

**Mount Pocono Borough Council
Regular Meeting Agenda
Borough Council Chambers
Tuesday, August 2, 2022 | 6:30pm**

Keeping of Chickens Ordinance Public Hearing at 6pm

Call To Order

Roll Call:

_____Norm DeLano, _____Debra Fulton, _____Ann Marie Harris, _____Lori Noonan,
_____Ella Santiago, _____Don Struckle, _____Claudette Williams _____Mayor Altemose

Pledge of Allegiance

Approval of Minutes: July 5, 2022

Presentations

Public Comment (agenda items only):

Unfinished Business

- Consideration to adopt the proposed Keeping of Chickens Ordinance No 5 Of 2022

New Business

- Consideration of the removal of Mount Pocono Municipal Authority Board member Adrien Bohdal as requested by Chair Matt Hensel
- Consideration of appointing Christine Farrugia as a board member of the Mount Pocono Municipal Authority to fill the remainder of a term that expires December 31, 2022
- Authorization to work with the Borough Engineer to advertise the Request for Proposal and design plans for the new maintenance garage
- Authorization to advertise the Sanitation Request for Bids upon the sanitation committee's final approval of bid specs
- Authorization to advertise the Shopping Cart Ordinance No 6 of 2022
- Consideration of adopting Resolution No 9 of 2022 which repeals the bond premium limit for employees
- Consideration of granting the Mount Pocono Association request to set up farm stands in the parking spaces across the street from the Fork St Bakery during the Harvest Fest on September 25, 2022 from 10am to 5pm.
- Consideration of advertising a zoning/code enforcement official position
- Consideration of flooring estimates
- Consideration of the request to appoint Jerrod Dinnen from Barry Isett as Traffic Engineer replacing Earl Armitage from Pennoni.

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Officer Reports:

President

Mayor

Borough Manager – Street Improvements;

Solicitor

Treasurer – Bill's List; Budget YTD; Cash Report

Zoning Officer

Public Comment

Adjournment

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The Mount Pocono Borough Council meeting held on Tuesday, July 5, 2022, was called to order at 6:30 P.M. by President D. Struckle.

Roll Call: Councilman Norm DeLano, present; Councilwoman Ann Marie Harris, present; Vice President Lori Noonan, present; Councilwoman Ella Santiago, present; President Donald Struckle, present; Councilwoman Claudette Williams present; and, Mayor R. Altomose, absent.

In Attendance: James Fareri, Solicitor; Clark Connor, Planning Commission Solicitor, Borough Engineer Chuck Niclaus, Joshua Walker, Borough Manager; Danielle Hewitt, Treasurer; and, Alexis Wilkinson, Zoning Officer.

President D. Struckle announced that Judge Philip Riley was in attendance and would like at this time to appoint a new Councilmember:

Appointment of one of the following candidates to fill the Councilmember vacancy for the remainder of a term to expire December 31, 2023: Debra Fulton or Brian Kelly – Councilman N. DeLano moved to appoint Debra Fulton to fill the Councilmember vacancy for the remainder of a term to expire December 31, 2023. Vice President L. Noonan seconded. Motion carried 6 – 0. After this motion Ms. D. Fulton was sworn in by Judge P. Riley to Borough Council. She was welcomed to the Borough Council. President D. Struckle thanked Mr. Brian Kelly for his interest to be on Borough Council and noted that there are still some openings on other Boards and stated that he would be an asset on any of the Boards.

Approval of Minutes – Councilmember N. DeLano moved to accept the Regular Meeting minutes of June 7, 2022, as presented. Vice President L. Noonan seconded. Motion carried 6 – 0 with Councilwoman D. Fulton abstaining.

Presentations

Popeye's Land Development Plan Presentation and acceptance of project with waivers and modifications – Mr. Rhett Chiliberti of Colliers Engineering, Attorney Marc Wolfe and the Applicant Mr. Pablo Medeiros were in attendance to present the Popeye's Land Development Plan. Upon their presentation and explanation, Councilwoman A. Harris moved to accept the following waiver requests for the Popeye's Land Development Plan per the Applicant's Engineer's letter dated May 4, 2022:

1. Waiver from §187-29.D.3 and §189-59 to not provide information on wetlands due to the site is an existing shopping center.
2. Waiver is requested from §187-30.A, to not provide an existing resource and site analysis plan due to the site is an existing shopping center.
3. Waiver is requested from §187-30.B, to not provide a Final Resource and Impact and Conservation Plan due to the site is an existing shopping center.
4. Waiver from §187-17 to process the application for both Preliminary and Final Land Development approval, due to the scope of the improvements.
5. Partial Waiver from §187-48 W. and X, to not provide curb along the property frontage, and to not provide sidewalk along the entire property frontage, as Route 940 does not have curb along the project frontage and adding curbing would impact the existing drainage patterns. The applicant is proposing sidewalk along the project frontage with sidewalk connection to the pad site. Oak Street sidewalk is not provided, as the street has minimal grass areas to install a sidewalk and a drainage swale, and steep slopes exist along the Oak Street frontage.
6. Waiver from §187-56.G.2.f. to provide 2.5" caliper trees in lieu of the 4" caliper trees due to the difficulty to install large trees with the large caliper size and associated root-ball. The industry standard is 2.5".
7. Partial Waiver is requested from §187-56.C(2)(f), to not provide the required 8 ft wide planting strip and the associated plantings, due to the nature of retrofitting the development within an existing shopping center. The balance of trees have been provided within the overall shopping center as indicated in the plans.
8. Waiver is requested from §187-56.D, to not provide the required street trees. An existing non-conformity determination for the parking setback was provided by the Borough. Therefore, there is not enough space to plant the required trees. Furthermore, there are overhead wires along the project frontage restricting the placement of the street trees in the right of way. The balance of trees have been provided within the overall shopping center as indicated in the plans.

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9. *Partial Waiver is requested from §187-56.F, to not provide all of the required trees in the front yard buffer. An existing non-conformity determination for the parking setback was provided by the Borough. Therefore, there is not enough space to plant the required trees. 6 canopy trees, 6 ornamental trees and 6 evergreen trees are required. 2 canopy trees, 4 ornamental trees and 5 evergreen trees are proposed. Additional shrubs have been provided over the requirement of this section. The balance of trees have been provided within the overall shopping center as indicated in the plans.*
10. *Partial Waiver is requested from §187-56.F, to not provide the required trees in the side yard buffer. There are overhead wires along the western property line restricting the placement of the street trees. This has reduced total trees that can be planted in the side yard buffer. 4 canopy trees, 4 ornamental trees and 4 evergreen trees are required. 0 canopy trees, 3 ornamental trees and 5 evergreen trees are proposed. An additional evergreen tree is proposed above the requirement of this section. Note, the adjacent property abutting this lot line is a commercial development. The balance of trees have been provided within the overall shopping center as indicated in the plans.*
11. *Waiver is requested from §187-62.2, to propose light levels in excess of 0.1 foot candles off the property. The site lighting has been pointed inward of the site and shields are proposed to reduce glare and off-site impacts. The light poles have been located as far from the property line as is possible while still providing adequate lighting of the site. Light levels of 0.3 foot candles are proposed off-site of the northern and western property line (i.e. Route 940 and adjacent commercial site)*
12. *Waiver is requested from §179-16.A, to propose less than the required 1 ft of freeboard above the maximum pool elevation of the 100-year storm event. The proposed underground stormwater basin has a large footprint, but is shallow due to connection constraints into the existing storm sewer. The proposed underground basin proposes 0.11 ft of freeboard for the 100-year storm event.*

Councilwoman C. Williams seconded. Motion carried 7 – 0.

Councilwoman C. Williams moved to approve the Popeye's Land Development with modifications subject to the Borough Engineer's review letter dated July 1, 2022, and to receive the Certificate of Occupancy condition upon obtaining their Highway Occupancy Permit (HOP). Councilwoman A. Harris seconded. Motion carried 7 – 0.

PUBLIC COMMENT (agenda items only) – J. Simeone, 10 Devonshire Lane questioned the Quality of Life Ordinance. He was advised it would be elaborated upon as the next item on the agenda.

UNFINISHED BUSINESS

Consideration to adopt the Quality of Life Ordinance No 4 of 2022 – Solicitor J. Fareri gave a summary of the Ordinance. He noted that this was advertised. Vice President L. Noonan moved to adopt the Quality of Life Ordinance No. 4 of 2022 as presented:

ORDINANCE NO. 4 OF 2022

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MOUNT POCONO TO ADD A NEW CHAPTER 190 TO BE ENTITLED "QUALITY OF LIFE", WHICH CHAPTER PROVIDES 1) A TICKETING PROGRAM TO POTENTIALLY RESOLVE CERTAIN PROPERTY BLIGHT, MAINTENANCE AND OTHER PROPERTY VIOLATION MATTERS IN A MORE EXPEDITIOUS MANNER THAN TRADITIONAL ORDINANCE ENFORCEMENT, 2) PROCEDURES FOR ISSUING TICKETS UNDER THE TICKETING PROGRAM AND 3) PRESERVES TRADITIONAL ORDINANCE ENFORCEMENT, SEVERABILITY; AND CODIFICATION

WHEREAS, the Borough of Mount Pocono (the "Borough"), similar to many municipalities across the Commonwealth of Pennsylvania, contains certain properties that from time to time become blighted or are a nuisance to the neighborhood and the community; and

WHEREAS, the only resolution at the current time for the Borough to resolve matter to correct such matters is through traditional Ordinance enforcement which often leads to involvement by the court system; and

WHEREAS, traditional Ordinance enforcement often requires a lengthy and sometimes expressive process for both the Borough and the Violator to resolve such a matter;

WHEREAS, in the best interests of the community, the Borough has researched ways to potentially expedite the resolution process relative to eliminating blight in the community's neighborhoods and/or eliminating nuisance property matters; and

WHEREAS, a similar Quality of Life Ticketing Ordinance has proven beneficial in many communities throughout the Commonwealth of Pennsylvania; and

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WHEREAS, the purpose of this Quality of Life Ticketing Ordinance is to provide, at the option of the Code Enforcement Officer or other designated official of the Borough of Mount Pocono, a mechanism for issuance of a ticket before issuance of a non-traffic citation or notice of violation pursuant to the terms of a Covered Ordinance to permit a Violator the choice of abating and correcting the violation and paying the ticket amount within ten (10) calendar days or be subject to the issuance of a non-traffic citation or notice of violation for alleged violation of a Covered Ordinance and the ensuing Ordinance enforcement process which involves costs and often leads to involvement by the court system with the Violator potentially liable to the Borough for a certain fine under the applicable Covered Ordinance and the Borough's costs of prosecution including, but not limited to, the Borough's attorney's fees and expenses; and

WHEREAS, concomitantly, the purpose of this Quality of Life Ticketing Ordinance is to potentially reduce the amount of non-traffic citations and notices of violation issued by the Borough of Mount Pocono through traditional Ordinance enforcement each year, potentially expedite the resolution process relative to eliminating blight in the community's neighborhoods and/or eliminating nuisance property matters in a manner that is more appropriate for the best interests of the community, and, at the same time, save time and money for the Borough and the Violator.

NOW, THEREFORE, BE IT AND IT IS ENACTED AND ORDAINED, by the Council of the Borough of Mount Pocono, Monroe County, Pennsylvania that Council hereby "Quality of Life Ticketing Ordinance Chapter 190 (entitled "Quality of Life & Blight Control Act") of the Code of the Borough of Mount Pocono:

CHAPTER 190

ARTICLE I - QUALITY OF LIFE & BLIGHT CONTROL ACT

§190-1. Short Title.

This Ordinance shall be known and may be cited as the "Quality of Life Ticketing Ordinance".

§190-2. Purpose.

The purpose of this chapter is to provide, at the option of the Code Enforcement Officer of the Borough of Mount Pocono, a mechanism for issuance of a ticket before issuance of a non-traffic citation or notice of violation pursuant to the terms of a covered ordinance to permit a violator the choice of abating and correcting the violation and paying the ticket amount within ten (10) calendar days or be subject to the issuance of a non-traffic citation or notice of violation for the alleged violation of a covered ordinance and the ensuing ordinance enforcement process which involves costs and often leads to involvement by the court system with the violator potentially liable to the Borough for a certain fine under the applicable covered ordinance and the Borough's costs of prosecution, including, but not limited to, the Borough's attorneys' fees and expenses. In the event a violator chooses to abate and correct the violation and pay the ticket amount within the required 10 calendar days, the violation is timely resolved and the violator will not be subject to the issuance of a non-traffic citation or notice of violation under the applicable covered ordinance for the violation abated and corrected pursuant to the ticket. In the event a violator chooses not to abate and correct the violation and pay the ticket amount within the required 10 calendar days, the Borough may issue a non-traffic citation or notice of violation pursuant to the terms of the applicable covered ordinance and pursue said ordinance enforcement as permitted by law including, but not limited to, having the violator found liable to the Borough for a fine under the applicable covered ordinance together with the Borough's costs of prosecution including, but not limited to, the Borough's attorneys' fees and expenses.

§190-3. Definitions.

As used in this article, the following terms shall have the meanings indicated:

BOROUGH

Borough of Mount Pocono, Monroe County, Pennsylvania.

BOROUGH MUNICIPAL BUILDING

The building containing the Borough's business offices located at 1361 Pocono Blvd. Suite 100, Mount Pocono, PA 18344 or other Borough business office address designated by the Borough on the violation ticket.

BOROUGH REVIEWER

The Borough Manager, who serves as a Code Enforcement Officer, or a Code Enforcement Officer designated by the Borough Manager

CODE ENFORCEMENT OFFICER

Police Officers or Code Enforcement Officers authorized by Resolution of Borough Council to uphold and enforce ordinances of the Borough.

COVERED ORDINANCE

Each chapter of the Code of the Borough of Mount Pocono referenced in §190-4B. Each chapter is an ordinance of the Borough.

PERSON

Any individual, corporation, partnership, or any other entity recognized by law.

REVIEW MEETING

The review meeting conducted by the Borough Reviewer pursuant to § 190-7 of this chapter.

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VIOLATOR

Any person in violation of a covered ordinance.

§190-4. Enforcement.

- A. The provisions of this Ordinance may be exercised by any Code Enforcement Officer or other Designated Official of the Borough.
- B. The following existing chapters and sections of the Code of the Borough of Mount Pocono are each hereby deemed and ordained to be a Covered Ordinance that are under the jurisdiction of this process at the discretion of any Code Enforcement Officer or Designated Official of the Borough.

QOL#	BRIEF DESCRIPTION OF VIOLATIONS FOR QUALITY OF LIFE ORDINANCE	BOROUGH CODE ORDINANCE
QOL.001	Accessory Structure Violation	Chapter 215
QOL.002	Accumulation of rubbish or garbage	Chapter 175
QOL.003	Animal maintenance and waste/ feces cleanup and animals running at large	Chapter 59
QOL.004	Disposal of rubbish or garbage/ dumping	Chapter 175
QOL.005	Fireworks prohibited	Chapter 97
QOL.006	Illegal Sign(s)/Billboard(s)	Chapter 164
QOL.007	High weeds, grass or plant growth and leaf waste violations	Chapter 149
QOL.008	Motor vehicles (unregistered, uninspected, inoperative, disrepair)	Chapter 204
QOL.009	Operating w/o Permit/License	Chapter 78
QOL.010	Outside burners, boilers, furnaces	Chapter 71
QOL.011	Peddling/Vending Illegally	Chapter 142
QOL.012	Permit Display/Requirements Violation	
QOL.013	Rentals (long or short term rentals)- Unregistered	Chapter 154
QOL.014	Snow and ice removal required within certain time	Chapter 183
QOL.015	Swimming pools	Chapter 215-21(F)

- C. A determination by a Code Enforcement Officer or other Designated Official of the Borough that a violation of a Covered Ordinance exists is cause for a violation ticket to be issued to the Violator under this Ordinance.
- D. A violation ticket shall be addressed to the name of the Violator and shall be served upon the Violator in the following manner;
- By handing the violation ticket to the Violator;
 - By Handing the violation ticket to an adult resident of the subject property;
 - By leaving or affixing the violation ticket to the property where the violation exists; or
 - By mailing the violation ticket to the Violator's address of record by certified and regular mail.

§190-5. Violation Ticket Disposition.

- A. A Violator that is served a violation ticket under this Ordinance shall have ten (10) calendar days within which time to abate and correct the violation specified by the ticket and pay the amount of the ticket to the Borough. In the event the specified violation is not abated and corrected and ticket is not paid within the ten (10) calendar day period, such failure to abate and correct the specified violation and pay the ticket within the required time period may result in the issuance of a non-traffic citation or notice of violation under the applicable Covered Ordinance for the violation enumerated on the violation ticket and any other violations under the applicable Covered Ordinance that may be identified by the Code Enforcement Officer or other designated official of the Borough. In the event a Violator chooses to abate and correct the violation and pay the ticket amount within the required ten (10) calendar days, the violation is considered timely resolved and the Violator will not be subject to the issuance of a non-traffic citation or notice of violation under the applicable Covered Ordinance for the violation abated and corrected pursuant to the violation ticket.

§190-6. Fines and Penalties.

