the Application and Permit Fees Outlined above. To avoid confusion, or if you have questions, always confirm the Application & Permit Fee with the Borough Offices: via email: [zoning@mountpocono-pa.gov](mailto:zoning@mountpocono-pa.gov) or phone: 570-839-8436 Ext. 303*

*As of this 5<sup>th</sup> day of April 2022.*

Councilwoman E. Santiago seconded. Motion carried 4 – 0.

**Set hearing date for 3360 SR 940 short-term rental conditional use** – Councilwoman A. Harris moved to schedule the Conditional Use Hearing for 3360 SR 904 short-term rental for Tuesday, May 3, 2022, at 6:00 P.M., after the April 20<sup>th</sup>, Planning Commission and to advertise this hearing. Councilman N. DeLano seconded. Motion carried 4 – 0.

**Consideration of One Summit Drive settlement agreement** – Solicitor J. Fareri noted that this item was discussed during Executive Session earlier this evening. Councilman N. DeLano move to enter into the One Summit settlement agreement as specified and reviewed by Solicitor J. Fareri. Councilwoman A. Harris seconded. Motion carried 4 – 0.

**Authorization to advertise an Ordinance to decrease the Planning Commission from seven (7) members to five (5)** – Councilwoman A. Harris moved to table this item. Councilman N. DeLano seconded. Motion carried 4 – 0.

**OFFICER'S REPORTS:**

**President's Report** – Vice President L. Noonan stated President D. Struckle and Borough Manager J. Walker met with Senator M. Scavello regarding grants and the Borough Manager would have more information under his report. She announced that the Annual Joseph Battisto Clean-Up Day is April 23<sup>rd</sup> from 8:00 A.M. to noon, noting volunteers are needed. She added anyone interested may meet at the pavilion behind the Borough building.

**Mayor's Report** – Mayor R. Altomose stated the Police Commission is entering into negotiations regarding salaries and he will be on the negotiation committee. He submitted his intent to charge and retain marriage fees to Borough Council. He further added that he went to an event at the Greater Lehigh Valley Chamber of Commerce where he was awarded the "Most Entertaining Mayor".

**Borough Manager's Report** – Borough Manager J. Walker stated that the First Friday event has returned with the first to be on Friday, May 6<sup>th</sup>, 6:00 P.M. at the Borough building park. He also stated that he submitted the DCNR Beautification Grant today for the amount of \$110,000.00 and Senator M. Scavello did send a letter of support for this grant. He added that they also met with Chris Barrett of the Pocono Mountain Visitor's Bureau to understand how the two organizations can work together. He noted that the paving bid requests will be advertised this Friday, April 8<sup>th</sup> and again on Monday, April 11<sup>th</sup>, with the bid opening scheduled for Friday, April 22, 2022, at 2:30 P.M. He also noted that there is a minor correction on the minutes of November 2021, regarding the Ordinance numbers. At this time, he asked Deb Fulton, Park & Recreation Chair, to explain the First Friday's event in more detail. She did ask if the Councilmembers could make the time to attend these events to introduce themselves to the Borough residents.

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**Solicitor's Report** – Solicitor J. Fareri gave his report earlier and had nothing to add.

**Treasurer's Report** – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Councilwoman A. Harris moved to approve and pay the bill list of Tuesday, April 5, 2022, and to add Solicitor J. Fareri's invoice for the first half of the year in the amount of \$11,000.00.

**CASH REPORT AS OF March 31, 2022**

**NBT General Fund**

Beginning Balance	\$ 293,618.01
Deposit	181,899.16
Interest	4.89
Expense	115,550.15
Service Charge	38.20
Ending Balance	\$ 359,933.71
Uncleared Transactions	\$155,727.29

**NBT Liquid Fuels Fund**

Beginning Balance	\$ 53,728.09
Deposit	0.00
Interest	.88
Expense	3,653.33
Ending Balance	\$ 50,075.64

**NBT Road Rehab Fund**

Beginning Balance	\$ 122,857.42
Deposit	3,849.85
Interest	5.24
Expense	0.00
Ending Balance	\$ 126,712.51

**NBT Park & Recreation Fund**

Beginning Balance	\$ 124,346.60
Deposit	0.00
Interest	5.28
Expense	00.00
Ending Balance	\$ 124,351.88

