

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 4, 2019
7:00 P.M.**

President C. Williams opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President F. O'Boyle; Councilmembers; D. Casole; M. Hensel; A. Montanez; and, S. Stewart-Keeler. Mayor M. Penn, Solicitor J. Fareri, Junior Councilmember K. Crosby, Borough Secretary/ Treasurer L. Noonan, and Zoning/Codes Enforcement Officer D. Noonan were also present.

Councilmember T. Ford was absent.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

None

APPROVAL MINUTES

Councilmember A. Montanez moved to accept the Regular Meeting minutes of Monday, October 7, 2019, as presented. Councilmember S. Stewart-Keeler seconded. Mayor M. Penn corrected the last page, noting that the number of Ordinances was incorrect. It should have stated two (2) copies were missing. Motion carried unanimously with noted change.

OFFICERS' REPORTS

MAYOR

Mayor M. Penn stated that he performed four (4) wedding this past month. He discussed the landbank and the RDA letter of support and the transfer tax for the transfer tax fund. He also stated that Halloween Trick or Treating was postponed after he spoke with the various Councilmembers he postponed to Saturday, November 2nd and the First Annual Mayor's Pumpkin Patch. He awarded 1st, 2nd and 3rd prized and he thanked Wal-Mart and Shop-Rite for providing those prizes for the children. He said the post meeting after the veto of the Excessive Police Calls, he stated that Chief Wagner thanked him for doing that as he was worried about potential lawsuits. Mayor M. Penn also discussed an incident that happened right after that in the Wal-Mart parking lot where an officer's arm was pinned in a window. Chief Wagner stated that there is a problem, but the Ordinance was not the solution. Mayor M. Penn also discussed the division in the Borough and a recent postcard and Facebook website posts being generated attacking him.

PRESIDENT

President C. Williams thanked Tom Neville for his contributions to the Mayor's Annual Pumpkin Patch and for inventing the Mount Pocono Hamburger which was a hamburger on a hot dog bun. She thanked everyone for coming out tonight. She discussed emails that she received from Foxfire about a bus stop being on their property and further discussed phone calls regarding a daily notification from the Boro and this is not from the Borough.

TREASURER'S REPORT

GENERAL FUND CHECKING ACCOUNT	\$ 140,921.17
PENN SECURITY GENERAL FUND ACCOUNT	1,896.56
CAPITAL RESERVE ACCOUNT	1,296.63
BANNER BEAUTIFICATION ACCOUNT	3,781.27
STATE LIQUID FUELS	35,172.84
PARK & RECREATION FUND	881.79
PLANNING COMMISSION REIMB. FUND	9,976.65
ROAD FUND – GENERAL FUND	113,072.12
STORMWATER FUND	49,031.81
GENERAL FUND RESERVE ACCOUNT	1,120.83
SANITATION FUND	8,045.85
INTERSECTION & SIGNALIZATION FUND	<u>250,605.37</u>

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 4, 2019
7:00 P.M.**

GRAND TOTAL

\$615,802.89

Councilmember S. Stewart-Keeler moved to pay and approve the Treasurer's Report dated Monday November 4, 2019 and pay the bills as presented. Vice President F. O'Boyle seconded. Borough resident Mike Oser questioned bills to Reilly & Associates and bills for Fairview Avenue. Borough resident Steve Jabara questioned when Knob Road would be paved. Motion carried. unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Ace Hardware	(maint. & bldg./highway supplies)	\$ 78.53
Alarm Installers Corp (AIC)	(monitoring services 12/19-11/20)	756.00
Bartonsville Printing	(business cards – Michael Penn, Mayor)	60.00
Barry Isett & Associates	(Hirshland & POSH Properties)	1,342.00
Blue Ridge Communications	(phones)	358.19
Cintas	(uniforms/rugs)	455.23
CPC Signs	(signs)	138.38
ESSA	(loan payment)	2,309.20
FNB Visa	(solar lights, maint. supplies)	215.82
FP Mailing Solutions	(postage meter)	75.00
Fry's Plastic	(pipe)	1,377.32
Geisinger	(health insurance)	7,351.13
H. Clark Connor	(PC Solicitor Sept & Oct)	675.00
Highmark Blue Shield	(eye/dental)	258.62
Locust Ridge Quarry	(hot patch material)	1,626.85
MetLife	(life/disability insurance)	281.49
NAPA Auto Parts	(parts/lights)	75.14
Newman, Williams, Mishkin	(Hoops Int'l, Lot 28, Hirshland)	1,558.00
Francis R. O'Boyle	(reimbursement for supplies – sign)	30.28
Payrolls Unlimited	(payroll service)	103.80
Panko Reporting	(Conditional Use Hearing Lot 28)	190.00
PP & L	(electric – 2 months)	1,336.01
PA American Water Co	(water)	802.44
PA One Call	(monthly service)	16.72
PSAB	(membership dues)	493.00
Plociniak Oil	(heating oil – boro bldg.)	451.82
Pocono Mountain Regional Police	(November Mortgage Payment)	2,792.12
Pocono Mountain Regional Police	(monthly service)	60,964.91
PM Regional Police Pension	(2019 MMO Uniform & Non-Uniform)	27,920.24
PM Public Library	(1 mill dedicated RE & Delinq. Taxes)	1,042.24
PM Vol. Fire Co.	(1 mill dedicated RE & Delinq. Taxes)	1,042.25
PM Regional EMS	(1/2 mill dedicated RE & Delinq. Taxes)	521.14
Pocono Record	(advertising)	315.82
Quill	(paper, file folder, ink)	169.53
Reilly Associates	(Lot 28 Review)	4,168.12
Scott's Signs & Printing	(name plate & holder)	44.00
Selective	(insurances)	2,812.00
Sunoco	(gas/diesel)	303.30
Tulpehocken Spring Water	(water)	56.99
Underdog Computer	(website maintenance)	75.00
Verdin Clocks	(Planned Maintenance Agreement 2020)	630.00
Verizon Wireless	(cell phones)	139.79
Walmart	(yellow sweatshirts)	41.64