- A. Violation ticket fines as pertains to this Chapter, §190-4, B (table)
- For the first offense of a violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$50.00.
 - For the second offense of a violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$100.00.

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- c. For the third offense of a violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$200.00.
- d. For the fourth offense and all subsequent offenses of the violation of a covered ordinance within a twelve-month period, the violation ticket shall be issued in the amount of \$300.00.
- e. Nonpayment of a violation ticket may result in a non-traffic citation or notice of violation being issued with the fine amount at the maximum fine amount per day pursuant to the applicable covered ordinance.

§190-7. Right to Meeting with Borough Reviewer.

- A. Upon payment of the ticket to the Borough within 10 calendar days of the date of issuance of the violation ticket, the person named in the violation ticket has the right to request a review meeting regarding the violation ticket by filing a request, in writing, within the aforesaid time period, at the Borough Municipal Building on a form available at the Borough Municipal Building or the Borough's website. Payment of the ticket to the Borough must be paid to the Borough prior to or at the time of filing the written request for a review meeting.
- B. In the event the ticket is not paid to the Borough within the period of time required by this section or in the event the request for the review meeting is not filed at the Borough Municipal Building within the period of time required by this section, the person named in the violation ticket shall not be entitled to a review meeting.
- C. In the event the ticket is paid to the Borough within the period of time required by this section and the written review meeting request is filed at the Borough Municipal Building within the period of time required by this section, the person named in the violation ticket shall be entitled to a review meeting conducted in accordance with this section.
- D. The Borough Reviewer shall attend the review meeting. The review meeting shall take place at the Borough Municipal Building or the location of the violation at the sole discretion of the Borough Reviewer. At the sole discretion of the Borough Reviewer, the review meeting may take place telephonically if the person named in the violation ticket submits a written request for such review meeting. The review meeting shall take place on a date and time chosen by the Borough Reviewer, in his or her sole discretion, during regular business hours for the business office located at the Borough Municipal Building or other time determined at the sole discretion of the Borough Reviewer. The Borough Reviewer shall provide written notice of the date, time and location of the review meeting by email, facsimile, first class mail with certificate of mailing, or hand delivery to the person named in the violation ticket at the last known email, facsimile, or address stated in the written request for the review meeting.
- E. The review meeting is an opportunity for the person requesting the review meeting to be heard by the Borough Reviewer and present evidence to support his or her claims why the violation ticket should be rescinded or more time given to the person named in the violation ticket for said person to abate and correct the violation set forth in the violation ticket. The length of the review meeting, types of evidence accepted, and number of persons permitted to attend the review meeting shall be at the sole discretion of the Borough Reviewer.
- F. The Borough Reviewer has the authority to rescind the violation ticket and order the Borough refund the payment of the ticket to the person that paid said monies or give the violator a certain amount of additional time to abate and correct the violation set forth in the violation ticket. In the event the Borough Reviewer decides to rescind the violation ticket or give the violator a certain amount of additional time to abate and correct the violation set forth in the violation ticket, such decision by the Borough Reviewer shall be in writing and served upon the violator in accordance with § 190-4D of this chapter at the review meeting or promptly after the review meeting within a period of time at the sole discretion of the Borough Reviewer.
- G. In the event the Borough Reviewer rescinds the violation ticket, the Borough shall refund the payment of the ticket to the person that paid said monies. In the event the Borough Reviewer does not rescind the violation ticket or the violator fails to abate and correct the violation within the additional period of time provided to the violator in writing by the Borough Reviewer, a Code Enforcement Officer may issue a non-traffic citation or notice of violation under the applicable covered ordinance for the violation enumerated on the violation ticket and any other violations under the applicable covered ordinance that may be identified by the Code Enforcement Officer.
- H. Notwithstanding the foregoing, in the event the person that filed the written request for a review meeting in accord with this section fails to attend a review meeting scheduled by the Borough Reviewer, the payment made prior to or at the time of filing the written request for a review meeting shall not be refunded except at the sole discretion of the Borough Manager. In the event the person that filed the written request for a review meeting fails to attend the review meeting scheduled by the Borough Reviewer, the Borough Reviewer may reschedule the review meeting at the sole discretion of the Borough Reviewer.

§190-8. Severability.

If any provision, paragraph, word, section or subsection of this chapter is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, or subsection shall not be affected and shall remain in full force and effect.

§190-9. Codification.

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It is the intention of Council of the Borough of Mount Pocono that the provisions of this chapter shall become and be made a part of the Code of Ordinances of the Borough of Mount Pocono; and that the sections of this chapter may be renumbered or re-lettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," "chapter" or such other appropriate word or phrase in order to accomplish such intentions.

§190-10. Effective Date.

This chapter shall be effectively immediately upon adoption.

Councilwoman E. Santiago seconded. Motion carried 7 – 0.

Approval of the Borough assuming responsibility for completion of the SR 611 and Pine Hill Signal and Improvements project. Approval will authorize Borough Manager to send letter to PennDOT indicating the Borough will move the project forward and assume responsibility for completion. – Solicitor J. Fareri clarified that signal project scope did not include construction of connector road. Vice President L. Noonan moved to approve the Borough to assume the responsibility for the completion of the SR 611 and Pine Hill Signal and Improvements project and to authorize the Borough Manager to send a letter to PennDOT indicating that the Borough will move the project forward and assume responsibility for completion. Councilwoman A. Harris seconded. Motion carried 7 – 0.

NEW BUSINESS

Consideration to increase Samuel Pugh's hours from 20 to 30 hours per week at the same rate of \$15/hour – Vice President L. Noonan moved to increase Samuel Pugh's hours from 20 to 30 hours per week at the same rate of \$15.00 per hour. Councilwoman E. Santiago seconded. Councilman N. DeLano questioned the term of the hours. Borough Manager J. Walker explained that Mr. S. Pugh was hired initially based on grass cutting season but was hopeful to keep Mr. S. Pugh on afterwards. Vice President L. Noonan amended her motion to increase Samuel Pugh's hours to 30 hours per week at \$15.00 per hour through September 30, 2022, and to reevaluate the hours he is needed for at that time. Councilwoman E. Santiago seconded. Motion carried 7 – 0.

Consideration to increase Diana Jackowski's hours from 28 to 32 hours per week at the same rate of \$18/hour – President D. Struckle explained that the reason behind increasing her hours is to provide coverage for when the Borough Manager is out of the office. Vice President L. Noonan questioned whether the increase in hours would affect union negotiations. Borough Manager J. Walker stated that it would. Councilwoman C. Williams moved to increase Diana Jackowski's hours from 28 to 32 hours per week at the same rate of \$18.00 per hour, contingent upon union approval. Councilwoman A. Harris seconded. Motion carried 7 – 0.

Approval of the Fire Protection Contract between the Borough and the Pocono Mountain Volunteer Fire Company as presented – Vice President L. Noonan moved to approve the Fire Protection Contract between the Borough and the Pocono Volunteer Fire Company as presented. Councilman N. DeLano seconded. Motion carried 7 – 0.

Authorization to direct Building Code Official Bill Burton of Bureau Veritas to file with the magistrate regarding the property and house located at 134 Winona Road which has been labeled a "Dangerous Structure". – Vice President L. Noonan moved for the authorization of the Building Code Official Bill Burton of Bureau Veritas to file with the magistrate regarding the property and house located at 134 Winona Road based on its status as a dangerous structure. Councilwoman C. Williams seconded. Motion carried 7 – 0.

Authorization to advertise the proposed Chicken Ordinance – Councilman N. DeLano moved to advertise the proposed Chicken Ordinance. Councilwoman E. Santiago seconded. There was discussion. Councilman N. DeLano moved to

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amend his motion to advertise the proposed Chicken Ordinance and to hold a Public Hearing on Tuesday, August 2, 2022, at 6:00 P.M. prior to the regular meeting. Councilwoman E. Santiago seconded. Motion carried 6 – 1, with Councilwoman A. Harris opposing.

Adoption of Resolution No 8 of 2022 for DCED Multimodal Grant for Fork Street improvements – Vice President L. Noonan moved to adopt Resolution No. 8 of 2022 for the DCED Multimodal Grant for Fork Street improvements.

Resolution No. 8 of 2022

A Resolution of Mount Pocono Borough, County of Monroe, Commonwealth of Pennsylvania, to apply for a DCED Multimodal Transportation Grant

Be it RESOLVED, that Mount Pocono Borough of Monroe County hereby requests a Multimodal Transportation Fund grant not to exceed \$1,000,000 from the Commonwealth Financing Authority to be used for improvements to Fork Street—for the purpose of pedestrian safety, traffic calming, road restoration, improved public transportation, and beautification.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Joshua Walker, Borough Manager, and Donald Struckle, Council President, as the officials to execute all documents and agreements between the Borough of Mount Pocono and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Joshua Walker, duly qualified Secretary of Mount Pocono Borough, Monroe County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Pocono Borough Council at a regular meeting held July 5, 2022 and said Resolution has been recorded in the Minutes of Mount Pocono Borough and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Mount Pocono Borough this 5th day of July, 2022.

Councilwoman C. Williams seconded. Motion carried 7 – 0.

OFFICER'S REPORTS:

President's Report – President D. Struckle noted that the LSA Grant for the maintenance garage was awarded in the amount of \$490,000 give or take. He also noted that the grant we received from the Visitors Bureau in the amount of \$6,000.00 will offset the cost of the landscaping. He noted the pending grants are: DCNR Small Communities Grant Request for \$110,000.00, and a Greenways Trails, Recreation and Parks Grant for \$250,000.00. Councilwoman C. Williams questioned when construction of the maintenance garage begins. President D. Struckle responded, hopefully Spring of 2023 with the next step being the creation of a bid package.

Mayor's Report – Mayor R. Altomose was absent and no report given.

Borough Manager's Report – Borough Manager J. Walker gave the following updates: the RRFBs and RADAR speed signs have been ordered and should arrive in a couple of months; he noted that he is still working with the Borough Traffic Engineer on PennDOT requirements to install safety items; and, just a minor note that the road crew are working diligently on the drainage issues in the Borough, including installing pipes and opening up swales. He added that the road prepping for the paving project should begin July 14th and 15th. The actual paving is scheduled to begin the week of July 18th. President D. Struckle asked that a letter be sent out informing the residents of the scheduled paving.

Solicitor's Report – Solicitor J. Fareri stated that we still have the litigation with the Library and a brief will be filed later this week.

Treasurer's Report – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Councilwoman A. Harris moved to approve and pay the bill list of Tuesday, July 5, 2022, as outlined:

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CASH REPORT AS OF June 30, 2022

NBT General Fund

Beginning Balance	\$ 851,919.17
Deposit	53,214.92
Interest	13.56
Expense	170,380.72
Service Charge	0.44
Ending Balance	\$ 734,766.49
Uncleared Transactions	\$162,287.05

NBT Road Rehab Fund

Beginning Balance	\$ 222,063.46
Deposit	54.32
Interest	9.12
Expense	792.00
Ending Balance	\$ 221,334.90

NBT Five Points Intersection Fund

Beginning Balance	\$ 94,046.60
Deposit	0.00
Interest	3.84
Expense	1,802.00
Ending Balance	\$ 92,248.44

NBT Stormwater Fund

Beginning Balance	\$ 43,287.39
Deposit	0.00
Interest	1.77
Expense	914.00
Ending Balance	\$ 42,375.16

PLGIT General Fund

Beginning Balance	\$ 183,749.43
Deposit (EIT)	14,394.86
Deposit (LST)	2,767.71
Interest	131.80
Expense (to GF)	0.00
Ending Balance	\$201,043.80

American Rescue

Beginning Balance	\$ 101,950.23
Deposit	0.00
Interest	1.35
Expense	36,560.36 *
Ending Balance	\$ 65,391.22
*Payroll	

NBT Payroll Fund

Beginning Balance	\$ 4,296.55
Deposit	36,560.36
Interest	0.11

NBT Liquid Fuels Fund

Beginning Balance	\$ 115,055.89
Deposit	0.00
Interest	1.81
Expense	7,341.94
Ending Balance	107,715.69

NBT Park & Recreation Fund

Beginning Balance	\$ 123,112.24
Deposit	0.00
Interest	5.06
Expense	0.00
Ending Balance	\$ 123,117.30

NBT Beautification Fund

Beginning Balance	\$ 1,195.36
Deposit	0.00
Interest	.05
Expense	0.00
Ending Balance	\$ 1,195.41

NBT Planning Commission Fund

Beginning Balance	\$ 6,755.34
Deposit	0.00
Interest	.28
Expense	0.00
Ending Balance	\$ 6,755.62

PLGIT Liquid Fuels Fund

Beginning Balance	\$74.20
Deposit	0.00
Interest	.05
Expense	0.00
Ending Balance	\$ 74.25

E-Commerce

Beginning Balance	\$ 26.65
Deposit	206.13
Interest	0.00
Expense	10.00
Ending Balance	\$222.78

From ARAP

(w/e 6/1/22)	\$6,916.41
(w/e 6/8/22)	\$8,560.56
(w/e 6/15/22)	\$7,080.89

Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, July 5, 2022
6:30 P.M.

Expense	31,022.31	(w/e 6/22/22)	\$7,145.58
Ending Balance	\$ 9,834.71	(w/e 6/29/22)	\$6,856.92
			<u>\$ 36,560.36</u>

Sparkle Car Wash Escrow - \$486,936.27

ESSA - \$103,105.90

BILLS TO BE APPROVED AND PAID 6/1/22 -6/30/22 FROM THE NBT GENERAL FUND CHECKING ACCOUNT:

A. Wilkinson	(Mileage 1/3/22 – 6/29/22)	\$276.12
ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	264.50
AMTrust North America	(PREPAID: Borough Worker's Compensation)	2,439.00
Barry Isett & Associates	(Reimb. Popeye's/Bizio/Sparkle Car Wash/Hirshland)	2,163.90*
	(Gen Eng. Services – Traffic & Drainage Projects)	1,357.00
Berkheimer Associates	(Local Service Tax Operating Commission)	214.86
Campbell Durrant, PC	(General Labor & Employment Matter – May 22)	1,992.20
Cintas Corporation	(Maintenance Uniforms & Mats)	309.97
Dept. of Labor and Industry	(Elevator Certificate)	147.51
ESSA	(PREPAID: Building Loan: July Payment)	2,309.20
GateHouse Media PA Holdings, Inc.	(Advertise: Vacancies)	158.00
Geisinger Health Plan	(PREPAID: Road Crew & Admin Manager Health Plan)	7,740.28
Gotta Go Potties	(P&R: Port of Potties – 5/19/22-6/16/22)	175.00
H. Clark Connor	(Review SALDO Ordinance & PC Mtg. Attendance)	507.50
	(Reimb. Clarius; Popeye's; Harbor Freight & ARYA projects)	1,932.50*
Highmark Blue Shield	(PREPAID: Road Crew & Admin Manager Vision/ Dental)	354.94
Met Life	(Highway: Life and Disability Insurance)	135.34
Metz, Inc.	(Inspection Services)	211.24
Nagle Elevator	(Routine Elevator Inspection – 6/10/22)	80.00
NAPA Auto Parts	(7565 2 Batteries & 2 Yr. Warranty F-550)	319.98
NBT Cardmember Service	(PREPAID: Misc. Highway, Offices Park & Rec)	952.86
Newman, Williams, Mishkin	(Reimb. Cond Use – Jean Costa 3360 SR 940)	93.00*
	(Recorded – Filing Order 1 Summit)	28.50
PA American Water Co.	(PREPAID: Fire Hydrants, Borough & Garage Water)	793.79
PA Dept. of Transportation	(Reimb. McDonald's PennDOT Inspections)	877.08*
PA One Call System, Inc.	(PA One Call)	13.66
PA State Association of Boroughs	(Highway: Random Drug Testing)	90.68
Payrolls Unlimited	(Payroll – 6/3/22-6/24/22)	99.05
Pocono Mountain Public Library	(Library RE Taxes – 5/7,5/20,5/31/22)	2,399.69
Pocono Mountain Regional EMS	(EMS RE Taxes – 5/7,5/20,5/31/22)	1,207.61
Pocono Mountain Regional Police Dept.	(PREPAID: July 2022 Payment)	70,510.16
Pocono Mountain Volunteer Fire Co.	(Fire Co. RE Taxes – 5/7,5/20,5/31/22)	2,399.69
PPL Electric Utilities	(PREPAID: Boro Bldg/Maint Garage/P&R, etc.)	604.41
Quill Corp.	(PREPAID: Office Supplies)	360.90
Ray Price Ford	(2009 Ford: Repair Exhaust Bolts, etc.)	3,410.06
Selective Insurance	(PREPAID: Insurance Payment)	3,422.00
Signal Service, Inc.	(Maint. Contract 5/1/22-4/30/22 & Junction Repair)	2,750.00
Strauser Nature's Helpers	(Building Landscaping – partial grant payment)	9,489.00
Sunguard	(Thermoplastic: Street Painting)	10,000.00
Sunoco Universal Fleet	(PREPAID VIA PHONE: Gas & Oil)	826.58
Total TK Elevator Corporation	(Service – Fix elevator Controller)	755.00
Tulpehocken Spring Water	(Bottled Water)	65.24
US Bank	(PREPAID: Copier Contract – 6/1-6/30/22)	128.45

**Mount Pocono Borough Council
Regular Meeting Minutes,
Tuesday, July 5, 2022
6:30 P.M.**

Verizon

(PREPAID: Highway – Telephone)

74.98

GRAND TOTAL:

\$134,441.43

*Reimbursable

Councilwoman E. Santiago seconded. Motion carried 7 – 0.