**NBT Five Points Intersection Fund**

Beginning Balance	\$ 94,986.66
Deposit	0.00
Interest	4.03
Expense	0.00
Ending Balance	\$ 94,990.69

**NBT Beautification Fund**

Beginning Balance	\$ 1,195.21
Deposit	0.00
Interest	.05
Expense	0.00
Ending Balance	\$ 1,195.26

**NBT Stormwater Fund**

Beginning Balance	\$ 43,281.93
Deposit	0.00
Interest	1.84
Expense	0.00
Ending Balance	\$ 43,283.77

**NBT Planning Commission Fund**

Beginning Balance	\$ 6,754.48
Deposit	0.00
Interest	.29
Expense	0.00
Ending Balance	\$ 6,754.77

**PLGIT General Fund**

Beginning Balance	\$ 79,662.58
Deposit (EIT)	1,3091.77
Deposit (LST)	2,895.37
Interest	2.74
Expense (to GF)	0.00
Ending Balance	\$95,649.72

**PLGIT Liquid Fuels Fund**

Beginning Balance	\$ 64.27
Deposit	0.00
Interest	0.00
Expense	0.00
Ending Balance	\$ 64.27

**American Rescue**

Beginning Balance	\$ 158,829.32
Deposit	0.00
Interest	2.70
Expense	0.00
Ending Balance	\$158,832.02

**E-Commerce**

Beginning Balance	\$ 16.00
Deposit	0.00
Interest	0.00
Expense	0.00
Ending Balance	\$16.00

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**NBT Payroll Fund**

Beginning Balance	\$ 4,647.54	(w/e 3/2/22)	\$6,734.10
Deposit	35,712.52	(w/e 3/9/22)	\$6,738.75
Interest	0.12	(w/e 3/16/22)	\$8,688.30
Expense	<u>29,376.18</u>	(w/e 3/23/22)	\$6,712.72
Ending Balance	\$ 10,984.00	(w/e 3/30/22)	\$6,838.65
Uncleared Transactions \$6,841.83			

People's Security General Fund - \$782.06

**BILLS TO BE APPROVED AND PAID 3/2/22 – 3/31/22 FROM THE NBT GENERAL FUND CHECKING ACCOUNT:**

Ace Hardware	(PREPAID: Drill Bits)	\$ 17.99
Alarm Installers Corp.	(PREPAID: Replace Zone 19 (2 <sup>nd</sup> FL Hall Motion Detector)	258.00
Altronics Security Systems	(PREPAID: Security/Fire Alarm/Surveillance Upgrade)	11,299.98
ARGS Technology, LLC	(IT Service (Remote Service, Server Update, Cloud, etc.))	359.50
Barry Isett & Associates	(Building Water Infiltration Report & PREPAID: Submitted Statewide LSA Grant)	8,800.00
Berkheimer Associates	(Local Service Tax Operating Commission)	100.00
Campbell Durrant, PC	(General Labor & Employment Matter – Feb 22)	251.49
Cintas Corporation	(Maintenance Uniforms)	375.80
Claude S. Cyphers, Inc.	(In House Fix Vehicle Maintenance 3 Truck Augers)	309.41
Cooper Electric	(Decorative Light Replacement (near Pocono Rocks))	51.63
D.G. Nicholas Co.	(CarQuest: Big Trucks Diesel Exhaust Fluid)	7,281.83
E.M. Kutz	(PREPAID: 2006 Peterbilt & 2009 Kenworth Parts)	27.98
ESSA	(Building Loan: April Payment)	810.72
Geisinger Health Plan	(PREPAID: Road Crew & Admin Manager Health Plan)	2,309.20
Highmark Blue Shield	(PREPAID: Road Crew & Admin Manager Vision/ Dental)	7,740.28
JNK Hydrotest & Extinguisher Supply, Co.	(Boro & Maint Garage Fire Extinguisher Tested)	473.09
Kimball Midwest	(Supplies Plow Lubricant, Reciprocating Saw Blades)	467.50
Lowe's	(PREPAID: Ice Melt/Cleaning Supplies/Replace Faucet)	325.48
Medico Construction Equip. Inc.	(Repair: 2004 Case Backhoe Loader)	257.14
Met Life	(PREPAID: Highway: Life and Disability Insurance)	14,583.18
Metz, Inc.	(Repair to Control Panel & Boiler)	135.34
Monroe County Control Center	(Fire/EMS Dispatching Fees (2 of 4))	1,557.34
NAPA Auto Parts	(Miscellaneous Supplies)	953.45
NBT Cardmember Service	(PREPAID: Misc. Highway, Offices Park & Rec)	137.11
PA American Water Co.	(PREPAID: Water Boro Bldg./Maint Garage/Hydrants)	1,516.97
PA State Association of Boroughs	(Maint: Alcohol/Drug Testing & Manager: Class)	774.83
Payrolls Unlimited	(Payroll 3/4/22-3/25/22)	153.18
Plociniak Oil, Co.	(Boro Bldg. & Garage Heating Oil)	90.65
Pocono Mountain Public Library	(Library RE Taxes (3/16, 3/24, 3/28))	3,254.30
Pocono Mountain Reg. Police Dept.	(April Mortgage Payment)	4,605.13
Pocono Mountain Regional EMS	(EMS RE Taxes (3/16, 3/24, 3/28))	2,792.12
Pocono Mountain Regional Police Dept.	(January 2022 Payment)	2,316.96
Pocono Mountain Volunteer Fire Co.	(Fire Co. RE Taxes (3/16, 3/24, 3/28))	70,510.16
Pocono Record	(Advertisements)	4,605.13
PPL Electric Utilities	(PREPAID: Boro Bldg/Maint Garage/P&R, etc.)	498.16
Servpro	(PREPAID: Down Payment Document Restoration)	725.10
Sunoco Universal Fleet	(PREPAID: Gas & Oil)	16,074.99
The Two Shields, LLC	(2014 Kenworth #3 Brake Repair)	1,176.30
Tulpehocken Spring Water	(Bottled Water)	889.90
US Bank	(Copier Contract (3/1/22-3/28/22))	78.99
		141.30



