

**MOUNT POCONO BOROUGH COUNCIL
PUBLIC HEARING/ SPECIAL MEETING MINUTES
THURSDAY, DECEMBER 31, 2020
12:05 P.M.**

President C. Williams opened the Public Hearing at 12:05P.M. with the following members present: Vice-President F. O'Boyle; Councilmembers S. Stewart-Keeler; P. Bucco; A. Montanez; and T. Neville. Mayor M. Penn, Solicitor J. Fareri and Zoning/ Codes Enforcement Officer were also present.

Councilmember R. Emilie was absent.

The Pledge of Allegiance was said by all.

President C. Williams stated that the purpose of this Public Hearing is to propose the 2021 Budget.

The Budget Meeting

President C. Williams stated that this Public Hearing was advertised and turned it over to Mayor M. Penn to present the proposed 2021 Budget.

Mayor M. Penn presented proposed budget indicating that revenues and expenditures are balanced in the amount of \$2,051,048.00. He reviewed proposed 2021 Budget by line item below:

MOUNT POCONO BOROUGH – 2021 PROPOSED BUDGET SUMMARY

REVENUES

ACCT	DESCRIPTION	GENERAL FUND	LIQUID FUELS	STREET IMPROVEMENT
301	Real Estate Taxes	\$1,328,129		
310	Act 511 Taxes	360,000		
320	Franchise Fees	17,000		
330	Fines, Etc.	23,000		
340	Interest, Rent, Etc.	6,500		
350	State Shared Revenue	106,000	\$102,785	\$121,134
360	General Gov't	55,000		
380	Misc. Revenues	13,000		
390	Interfund Transfers	142,857		
Totals		\$2,051,486	\$102,785	\$121,134

EXPENDITURES

ACCT	DESCRIPTION	GENERAL FUND	LIQUID FUELS	STREET IMPROVEMENT
400	General Gov't	\$398,036		
410	Public Safety	990,390		
427	Solid Waste	0		
430	Streets & Roads	489,882	\$102,785	\$121,134
450	Recreation & Culture	58,000		
471	Debt Service	0		
480	Insurance & Misc. Exp.	90,178		
490	Refunds & Reimb's	25,000		
Totals		\$2,051,486	\$102,785	\$121,134

**MOUNT POCONO BOROUGH COUNCIL
PUBLIC HEARING/ SPECIAL MEETING MINUTES
THURSDAY, DECEMBER 31, 2020
12:05 P.M.**

He stated the following proposed taxes for the 2021 fiscal year are:

*Borough Real Estate Tax Millage – 4.15 mills
Dedicated Street Improvement Tax – 0.465 mills
Dedicated Library Tax – 0.155 mills
Dedicated Fire Equipment Tax – 0.155 mills
Dedicate Emergency Medical Service Tax – 0.078*

He also stated that the Liquid Fuels is budgeted for \$102,785.00 and the Street Improvement Fund is \$121,134.00.

Council Comments

None

Public Comments

None

The being no Borough Council or Public comments, the Public Hearing adjourned.

SPECIAL MEETING

President C. Williams opened the Special Meeting at 12:13 P.M. with the following members present: Vice-President F. O’Boyle; Councilmembers S. Stewart-Keeler; P. Bucco; A. Montanez; and T. Neville. Mayor M. Penn, Solicitor J. Fareri and Zoning/ Codes Enforcement Officer were also present.

Councilmember R. Emilie was absent.

The Pledge of Allegiance was said by all.

Preliminary Announcements

None

2021 Budget

Councilmember P. Bucco moved to adopt 2021 Budget as presented.

MOUNT POCONO BOROUGH – 2021 PROPOSED BUDGET SUMMARY

REVENUES

ACCT	DESCRIPTION	GENERAL FUND	LIQUID FUELS	STREET IMPROVEMENT
301	Real Estate Taxes	\$1,328,129		
310	Act 511 Taxes	360,000		
320	Franchise Fees	17,000		
330	Fines, Etc.	23,000		
340	Interest, Rent, Etc.	6,500		

**MOUNT POCONO BOROUGH COUNCIL
PUBLIC HEARING/ SPECIAL MEETING MINUTES
THURSDAY, DECEMBER 31, 2020
12:05 P.M.**

350	State Shared Revenue	106,000	\$102,785	\$121,134
360	General Gov't	55,000		
380	Misc. Revenues	13,000		
390	Interfund Transfers	142,857		
Totals		\$2,051,486	\$102,785	\$121,134

EXPENDITURES

ACCT	DESCRIPTION	GENERAL FUND	LIQUID FUELS	STREET IMPROVEMENT
400	General Gov't	\$398,036		
410	Public Safety	990,390		
427	Solid Waste	0		
430	Streets & Roads	489,882	\$102,785	\$121,134
450	Recreation & Culture	58,000		
471	Debt Service	0		
480	Insurance & Misc. Exp.	90,178		
490	Refunds & Reimb's	25,000		
Totals		\$2,051,486	\$102,785	\$121,134

Councilmember T. Neville seconded. Vice President F. O'Boyle suggested that the motion should include the Liquid Fuels and the Road Improvement Funds. Councilmember P. Bucco amended her motion by adopting the 2021 Budget as presented and to include the Liquid Fuels is budgeted for \$102,785.00 and the Street Improvement Fund is \$121,134.00. Councilmember T. Neville seconded. Motion carried unanimously.