Zoning Officer's Report – Zoning Officer A. Wilkinson discussed that 134 Winona Road has been formally posted as a dangerous structure and thanked Borough Council for approving to proceed with magistrate if needed. Councilwoman A. Harris questioned how to cover the cost of razing the property. Vice President L. Noonan responded that we can lien the property. It was discussed that every attempt to contact the property owner was made with no response. Zoning Officer A. Wilkinson noted that she received a directive from the Solicitor to resubmit to the magistrate against 12 Devonshire Lane of illegal short-term rental, also noting that the Solicitor will arrange for process service this time.

PUBLIC PARTICIPATION

Councilwoman C. Williams – announced that the Women Veteran's Museum has gained extra space and thanked Councilman N. DeLano for his amazing work. She stated that the museum has received a grant in the amount of \$10,000.00.

Meeting adjourned at 7:55 P.M

Respectfully submitted,

Joshua Walker
Borough Manager

NOTICE OF INTENTION TO ADOPT ORDINANCE

BOROUGH OF MOUNT POCONO MONROE COUNTY, PENNSYLVANIA

The Borough of Mount Pocono intends to adopt an Ordinance entitled "Keeping of Chickens (NON-COMMERCIAL)" at the meeting of Borough Council to occur on August 2, 2022 at 6:30 p.m., at the Mount Pocono Municipal Building, 1361 Pocono Boulevard, Mount Pocono, Pennsylvania 18344.

Prior to considering adoption of the Ordinance, the borough will hold a special meeting for the purpose of hearing any and all comments or suggestions of the public with regard to the Ordinance. This special meeting shall commence at 6:00 p.m. at the same location.

The Ordinance is summarized below. A complete copy of the Ordinance is available by contacting the Borough Manager during regular business hours. (570-839-8436)

The Ordinance permits the keeping of up to five (5) chickens on properties containing a residential dwelling in the Borough. Neighbors must be notified of the applicant's intention to keep chickens. Chickens must be hens, and roosters may not be kept.

All chickens shall be kept in a coop which is climate controlled to accommodate for both summer and winter conditions. Coops must provide four (4) square feet of floor space and ten (10) cubic feet of enclosed space per chicken. Pens are also required and must be at least ten (10) square feet of area per chicken.

Pens and coops may be located in the rear yard at least twenty-five (25) feet from any street or neighboring property line. The pen and coop must not be within or connected to the residence.

Chickens must always have access to feed and clean water. Waste disposal must be performed in accordance with the Ordinance including bagging of waste and placing into municipal waste. Waste may be composted, but not spread on the property.

Keeping of chickens is subject to the annual issuance of a permit which may be revoked for violations as set forth in the Ordinance. Upon revocation all chickens must be removed from the premises within fourteen (14) days. Permit shall not be renewed if there are existing unresolved violations.

There are a summary of criminal fines in the event of violation of the Ordinance. The Ordinance is effective upon adoption.

BY ORDER OF MOUNT POCONO
BOROUGH COUNCIL

James V. Fareri, Esq., Solicitor

BOROUGH OF MOUNT POCONO

MONROE COUNTY, PENNSYLVANIA

ORDINANCE NO. 5 OF 2022

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MOUNT POCONO TO ADD A NEW CHAPTER 118 TO BE ENTITLED "KEEPING OF CHICKENS (NON-COMMERCIAL)".

THE INTENT OF THIS ORDINANCE IS TO PERMIT THE KEEPING OF BACKYARD CHICKENS IN RESIDENTIALLY ZONED AREAS BY THE RESIDENTS OF MOUNT POCONO BOROUGH WHILE PROTECTING THE HEALTH, SAFETY, AND GENERAL WELFARE OF THE RESIDENTS AND VISITORS OF THE BOROUGH.

Chapter 118

Article I

KEEPING OF CHICKENS (NON-COMMERCIAL)

Part I

General Provisions

§118-1 Findings and Intent.

§118-2 Responsibility.

§118-3 Definitions.

§118-4 Fees.

§118-5 Forms and Procedures.

Part II

Non-Commercial Backyard Chicken Keeping

§118-6 Permits Required.

§118-7 Standards and Conditions.

§118-8 Disposal of waste material.

§118-9 Nuisances.

Part III

Violations, Penalties and Costs

§118-10 Compliance.

§118-11 Fine.

§118-12 Other Remedies.

§118-13 Permit Revocation.

Part IV

Miscellaneous Provisions

§118-14 Repealer.

§118-15 Severability.

§118-16 Interpretation.

§118-17 Effective Date.

Part I

General Provisions

§118-1 Findings and Intent.

The Borough Council finds that there is an increase in this Commonwealth among families desiring to be more self-sufficient in the production of food, including the non-commercial keeping of chickens; that the non-commercial keeping of chickens provides social, economic, educational, and environmental benefits; that many people are unfamiliar with chicken keeping, and as a result do not want these activities in their neighborhoods. By adopting this ordinance, Mount Pocono Borough intends to ensure that the interests of all residents are reasonably protected. In adopting this ordinance, this Borough intends to address the growing interest of keeping food producing animals in residential areas in a manner which endeavors to ensure public health, safety and welfare. This Article shall be construed to secure its expressed intent.

§118-2 Responsibility.

The owner and any long-term tenant in possession under the terms of a lease of the property shall be responsible for compliance with the provisions of this Article and the failure of an owner, tenant, agent, managing agency, or occupants to comply with this Article shall be deemed noncompliance by the owner and any tenant.

§118-3 Definitions. For the purpose of this Article II, certain terms, phrases and words are defined as follows:

A. Tense, Gender and Number. Words used in the present tense include the future; words in the masculine gender include the feminine and the neuter; the singular number includes the plural and the plural singular.

B. General Terms. The words “shall,” “will” or “must” are always mandatory; the words “should” or “may” are permissive. The words “used for” includes “designed for,” “arranged for,” “intended for,” “maintained for” or “occupied for.” The word “building” includes “structure” and shall be construed as if followed by the phrase “or part thereof.” The word “person” includes “individual,” “profit or nonprofit organization,” “partnership,” “company,” “incorporated association” or other similar entities.

C. Terms, Phrases and Words Not Defined. When terms, phrases or words are not defined, they shall have their ordinarily accepted meaning or such as the context may imply.

D. Specific Terms. The following words and phrases when used in this Article shall have the meanings given to them in this section unless the context clearly indicates otherwise

“Chicken.” Female poultry or fowl of the species gallus domesticus.

“Coop.” A structure, either portable or permanent, to shelter chickens.

“Long Term Tenant” – a tenant with a written lease for one (1) year or longer.

“Owner.” The owner of the land where the keeping is being performed. The owner bears responsibility for any legal action in this ordinance.

“Pen.” A fenced area designed to contain the animal to a restricted area, and prevent animals roaming at large.

“Permit officer.” Official designated to process permit applications and inspect locations to ensure compliance with this ordinance. The Borough Council may appoint one (1) or more persons as Permit Officer(s), who may be the Borough Zoning Officer or Code Enforcement Officer, a Pocono Mountain Regional Police officer, or a contracted individual, firm or agency, to administer this Article.

“Permittee.” The person to whom the permit is issued a permit for keeping.

“Receipt of notice.” The typical time for a letter to arrive by mail. For this ordinance the typical time is three business days from the day the letter was mailed. Notice in person is receipt of notice.

“Rooster.” Male poultry or fowl.

“Veterinarian.” A veterinarian who cares for the specific animal type.

“Waste material.” The natural waste produced by keeping activity, which may include feces, soiled hay or bedding. It does not include the carcass of any animal.

§118-4 Fees.

Fees for the administration of this Article shall be charged in accord with the fee schedule adopted by Resolution of the Borough Council.

§118-5 Forms and Procedures.

Registration and application forms and procedures shall be as required by this Article or as otherwise amended or adopted by Resolution of the Borough Council.

Part II Non-Commercial Backyard Chicken Keeping

§118-6 Permits Required.

A. General rule.--Permits for keeping chickens in the Borough shall be issued in accordance with this section. The keeping of

any chickens in the Borough without a permit is a violation under this Article.

Application. --

- (1) An applicant must complete and submit an application provided by the permit officer and pay all fees required hereunder.
- (2) A complete application shall include:
 - (i) proof that the applicant is the owner of the land, or that the applicant is a lawful resident of the land and has express written permission from the owner where the activity will take place;
 - (ii) a statement that the location is in compliance with the section 118-7 requirements;
 - (iii) all fees paid in full;
 - (iv) a statement that the land contains at least one residential dwelling;
 - (v) a statement that contiguous neighbors have been notified of applicant's intent to keep chickens;
 - (vi) a statement that, upon the issuance of a permit hereunder, the proposed permittee and owner irrevocably consent to inspections by the permit officer, with or without notice, conducted in a reasonable manner and at a reasonable time, of the coop, the pen, the permittee's chicken keeping operation, and for compliance with this Article;
 - (vii) a statement that, upon the issuance of a permit hereunder, the proposed permittee and owner, agree to rely on the reasonable, good faith judgment of the permit officer as to the existence of noise or odor in violation of this Article;
 - (viii) a statement that, upon the issuance of a permit hereunder, the proposed permittee and owner, agree that the permit officer, or the permit officer's designee, shall be empowered to undertake, and permitted to enter the subject property for the purposes thereof, any corrective, abatement, or compliance action which the permittee has been directed to but has failed to undertake under this Article, and that all of the costs and the expenses of the same shall be the liability of the permittee and owner;
 - (ix) identify the permittee's intended Veterinarian.

B. Issuance of permit:

- (1) A permit application will not be approved unless the applicant affirmatively demonstrates that the following conditions are met:
 - (i) the information contained in the application is correct;
 - (ii) the requirements for a permit have been met; and
 - (iii) the proposed location is consistent with section 118-7.
- (2) If all conditions are met, the officer shall issue the permit within ten (10) business days.

C. Suspension and revocation of permit. --

- (1) The permit officer may suspend or revoke any permit issued for any of the following reasons:
 - (i) false statements made on the application or other misinformation provided to the permit officer by the applicant;
 - (ii) failure to pay any penalty, inspection, re-inspection, or reinstatement fee required by this section;
 - (iii) failure to correct deficiencies noted during inspections in the time specified by the permit officer;
 - (iv) failure to comply with the provisions of an approved mitigation/remediation plan by the permit officer; or
 - (v) failure to comply with any provision of this ordinance.
- (2) Notification:
 - (i) revocation, suspension, or denial of a permit shall be in writing, and delivered (A) by certified mail; (B) in person to the address indicated on the application; or (C) presented by hand delivery to the person.
 - (ii) The notification shall state the reasons for the action.

D. Effect of revocation. --

- (1) When a permit is revoked, the applicant may not re-apply for a new permit for a period of twelve (12) months from the date of revocation; when a permittee has a permit revoked a second time, the permittee shall not be eligible to re-apply and no permittee on the subject property may receive a permit if the revoked permittee remains a resident of that land.
- (2) Within fourteen (14) days, all chickens shall be removed from the premises.
- (3) Any premises not in compliance shall be subject to the violations and penalties specified herein.
- (4) The Owner and Permittee shall be jointly and severally liable to the Borough for all costs incurred to remove, place, and/or dispose of animals, and for the costs of all fees, violations, and penalties hereunder.

E. Duration of permit. -- A permit shall be valid for one (1) year from the date the permit was issued.

F. Renewal of permit -- Permits must be renewed annually.

- (1) Permits are renewable if:
 - (i) There are no existing unresolved violations on record for the permittee at the time of renewal;

- (ii) There are no unpaid fees or costs under this Chapter at the time of renewal; and
 - (iii) The permit is not suspended or revoked at the time of renewal,
- The permit shall be renewed when the renewal fee is paid and the renewal application is submitted.

- (2) Renewal applications shall contain all of the statements and provide same proof required by the original application and shall be submitted no later than ten (10) business days prior to existing permit expiration date.

§118-7 Standards and Conditions.

- A. General rule. --Chickens shall be permitted on residential property when in compliance with the provisions of this Article. The maximum number of chickens per property is five (5), regardless of lot size. No keeping of chickens is permitted on properties utilized as Short-term rental operations.
- B. Non-commercial use. --The keeping of chickens under this ordinance shall not be for commercial purposes. A permittee may not engage in commercial:
 - (1) chicken breeding;
 - (2) sale of chickens;
 - (3) egg producing; or
 - (4) fertilizer production.
 - (5) slaughtering
 - (6) bartering
- C. Type. --
 - (1) Chickens must be hens.
 - (2) Roosters may not be kept in the Borough.
- D. Coops. -- Chicken coops are required.
 - (1) Chicken coops shall:
 - (i) Have a solid roof.
 - (ii) Be solid on all sides.
 - (iii) Have adequate ventilation.
 - (iv) Provide protection from predators.
 - (v) Be designed to secure the chickens.
 - (vi) Be readily accessible for cleaning.
 - (vii) Be climate-controlled to accommodate for both summer and winter conditions.
 - (2) Coops may be either:
 - (i) commercially built/designed; or
 - (ii) built by the owner or permittee.
 - (3) Coops must provide four (4) square feet of floor space and ten (10) cubic feet of total enclosed space per chicken.
 - (4) The exterior of coops must be clean and made of wood or similar material; the coop material shall be painted or stained and maintained in good condition.
- E. Pens. -- Pens are required.
 - (1) Pens shall permit at least ten (10) square feet of area per chicken.
 - (2) The pen must be constructed in a way to prevent chickens from roaming free and keep predators from getting into the pen.
 - (3) The pen must be accessible by the hens from their coop when they are not secured in the coop.
 - (4) The pen must have a top sufficient to prevent predators from getting into the pen.
- F. Location. --
 - (1) Pens and coops shall be located in the rear only and at least 25 feet from any street.
 - (2) No part of a pen or coop shall be closer than 25 feet from a property line or neighboring residence.
 - (3) The Pen and Coop must not be within or connected to the residence.
 - (4) Where reasonably practicable, Pens and Coops shall be situated on a property to provide maximum screening from adjacent properties and roadways.
- G. Appeal of permit denial or revocation--
 - (1) Denial, non-renewal or revocation of a permit shall be subject to permittees right to appeal such decision to Borough Council.
 - (2) An appeal shall be in writing filed with the Borough within five (5) days of such denial, non-renewal or revocation.
 - (3) Such appeal will be heard by Borough Council or a Committee of Council under the local agency law.

- (4) A written decision on such appeal shall be issued promptly.
- H. Living conditions. --
 - (1) Chickens shall have access to feed and clean water at all times.
 - (2) Feed shall be secured to prevent rodents or other pests from accessing the feed.
 - (3) Chickens shall have adequate bedding of at least a 3-inch base of dry litter such as pine shavings.
 - (4) Bedding shall be added weekly and removed and replaced at least monthly, and whenever wet.
 - (5) Pens and coops shall be cleaned at regular intervals and whenever odor can be detected 20 feet from any part of the pen or coop.
 - (6) A veterinarian shall be identified by the permittee and used for any necessary medical care.
- I. Disposition of deceased chickens. --Chicken carcasses shall be disposed of in compliance with PA Domestic Animal Act- 3 PA Cons Stat § 2352 (latest revision). Slaughtering is prohibited.

§118-8 Disposal of waste material.

- A. All waste shall be disposed of in a proper manner as follows:
 - (1) Appropriate waste disposal may be any of the following:
 - (i) Waste is to be double bagged and placed into municipal waste;
 - (ii) Owner or Permittee may compost the waste; or
 - (iii) Permittee may give the waste to another person who composts.
 - (2) When waste is composted, the permittee shall notify any person given the waste that it contains chicken excrement, or notify any person given compost that the compost was made from chicken waste.
 - (3) Non-composted waste shall not be spread on lawns, in gardens, or on the ground.
- B. Waste may not be disposed of by any other manner, including dumping or washing away.

§118-9 Nuisances.

- A. General rule. --A nuisance may be either:
 - (1) a health hazard; or
 - (2) activity that unreasonably interferes with the use or enjoyment of neighboring property.
 - (3) For the purposes of this Article, it shall be a nuisance if chicken keeping results in odors detectable on adjacent properties or roadways, or in any noise greater than, or with more frequency than, noises reasonably expected to be encountered in the subject permittee neighborhood.
 - (4) For the purposes of this Article, it shall be a nuisance if a chicken enters a neighboring property or roadway.
- B. It shall be a violation of this Article to fail to abate a nuisance within ten (10) days of the issuance of a notice from the permit officer.

Part III Violations, Penalties and Costs

§118-10 Compliance.

Failure to comply with any provision of this Article, and/or failure to comply with an order to abate an activity, use and/or condition, shall be a violation of this Article and subject to criminal prosecution and the revocation of a license.

§118-11 Fine.