GRAND TOTAL

\$125,455.86

2019-6102

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 4, 2019
7:00 P.M.**

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 10/09/19)	\$ 6,294.06
Mt Pocono Payroll	(w/e 10/16/19)	6,178.34
Mt Pocono Payroll	(w/e 10/23/19)	6,444.22
Mt Pocono Payroll	(w/e 10/30/19)	<u>6,309.21</u>

GRAND TOTAL **\$25,225.83**

BILLS TO BE PAID FROM THE LIQUID FUELS ACCOUNT:

P P & L	(electric)	<u>\$1,987.43</u>
---------	------------	--------------------------

ZONING/CODES ENFORCEMENT OFFICER

Zoning/ Codes Enforcement Officer D. Noonan gave the following monthly report:

Permits / Certificates Issued (10/5 to 10/31):

Shed - 3
Driveway - 1

Fees (10/5 to 10/31): \$240.00

Rental Inspections: 1

Additional Work / Activities:

- 10/7 - Council meeting.
- 10/16 – Planning Commission.
- 10/16 – Land Bank meeting at RDA.
- 10/23 – Conditional Use hearing re: Lot 28
- Plan review re: McDonald's; Hirshland; Posh Properties; Lot 28.

SOLICITOR

No report.

PERSONS TO BE HEARD

Martha Robins, Monroe County Redevelopment Authority – Land Bank

Ms. Martha Robbins of the Monroe County Redevelopment Authority was present and introduced Christopher Gulotta of the Gulotta Group. Mr. Gulotta discussed blighted properties and the Land Bank Program. There was a lengthy discussion about the process of properties qualified for the land bank and what happens once a property is included in the land bank. He also requested a letter of support from the Borough for the Redevelopment Authority's application to be submitted to the Pennsylvania Housing Financing Agency through the PHARE/ Realty Transfer Tax (RTT) Fund. He noted that those funds are to be allocated under Act 58 to assist with the creation, rehabilitation and support of affordable housing throughout the Commonwealth. The Redevelopment Authority is requesting \$150,000.00 for the proposed project activity for the Monroe County Land Bank. The activities of the Land Bank that are funded through the grant are expected to include the acquisition and rehabilitation or demolition of blighted properties for purposes consistent with community needs. The work of the Land Bank will be coordinated with community partners with the overarching objective of efficiently repurposing vacant and abandoned properties. He also noted that the letter was needed by November 15, 2019. He further provided Borough Council with a copy of an Intergovernmental Agreement (IGA) needed to be entered into by the County of Monroe, the Borough of Mount Pocono and the Pocono Mountain School District.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 4, 2019
7:00 P.M.**

At 8:00 P.M. Junior Councilmember K. Crosby excused herself from the meeting.

After a lengthy discussion on the letter of support and the Intergovernmental Agreement, Mayor M. Penn requested Borough Council send the letter of support for the Redevelopment Authority's application for the grant funding.

Councilmember A. Montanez moved to send a letter of support of the Redevelopment Authority of the County of Monroe pursuing a grant funding application Phar/ Realty Transfer Tax Fund with the application amount of \$150,000.00. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Solicitor J. Fareri requested time to review the Intergovernmental Agreement and to table this to the next meeting. Borough Council agreed.