UNFINISHED BUSINESS

Technology Updates

President C. Williams noted that the Borough's GoDaddy Account will expire the end of this month. She also noted that after the approval from the Borough Council Borough Manager J. Walker has purchased the computers that were needed.

Borough Manager explained the G Suite cost would be \$6.00 per user totaling for the month \$78.00 and that comes to \$936.00 per year. He also commented that the comparison cost between GoDaddy and the G Suite is a savings of approximately \$250.00. He noted that price also includes some storage. He also noted that most of email accounts have been set up.

Mayor M. Penn noted the "archive" function when using the G Suite and asked Borough Manager J. Walker to follow-up with GoDaddy regarding the email migration.

Councilmember S. Stewart-Keeler moved to move forward with the G Suite from GoDaddy. Councilmember P. Bucco seconded. Motion carried unanimously.

HVAC System

Borough Manager explained that he has the original invoice from Metz with a total replacement cost of 24,000 to repair/ replace the current HVAC system. He stated that he has received a second estimate from R.J.

**MOUNT POCONO BOROUGH COUNCIL
PUBLIC HEARING/ SPECIAL MEETING MINUTES
THURSDAY, DECEMBER 31, 2020
12:05 P.M.**

Groaner which is higher. However, he has sent these estimates to the County. He noted that the County's deadline was yesterday and were received. Let it be noted that bids for County monies must be a member of Costars.

After some discussion, President C. Williams asked the Borough Manager to contact R.J. Groaner to see if the are part of the Costar program and we will wait to make any decision. Borough Manager J. Walker just received confirmation that R.J. Groaner is not part of the Costars program. The Borough Manager was also asked to find out from Metz if there would be an increase to the quote for any upgrades, i.e., thermostats.

Meeting Dates

President C. Williams reminded everyone that meeting dates were confirmed and advertised to meet the needs of Borough Council, to include actions that would need to be taken.

Snow Emergency

Vice President F. O'Boyle stated his concerns regarding cars parked on the roads that hinders the snow removal by the road crew.

Mayor M. Penn suggested that Borough Council declare some roads as snow emergency routes. He noted that this would allow the Borough to remove cars that get stuck without calling police intervention. He also noted that Emergency Services Coordinator R. Gannon is working on this and will be talking with Road Supervisor J. Trombetta which roads should be included in this plan.

President C. Williams stated that the Zoning Department can send a friendly letter informing people not to park in the street to discourage parking in the street.

Zoning/ Codes Enforcement Officer stated that there is no parking allowed in the streets especially overnight however in the Borough's Ordinance states the enforcement is by the Pocono Mountain Regional Police.

Councilmember T. Neville stated he has concerns with the snowplowing especially with shopping carts in the roadway. He noticed that one (1) on Knox Street was demolished and is not sure if it was a car or it was damaged by a snowplow. It was noted that there are shopping carts all over the Borough and it is a hazardous situation.

President C. Williams noted that this will be discussed more at the work session.

HVAC System Continued

Borough Manager J. Walker spoke to Metz noting that they are not with Costars. He also asked them if the upgrades including new thermostats are included in the original quote if not how much more would the upgrades be.

Solicitor J. Fareri reminded Borough Council that this cost exceeds the \$21,000.00 bid threshold and could possibly need to publicly ask for bids. He also asked to review the grant agreement. He stated that he will call the County grant department to confirm that if the Borough is in the process will the grant be available to the Borough.

Councilmember S. Stewart-Keeler moved accept the grant funds from the County subject to immediately putting out to bid regarding the HVAC system and act on when the bids are received. Commissioner P. Bucco seconded. Motion carried unanimously.

**MOUNT POCONO BOROUGH COUNCIL
PUBLIC HEARING/ SPECIAL MEETING MINUTES
THURSDAY, DECEMBER 31, 2020
12:05 P.M.**

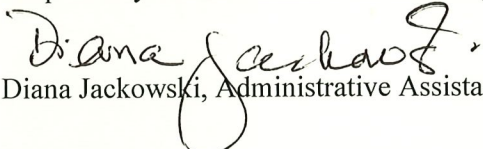
Public Participation

None

At this time President C. Williams wished everyone a Happy New Year noting that we have gone through a lot this past year and is looking forward to a better and more productive 2021. She also thanked Borough Council for their time, energy and able to attend the spontaneous meeting we asked for.

There being no further business or public participation, the meeting adjourned.

Respectfully submitted and transcribed by,


Diana Jackowski, Administrative Assistant