Any person who has violated or permitted the violation of any provisions of this Article shall upon judgment thereof by any Magisterial District Judge be sentenced to pay a fine of not less than One Hundred Dollars (\$100) nor more than Six Hundred Dollars (\$600) per day of violation, together with the costs of suit including reasonable attorney fees. Each day of violation shall constitute a separate offense, for which a summary conviction may be sought. All judgments, administrative, enforcement, security firm or police response, and other costs, interest, and reasonable attorney fees collected for the violation of this Article, shall be paid over to the Borough.

§118-12 Other Remedies.

The Court of Common Pleas, upon petition, may grant an order of stay, upon cause shown, tolling the per diem fine pending a final adjudication of the violation and judgment. The Borough shall also have the right to seek injunctive relief for violations of this Article.

§118-13 Permit Revocation.

If permittee commits two (2) or more unresolved offenses within one year, the permit may be revoked.

**Part IV
Miscellaneous Provisions**

§118-14 Repealer.

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

§118-15 Severability.

If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

§118-16 Interpretation.

The object of interpretation and construction of this Ordinance and/or the provisions thereof shall be, if possible, to give effect to all of its provisions. Whenever a provision in this Ordinance shall be in conflict with another provision in the same section or another part of this Ordinance or another Ordinance or part thereof, the two (2) shall be construed, if possible, so that the effect may be given to both.

§118-17 Effective Date.

This Ordinance shall become effective upon adoption.

ADOPTION

ORDINANCE ORDAINED AND ENACTED this 2nd day of August, 2022, by the Borough Council of the Borough of Mount Pocono, Monroe County, Pennsylvania.

By: _____
Donald Struckle, Council President

ATTEST:

Joshua Walker, Borough Manager

APPROVED this 2nd day of August, 2022

By: _____ Randy
Altemose, Mayor

ov/?value=202109301582 - 202109301582 - Single Application for Assistance - Internet Explorer

Mount Pocono Borough

Program: **Local Share Account - Monroe Co**

Appl ID: 202109301582

SAP Contract #:

Narrative

Applicant Info



BUDGET

Add funding source		Local Share Account Fund (Gaming Funds) Monroe County	Mount Pocono Borough Local	Total
Please Select a Category ▼				
Add Category			Edit	
General Construction - Collapse		\$437,893.00	\$6,196.00	
New Construction	Remove	\$437,893.00	\$6,196.00	\$444,089.00
Related Costs - Collapse		\$42,204.00	\$5,000.00	
Engineering	Remove	\$20,000.00	\$5,000.00	\$25,000.00
Contingencies	Remove	\$22,204.00	\$0.00	\$22,204.00
Miscellaneous - Collapse		\$10,000.00	\$0.00	
Administration Edit	Remove	\$10,000.00	\$0.00	\$10,000.00
Total		\$490,097.00	\$11,196.00	
			Budget Total:	\$501,293.00

BOROUGH OF MOUNT POCONO

MONROE COUNTY, PENNSYLVANIA

ORDINANCE NO. ____ OF 2022

AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MOUNT POCONO TO ADD A NEW CHAPTER 163 TO BE ENTITLED "SHOPPING CARTS"

THE INTENT OF THIS ORDINANCE IS TO SET FORTH REGULATIONS TO ENSURE THAT REASONABLE MEASURES ARE TAKEN BY OWNERS OF BUSINESSES THAT PROVIDE SHOPPING CARTS ON THEIR PREMISES FOR THE CONVENIENCE OF THEIR CUSTOMERS TO PREVENT THE REMOVAL OF SHOPPING CARTS FROM BUSINESS PREMISES AND PARKING LOTS, AND, WHEN REMOVED DESPITE THE OWNER'S IMPLEMENTATION OF ITS CONTROL PLAN, TO PROVIDE FOR THE PROMPT RETRIEVAL OF SUCH SHOPPING CARTS

AND;

TO MAKE REMOVAL OF SHOPPING CARTS A VIOLATION OF THE LAW, AND TO FACILITATE THE RETRIEVAL OF ABANDONED SHOPPING CARTS IN A MANNER THAT SUPPLEMENTS AND COMPLEMENTS STATE LAW, BUT IS NOT PREEMPTED WITH STATE LAW.

Chapter 163 Article I "SHOPPING CARTS"

§ 163-1 DEFINITIONS.

The definitions set forth herein shall govern the application and interpretation of this chapter.

ABANDONED SHOPPING CART

Any shopping cart that has been removed, without written consent of the owner, from the owner's business premises and is left unattended or discarded on either public or private property other than the premises of the business establishment from which the shopping cart was removed. For purposes of this chapter, any shopping cart which is properly identified as required by this chapter, located on any public or private property other than the premises of the retail business establishment from which the shopping cart was removed, shall be presumed to be abandoned, even if in the possession of any person unless such person in possession is either the owner, employee or agent of the owner, the owner, employee or agent of a shopping cart retrieval service hired to retrieve shopping carts from the Borough, or has written permission or consent to be in possession of the shopping cart from the shopping cart's owner.

BOROUGH

The Borough of Mount Pocono, Monroe County, Pennsylvania.

OWNER

Any person or entity who, in connection with the conduct of a business, owns, leases, possesses or makes a shopping cart available to customers or the public.

PREMISES

The entire area owned, occupied, and/or utilized by an owner which provides shopping carts for use by customers or other persons, including any parking lot or other property provided by or on behalf of the owner for customer parking or use.

SHOPPING CART

A basket which is mounted on wheels or a similar device generally used in a retail or commercial establishment by a customer for the purpose of transporting goods of any kind. The word "shopping cart" includes laundry carts, which are

shopping carts used in a laundromat or retail dry-cleaning establishment by a customer or attendant for the purpose of transporting textile goods.

§ 163-2 PURPOSE.

- A. Many retail establishments provide shopping carts for the convenience of customers while shopping on the establishment's premises. However, shopping carts removed from the premises of these establishments and left abandoned on public or private property throughout the Borough constitute a public nuisance and a potential hazard to the health and safety of the public. The proliferation of lost, stolen, wrecked or abandoned shopping carts on public and private property:
- (1) Creates conditions that reduce property values, and promote blight and deterioration of the Borough neighborhoods, tending to lead to declining property values and increases in crime;
 - (2) Obstructs the free passage along public and private streets, sidewalks, parking lots and other rights of way and/or interfere with pedestrian and vehicular traffic on streets;
 - (3) Impedes emergency services; and
 - (4) Clogs storm drain channels reducing their ability to function properly, by trapping debris and trash and thereby creating flooding hazards, and constitute violation of the Borough's waste discharge requirements.
- B. For these reasons, such lost, stolen, wrecked or abandoned shopping carts are hereby declared to be a public nuisance, which shall be subject to abatement in the manner set forth in this chapter or in any other manner provided by law.

§ 163-3 APPLICABILITY; PROHIBITION.

- A. This chapter shall apply to all owners of business establishments or other commercial services within the Borough that provide shopping carts for customer use.
- B. It shall be unlawful for an owner and/or owner's agent to cause or permit any shopping cart to be abandoned upon any sidewalk, street or other public place in the Borough or upon any private property other than the premises owner of such shopping cart.
- C. It shall be unlawful for any person:
- (1) To remove a shopping cart from a premises, either temporarily or permanently, which is properly marked in conformity with this chapter, without written consent of the owner;
 - (2) To be in possession of a shopping cart that has been removed from a premises, which is properly marked in conformity with this chapter, without written consent of the owner; or
 - (3) To detach the sign or deface the name or address marked on a sign, which is properly marked in conformity with this chapter.
 - (4) This section does not apply to shopping carts removed as authorized by the owner for the purposes of repair, maintenance or disposal.

§ 163-4 REQUIREMENTS.

A. IDENTIFICATION.

- (1) Every shopping cart owned or provided by any owner must have a sign, label or imprinted logo permanently affixed to the shopping cart that clearly identifies the owner and/or the owner's business establishment, the address of said establishment for shopping cart return, a return phone number that can be contacted to request shopping cart retrieval by the owner, and a warning notification that it is illegal to remove carts from the premise.
- (2) Any shopping cart found without the above required identification and information may be removed and disposed of by the Borough in accordance with state law.

- (3) No owner shall provide any shopping cart for customer use that does not contain the information described in this section.

B. RECOVERY.

- (1) Any owner or employees of the owner must immediately recover, upon sight or notice, any shopping cart that is not contained within the parking area on the premises of the establishment providing the shopping cart for customer use. Notice of an abandoned shopping cart may be provided verbally or in written form by a Borough official or by any person witnessing the occurrence. Owners must recover carts that are located anywhere in the Borough including, but not limited to:
 - (a) Shopping carts located on a street, alley or right-of-way;
 - (b) Shopping carts located in stormwater conveyance or ponding areas; and/or
 - (c) Shopping carts located on sidewalks or private property.
- (2) Owners must ensure that uncontained shopping carts are located and recovered by conducting a search and recovery of nearby property, neighborhoods and areas of frequent shopping cart accumulation at least once every seven calendar days.
- (3) Owners must establish a written schedule and/or plan for shopping cart control and be able to produce said schedule/plan at the request of any Borough official authorized to enforce the provisions in this chapter.

§ 163-5 IMPOUNDMENT.

The Zoning/Code Enforcement Officer or other designated Borough employee shall have the authority to retrieve and impound abandoned shopping carts located outside the premises of a business establishment.

§ 163-6 VIOLATIONS AND PENALTIES.

- A. The owner of any cart impounded by the Borough pursuant to § 163-5 shall be liable for the Borough's actual costs of retrieval and storage, as the Borough Council may adopt by resolution from time to time relating to enforcement of this Ordinance. In addition, the Borough may fine the owner of an impounded cart as per fee schedule.
- B. Any shopping cart not recovered within 15 calendar days of the Borough giving notice of impoundment will be recycled and/or disposed of by the Borough at the owner of the shopping cart's expense, plus payment of the shopping cart recovery fee, to be paid within 30 calendar days upon receipt of the billing from the Borough.
- C. In addition, any merchant who shall fail to properly tag or identify shopping carts or shall permit the removal of any shopping cart as set forth in § 163-4 hereof, and any person who shall remove any shopping cart from the premises of any merchant in violation of § 163-3B hereof and any person who shall abandon any shopping cart upon any public place in violation of § 163-3C hereof shall be subject to prosecution before any District Justice of the Borough and, upon conviction of any violation of any section of this chapter, shall pay a fine of not more than \$600, plus the cost of prosecution, and in default of payment of such fines and costs shall be subject to imprisonment for not more than 30 days. Each shopping cart which shall have been found to have been in violation of this chapter shall constitute a separate violation of the provisions of this chapter.

§163-7 SEVERABILITY AND VALIDITY.

If any section, subsection, paragraph, or sentence of the Ordinance, or any part thereof, is for any reason found to be unconstitutional, invalid or beyond the authority of the Mount Pocono Borough by a court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

§163-8 EFFECTIVE DATE.

This Ordinance shall become effective immediately upon adoption. Existing businesses must comply with §163-4 within 60 days of the effective date of this chapter, unless for good cause shown by an Owner, in the absolute discretion of the Zoning Officer.

BOROUGH OF MT. POCONO

RESOLUTION NO. 9 OF 2022

**A RESOLUTION REPEALING RESOLUTION NO. 9 OF 2021 PERTAINING TO
BONDING OF BOROUGH MANAGER**

WHEREAS, on September 7, 2021, Borough Council adopted Resolution No. 9 of 2021 which provided that the Borough would fund bonding for the Borough Manager in an amount not to exceed \$400 of the annual premium; and

WHEREAS, Ordinance No. 2 of 2021 creating the position of Borough Manager provide at Section 4 that any premiums for a bond be paid by the Borough; and

WHEREAS, Council believes that it is appropriate that Ordinance No. 9 of 2021 be repealed such that the Borough would pay the full cost of bonding for the Borough Manager.

NOW, THEREFORE, be it RESOLVED as follows:

1. Resolution No. 9 of 2021 is repealed in its entirety.
2. The Borough shall pay the annual premium for the bond of the Borough Manager in accordance with Section 4 of Ordinance No. 2 of 2021.

IN WITNESS WHEREOF, the Borough of Mt. Pocono approves this Resolution the 2nd day of August 2022.

Donald Struckle, Borough Council President

ATTEST:

Joshua Walker, Borough Manager

As of 7/29/2022

PREPAID INVOICES

AM Trust	2,439.00
District Court 42-4-02	182.25
ESSA Bank & Trust	2,309.20
Fulton, Deb: P&R First Friday	86.28
Geisinger	7,740.28
Highmark (Dental&Vision)	354.94
Lowe's	447.21
Met Life	135.34
NBT Credit Card	1,396.76
PA Water Co (43 Hydrants)	714.09
PA Water Borough	44.94
PA Water Garage	31.86
PPL (7)	579.78
Purchase Power (Pitney Bowes)	87.98
Selective Insurance	3,422.00
Sunoco Gas	1,260.17
Verizon	<u>75.24</u>
	21,307.32

TOTAL INVOICES \$155,616.93

PREPAID INV. (21,307.32)

TO BE PAID \$134,309.61

Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

7/1/2022 - 7/31/2022

Type	Date	Num	Memo	Due Date	Amount
Altronics Security Systems					
Bill	07/26/2022		Security Upgrade: For Key Card Access System	07/29/2022	8,904.84
Bill	07/26/2022		Security Upgrade: For Surveillance System	07/29/2022	9,871.77
Bill	07/26/2022		Security Upgrade: For Fire Alarm System	07/29/2022	3,823.33
Bill	07/26/2022	IC000495	Security Upgrade: For Change Order	07/29/2022	440.00
Bill	07/26/2022	138546	Annual Radio Monitoring:Fire/Burglary & Key Card Management (7/1/2022-7/1/2023)	07/29/2022	1,176.00
Total Altronics Security Systems					24,215.94
ARGS Technology, LLC					
Bill	07/25/2022	1867	IT Service (Remote Service, Server Update, Cloud Backup, Backup Logs, 8 port switch)	07/29/2022	329.28
Total ARGS Technology, LLC					329.28
AMTrust North America					
Bill	07/20/2022	17594748	PREPAID by Phone: Fire Company Workers Compensation	07/20/2022	2,439.00
Total AMTrust North America					2,439.00
Barry Isett & Associates					
Bill	07/26/2022	0169040	Eng. Reimb. Harbor Freight	07/29/2022	53.00
Bill	07/26/2022	169041	Eng. Reimb. Popeye's LD Plan	07/29/2022	1,431.00
Bill	07/26/2022	169042	Eng. Reimb. ARYA LP Plan	07/29/2022	1,301.00
Bill	07/25/2022		DCED Multimodal Grant Application	07/29/2022	100.00
Total Barry Isett & Associates					2,885.00
Berkheimer Associates					
Bill	07/25/2022	377	Local Service Tax Operating Commission	07/29/2022	95.01
Total Berkheimer Associates					95.01
Campbell Durrant, PC					
Bill	07/25/2022	74525	General Labor & Employment Matter (June Work 2022)	07/29/2022	572.00
Total Campbell Durrant, PC					572.00
Central Clay Products, Inc.					
Bill	07/26/2022	206147	Manhole Risers (for New Pavings-Edgewood-Stock Supplies16)	07/29/2022	2,111.00
Bill	07/26/2022	206318	Manhole Box (2)	07/29/2022	784.00
Total Central Clay Products, Inc.					2,895.00
CINTAS CORPORATION					
Bill	07/25/2022		6/15/2022- 4122456387 Maintenance Uniform	07/29/2022	60.45
Bill	07/25/2022		6/22/2022- 412133458 Maintenance Uniform & Mats/Rugs	07/29/2022	130.50
Bill	07/25/2022		6/29/2022- 4123791569 Maintenance Uniform	07/29/2022	60.45
Bill	07/25/2022		6/01/2022- 41220990554 Maintenance Uniform	07/29/2022	60.45
Bill	07/25/2022		6/08/2022 - 4121765855 Maintenance Uniform	07/29/2022	60.45
Total CINTAS CORPORATION					372.30
Debra Fulton					
Bill	07/06/2022		PREPAID : Supplies July 1, First Fridays in the Park	07/06/2022	86.28
Total Debra Fulton					86.28
Denise Clouse Cleaning Services					
Bill	07/25/2022		Cleaning Borough (6/6,6/13,6/21,6/27)	07/29/2022	600.00
Bill	07/25/2022		Cleaning Borough (7/11,7/18,7/25)	07/29/2022	450.00
Total Denise Clouse Cleaning Services					1,050.00
District Court 43-4-02					
Bill	07/06/2022		PREPAID: Violation of Short Term Rental: 12 Devonshire Ln.(Work w/o Permit)	07/06/2022	182.25
Total District Court 43-4-02					182.25
Ed's Auto Service					
Bill	07/25/2022	55587	2009 Ford: Inspection and Parts	07/29/2022	442.79
Total Ed's Auto Service					442.79
ESSA					
Bill	07/25/2022		PREPAID Building Loan: August Payment	07/25/2022	2,309.20
Total ESSA					2,309.20
GateHouse Media PA Holdings, Inc.					
Bill	07/26/2022	4691286	Advertise: Ticketing Ordinance	07/29/2022	103.67
Total GateHouse Media PA Holdings, Inc.					103.67