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Verizon

(PREPAID: Highway – Telephone)

\$ 73.10

**GRAND TOTAL:**

**\$169,160.71**

Councilwoman E. Santiago seconded. Motion carried 4 – 0.

**Zoning Officer's Report** – Zoning Officer A. Wilkinson reported the following: The Zoning Hearing Board on March 29<sup>th</sup> heard Popeye's special exception request; there were two (2) litigations – 134 Winona Road where the Borough was awarded \$6,182.25 and other 12 Devonshire Lane was dismissed without prejudice due to the defendant not responding to the court's mailing; stop sign warrants; update that Wawa has broken ground; and, that she received a sign permit application for Bulldogs Liquidators that will be located at the Shop-Rite Plaza.

**PUBLIC PARTICIPATION**

**Diane Schepp, 3 Deerfield Drive** – requested an update regarding 10 Shelley Lane short-term rental. Solicitor J. Fareri responded that it is in the courts. She also inquired when Mountain Drive will be fixed, adding that the road conditions are poor.

**Michelle Peck, 34 Summit Drive** – inquired about the improved plan, particularly the landscape buffer. Borough Council asked the Zoning Officer check the final plans regarding the landscape buffer and report back to them.

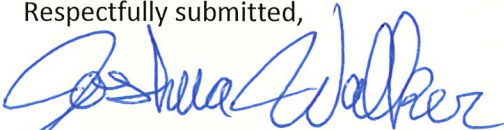
**Joe Simeone, 10 Devonshire Lane** – inquired what are the next steps regarding 12 Devonshire Lane. Solicitor J. Fareri reiterated the process to serve.

**Jodi Bohdal, Pocono Rocks** – announced an event sponsored by both the Mount Pocono Association and Pocono Mountain School District entitled, "Spring into Happiness", on Saturday m May 21<sup>ST</sup>, starting at 10:00 A.M., with a rain date, Sunday, May 22<sup>nd</sup>, at 2:00 P.M.

**Richard Jones, 101 Winona Road** – questioned the zoning of Pine Hill. Zoning Officer A. Wilkinson clarified that this a mixed zoning district.

There being no further business or public participation Councilman N. DeLano moved to adjourn the meeting at 8:21 P.M. Councilwoman A. Harris seconded. Motion carried unanimously.

Respectfully submitted,



Joshua Walker  
Borough Manager



