

MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, APRIL 1, 2019
7:00 P.M.

President C. Williams opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President F. O'Boyle Councilmembers; D. Casole; M. Hensel; A. Montanez; and, S. Stewart-Keeler. Mayor M. Penn, Solicitor J. Fareri, Borough Secretary/ Treasurer L. Noonan, and Zoning/Codes Enforcement Officer D. Noonan were also present.

Councilmember T. Ford and Junior Councilmembers S. Darwish and K. Rinaldi were absent.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

President C. Williams announced that Borough Council held an Executive Session just prior to the meeting this evening at 6:30 P.M. to discuss a personnel issue.

APPROVAL MINUTES

Councilmember M. Hensel moved to accept the Regular Meeting minutes of Monday, March 4, 2019, as presented. Vice President F. O'Boyle seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

President C. Williams stated that she spent her weekend in Ithaca, NY with women veterans. She met two (2) World War II women veterans that were ninety-six (96) years old. It was a very moving weekend.

She noted that there has been more discussion regarding SR 611 and Pine Hill Road traffic signal and stated the Borough Zoning/Codes Enforcement Officer D. Noonan will give an update this evening.

Solicitor J. Fareri stated that in the correspondence that we have received from Mr. Chuck Leonard of the PMEDC, they are requesting a letter of support regarding the change of scope of the SR 940/ Knox Street LSA Grant to the traffic signal at SR 611 and Pine Hill Road.

President C. Williams also stated last month that some Councilmembers and Borough employees attended an Active Shooter Training and after that meeting Regional Police made recommendations to make security upgrades to the Borough Building. The Building Committee will be meeting to review those.

MAYOR

Mayor M. Penn stated that there were no weddings in the month of March. He also stated that the Mount Pocono Association has been relaunched and is made up of professionals and locals. They will meet tomorrow morning at 10:00 A.M. They will be meeting on the first and third Tuesdays of every month at 10:00 A.M. He noted that he has spoken with Pam Watkins regarding the Fork Street Bistro and they hope to open soon. He attended a Park & Recreation Foundation meeting and they are moving ahead with veterans' banners. They hope to have a dedication by June 26th and a 5K Run in September and possibly another 5K/ Zombie Run and a Trunk or Treat on October 19th. He also noted that the Foundation raised \$540.00 on their recent basket raffle.

He further noted that the road crew filled potholes with cold patch material and once hot patch is available, they will be filling the potholes with the hot patch.

TREASURER'S REPORT

GENERAL FUND CHECKING ACCOUNT	\$ 135,589.86
PENN SECURITY GENERAL FUND ACCOUNT	311.36
CAPITAL RESERVE ACCOUNT	\$ 1,290.89
BANNER BEAUTIFICATION ACCOUNT	3,167.15

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STATE LIQUID FUELS	\$ 91,871.29
PARK & RECREATION FUND	877.88
PLANNING COMMISSION REIMB. FUND	9,888.55
ROAD FUND – GENERAL FUND	15,053.77
STORMWATER FUND	48,598.77
GENERAL FUND RESERVE ACCOUNT	1,115.88
SANITATION FUND	2,454.92
INTERSECTION& SIGNALIZATION FUND	<u>250,036.21</u>
 GRAND TOTAL	 <u>\$560,256.53</u>

Councilmember M. Hensel moved to approve the Treasurer's Report dated Monday April 1, 2019, and pay the bills as presented. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Ace Hardware	(maint. supplies & rock salt)	\$ 303.59
AmTrust North America	(workers comp)	6,408.00
Anthracite Electric, Inc.	(repairs to security cameras)	97.50
Berkheimer Associates	(LST Commission)	288.64
Blue Ridge Communications	(phones)	374.18
Central Jersey Equipment	(new ignition for snow thrower)	158.12
Cintas	(uniforms/rugs)	386.84
Cyphers Truck Parts	(plow lift pump & wiring)	67.19
Eastern Time	(fire alarm contract)	1,001.00
Ed's Auto	(repairs to 2014 Kenworth & '06 Pete)	1,859.58
EM Kutz, Inc.	(tire chains, chain wheel & bolts)	1,567.99
ESSA	(loan payment)	2,309.20
FNB Visa	(shop supplies, flag light & Dell Ex. War.)	456.36
Geisinger	(health insurance)	3,294.56*
Highmark Blue Shield	(eye/dental)	117.44**
Medico Industries, Inc.	(quick couplers for #2 & #5)	67.06
JoAnn Misuraca-Ficco	(tax collector supplies reimb.)	55.00
JoAnn Misuraca-Ficco	(taxes due on Brunswick Dr. Property)	210.70
Monroe County Control Center	(2 nd Quarter Services)	694.23
Monroe County Info Services	(tax bills, journals, blanks)	643.26
NAPA Auto Parts	(wipers, tail light, antifreeze, hoses)	194.75
Newman, Williams, Mishkin	(Fareri ½ retainer)	10,000.00
Dennis M. Noonan	(reimb. of mileage Sept 18 – March 19)	338.45
PP & L	(electric)	781.44
Payrolls Unlimited	(March)	108.05
Pennoni	(traffic engineer)	803.00#
PA American Water Co	(water)	741.49
PA One Call	(monthly service)	4.44
PA Paper & Supply	(paper towels, toilet tissue, facial tissues)	215.41
PA State Assoc. of Mayors	(annual dues)	60.00
Palmerton Garage Doors, Inc.	(install extension & coax cable kit)	130.00
Plociniak Oil	(heating oil)	2,812.11
Pocono Mountain Regional Police	(April Mortgage Payment)	2,792.12
PM Public Library	(1 mill dedicated RE Taxes)	4,085.47
PM Vol. Fire Co.	(1 mill dedicated RE Taxes)	4,085.85
PM Regional EMS	(1/2 mill dedicated RE Taxes)	2,042.87
Pocono Record	(advertising – February)	49.10
Response Computers	(remove triggers/memory issue)	\$ 300.00
Schaedler Yesco	(flag pole light kit)	15.05