Borough of Mt. Pocono-General Fund
Bills To Be Approved and Paid
7/1/2022 - 7/31/2022

Type	Date	Num	Memo	Due Date	Amount
Geisinger Health Plan					
Bill	07/18/2022	221930...	PREPAID by Phone: Road Crew: Health Plan	07/18/2022	6,269.69
Bill	07/18/2022	221930...	PREPAID by Phone: Admin Manager; Health Plan	07/18/2022	1,470.59
Total Geisinger Health Plan					7,740.28
Giant Floor & Rugs					
Bill	07/25/2022		1st and 2nd floor Curtains (mold remediation)	07/29/2022	7,688.00
Total Giant Floor & Rugs					7,688.00
Gotta Go Potties					
Bill	07/25/2022	209564	P&R; Port of Potties (6/16/2022-7/14/2022)	07/29/2022	175.00
Total Gotta Go Potties					175.00
H. Clark Connor					
Bill	07/26/2022		Reimb . Clarius Project	07/29/2022	472.50
Bill	07/26/2022		Reimb . Popeye's	07/29/2022	857.50
Bill	07/26/2022		Reimb . Harbor Freight	07/29/2022	52.50
Bill	07/26/2022		Reimb . Arya	07/29/2022	157.50
Bill	07/26/2022		Borough Planning Commission (Review & Respond Emails 6/23-7/14)	07/29/2022	367.50
Total H. Clark Connor					1,907.50
Hanson Aggregates Pennsylvania, Inc.					
Bill	07/26/2022	414798...	Highway Supplies 2-A Modified for Drainpipe Replacement	07/29/2022	544.03
Total Hanson Aggregates Pennsylvania, Inc.					544.03
Highmark Blue Shield					
Bill	07/18/2022	220714...	PREPAID Road Crew: Vision & Dental Aug 2022	07/18/2022	267.14
Bill	07/18/2022	220714...	PREPAID: Admin. Manager: Vision & Dental Aug 2022	07/18/2022	87.80
Total Highmark Blue Shield					354.94
LOWE'S					
Bill	07/11/2022	9800-41...	PREPAID on Line: Highway: Towels, Sanitary Supplies	07/11/2022	181.03
Bill	07/11/2022	9800-41...	PREPAID on Line: Borough Building Batteries, Sanitary Supplies	07/11/2022	266.18
Total LOWE'S					447.21
MET LIFE					
Bill	07/25/2022	TS0594...	PREPAID: Highway : Life and Disability Ins.	07/25/2022	135.34
Total MET LIFE					135.34
NAPA Auto Parts					
Bill	07/26/2022	1726-97...	Highway: Brake Parts Cleaner	07/29/2022	13.16
Total NAPA Auto Parts					13.16
NBT Cardmember Service					
Bill	07/18/2022	5022	PREPAID by Phone: Pitney Bowes Leasing	07/18/2022	99.00
Bill	07/18/2022	5022	PREPAID by Phone: Google Workspace	07/18/2022	126.00
Bill	07/18/2022	5022	PREPAID by Phone: UAttend PR Time Clock	07/18/2022	23.32
Bill	07/18/2022	5022	PREPAID by Phone: Security TV	07/18/2022	338.10
Bill	07/18/2022	5022	PREPAID by Phone: TV Security Cables	07/18/2022	24.37
Bill	07/18/2022	5022	PREPAID by Phone: Office Cloud Communications (2)	07/18/2022	397.28
Bill	07/18/2022	5022	PREPAID by Phone: Zoning Cloud Communications (2)	07/18/2022	85.13
Bill	07/18/2022	5022	PREPAID by Phone: Highway Cloud Communications (2)	07/18/2022	85.13
Bill	07/18/2022	5022	PREPAID by Phone: Highway-Leaf Blower Tune Up Kit	07/18/2022	14.86
Bill	07/18/2022	5022	PREPAID by Phone: Highway Shovels & Rakes	07/18/2022	203.57
Total NBT Cardmember Service					1,396.76
PA American Water Co.					
Bill	07/11/2022	210028...	PREPAID by phone: Hydrants (43)	07/11/2022	714.09
Bill	07/22/2022	1024-21...	PREPAID by phone: Garage Water	07/22/2022	31.86
Bill	07/22/2022	1024-21...	PREPAID by phone: Borough Water	07/22/2022	44.94
Total PA American Water Co.					790.89
PA One Call System, Inc					
Bill	07/26/2022	957661	PA One Call	07/29/2022	54.12
Total PA One Call System, Inc					54.12
Pocono Mountain Public Library					
Bill	07/26/2022		Library Taxes (7/3)	07/29/2022	1,209.50
Total Pocono Mountain Public Library					1,209.50

Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

7/1/2022 - 7/31/2022

Type	Date	Num	Memo	Due Date	Amount
Pocono Mountain Regional EMS					
Bill	07/26/2022		EMS: RE Taxes (7/3)	07/29/2022	608.52
Total Pocono Mountain Regional EMS					608.52
Pocono Mountain Regional Police Departmen					
Bill	07/26/2022		August 2022 Payment	07/29/2022	70,510.16
Total Pocono Mountain Regional Police Departmen					70,510.16
Pocono Mountain Volunteer Fire Company					
Bill	07/26/2022		Fire Company (7/3)	07/29/2022	1,209.50
Total Pocono Mountain Volunteer Fire Company					1,209.50
PPL ELECTRIC UTILITIES					
Bill	07/11/2022	31003	PREPAID: Decorative Lights	07/11/2022	39.69
Bill	07/11/2022	13009	PREPAID: Park & Rec.	07/11/2022	35.65
Bill	07/11/2022	36002	PREPAID: Meter 3	07/11/2022	45.03
Bill	07/11/2022	92002	PREPAID: Meter 2	07/11/2022	50.96
Bill	07/11/2022	78003	PREPAID: Meter 1	07/11/2022	61.90
Bill	07/11/2022	34004	PREPAID: Garage Building	07/11/2022	106.15
Bill	07/11/2022	36006	PREPAID: Borough Building	07/11/2022	240.40
Total PPL ELECTRIC UTILITIES					579.78
Protech Electric LLC					
Bill	07/25/2022	1157	2 Bathroom Fans, Exhaust Vents: Electric Connections	07/29/2022	875.00
Total Protech Electric LLC					875.00
Purchase Power					
Bill	07/15/2022	1452	PREPAID by Phone: Postage Ink	07/15/2022	87.98
Total Purchase Power					87.98
Selective Insurance					
Bill	07/20/2022	49-212-...	PREPAID: by Phone: Insurance Payment	07/20/2022	3,422.00
Total Selective Insurance					3,422.00
Servpro					
Bill	07/26/2022		Document Restoration (3 of 4 pymnts)	07/29/2022	16,074.99
Total Servpro					16,074.99
SUNOCO UNIVERSAL FLEET					
Bill	07/11/2022		PREPAID by PHONE Gas & Oil	07/11/2022	1,260.17
Total SUNOCO UNIVERSAL FLEET					1,260.17
The Two Shields, LLC					
Bill	07/27/2022	77860	State Inspection: 2012 Pete Truck	07/29/2022	72.25
Total The Two Shields, LLC					72.25
TK Elevator Corporation					
Bill	07/25/2022	300668...	Elevator Service Maintenance (7/1/22-9/30/22)	07/29/2022	207.45
Total TK Elevator Corporation					207.45
Tulpehocken Spring Water					
Bill	07/25/2022	7132999	Bottled Water	07/29/2022	70.99
Total Tulpehocken Spring Water					70.99
US Bank					
Bill	07/25/2022	477574...	Copier: Contract (7/1/22- 7/31/22)	07/29/2022	128.45
Total US Bank					128.45
Verizon					
Bill	07/11/2022	990942...	PREPAID: Highway: Telephone	07/11/2022	75.24
Total Verizon					75.24
TOTAL					155,616.93

Quick Books
\$ 508,659.66

TREASURER'S REPORT

AUGUST 2, 2022

BILLS TO BE APPROVED AND PAID 7/1/22 -7/31/22 FROM THE NBT GENERAL FUND ACCOUNT:

Altronics Security Systems	(Security Upgrade)	\$24,215.94
ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	329.28
AMTrust North America	(PREPAID: Fire Worker's Compensation)	2,439.00
Barry Isett & Associates	(Reimb. Harbor Freight/Popeye's LDP& Arya LDP)	2,785.00*
	(DCED Multimodal Grant Application)	100.00
Berkheimer Associates	(Local Service Tax Operating Commission)	95.01
Campbell Durrant, PC	(General Labor & Employment Matter – June 2022)	572.00
Central Clay Products, Inc.	(Manhole Risers & Manhole Box)	2,895.00
Cintas Corporation	(Maintenance Uniforms & Mats/ Rugs)	372.30
Deb Fulton	(PREPAID: Supplies July 1, First Fridays)	86.28
Denise Clouse Cleaning Services	(Cleaning Borough June & July)	1,050.00
District Court 43-4-02	(PREPAID: STR Violation – 12 Devonshire)	182.25
Ed's Auto Service	(2009 Ford: Inspection & Parts)	442.79
ESSA	(PREPAID: Building Loan: August Payment)	2,309.20
GateHouse Media PA Holdings, Inc.	(Advertise: Ticketing Ordinance)	103.67
Geisinger Health Plan	(PREPAID: Road Crew & Admin Manager Health Plan)	7,740.28
Giant Floor & Rugs	(1 st & 2 nd Floor Curtains – mold remediation)	7,688.00
Gotta Go Potties	(Portable Toilet Rental 6/16-7/14/22)	175.00
H. Clark Connor	(Review & Respond Planning Commission Emails)	367.50
	(Reimb. Clarius/Popeye's/ Harbor Freight/Arya projects)	1,540.00*
Hanson Aggregates Pennsylvania, Inc.	(Highway Supplies 2-A Modified for Drainpipe Replacement)	544.03
Highmark Blue Shield	(PREPAID: Road Crew & Admin Manager Vision/ Dental)	354.94
Lowe's	(PREPAID: Towels/Sanitary Supplies/Batteries)	447.21
Met Life	(PREPAID: Highway: Life and Disability Insurance)	135.34
NAPA Auto Parts	(Brake Parts Cleaner)	13.16
NBT Cardmember Service	(PREPAID: Misc. Highway & Offices)	1,396.76
PA American Water Co.	(PREPAID: Fire Hydrants, Borough & Garage Water)	790.89
PA One Call System, Inc.	(PA One Call)	54.12
Pocono Mountain Public Library	(Library RE Taxes – 7/3)	1,209.50
Pocono Mountain Regional EMS	(EMS RE Taxes –7/3)	608.52
Pocono Mountain Regional Police Dept.	(August 2022 Payment)	70,510.16
Pocono Mountain Volunteer Fire Co.	(Fire Co. RE Taxes –7/3)	1,209.50
PPL Electric Utilities	(PREPAID: Boro Bldg/Maint Garage/P&R, etc.)	579.78
Protech Electric LLC	(2 Bathroom Fans/Exhaust Vents/Electric Connections)	875.00
Purchase Power	(PREPAID: Postage Ink)	87.98
Selective Insurance	(PREPAID: Insurance Payment)	3,422.00
Servpro	(Document Restoration – 3 of 4 Payments)	16,074.99
Sunoco Universal Fleet	(PREPAID VIA PHONE: Gas & Oil)	1,260.17
The Two Shields, LLC	(State Inspection: 2012 Pete Truck)	72.25
TK Elevator Corporation	(Elevator Service Maintenance 7/1-9/30/22)	207.45
Tulpehocken Spring Water	(Bottled Water)	70.99
US Bank	(PREPAID: Copier Contract – 7/1-7/31/22)	128.45
Verizon	(PREPAID: Highway – Telephone)	75.24

GRAND TOTAL:

\$155,616.93

*Reimbursable Items

1:02 PM

07/27/22

Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Income				
301.000 · REAL PROPERTY TAXES				
301.001 · RE Tax-Current Year (Discount)	991,895.24	1,165,814.00	-173,918.76	85.1%
301.002 · RE Tax-Current Year (Face Amt)	36,822.18	0.00	36,822.18	100.0%
301.003 · RE Tax-Current Yr (Penalty Amt)	0.00	0.00	0.00	0.0%
301.101 · RE Taxes Library	35,623.78	39,111.00	-3,487.22	91.1%
301.102 · RE Fire Co Taxes	35,623.78	39,111.00	-3,487.22	91.1%
301.103 · RE EMS Taxes	17,923.23	19,556.00	-1,632.77	91.7%
301.200 · Real Estate Taxes-Prior Year	52,145.76	10,000.00	42,145.76	521.5%
301.300 · RE Taxes - Interest	21.90	150.00	-128.10	14.6%
301.400 · Real Estate Taxes - Delinquent	36,918.64	70,000.00	-33,081.36	52.7%
301.401 · Delinquent Library Taxes	1,867.94	3,232.00	-1,364.06	57.8%
301.402 · Delinquent Fire Co Taxes	1,867.94	3,232.00	-1,364.06	57.8%
301.403 · Delinquent EMS Taxes	505.62	1,616.00	-1,110.38	31.3%
301.600 · Real Estate Taxes - Interim A	0.00	110,834.00	-110,834.00	0.0%
301.610 · Real Estate Taxes - Interim B	0.00	0.00	0.00	0.0%
301.620 · Real Estate Taxes - Interim C	0.00	0.00	0.00	0.0%
Total 301.000 · REAL PROPERTY TAXES	1,211,216.01	1,462,656.00	-251,439.99	82.8%
310.000 · LOCAL TAX ENABLING ACT (ACT 511)				
310.100 · Real Estate Transfer Taxes	117,653.76	55,000.00	62,653.76	213.9%
310.210 · Earned Income Taxes-Current Yr	167,028.30	290,000.00	-122,971.70	57.6%
310.410 · LST Tax - Current Year	41,527.66	75,000.00	-33,472.34	55.4%
Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511)	326,209.72	420,000.00	-93,790.28	77.7%
321.000 · CABLE TELEVISION FRANCHISE TAX				
321.800 · Cable Television Franchise	16,620.71	15,000.00	1,620.71	110.8%
321.801 · Small Cell Fees	0.00	0.00	0.00	0.0%
Total 321.000 · CABLE TELEVISION FRANCHISE TAX	16,620.71	15,000.00	1,620.71	110.8%
331.000 · FINES				
331.110 · Vehicle & Crime Violations	14,231.04	20,000.00	-5,768.96	71.2%
331.120 · Zoning Fines & Violations	3,230.25	3,000.00	230.25	107.7%
Total 331.000 · FINES	17,461.29	23,000.00	-5,538.71	75.9%
340.000 · INTEREST, RENTS, AND ROYALTIES				
340.100 · Interest Earnings	268.21	200.00	68.21	134.1%
342.200 · Rents and Royalties	5,415.14	0.00	5,415.14	100.0%
Total 340.000 · INTEREST, RENTS, AND ROYALTIES	5,683.35	200.00	5,483.35	2,841.7%
354.000 · STATE CAPITAL & OPERATING GRANT				
352.530 · Federal Entitlement Grant	0.00	0.00	0.00	0.0%
354.080 · Recycling Grant - State	25,173.04	0.00	25,173.04	100.0%
354.085 · PM Visitors Bureau Grant	6,000.00	0.00	6,000.00	100.0%
354.090 · State Cap.Op Grant-ARLE	0.00	0.00	0.00	0.0%
354.095 · County Cares Grant	0.00	0.00	0.00	0.0%
Total 354.000 · STATE CAPITAL & OPERATING GRA...	31,173.04	0.00	31,173.04	100.0%
355.000 · STATE SHARED REV & ENTITLEMENTS				
355.010 · Public Utility Realty	0.00	1,500.00	-1,500.00	0.0%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.052 · PA DOT Winter Contract	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	0.00	900.00	-900.00	0.0%
355.130 · Firemen's Relief	0.00	17,000.00	-17,000.00	0.0%
355.140 · Police Pension State Aid	0.00	0.00	0.00	0.0%
355.150 · Boro Empl. Pension State Aid	0.00	23,074.00	-23,074.00	0.0%
Total 355.000 · STATE SHARED REV & ENTITLEME...	0.00	42,474.00	-42,474.00	0.0%

