

**MOUNT POCONO PLANNING COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, JULY 17, 2019
7:00 P.M.**

Chairman K. Kirkwood opened the Regular Meeting at 7:00 P.M. with the following members present: Commissioners; M. Penn; H. Velasco; and, P. Bucco. Also, present were Solicitor H. C. Connor; Zoning/ Codes Enforcement Officer D. Noonan; and, Planning Commission Recording Secretary D. Jackowski.

Vice Chair R. Dorkoski; Commissioners N. DeLano; and, R. Varney were absent as well as Borough Engineer C. Niclaus.

Representing Borough Council was Council President C. Williams.

In the audience was Mr. Kevin Frein of 52 Holly Forest Road.

Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

Chairman K. Kirkwood thanked everyone for attending this evening.

APPROVAL OF MINUTES

Commissioner M. Penn moved to accept the Regular Meeting minutes of Wednesday, June 19, 2019, as presented. Commissioner P. Bucco seconded. Motion carried unanimously.

OLD BUSINESS

None

NEW BUSINESS

Lot #28, Market Way – Land Development Submission

The Planning Commission was in receipt of a completeness review letter from the Borough Alternate Engineer C. McDermott of Reilly Associates, acknowledging that Pocono Mountain Business Park South Lot #28, Market Way Land Development Plan was submitted by Schlouch, Inc. Alternate Borough Engineer C. McDermott noted upon reviewing the submission for compliance to the Zoning Ordinance and the Subdivision and Land Development Ordinance (SALDO) and general concepts and has found that the plan is substantially complete and recommends acceptance of the plan for review to the Planning Commission.

There was some discussion regarding the Applicant's traffic study that was submitted, and it was noted that the Borough's Traffic Engineer has this and is currently reviewing it. It was also noted that the Borough Traffic Engineer will give their review and will attend the next Planning Commission meeting.

Commissioner P. Bucco moved to officially accept the submission from Pocono Mountain Business Park South Lot #28, Market Way Land Development Plan and to start the ninety (90) day review process per the recommendation from the Alternate Borough Engineer C. McDermott. Commissioner H. Velasco seconded. Motion carried unanimously.

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Commissioner M. Penn moved to table this project until the next Planning Commission regular meeting. Commissioner P. Bucco seconded. Motion carried unanimously.

Zoning/ Codes Enforcement Officer noted that this project is also a Conditional Use and that the Applicant is aware that they need to also apply for a Conditional Use Hearing.

Zoning Text Amendment – Directory Sign Regulations

Borough Council requested that the Planning Commission review and provide comments on the proposed text amendment to the Zoning Ordinance Section §215-97.E.

Upon reviewing proposed amendment at last week's Planning Commission work session there was some wording that needed to be added at which time Commissioner M. Penn wrote up the clarification including an extra section pertaining to visibility and whose responsibility it would be.

Commissioner M. Penn moved to recommend to Borough Council to adopt the proposed text amendment to Chapter 215 Zoning Section §215-97.E. to read as follows including the hi-lighted suggestions:

(1) Directory Sign Regulations. A Directory Sign permitted above shall comply with the following:

- (a) Sign Area. The sign area shall not exceed 200 square feet;*
- (b) Sign Height. The sign height, including the support structure and sign, shall not exceed 25 feet above ground level;*
- (c) Individual Business Listing Size. The sign may include individual listings of businesses within the Planned Commercial Development. No individual business listing on the Directory Sign shall utilize letters, words and/or symbols less than 4 inches in height; and*
- (d) Separation. A Directory Sign shall be exempt from the freestanding sign separation requirement of § 87.G of this Chapter. Rather, a Directory Sign shall be no less than 125 feet from any other freestanding on-premises sign.*
- (e) Sign Visibility and responsibility. Visibility of all signs within a Planned Commercial Development shall not be impaired by any other signs and the burden of responsibility for such visibility shall fall upon the Developer/Owner of the Planned Commercial Development.*

Commissioner H. Velasco seconded. Motion carried unanimously.

Motion carried unanimously.

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Open Burn Ordinance

After numerous calls to Borough Council to allow the residents to use "fire pits", the Borough Council asked that the Planning Commission to review and provide comments and/ or suggested amendments to the current Open Burn Ordinance.

It was noted that at last week's Planning Commission work session there was a lengthy discussion regarding open burning that could include yard waste besides fire pits. Commissioner R. Varney volunteered to research and recommend a draft Ordinance for burning in the Borough.

Chairman K. Kirkwood stated that he was sorry that Commissioner R. Varney was not in attendance because he wanted to thank Commissioner R. Varney for all his hard work regarding the Burning Ordinance.

After some discussion, Commissioner P. Bucco moved to table the review of the Open Burn Ordinance until the next Planning Commission meeting. Commissioner H. Velasco seconded. Motion carried unanimously.

Proposed Amendment to Chapter 35 of the Borough Code

Borough Council requested that the Planning Commission to review and comment on Chapter 35 of the Code of the Borough of Mount Pocono Article II "*Cost Recovery for Excessive Police Calls & Police Calls Which Do Not Result in Charges*".

After reviewing and discussing part of Chapter 35, it was noted that this Ordinance should not have come before the Planning Commission.

Commissioner M. Penn moved that the Planning Commission send Chapter 35 of the Borough Code back to Borough Council for further consideration, as the Ordinance in its current form cannot be implemented. Commissioner P. Bucco seconded. Motion carried unanimously

DISCUSSION

None

PROJECT UPDATES

Hirshland

Zoning/ Codes Enforcement Officer D. Noonan reported that Borough Solicitor J. Fareri is working with Mr. Hirshland on the developer's agreement.

LIAISON REPORTS

Borough Council

No report.

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Zoning Hearing Board

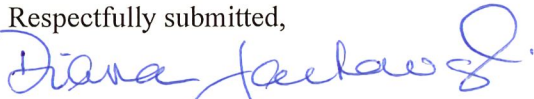
No report.

PUBLIC PARTICIPATION

None

There being no public participation and no further business coming before the Planning Commission, Commissioner M. Penn moved to adjourn at 7:55 P.M. Commissioner P. Bucco seconded. Motion carried unanimously.

Respectfully submitted,



Diana Jackowski
Planning Commission Recording Secretary