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Scott's Signs & Printing	(name plates)	\$ 69.00
Selective Insurance	(insurances)	2,575.00
STR Business Solutions	(ink for postage meter)	130.00
Stratix Systems	(large format copier)	960.00
Sunoco	(gas/diesel)	2,980.75
ThyssenKrupp Elevator	(elevator service)	188.28
Tulpehocken Spring Water	(water)	46.00
US Bank	(copier lease – 2 months)	565.19
Verizon Wireless	(cell phones)	<u>138.76</u>

GRAND TOTAL **\$57,573.02**

*Did not reflect full credit for all payments, but did reflect credit for L. Gardner insurances

**Reflects full credit for all payments & the credits for L. Gardner insurances

#Reimbursable

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 03/06/19)	\$ 8,536.06*
Mt Pocono Payroll	(w/e 03/13/19)	6,673.09
Mt Pocono Payroll	(w/e 03/20/19)	6,264.55
Mt Pocono Payroll	(w/e 03/27/19)	<u>6,239.30</u>

GRAND TOTAL **\$27,713.00**

*tax collector was paid in this pay period

BILLS TO BE PAID FROM THE LIQUID FUELS ACCOUNT:

Cargill Salt	(de-icing salt)	\$15,433.41
Lehigh Hanson Aggregates	(anti-skid)	2,308.99
P P & L	(electric)	<u>3,489.76</u>

GRAND TOTAL **\$ 21,232.16**

BILLS TO BE PAID FROM INTERSECTION/TRAFFIC SIGNAL FUND:

Signal Service, Inc.	(repairs to 5 points lights)	<u>\$471.10</u>
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ZONING/CODES ENFORCEMENT OFFICER

Zoning/ Codes Enforcement Officer D. Noonan reviewed the following report for February 2019:

Permits / Certificates Issued (3/1 to 3/31):

Roof – 2
Sign – 2
Road Cut – 1
Change of Use - 1

Fees (3/1 to 3/31): \$390.50

Rental Inspections: 2

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Additional Work / Activities:

- 3/4 - Council meeting.
- 3/12 – Info Session on State Funding Programs
- 3/18 – Council Work Session
- Preparation for Hirshland ZHB hearing.
- Review of Zoning /SALDO ordinances ongoing.

LSA Grant SR 611/Pine Hill Road Update

Mr. Noonan gave an overview on the SR 611/Pine Hill Road Traffic Signal status and LSA Grants that are funding this project. It was explained that Mr. Chuck Leonard and Michelle Bisbing with PMEDC met with Senator Mario Scavello about the project and concerns that the LSA Grant funding will expire and be lost. Senator Scavello agreed to support the proposed plan of action to request extensions and the reallocation of funds among the projects.

LSA Grant Letter of Support

Councilmember A. Montanez moved to send a letter of support regarding the LSA Grant for SR 940/Knox Street being rescoped to the traffic signal at SR 611 and Pine Hill Road. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

SOLICITOR

Solicitor J. Fareri stated that the Borough has received a Zoning Hearing Board application for a variance to seek relief on a sign for Wawa. He asked if the Borough Council would like for him to attend.

After some discussion, Councilmember M. Hensel moved to ask Solicitor J. Fareri to attend the Zoning Hearing Board. Councilmember A. Montanez seconded. After some discussion of whether Solicitor J. Fareri was needed, motion went to a roll call vote: Councilmember A. Montanez, “No”; Councilmember M. Hensel, “No”; Councilmember S. Stewart-Keeler, “No”; Vice President F. O’Boyle, “No”; Councilmember D. Casole, “No”; and, President C. Williams, “No”. Motion was unanimously denied.

PERSONS TO BE HEARD

None

UNFINISHED BUSINESS

Action Items List

The Borough Secretary/ Treasurer reviewed and updated the Action Item List accordingly.