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Cash Basis

Borough of Mt. Pocono-General Fund

Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
361.000 · GENERAL GOV'T REVENUES				
361.002 · Legal Fee's Reimbursable ZHB	77.50	5,000.00	-4,922.50	1.6%
361.003 · Engineering Fees Reimbursable	29,473.28	50,000.00	-20,526.72	58.9%
361.004 · Mayor's Marriage Receipts	0.00	0.00	0.00	0.0%
361.005 · Insurance Reimb.	0.00	6,000.00	-6,000.00	0.0%
361.006 · Insurance Reimb (Mold)	11,412.54	11,400.00	12.54	100.1%
361.010 · Paradise Township Fire W/C Ins.	6,864.65	6,500.00	364.65	105.6%
361.011 · Paradise Twp Line Painter	0.00	0.00	0.00	0.0%
361.300 · Application & Startup Fees	2,600.00	5,000.00	-2,400.00	52.0%
361.301 · Building - (general permits)	1,307.68	5,000.00	-3,692.32	26.2%
361.302 · Building - (new construction)	898.00	500.00	398.00	179.6%
361.305 · Rentals	1,875.00	0.00	1,875.00	100.0%
361.310 · Sign Permits	1,827.50	5,000.00	-3,172.50	36.6%
361.315 · Sheds, Pools, Deck Permits	561.66	1,000.00	-438.34	56.2%
361.320 · Driveway Permits	196.25	2,500.00	-2,303.75	7.9%
361.325 · Roof/ReRoof Permits	250.00	750.00	-500.00	33.3%
361.330 · CO Resale Permits	1,999.95	1,000.00	999.95	200.0%
361.340 · Change of Use (Trash Cert)	700.00	2,000.00	-1,300.00	35.0%
361.530 · Sale of Subdivision and Land De	0.00	0.00	0.00	0.0%
361.540 · Sale of Zoning Ordinance	0.00	0.00	0.00	0.0%
361.560 · Sale of Copies (RTK and Other)	5.00	0.00	5.00	100.0%
361.740 · Reimb. of COG/Holiday Dinners	0.00	0.00	0.00	0.0%
361.741 · 32 Brunswick Ins. Reimb	5,617.78	5,617.00	0.78	100.0%
Total 361.000 · GENERAL GOV'T REVENUES	65,666.79	107,267.00	-41,600.21	61.2%
362.000 · PUBLIC SAFETY REVENUES				
362.111 · Charge for Police Services	0.00	0.00	0.00	0.0%
362.120 · Ball Field Usage Fee	0.00	0.00	0.00	0.0%
362.411 · Building Permits- UCC	2,798.90	20,000.00	-17,201.10	14.0%
Total 362.000 · PUBLIC SAFETY REVENUES	2,798.90	20,000.00	-17,201.10	14.0%
364.000 · SANITATION REVENUES				
364.300 · Solid Waste Collection Liens	780.14	3,000.00	-2,219.86	26.0%
Total 364.000 · SANITATION REVENUES	780.14	3,000.00	-2,219.86	26.0%
380.000 · OTHER REVENUES				
380.100 · Proceeds of Sales of Assets	0.00	0.00	0.00	0.0%
380.200 · Miscellaneous Non-Revenue Recei	0.00	0.00	0.00	0.0%
380.300 · Donations/Contributions/Sponsor	0.00	0.00	0.00	0.0%
Total 380.000 · OTHER REVENUES	0.00	0.00	0.00	0.0%
392.000 · INTERFUND OP TRANSFERS IN				
392.101 · Planning Fund	0.00	0.00	0.00	0.0%
392.102 · Projects Fund	0.00	0.00	0.00	0.0%
392.104 · 5 Pt Intersection Fund	0.00	0.00	0.00	0.0%
392.200 · Stormwater Acct	0.00	0.00	0.00	0.0%
392.300 · Road Rehab Fund	0.00	0.00	0.00	0.0%
392.400 · Park & Rec Fund	16,200.00	16,200.00	0.00	100.0%
392.500 · Park & Rec. Other Op. Transfers	0.00	0.00	0.00	0.0%
Total 392.000 · INTERFUND OP TRANSFERS IN	16,200.00	16,200.00	0.00	100.0%
393.000 · ESSA Loan Proceeds	0.00	0.00	0.00	0.0%
394.000 · Sale of Fixed Assets	0.00	0.00	0.00	0.0%
395.000 · Refunds of Prior Yr Expenditure	0.00	0.00	0.00	0.0%
396.000 · Donations from Private & Public	10.65	0.00	10.65	100.0%
399.000 · Fund Balance Forward	310,568.73	310,568.00	0.73	100.0%
Total Income	2,004,389.33	2,420,365.00	-415,975.67	82.8%

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Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Expense				
400.000 · LEGISLATIVE BODY				
400.110 · Salary of Elected Officials	2,225.00	7,300.00	-5,075.00	30.5%
400.161 · Employers FICA	0.00	0.00	0.00	0.0%
400.162 · Employers U/C	0.00	0.00	0.00	0.0%
400.163 · Employers Medicare	16.24	0.00	16.24	100.0%
400.300 · Other Services & Charges	0.00	1,000.00	-1,000.00	0.0%
400.331 · Travel Expenses	0.00	500.00	-500.00	0.0%
400.420 · Dues,Subscriptions, & Membershi	1,263.00	1,500.00	-237.00	84.2%
400.460 · Meetings & Conferences	0.00	500.00	-500.00	0.0%
Total 400.000 · LEGISLATIVE BODY	3,504.24	10,800.00	-7,295.76	32.4%
401.000 · ADMIN MANAGER				
401.120 · Manager Salary	34,620.01	60,000.00	-25,379.99	57.7%
401.156 · Manager Health Ins. (Geis.)	10,879.24	18,266.00	-7,386.76	59.6%
401.157 · Manager Dental&Vision (Highmrk)	645.65	720.00	-74.35	89.7%
401.158 · Manager Life/Disb (Met Life)	0.00	1,620.00	-1,620.00	0.0%
401.161 · Manager Employers Fica	2,146.44	3,700.00	-1,553.56	58.0%
401.162 · Manager Employers U/C	285.03	300.00	-14.97	95.0%
401.163 · Manager Employers Medicare	501.79	870.00	-368.21	57.7%
401.200 · Supplies/Equipment	0.00	300.00	-300.00	0.0%
401.331 · Travel Expenses	518.39	500.00	18.39	103.7%
401.350 · Bonding/Insurance	700.00	400.00	300.00	175.0%
401.420 · Dues, Subscriptions,Membership	150.00	400.00	-250.00	37.5%
401.460 · Mtgs/Training	312.50	250.00	62.50	125.0%
Total 401.000 · ADMIN MANAGER	50,759.05	87,326.00	-36,566.95	58.1%
403.000 · TAX COLLECTION				
403.110 · Salary - Tax Collector	4,480.00	5,600.00	-1,120.00	80.0%
403.120 · Transfer Tax Commission	2,353.07	1,100.00	1,253.07	213.9%
403.130 · EIT Commission	2,666.85	3,027.00	-360.15	88.1%
403.131 · LST Commission	1,024.49	828.00	196.49	123.7%
403.161 · Employers FICA-Tax Coll	277.76	348.00	-70.24	79.8%
403.162 · Employers U/C-Tax Coll	127.68	0.00	127.68	100.0%
403.163 · Employers Medicare-Tax Coll	48.72	90.00	-41.28	54.1%
403.200 · Supplies-Tax Coll	114.75	1,500.00	-1,385.25	7.7%
403.350 · Insurance and Bonding	779.00	1,000.00	-221.00	77.9%
403.351 · Refund of RE Taxes Paid	5,879.47	0.00	5,879.47	100.0%
Total 403.000 · TAX COLLECTION	17,751.79	13,493.00	4,258.79	131.6%
404.000 · LEGAL				
404.310 · Professional Services-Retainer	11,000.00	22,000.00	-11,000.00	50.0%
404.330 · Alternate Solicitor Fees	0.00	1,500.00	-1,500.00	0.0%
404.331 · Addition Solicitor Fees	253.50	5,000.00	-4,746.50	5.1%
404.356 · Labor Attorney	9,959.20	20,000.00	-10,040.80	49.8%
Total 404.000 · LEGAL	21,212.70	48,500.00	-27,287.30	43.7%
405.000 · OFFICE-TREAS/ADMIN.				
405.120 · Salary of Treasurer	12,131.25	20,800.00	-8,668.75	58.3%
405.140 · Salary of Admin. Assistant	15,250.50	26,208.00	-10,957.50	58.2%
405.156 · Health Ins.	0.00	0.00	0.00	0.0%
405.158 · Life/Disab Ins	0.00	0.00	0.00	0.0%
405.161 · Employers FICA	1,697.67	2,914.00	-1,216.33	58.3%
405.162 · Employers U/C	595.82	500.00	95.82	119.2%
405.163 · Employers Medicare	371.14	680.00	-308.86	54.6%
405.190 · Temporary Help	0.00	0.00	0.00	0.0%
405.200 · Office Supplies	638.47	2,000.00	-1,361.53	31.9%
405.220 · Office Postage	862.96	1,500.00	-637.04	57.5%
405.310 · Payroll Service	1,132.40	1,450.00	-317.60	78.1%
405.311 · Additional Audit (AUP)	0.00	0.00	0.00	0.0%
405.312 · Professional Cost-Audit	0.00	8,000.00	-8,000.00	0.0%
405.320 · Communications/Telephone	2,502.71	4,000.00	-1,497.29	62.6%
405.321 · Website	6,510.00	6,300.00	210.00	103.3%
405.325 · Bank Service Charges	239.50	1,200.00	-960.50	20.0%

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Cash Basis

Borough of Mt. Pocono-General Fund Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
405.331 · Mileage Reimb.	0.00	0.00	0.00	0.0%
405.340 · Advertising Gen./Mtgs	1,831.66	1,500.00	331.66	122.1%
405.350 · Insurance/Bonding	325.00	400.00	-75.00	81.3%
405.370 · Repair & Maint-Office Equip	1,729.41	1,000.00	729.41	172.9%
405.454 · Contracted Copier	1,650.83	3,000.00	-1,349.17	55.0%
405.460 · Meetings/Confer	0.00	0.00	0.00	0.0%
405.740 · Office Equip	0.00	0.00	0.00	0.0%
Total 405.000 · OFFICE-TREAS/ADMIN.	47,469.32	81,452.00	-33,982.68	58.3%
409.000 · GENERAL GOVERNMENT EXPENSES				
409.100 · Salaries - Custodial	0.00	0.00	0.00	0.0%
409.161 · Employee FICA	0.00	0.00	0.00	0.0%
409.162 · Employee U/C	0.00	0.00	0.00	0.0%
409.163 · Employee Medical	0.00	0.00	0.00	0.0%
409.200 · Building Supplies	2,217.90	2,500.00	-282.10	88.7%
409.300 · Other Serv/Charges-Buildings	11,427.78	0.00	11,427.78	100.0%
409.310 · Professional Services	5,142.09	15,000.00	-9,857.91	34.3%
409.360 · Public Water/ Sewer	215.39	500.00	-284.61	43.1%
409.361 · Public Electric	5,990.63	8,000.00	-2,009.37	74.9%
409.367 · Building Heat	10,797.94	10,000.00	797.94	108.0%
409.369 · Information Technology (IT)	3,067.53	5,000.00	-1,932.47	61.4%
409.370 · Repairs & Maintenance	1,936.63	2,500.00	-563.37	77.5%
409.450 · Bottled Water	505.68	600.00	-94.32	84.3%
409.500 · Mold Remediation & Bid Repair	111,337.47	140,000.00	-28,662.53	79.5%
409.600 · Capital Construction (Garage)	0.00	100,000.00	-100,000.00	0.0%
409.700 · Capital Purchase (Sec. Upgrade)	35,878.39	20,000.00	15,878.39	179.4%
409.800 · Bldg Debt Service (ESSA)	18,589.06	30,000.00	-11,410.94	62.0%
409.900 · ARPA (Am.Rescue Plan Act)	0.00	0.00	0.00	0.0%
Total 409.000 · GENERAL GOVERNMENT EXPENSES	207,106.49	334,100.00	-126,993.51	62.0%
410.000 · REGIONAL POLICE				
410.329 · Control Center Fees	2,860.35	3,100.00	-239.65	92.3%
410.370 · Police Service Fees	564,081.28	846,121.00	-282,039.72	66.7%
410.420 · M.M.O. - Pension	0.00	50,331.00	-50,331.00	0.0%
410.471 · Police - Loan Payment	17,023.86	17,000.00	23.86	100.1%
410.480 · Other (Non Uniform Police)	0.00	1,298.00	-1,298.00	0.0%
Total 410.000 · REGIONAL POLICE	583,965.49	917,850.00	-333,884.51	63.6%
411.000 · FIRE				
411.345 · Fire Work/Comp	2,439.00	13,000.00	-10,561.00	18.8%
411.370 · Hydrants	5,033.89	8,500.00	-3,466.11	59.2%
411.540 · Contributions to Volunteer Fire	35,623.78	42,343.00	-6,719.22	84.1%
411.541 · Firemens Relief Disbursement	0.00	17,000.00	-17,000.00	0.0%
411.542 · Fire Truck Fuel Expense	0.00	3,000.00	-3,000.00	0.0%
Total 411.000 · FIRE	43,096.67	83,843.00	-40,746.33	51.4%
412.000 · AMBULANCE				
412.500 · Contribution	17,923.23	21,172.00	-3,248.77	84.7%
412.542 · Fuel Reimb - Ambulance	0.00	500.00	-500.00	0.0%
Total 412.000 · AMBULANCE	17,923.23	21,672.00	-3,748.77	82.7%

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Cash Basis

Borough of Mt. Pocono-General Fund Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
414.000 · PLANNING AND ZONING				
414.120 · Salaries - Zoning&Code Officer	17,435.00	41,600.00	-24,165.00	41.9%
414.140 · Salary - Typing of Z.O.	0.00	0.00	0.00	0.0%
414.156 · Health Insurance	0.00	0.00	0.00	0.0%
414.161 · Employers FICA-	1,080.97	2,579.00	-1,498.03	41.9%
414.162 · Employers U/C -	285.02	385.00	-99.98	74.0%
414.163 · Employers Medicare	252.81	603.00	-350.19	41.9%
414.200 · Supplies Plan & Zone	0.00	500.00	-500.00	0.0%
414.300 · General Engineering	4,270.50	700.00	3,570.50	610.1%
414.312 · Legal Fees Reimb	7,740.25	5,000.00	2,740.25	154.8%
414.313 · Engineering Reimb.	26,174.94	50,000.00	-23,825.06	52.3%
414.314 · Legal Services - Planning Comm.	2,073.75	2,000.00	73.75	103.7%
414.315 · Legal Fee ZHB	0.00	2,000.00	-2,000.00	0.0%
414.316 · Court Reporter-ZHB (Reimb)	520.00	1,000.00	-480.00	52.0%
414.320 · Telephone	326.81	1,200.00	-873.19	27.2%
414.321 · 32 Brunswick Demolition	17,974.00	17,974.00	0.00	100.0%
414.330 · Transportation - Zoning Officer	276.12	800.00	-523.88	34.5%
414.331 · Other Charges-Postage,Deeds,PM	2,519.42	4,200.00	-1,680.58	60.0%
414.332 · Other - Codification	1,195.00	0.00	1,195.00	100.0%
414.341 · Advertising - PC Reimb.	242.94	500.00	-257.06	48.6%
414.342 · Advertising - ZHB Reimb	118.40	250.00	-131.60	47.4%
414.460 · Meetings/Conferences	0.00	500.00	-500.00	0.0%
414.700 · Capital Purchases (Map Link)	2,497.50	6,500.00	-4,002.50	38.4%
Total 414.000 · PLANNING AND ZONING	84,983.43	138,291.00	-53,307.57	61.5%
415.000 · SAFETY COMMISSION				
415.100 · Mid Block Crosswalk	0.00	0.00	0.00	0.0%
415.200 · Solar LED Radar Speed Signs	0.00	50,000.00	-50,000.00	0.0%
415.300 · Solar LED Flashing Beacon	0.00	0.00	0.00	0.0%
415.460 · Pedestrian Stop Signs	0.00	0.00	0.00	0.0%
415.500 · Median Gateway	0.00	0.00	0.00	0.0%
Total 415.000 · SAFETY COMMISSION	0.00	50,000.00	-50,000.00	0.0%
430.000 · HIGHWAY MAINT - GENERAL				
430.140 · Salaries - Highway	39,284.76	71,347.00	-32,062.24	55.1%
430.156 · Health Insurance	52,294.64	100,000.00	-47,705.36	52.3%
430.158 · Life/Disab Insurance	1,082.72	3,000.00	-1,917.28	36.1%
430.161 · Employers FICA	7,100.27	11,514.00	-4,413.73	61.7%
430.162 · Employers U/C	1,222.30	2,000.00	-777.70	61.1%
430.163 · Employers Medicare	1,660.56	2,693.00	-1,032.44	61.7%
430.200 · Highway Supplies	1,606.67	1,500.00	106.67	107.1%
430.231 · Gas, Oil, Grease	8,267.01	15,000.00	-6,732.99	55.1%
430.251 · Vehicle Parts (In House Fix)	1,522.14	3,000.00	-1,477.86	50.7%
430.260 · Supplies - Small Tools & Minor	488.43	1,000.00	-511.57	48.8%
430.300 · Other Serv/Charges	2,905.04	2,000.00	905.04	145.3%
430.320 · Telephone Communication	874.86	2,000.00	-1,125.14	43.7%
430.331 · Transportation	0.00	0.00	0.00	0.0%
430.361 · Garage Heat	14,195.32	10,500.00	3,695.32	135.2%
430.367 · Maintenance Building Electric	1,520.68	3,500.00	-1,979.32	43.4%
430.368 · Public Sewer/Water	312.08	400.00	-87.92	78.0%
430.374 · Maint/Equip Repairs Out Source	26,767.38	45,000.00	-18,232.62	59.5%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	2,096.78	4,500.00	-2,403.22	46.6%
430.460 · Meetings/Conferences	0.00	100.00	-100.00	0.0%
430.700 · Highway Capital Purchases	0.00	0.00	0.00	0.0%
430.701 · Capital Reserve - Equipment	0.00	0.00	0.00	0.0%
Total 430.000 · HIGHWAY MAINT - GENERAL	163,201.64	279,554.00	-116,352.36	58.4%
431.000 · HIGHWAY MAINT - STREET CLEANING				
431.140 · Salaries - Cleaning Streets	28,773.24	58,645.00	-29,871.76	49.1%
Total 431.000 · HIGHWAY MAINT - STREET CLEANI...	28,773.24	58,645.00	-29,871.76	49.1%

