

Mount Pocono Borough Council  
Regular Meeting Minutes  
Tuesday, September 28, 2021  
8:38 P.M.

The Mount Pocono Borough Council meeting held on Tuesday, September 28, 2021 was called to order at 8:38pm by President Fran O'Boyle.

**Roll Call:** Councilmember Ron Emilie via phone; Councilmember Patty Bucco, present; Vice-President Mike Oser, present; President Fran O'Boyle, present; Councilmember Aida Montanez, present; Councilmember Claudette Williams, via phone; Councilmember Stacy Stewart-Keeler, present.

**In Attendance:** Michael Penn, Mayor; Joshua Walker, Borough Manager; Alexis Wilkinson, Zoning/ Codes Enforcement Officer.

**PRELIMINARY ANNOUNCEMENTS** – none

**UNFINISHED BUSINESS**

**LSA Grant – Maintenance Garage:** Councilmember P. Bucco moved to adopt Resolution #10 requesting a Local Share Assistance (LSA) Grant in the amount of \$491,849.00 from the Department of Community and Economic Development to be used for a reconstruction of the Department of Public Works Maintenance Garage. Councilmember S. Stewart-Keeler seconded.

**RESOLUTION NO. 10 OF 2021**

**A RESOLUTION OF MOUNT POCONO BOROUGH, COUNTY OF MONROE  
REQUESTING A LOCAL SHARE ASSISTANCE (LSA) GRANT**

Be it **RESOLVED**, that Mount Pocono Borough of Monroe County hereby requests a Local Share Assistance grant in the amount of \$491,849 from the Department of Community and Economic Development to be used for a reconstruction of the Department of Public Works Maintenance Garage.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Joshua Walker, Borough Manager, and Francis O'Boyle, Council President, as the officials to execute all documents and agreements between the Borough of Mount Pocono and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

I, Joshua Walker, Secretary of Mount Pocono Borough, Monroe County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Pocono Borough Council at a regular meeting held September 28, 2021 and said Resolution has been recorded in the Minutes of Mount Pocono Borough and remains in effect as of this date.

Motion carried unanimously (6 to 0).

Councilmember A. Montanez arrived at 8:45 P.M.

**LSA Grant – Sidewalks:** Councilmember S. Stewart-Keeler moved to adopt Resolution #11 requesting a Local Share Assistance grant in the amount of \$1,727,568.00 from the Department of Community and Economic Development to be used for construction of sidewalks and the erection of lighting on Route 611 North and South bound between Five Points and Pine Hill Road. Councilmember P. Bucco seconded.

**RESOLUTION NO. 11 OF 2021**

**A RESOLUTION OF MOUNT POCONO BOROUGH, COUNTY OF MONROE  
REQUESTING A LOCAL SHARE ASSISTANCE (LSA) GRANT**

Be it **RESOLVED**, that Mount Pocono Borough of Monroe County hereby requests a Local Share Assistance grant in the amount of \$1,727,568 from the Department of Community and Economic Development to be used for construction of sidewalks and the erection of lighting on Route 611 North and South bound between Five Points and Pine Hill Road.

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*Be it FURTHER RESOLVED, that the Applicant does hereby designate Joshua Walker, Borough Manager, and Francis O'Boyle, Council President, as the officials to execute all documents and agreements between the Borough of Mount Pocono and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.*

*I, Joshua Walker, Secretary of Mount Pocono Borough, Monroe County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Pocono Borough Council at a regular meeting held September 28, 2021 and said Resolution has been recorded in the Minutes of Mount Pocono Borough and remains in effect as of this date.*

Motion carried unanimously.

**Quotes for Razing 32 Brunswick** – After reviewing two (2) quotes, Councilmember A. Montanez moved to accept the quote to raze the building at 32 Brunswick Drive from E.F. Possinger & Sons, Inc. in the amount of \$17,974.00 with the condition of receiving a monthly payment schedule to be voted on at the October 4<sup>th</sup> Borough Council meeting. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

**County Waste Contract Renewal** – Sanitation Committee Chair, Councilmember A. Montanez reported that the letter requesting for an additional year was sent and that a meeting has been scheduled for Thursday, September 30<sup>th</sup> with a County Waste representative. Councilmember A. Montanez moved to approve bulk pick-up for the month of October on the first and third Thursday of the month with no reduction of bulk items allowed to be collected. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

**County Emergency Declaration and Borough's Storm Damage** – Mayor M. Penn updated Borough Council that the County submitted \$880,000.00 in damages.

**Hazard Mitigation Plan** – Mayor M. Penn reported that the letter of intent is due October 14<sup>th</sup> and that Borough Council should vote on this at its October 4<sup>th</sup> meeting. He added that a letter of intent needs to be done at our next meeting. He noted that we need to designate an "Application Agent" for each project and we have until December to complete estimates for the following projects: #1 – Upgrade fire facility – category 4 shelter with the Fire Department taking the lead; #2 Pump Station – Mount Pocono Municipal Authority (MPMA); #3 – Expansion tank at Industrial Park – MPMA; #4 – Five Points traffic study – Borough Manager; #5 – Equip/ retrofit fire truck for hose to increase water flow; #6 – Fairview Lake – dam and lake clean up (private property); #7 – pump addition redundancy at main plant – MPMA; and, #8 – Stormwater management study, anticipation of the MS-4 Plan - Borough.

**Action List** – was updated.

## **NEW BUSINESS**

**Approval of Barry St. Cyr as Permanent Employee** – Councilmember A. Montanez moved to end Barry St. Cyr's probationary period and to make him a permanent full-time employee with a \$1.00 per hour increase as of September 26, 2021, with benefits. Councilmember P. Bucco seconded. Motion carried unanimously.

**2022 Minimum Municipal Obligation (MMO) Pension Plan** – Councilmember A. Montanez moved to approve the 2022 MMO for pension plan in the amount of \$23,074.00. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

**Approval of 2022 Pocono Mountain Regional Police Draft Budget** – tabled until the November Borough Council regular meeting.

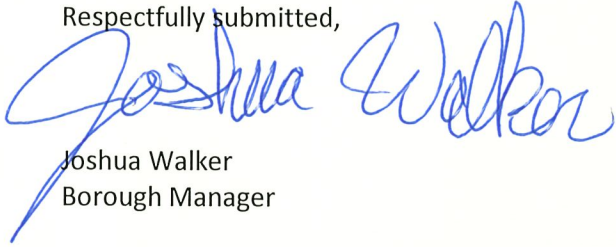
**Borough Manager/ Position & Ordinance** – this item was tabled.

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**Public Participation - none**

There being no further business or public participation Vice President M. Oser moved to adjourn the meeting at 9:30 P.M. Councilmember A. Montanez seconded. Motion carried unanimously.

Respectfully submitted,



Joshua Walker  
Borough Manager