NEW BUSINESS

2018 Mount Pocono Planning Commission Annual Report

Borough Council acknowledged receipt and accepted the 2018 Annual Report of the Mount Pocono Planning Commission.

Fire Protection Contract

Councilmember D. Casole moved to accept and sign the 2019 Fire Protection Contract between the Borough of Mount Pocono and the Pocono Mountain Volunteer Fire Company. Councilmember S. Stewart-Keeler seconded. Vice President F. O’Boyle abstained. Motion carried.

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Free Yard Sale Weekends

Councilmember A. Montanez moved to set the free yard sale weekends for: the weekend of May 31st, June 1st and June 2nd; weekend of July 12th through July 14th; and the weekend of August 23rd through August 25th. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

STANDING COMMITTEES

Junior Councilmember Report

President C. Williams stated that hopefully the Junior Councilmembers will be here at our next meeting. She also stated that they are very busy during the end of their senior year. She noted that she has been advised that Junior Councilmember S. Darwish will be attending George Washington University and will be studying political science.

Planning

Councilmember D. Casole gave the following report:

Chairman K. Kirkwood reviewed the Mount Pocono Borough Planning Commission's Annual Report for 2018 as per the Pa Municipalities Planning Code.

Chris McDermott, Professional Engineer came before the Commission on behalf of Chris Sarajian/Owner of Bailey's Restaurant requesting the Planning Commission's support and recommendations to Borough Council expressing an urgent need to get the SR 611 and Pine Hill Road Traffic Signalization Project to move ahead as quickly as possible due to the ever increasing amount of car accidents in this very dangerous and busy area.

Department of Public Works

President C. Williams stated that we are currently down to a four (4) man road crew, and that she has just received word that another member of the road crew David Elders is resigning effective April 12, 2019. She noted that the Borough is in the process of hiring another member, hopefully somebody with a mechanical background.

Councilmember M. Hensel moved to advertise the position of the road crew/diesel mechanic. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Utilities

Councilmember M. Hensel noted that the quarterly sewer bills are in the mail and the project is moving along. Councilmember M. Hensel stated that the Municipal Authority is discussing an addendum to the current contract with RKR Hess of \$100,000.00.

Water

Councilmember D. Casole gave the following report:

There was a two-day malfunction at the Summit Point Well that warranted notifying Residents to conserve water during the repairs. There is currently a Frozen Water Main located in the Industrial Park Water Storage Tower that needs to be repaired as soon as possible.

Spring Flushing is fast approaching and slated for the end of April 2019. Customers will be notified when the flushing begins.

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Recreation

Councilmember S. Stewart-Keeler stated that they were in receipt and approved the Little League to use the field. She noted that she will find out if Pocono Pride is still going to share in the cost of the infield mix. She also noted that there is a survey for the proposed dog park and encouraged all Borough residents to complete.

There was discussion on the field mowing and the two (2) proposal that was received, Borough Council decided to discuss this further at the next work session.

Sanitation

Councilmember A. Montanez noted that she has reached out to Snowshoe several different times and has not received any response. Everything else is moving forward.

Buildings

Vice President F. O'Boyle noted that the LSA Grant for the maintenance shed in the amount of \$450,000.00 was not approved. He also noted that the \$300,000.00 that we had agreed to use to help fund the proposed traffic signal at SR 611 and Pine Hill Road was withdrawn. He suggested that Borough Council apply again next year for another LSA Grant. He stated that Borough Council could always investigate obtaining a loan to fund the shed and that Borough Council should engage Brick Lindner to draw up the plans and bid documents for the proposed shed.

Budget and Finance

It was agreed that the Budget & Finance Committee would meet on April 10th instead of April 3rd at noon.

Personnel

No report.

Regional Police/ EMS

Mayor M. Penn reviewed the Police stats for the month of February. He noted that Regional EMS is in the middle of the subscription drive and encouraged all residents to send in their subscriptions.

COG

Borough Secretary/ Treasurer L. Noonan gave the following report:

COG authorized the Secretary to advertise & accept bids for De-icing salt. Contract period will be from 01/01/2020 to 12/31/2020.

The next COG meeting is being held on April 29, 2019.

PUBLIC PARTICIPATION

Robin LaForge, Reeder Street, stated that the Hometown Hero's Fundraiser of the Veteran's Banners dedication is scheduled for June 29, 2019 and that the banners would stay up through Veteran's Day.

Mike Reardon, 14 Cedar Road, discussed litter in the Borough.

Tom Neville, 209 Knob Road, thanked Borough Council for listening to him about the problem with the light on the flag in front of the Borough building. He stated that the light has been upgraded.


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Patty Bucco, 140 Winona Road, discussed houses in disarray in her neighborhood.

There being no further business or any further public participation coming before the Board, Councilmember S. Stewart-Keeler moved to adjourn. Councilmember A. Montanez seconded. Motion carried unanimously.

Respectfully submitted,


Lori Noonan, Borough Secretary

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2019-034