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Cash Basis

Borough of Mt. Pocono-General Fund

Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
432.000 · HIGHWAY MAINT-SNOW & ICE REM.				
432.140 · Snow & Ice Salaries	3,682.48	10,752.00	-7,069.52	34.2%
432.141 · Snow/Ice Overtime	4,587.00	5,000.00	-413.00	91.7%
432.200 · Salt & Cinders	0.00	1,343.00	-1,343.00	0.0%
Total 432.000 · HIGHWAY MAINT-SNOW & ICE REM.	8,269.48	17,095.00	-8,825.52	48.4%
433.000 · HWY MAINT - TRAF SIGNAL/SIGN				
433.140 · Salaries - Traffic Signals/sign	14,319.00	9,768.00	4,551.00	146.6%
433.200 · Supplies - signals/signs	11,652.23	5,000.00	6,652.23	233.0%
433.201 · Street Painting/Line Striping	0.00	10,000.00	-10,000.00	0.0%
433.367 · Repairs/Maint Traffic Signals	1,050.00			
Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN	27,021.23	24,768.00	2,253.23	109.1%
437.000 · HWY MAINT - REPAIRS TOOLS/MACH				
437.140 · Salaries-Repairs Tools/Machine	17,142.20	35,191.00	-18,048.80	48.7%
Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH	17,142.20	35,191.00	-18,048.80	48.7%
439.000 · HIGHWAY CONST & REBUILDING				
439.200 · Supplies - Hwy	6,803.18	5,500.00	1,303.18	123.7%
439.313 · Engineering Fees	0.00	1,000.00	-1,000.00	0.0%
439.450 · Contracted Services/Paving	0.00	0.00	0.00	0.0%
439.451 · Stormwater	616.00	5,000.00	-4,384.00	12.3%
439.600 · Capital Construction	100.00	0.00	100.00	100.0%
Total 439.000 · HIGHWAY CONST & REBUILDING	7,519.18	11,500.00	-3,980.82	65.4%
451.000 · CULTURE-RECREATION ADMIN				
451.140 · Salaries - Recreation	6,732.00	12,000.00	-5,268.00	56.1%
451.200 · Supplies	359.82	1,000.00	-640.18	36.0%
451.300 · Park Electric	250.85	500.00	-249.15	50.2%
451.370 · Maint & Repairs - Recreation	161.12	1,000.00	-838.88	16.1%
451.392 · Rentals - Port a Potties	525.00	1,200.00	-675.00	43.8%
451.700 · Capital Purchases - Recreation	100.00	500.00	-400.00	20.0%
451.705 · PARC Per Capita	0.00	0.00	0.00	0.0%
451.706 · Weed & Feed	0.00	0.00	0.00	0.0%
Total 451.000 · CULTURE-RECREATION ADMIN	8,128.79	16,200.00	-8,071.21	50.2%
456.000 · LIBRARIES				
456.500 · Contributions,Grants, And Subs	35,623.78	42,343.00	-6,719.22	84.1%
Total 456.000 · LIBRARIES	35,623.78	42,343.00	-6,719.22	84.1%
458.000 · SENIOR CITIZEN'S CENTER				
458.500 · Contributions, Grants, and Subs	0.00	1,500.00	-1,500.00	0.0%
Total 458.000 · SENIOR CITIZEN'S CENTER	0.00	1,500.00	-1,500.00	0.0%
471.000 · DEBT SERVICE				
471.002 · HIGHWAY				
471.200 · L/P - Ford Motor Credit	0.00	0.00	0.00	0.0%
471.201 · L/P - PACCAR Financial	0.00	0.00	0.00	0.0%
471.202 · L/P - Paccar - Kenworth 2014	0.00	0.00	0.00	0.0%
471.203 · L/P - Truck Loan Payment	0.00	35,000.00	-35,000.00	0.0%
Total 471.002 · HIGHWAY	0.00	35,000.00	-35,000.00	0.0%
471.000 · DEBT SERVICE - Other	0.00	0.00	0.00	0.0%
Total 471.000 · DEBT SERVICE	0.00	35,000.00	-35,000.00	0.0%
486.000 · INSURANCE				
486.345 · Workers Comp	13,363.00	14,000.00	-637.00	95.5%
486.351 · Insurance Premiums	23,734.00	35,000.00	-11,266.00	67.8%
486.352 · Insurance - Casualty	0.00	0.00	0.00	0.0%
Total 486.000 · INSURANCE	37,097.00	49,000.00	-11,903.00	75.7%

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07/27/22

Cash Basis

Borough of Mt. Pocono-General Fund
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
487.000 · EMPLOYEE BENEFITS				
487.160 · Pension/Retiremnt Boro Employee	0.00	23,074.00	-23,074.00	0.0%
Total 487.000 · EMPLOYEE BENEFITS	0.00	23,074.00	-23,074.00	0.0%
492.000 · Interfund Transfers Out				
492.600 · Transfer to 5 points fund	0.00	39,168.00	-39,168.00	0.0%
Total 492.000 · Interfund Transfers Out	0.00	39,168.00	-39,168.00	0.0%
Total Expense	1,410,548.95	2,420,365.00	-1,009,816.05	58.3%
Net Income	593,840.38	0.00	593,840.38	100.0%

Borough of Mt. Pocono-General Fund
Income and Expenses Detail
July 2022

07/27/22
Cash Basis

Type	Date	Name	Memo	Paid Amount
Income				
301.000 · REAL PROPERTY TAXES				
301.002 · RE Tax-Current Year (Face Amt)				
Deposit	07/08/2022		Re Tax 6/1/2022-6/30/2022 Face Amount	39,906.68
Check	07/08/2022	Road Rehab ...	Transfer to Road Rehab Fund	-3,627.72
Total 301.002 · RE Tax-Current Year (Face Amt)				36,278.96
301.101 · RE Taxes Library				
Deposit	07/08/2022		Library 6/30/2022	1,209.50
Total 301.101 · RE Taxes Library				1,209.50
301.102 · RE Fire Co Taxes				
Deposit	07/08/2022		Fire Company 6/30/2022	1,209.50
Total 301.102 · RE Fire Co Taxes				1,209.50
301.103 · RE EMS Taxes				
Deposit	07/08/2022		EMS 6/30/2020	608.52
Total 301.103 · RE EMS Taxes				608.52
Total 301.000 · REAL PROPERTY TAXES				39,306.48
310.000 · LOCAL TAX ENABLING ACT (ACT 511)				
310.100 · Real Estate Transfer Taxes				
Deposit	07/04/2022		Transfer Taxes June 1,2022-June 31,2022	21,422.80
General Jou...	07/04/2022		6/1/22-6/30/22 For Commission on Collections	437.20
Total 310.100 · Real Estate Transfer Taxes				21,860.00
310.210 · Earned Income Taxes-Current Yr				
Deposit	07/18/2022		Deposit	604.68
Deposit	07/22/2022		Deposit	1,150.65
Deposit	07/25/2022		Deposit	1,133.25
Total 310.210 · Earned Income Taxes-Current Yr				2,888.58
310.410 · LST Tax - Current Year				
Deposit	07/25/2022		Deposit	757.00
Total 310.410 · LST Tax - Current Year				757.00
Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511)				25,505.58
331.000 · FINES				
331.110 · Vehicle & Crime Violations				
Deposit	07/22/2022		District Court 43.4.02	1,666.84
Total 331.110 · Vehicle & Crime Violations				1,666.84
Total 331.000 · FINES				1,666.84
354.000 · STATE CAPITAL & OPERATING GRANT				
354.085 · PM Visitors Bureau Grant				
Deposit	07/21/2022		Tourism Impact Disbursement (Trees & Landscaping)	6,000.00
Total 354.085 · PM Visitors Bureau Grant				6,000.00
Total 354.000 · STATE CAPITAL & OPERATING GRANT				6,000.00
361.000 · GENERAL GOV'T REVENUES				
361.003 · Engineering Fees Reimbursable				
Deposit	07/08/2022		Eng. Fee Reimbursed: Sparkle Car Wash	392.00
Total 361.003 · Engineering Fees Reimbursable				392.00
361.010 · Paradise Township Fire W/C Ins.				
Deposit	07/08/2022		Vol FC Workers Comp Ins.	6,864.65
Total 361.010 · Paradise Township Fire W/C Ins.				6,864.65

Borough of Mt. Pocono-General Fund
Income and Expenses Detail
July 2022

07/27/22

Cash Basis

Type	Date	Name	Memo	Paid Amount
361.301 · Building - (general permits)				
Deposit	07/08/2022		Garage Permit: 2 Candlewood Dr	172.80
Deposit	07/08/2022		Tent Sale Permit: 22 Sterling Ave/	200.00
Deposit	07/15/2022		Alarm Permit 3236 SR940 Ste111 (A Cruz)	35.00
Deposit	07/22/2022		New Business (SteamIt) 3324 Rte940 Suite102	50.00
Deposit	07/22/2022		New Business Change of Occupancy 3324 Rte940 S...	50.00
Total 361.301 · Building - (general permits)				507.80
361.305 · Rentals				
Deposit	07/15/2022		STR 3360 Rte940 (J.Costa)	500.00
Deposit	07/15/2022		LTR:Reg Fee & Inspection Fee, Summitt Dr (J.Pan)	150.00
Deposit	07/22/2022		LTR. Rental 111 Maple Ave.	50.00
Total 361.305 · Rentals				700.00
361.310 · Sign Permits				
Deposit	07/13/2022		Sign 3324 Rt 940 E. Commerce	39.95
Deposit	07/21/2022		ECommerce Sign Permit 1369 Pocono Blvd	82.15
Deposit	07/22/2022		Sign Permit: 1354 Pocono Blvd	12.75
Total 361.310 · Sign Permits				134.85
361.315 · Sheds, Pools, Deck Permits				
Deposit	07/08/2022		Shed Permit: 1170 Pocono Blvd	187.50
Deposit	07/08/2022		Shed: 1412 Pocono Blvd	57.60
Deposit	07/15/2022		ECommerce Shed 1150 Pocono Blvd	86.31
Total 361.315 · Sheds, Pools, Deck Permits				331.41
361.325 · Roof/ReRoof Permits				
Deposit	07/08/2022		ReRoof 49 Holly Forest Rd	50.00
Total 361.325 · Roof/ReRoof Permits				50.00
361.330 · CO Resale Permits				
Deposit	07/08/2022		CO (Resale) 22 Cobblewood Dr	50.00
Deposit	07/08/2022		CO Home Occupation 204 Winona Rd	50.00
Deposit	07/11/2022		ECommerce: CO Resale 108 Sunset Dr	49.95
Deposit	07/22/2022		CO (Resale) 59 Crestwood Dr.	50.00
Deposit	07/22/2022		CO (Resale) 3236 Rte940 Unit#1B	50.00
Total 361.330 · CO Resale Permits				249.95
361.340 · Change of Use (Trash Cert)				
Deposit	07/08/2022		Trash Cert: 115 Foxfire Dr. #210(203)	10.00
Deposit	07/15/2022		Trash Cert:: 35 Cobblewood Dr	10.00
Deposit	07/15/2022		Trash Cert: 59 Crestwood Dr.	10.00
Deposit	07/22/2022		Trash Cert: 115 Foxfire Dr. #210	10.00
Deposit	07/22/2022		Trash Cert: 21 One St.	10.00
Total 361.340 · Change of Use (Trash Cert)				50.00
361.560 · Sale of Copies (RTK and Other)				
Deposit	07/08/2022		Copies (Other)	5.00
Total 361.560 · Sale of Copies (RTK and Other)				5.00
Total 361.000 · GENERAL GOV'T REVENUES				9,285.66
362.000 · PUBLIC SAFETY REVENUES				
362.411 · Building Permits- UCC				
Deposit	07/08/2022		Bureau Veritas North America, Inc	793.60
Total 362.411 · Building Permits- UCC				793.60
Total 362.000 · PUBLIC SAFETY REVENUES				793.60
Total Income				82,558.16

07/27/22
Cash Basis

Borough of Mt. Pocono-General Fund

Income and Expenses Detail

July 2022

Type	Date	Name	Memo	Paid Amount
Expense				
400.000 · LEGISLATIVE BODY				
400.110 · Salary of Elected Officials				
Deposit	07/08/2022		Lori Noonan Return Salary Payment	-450.00
Deposit	07/08/2022		Donald Struckle Return Salary Payment	-450.00
Total 400.110 · Salary of Elected Officials				-900.00
400.163 · Employers Medicare				
General Jou...	07/06/2022			16.24
Total 400.163 · Employers Medicare				16.24
Total 400.000 · LEGISLATIVE BODY				-883.76
401.000 · ADMIN MANAGER				
401.120 · Manager Salary				
General Jou...	07/06/2022			1,154.00
General Jou...	07/13/2022			1,154.00
General Jou...	07/20/2022			1,154.00
General Jou...	07/27/2022			1,154.00
Total 401.120 · Manager Salary				4,616.00
401.156 · Manager Health Ins. (Geis.)				
Check	07/18/2022	Geisinger He...	Admin Manager: Health Plan (by Phone)	1,470.59
Total 401.156 · Manager Health Ins. (Geis.)				1,470.59
401.157 · Manager Dental&Vision (Highmrk)				
Bill	07/18/2022	Highmark Blu...	Admin. Manager: Vision & Dental Aug 2022	87.80
Total 401.157 · Manager Dental&Vision (Highmrk)				87.80
401.161 · Manager Employers Fica				
General Jou...	07/06/2022			71.55
General Jou...	07/13/2022			71.55
General Jou...	07/20/2022			71.54
General Jou...	07/27/2022			71.55
Total 401.161 · Manager Employers Fica				286.19
401.163 · Manager Employers Medicare				
General Jou...	07/06/2022			16.73
General Jou...	07/13/2022			16.53
General Jou...	07/20/2022			16.73
General Jou...	07/27/2022			16.74
Total 401.163 · Manager Employers Medicare				66.73
Total 401.000 · ADMIN MANAGER				6,527.31
403.000 · TAX COLLECTION				
403.110 · Salary - Tax Collector				
General Jou...	07/06/2022			1,120.00
Total 403.110 · Salary - Tax Collector				1,120.00
403.120 · Transfer Tax Commission				
General Jou...	07/04/2022		6/1/22-6/30/22 For Commission on Collections	437.20
Total 403.120 · Transfer Tax Commission				437.20
403.131 · LST Commission				
Bill	07/29/2022	Berkheimer A...	Local Service Tax Operating Commission	95.01
Total 403.131 · LST Commission				95.01

Borough of Mt. Pocono-General Fund
Income and Expenses Detail
July 2022

07/27/22

Cash Basis

Type	Date	Name	Memo	Paid Amount
403.161 · Employers FICA-Tax Coll				
General Jou...	07/06/2022			69.44
Total 403.161 · Employers FICA-Tax Coll				69.44
403.162 · Employers U/C-Tax Coll				
General Jou...	07/06/2022			31.92
Total 403.162 · Employers U/C-Tax Coll				31.92
Total 403.000 · TAX COLLECTION				1,753.57
404.000 · LEGAL				
404.356 · Labor Attorney				
Bill	07/29/2022	Campbell Dur...	General Labor & Employment Matter (June Work 20...	572.00
Total 404.356 · Labor Attorney				572.00
Total 404.000 · LEGAL				572.00
405.000 · OFFICE-TREAS/ADMIN.				
405.120 · Salary of Treasurer				
General Jou...	07/06/2022			462.50
General Jou...	07/13/2022			387.50
General Jou...	07/20/2022			362.50
General Jou...	07/27/2022			400.00
Total 405.120 · Salary of Treasurer				1,612.50
405.140 · Salary of Admin. Assistant				
General Jou...	07/06/2022			378.00
General Jou...	07/13/2022			504.00
General Jou...	07/20/2022			504.00
General Jou...	07/27/2022			504.00
Total 405.140 · Salary of Admin. Assistant				1,890.00
405.161 · Employers FICA				
General Jou...	07/06/2022			52.11
General Jou...	07/13/2022			55.28
General Jou...	07/20/2022			53.72
General Jou...	07/27/2022			56.04
Total 405.161 · Employers FICA				217.15
405.163 · Employers Medicare				
General Jou...	07/06/2022			12.19
General Jou...	07/13/2022			12.93
General Jou...	07/20/2022			12.57
General Jou...	07/27/2022			13.09
Total 405.163 · Employers Medicare				50.78
405.220 · Office Postage				
Check	07/15/2022	Purchase Po...	Prepaid: Stamp Printer Ink	87.98
Check	07/18/2022	NBT Cardme...	Pitney Bowes Lease	99.00
Total 405.220 · Office Postage				186.98
405.310 · Payroll Service				
Check	07/18/2022	NBT Cardme...	Uattend Payroll Service	23.32
Total 405.310 · Payroll Service				23.32
405.320 · Communications/Telephone				
Check	07/18/2022	NBT Cardme...	Cloud Communication (2)	397.28
Check	07/18/2022	NBT Cardme...	Google Suite	126.00
Total 405.320 · Communications/Telephone				523.28