Karen Struckle, Mount Pocono Association

Ms. Karen Struckle was present and turned over the floor to Jodi Bohdal the President of the Mount Pocono Association. Ms. Bohdal stated that they are working on a few things for the holidays with information to follow and thanked Borough Council for all of their support.

UNFINISHED BUSINESS

Action Items List

The Borough Secretary/ Treasurer reviewed and updated the Action Item List accordingly.

Zoning Storage Containers Amendment

Councilmember A. Montanez moved to advertise the Amendment to the Zoning Ordinance regarding the definition of a storage trailer. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Email Problems

Councilmember A. Montanez moved to table until the budget is complete. Councilmember D. Casole seconded. Motion carried unanimously.

NEW BUSINESS

Advertise Budget Meetings

Councilmember S. Stewart-Keeler moved advertise Budget Work Session to be held on Monday, November 18th Thursday, November 21st and Monday November 25th at 6:00 P.M. Councilmember D. Casole seconded. Motion carried unanimously.

STANDING COMMITTEES

Planning

Councilmember D. Casole updated the Council of the October 16, 2019 Regular Planning Commission Meeting.

Department of Public Works

President C. Williams stated that they are readying for winter. There was discussion regarding damage to the roof during the high winds and rainstorm and the Borough Secretary/ Treasurer advised that she has submitted an insurance claim.

2019-09-02

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 4, 2019
7:00 P.M.**

Utilities/ Mount Pocono Municipal Authority (MPMA)

Councilmember M. Hensel stated that there was discussion with the new spray irrigation that the effluent can be used to fight fires, and this was something that could have been utilized during the recent fire at Pocono Manor.

Water

Councilmember D. Casole stated the flushing process began with approximately 1/3 of the older sections of the borough completed satisfactorily. No negative water impact issues were reported from residents and/or businesses.

The Flushing Process was able to perform more efficiently due to the Pocono Manor Fire draining out tremendous amounts of water effectively cleaning out the Fire Hydrants.

Recreation

Deb Fulton, Park & Recreation member advised Borough Council that Park & Recreation Board Member Terry Cramer has only attended two (2) meeting in the last two (2) years and the Park & Recreation Board's request that he be removed and replaced.

Councilmember D. Casole moved to send a letter to Terry Cramer advising him that he has been removed from the Park & Recreation for lack of attendance. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Sanitation

Borough Secretary/ Treasurer L. Noonan announced that 22.58 tons of recycling and 51.71 tons of garbage have been collected for the month of September.

Buildings

No report.

Budget and Finance

2020 Budget Prep Work Sessions were scheduled earlier.

Personnel

No report.

Regional Police

Mayor M. Penn stated that the Police budget and municipal contribution was projected that there would be a 10% increase. It was negotiated down to 2% which would be a \$14,646.69 increase for the Borough. It would be up to Borough Council whether to remain the same or increase the 2%.

Regional EMS

Mayor M. Penn stated that Regional EMS recently had their Chili Cookoff. He didn't win. He stated Curt Cummings won. He reminded everyone that tomorrow is Election Day and that the polls will be open from 7:00 A.M. to 8:00 P.M.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 4, 2019
7:00 P.M.**

COG

Borough Secretary/ Treasurer L. Noonan noted that Borough Council needs to advertise for Anti-Skid as COG did not award a bid. The bid will cover the time period of January 1, 2020 thru December 31, 2020. Councilmember S. Stewart-Keeler moved to advertise for bids for anti-skid material. Councilmember A. Montanez seconded. Motion carried unanimously.

PUBLIC PARTICIPATION

Mike Oser, 39 Fairview Avenue, questioned a map that was going around and a plan that he has seen and where this project was proposed. It appeared that it was proposed on the golf course.

Ron Emelie, Brunswick Drive, thanked Borough Council and the road crew for cleaning his drainage ditch.

Tom Neville, 209 Knob Road, thanked the Borough Councilmembers.

Mike Oser, 39 Fairview Avenue, discussed the upcoming petition to change the Zoning map for the former property of St. Mary's Roman Catholic Church from a R-1 to C-1.

Deb Fulton, 65 Reeder Street, questioned what was is going to be at 25-27 Fairview Avenue and what is permitted with the Zoning change.

It was noted that all the questions can be answered at the Public Hearing.

Patty Bucco, Winona Road, questioned the property next to her property that it is a blighted property and the need for the Land Bank. She requested Borough Council's support.

Mike Reardon, Cedar Road, discussed the Pocono Mountain Regional Police and the Corporal that was recently charged for wrong doings.

There being no further public participation or any further business coming before the Board, Councilmember A. Montanez moved to adjourn. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Respectfully submitted,



Lori Noonan, Borough Secretary

2019-0922