Borough of Mt. Pocono-General Fund
Income and Expenses Detail
July 2022

07/27/22

Cash Basis

Type	Date	Name	Memo	Paid Amount
405.454 · Contracted Copier				
Bill	07/29/2022	US Bank	Copier: Contract (7/1/22- 7/31/22)	128.45
Total 405.454 · Contracted Copier				128.45
Total 405.000 · OFFICE-TREAS/ADMIN.				4,632.46
409.000 · GENERAL GOVERNMENT EXPENSES				
409.200 · Building Supplies				
Check	07/18/2022	NBT Cardme...	Batteries	4.23
Bill	07/29/2022	Protech Elect...	2 Bathroom Fans, Exhaust Vents: Electric Connectio...	875.00
Total 409.200 · Building Supplies				879.23
409.310 · Professional Services				
Bill	07/29/2022	Denise Clous...	Cleaning Borough (6/6,6/13,6/21,6/27)	600.00
Bill	07/29/2022	Denise Clous...	Cleaning Borough (7/11,7/18,7/25)	450.00
Total 409.310 · Professional Services				1,050.00
409.360 · Public Water/ Sewer				
Check	07/22/2022	PA American ...	Prepaid by Phone - Borough	44.94
Total 409.360 · Public Water/ Sewer				44.94
409.361 · Public Electric				
Bill	07/11/2022	PPL ELECTR...	Borough Building	240.40
Bill	07/11/2022	PPL ELECTR...	Meter 1	61.90
Bill	07/11/2022	PPL ELECTR...	Meter 2	50.96
Bill	07/11/2022	PPL ELECTR...	Meter 3	45.03
Bill	07/11/2022	PPL ELECTR...	Decorative Lighting	39.69
Total 409.361 · Public Electric				437.98
409.369 · Information Technology (IT)				
Bill	07/29/2022	ARGS Techn...	IT Service (Remote Service, Server Update, Cloud B...	329.28
Total 409.369 · Information Technology (IT)				329.28
409.370 · Repairs & Maintenance				
Check	07/11/2022	LOWE'S	Prepaid: Water Heater Repair Parts	266.18
Bill	07/29/2022	TK Elevator C...	Elevator Service Maintenance (7/1/22-9/30/22)	207.45
Total 409.370 · Repairs & Maintenance				473.63
409.450 · Bottled Water				
Bill	07/29/2022	Tulpehocken ...	Bottled Water	70.99
Total 409.450 · Bottled Water				70.99
409.500 · Mold Remediation & Bid Repair				
Deposit	07/08/2022		REFUND for Carpet Samples 4/19/2022	-35.00
Bill	07/29/2022	Giant Floor & ...	1st and 2nd floor Curtains (mold remediation)	7,688.00
Bill	07/29/2022	Servpro	Document Restoration (3 of 4 pymnts)	16,074.99
Total 409.500 · Mold Remediation & Bid Repair				23,727.99
409.700 · Capital Purchase (Sec. Upgrade)				
Check	07/18/2022	NBT Cardme...	Security Screen and Cables	362.47
Bill	07/29/2022	Altronics Sec...	Security Upgrade: For Key Card Access System	8,904.84
Bill	07/29/2022	Altronics Sec...	Security Upgrade: For Surveillance System	9,871.77
Bill	07/29/2022	Altronics Sec...	Security Upgrade: For Fire Alarm System	3,823.33
Bill	07/29/2022	Altronics Sec...	Security Upgrade: For Change Order	440.00
Bill	07/29/2022	Altronics Sec...	Annual Radio Monitoring:Fire/Burglary & Key Card M...	1,176.00
Total 409.700 · Capital Purchase (Sec. Upgrade)				24,578.41

07/27/22
Cash Basis

Borough of Mt. Pocono-General Fund

Income and Expenses Detail

July 2022

Type	Date	Name	Memo	Paid Amount
409.800 · Bldg Debt Service (ESSA)				
Bill	07/25/2022	ESSA	Building Loan: August Payment PREPAID	2,309.20
Total 409.800 · Bldg Debt Service (ESSA)				2,309.20
Total 409.000 · GENERAL GOVERNMENT EXPENSES				53,901.65
410.000 · REGIONAL POLICE				
410.370 · Police Service Fees				
Bill	07/29/2022	Pocono Moun...	August 2022 Payment	70,510.16
Total 410.370 · Police Service Fees				70,510.16
Total 410.000 · REGIONAL POLICE				70,510.16
411.000 · FIRE				
411.345 · Fire Work/Comp				
Check	07/20/2022	AMTrust Nort...	Prepaid: FC Workers Compensation	2,439.00
Total 411.345 · Fire Work/Comp				2,439.00
411.370 · Hydrants				
Check	07/11/2022	PA American ...	Prepaid by Phone - Fire Hydrant	714.09
Total 411.370 · Hydrants				714.09
411.540 · Contributions to Volunteer Fire				
Bill	07/29/2022	Pocono Moun...	Fire Company (7/3)	1,209.50
Total 411.540 · Contributions to Volunteer Fire				1,209.50
Total 411.000 · FIRE				4,362.59
412.000 · AMBULANCE				
412.500 · Contribution				
Bill	07/29/2022	Pocono Moun...	EMS: RE Taxes (7/3)	608.52
Total 412.500 · Contribution				608.52
Total 412.000 · AMBULANCE				608.52
414.000 · PLANNING AND ZONING				
414.120 · Salaries - Zoning&Code Officer				
General Jou...	07/06/2022			590.00
General Jou...	07/13/2022			650.00
General Jou...	07/20/2022			590.00
General Jou...	07/27/2022			710.00
Total 414.120 · Salaries - Zoning&Code Officer				2,540.00
414.161 · Employers FICA-				
General Jou...	07/06/2022			36.58
General Jou...	07/13/2022			40.30
General Jou...	07/20/2022			36.58
General Jou...	07/27/2022			44.02
Total 414.161 · Employers FICA-				157.48
414.163 · Employers Medicare				
General Jou...	07/06/2022			8.56
General Jou...	07/13/2022			9.42
General Jou...	07/20/2022			8.56
General Jou...	07/27/2022			10.29
Total 414.163 · Employers Medicare				36.83
414.300 · General Engineering				
Bill	07/29/2022	Barry Isett & ...	DCED Multimodal Grant Application	100.00
Total 414.300 · General Engineering				100.00

Borough of Mt. Pocono-General Fund
Income and Expenses Detail
July 2022

07/27/22
Cash Basis

Type	Date	Name	Memo	Paid Amount
414.312 · Legal Fees Reimb				
Bill	07/11/2022	H. Clark Con...	Reimb . Clarius Project	437.50
Bill	07/11/2022	H. Clark Con...	Reimb. Popeye's Projec	375.00
Bill	07/11/2022	H. Clark Con...	Reimb: Harbor Freight Project	52.50
Bill	07/11/2022	H. Clark Con...	Reimb; ARYA Project	245.00
Bill	07/11/2022	H. Clark Con...	Reimb: ARYA Project	175.00
Bill	07/29/2022	H. Clark Con...	Reimb . Clarius Project	472.50
Bill	07/29/2022	H. Clark Con...	Reimb . Popeye's	857.50
Bill	07/29/2022	H. Clark Con...	Reimb . Harbor Freight	52.50
Bill	07/29/2022	H. Clark Con...	Reimb . Arya	157.50
Total 414.312 · Legal Fees Reimb				2,825.00
414.313 · Engineering Reimb.				
Bill	07/29/2022	Barry Isett & ...	Eng. Reimb. Harbor Freight	53.00
Bill	07/29/2022	Barry Isett & ...	Eng. Reimb. Popeye's LD Plan	1,431.00
Bill	07/29/2022	Barry Isett & ...	Eng. Reimb. ARYA LP Plan	1,301.00
Total 414.313 · Engineering Reimb.				2,785.00
414.314 · Legal Services - Planning Comm.				
Bill	07/11/2022	H. Clark Con...	Planning Commission: Review & Respond Emails, M...	402.50
Bill	07/29/2022	H. Clark Con...	Borough Planning Commission (Review & Respond ...	367.50
Total 414.314 · Legal Services - Planning Comm.				770.00
414.320 · Telephone				
Check	07/18/2022	NBT Cardme...	Zoning: Cloud Communication (2)	85.13
Total 414.320 · Telephone				85.13
414.331 · Other Charges-Postage,Deeds,PM				
Bill	07/06/2022	District Court ...	Violation of Short Term Rental: 12 Devonshire Ln.(W...	182.25
Bill	07/29/2022	GateHouse M...	Advertise: Ticketing Ordinance	103.67
Total 414.331 · Other Charges-Postage,Deeds,PM				285.92
Total 414.000 · PLANNING AND ZONING				9,585.36
430.000 · HIGHWAY MAINT - GENERAL				
430.140 · Salaries - Highway				
General Jou...	07/06/2022			982.08
General Jou...	07/13/2022			295.28
General Jou...	07/20/2022			556.40
General Jou...	07/27/2022			1,059.36
Total 430.140 · Salaries - Highway				2,893.12
430.156 · Health Insurance				
Check	07/18/2022	Geisinger He...	Road Crew: Health Plan (by Phone)	6,269.69
Bill	07/18/2022	Highmark Blu...	Road Crew: Vision & Dental Aug 2022	267.14
Total 430.156 · Health Insurance				6,536.83
430.158 · Life/Disab Insurance				
Bill	07/25/2022	MET LIFE	Highway : Life and Disability Ins.	135.34
Total 430.158 · Life/Disab Insurance				135.34
430.161 · Employers FICA				
General Jou...	07/06/2022			235.36
General Jou...	07/13/2022			230.72
General Jou...	07/20/2022			221.41
General Jou...	07/27/2022			233.51
Total 430.161 · Employers FICA				921.00

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Cash Basis

Borough of Mt. Pocono-General Fund

Income and Expenses Detail

July 2022

Type	Date	Name	Memo	Paid Amount
430.162 · Employers U/C				
General Jou...	07/06/2022			6.41
General Jou...	07/13/2022			4.28
General Jou...	07/27/2022			5.56
Total 430.162 · Employers U/C				16.25
430.163 · Employers Medicare				
General Jou...	07/06/2022			55.04
General Jou...	07/13/2022			53.97
General Jou...	07/20/2022			51.79
General Jou...	07/27/2022			54.60
Total 430.163 · Employers Medicare				215.40
430.200 · Highway Supplies				
Check	07/11/2022	LOWE'S	Prepaid: Safety Products (Eyeware, Soaps, Towels)	181.03
Check	07/18/2022	NBT Cardme...	Maintenance Supplies (Rakes & Shovels)	199.34
Bill	07/29/2022	NAPA Auto P...	Highway: Brake Parts Cleaner	13.16
Total 430.200 · Highway Supplies				393.53
430.231 · Gas, Oil, Grease				
Check	07/11/2022	SUNOCO UN...	PREPAID Road Maintenance: Gas	1,260.17
Total 430.231 · Gas, Oil, Grease				1,260.17
430.251 · Vehicle Parts (In House Fix)				
Check	07/18/2022	NBT Cardme...	Equipment Parts (Blower Kit)	14.86
Total 430.251 · Vehicle Parts (In House Fix)				14.86
430.300 · Other Serv/Charges				
Bill	07/29/2022	PA One Call ...	PA One Call	54.12
Total 430.300 · Other Serv/Charges				54.12
430.320 · Telephone Communication				
Bill	07/11/2022	Verizon	Highway: Telephone	75.24
Check	07/18/2022	NBT Cardme...	Highway: Cloud Communication (2)	85.13
Total 430.320 · Telephone Communication				160.37
430.367 · Maintenance Building Electric				
Bill	07/11/2022	PPL ELECTR...	Knox & Kenney	106.15
Total 430.367 · Maintenance Building Electric				106.15
430.368 · Public Sewer/Water				
Check	07/22/2022	PA American ...	Prepaid by Phone - Garage Water	31.86
Total 430.368 · Public Sewer/Water				31.86
430.374 · Maint/Equip Repairs Out Source				
Bill	07/29/2022	Ed's Auto Ser...	2009 Ford: Inspection and Parts	442.79
Bill	07/29/2022	The Two Shie...	State Inspection: 2012 Pete Truck	72.25
Total 430.374 · Maint/Equip Repairs Out Source				515.04

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Cash Basis

Borough of Mt. Pocono-General Fund

Income and Expenses Detail

July 2022

Type	Date	Name	Memo	Paid Amount
430.440 · Uniforms				
General Jou...	07/06/2022			-16.00
General Jou...	07/13/2022			-16.00
General Jou...	07/20/2022			-16.00
General Jou...	07/27/2022			-16.00
Bill	07/29/2022	CINTAS COR...	6/15/2022- 4122456387 Maintenance Uniform	60.45
Bill	07/29/2022	CINTAS COR...	6/22/2022- 412133458 Maintenance Uniform & Mats...	130.50
Bill	07/29/2022	CINTAS COR...	6/29/2022- 4123791569 Maintenance Uniform	60.45
Bill	07/29/2022	CINTAS COR...	6/01/2022- 41220990554 Maintenance Uniform	60.45
Bill	07/29/2022	CINTAS COR...	6/08/2022 - 4121765655 Maintenance Uniform	60.45
Total 430.440 · Uniforms				308.30
Total 430.000 · HIGHWAY MAINT - GENERAL				13,562.34
431.000 · HIGHWAY MAINT - STREET CLEANING				
431.140 · Salaries - Cleaning Streets				
General Jou...	07/06/2022			2,232.00
General Jou...	07/13/2022			3,119.36
General Jou...	07/20/2022			2,098.72
General Jou...	07/27/2022			1,653.60
Total 431.140 · Salaries - Cleaning Streets				9,103.68
Total 431.000 · HIGHWAY MAINT - STREET CLEANING				9,103.68
433.000 · HWY MAINT - TRAF SIGNAL/SIGN				
433.140 · Salaries - Traffic Signals/sign				
General Jou...	07/13/2022			67.28
General Jou...	07/20/2022			446.40
General Jou...	07/27/2022			269.12
Total 433.140 · Salaries - Traffic Signals/sign				782.80
Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN				782.80
437.000 · HWY MAINT - REPAIRS TOOLS/MACH				
437.140 · Salaries-Repairs Tools/Machine				
General Jou...	07/06/2022			178.56
General Jou...	07/20/2022			313.12
General Jou...	07/27/2022			454.56
Total 437.140 · Salaries-Repairs Tools/Machine				946.24
Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH				946.24
439.000 · HIGHWAY CONST & REBUILDING				
439.200 · Supplies - Hwy				
Bill	07/29/2022	Hanson Aggr...	Highway Supplies 2-A Modified for Drainpipe Replac...	544.03
Bill	07/29/2022	Central Clay ...	Manhole Risers (for New Pavings-Edgewood-Stock ...	2,111.00
Bill	07/29/2022	Central Clay ...	Manhole Box (2)	784.00
Total 439.200 · Supplies - Hwy				3,439.03
Total 439.000 · HIGHWAY CONST & REBUILDING				3,439.03
451.000 · CULTURE-RECREATION ADMIN				
451.140 · Salaries - Recreation				
General Jou...	07/06/2022			403.56
General Jou...	07/13/2022			239.48
General Jou...	07/20/2022			156.56
General Jou...	07/27/2022			329.56
Total 451.140 · Salaries - Recreation				1,129.16
451.200 · Supplies				
Bill	07/06/2022	Debra Fulton	July 1, First Fridays in the Park	86.28
Total 451.200 · Supplies				86.28

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Cash Basis

Borough of Mt. Pocono-General Fund

Income and Expenses Detail

July 2022

Type	Date	Name	Memo	Paid Amount
451.300 · Park Electric				
Bill	07/11/2022	PPL ELECTR...	P & R Concession Stand	35.65
Total 451.300 · Park Electric				35.65
451.392 · Rentals - Port a Potties				
Bill	07/29/2022	Gotta Go Pott...	P&R; Port of Potties (6/16/2022-7/14/2022)	175.00
Total 451.392 · Rentals - Port a Potties				175.00
Total 451.000 · CULTURE-RECREATION ADMIN				1,426.09
456.000 · LIBRARIES				
456.500 · Contributions, Grants, And Subs				
Bill	07/29/2022	Pocono Moun...	Library Taxes (7/3)	1,209.50
Total 456.500 · Contributions, Grants, And Subs				1,209.50
Total 456.000 · LIBRARIES				1,209.50
486.000 · INSURANCE				
486.351 · Insurance Premiums				
Check	07/20/2022	Selective Insu...	Prepaid: Insurance Payment	3,422.00
Total 486.351 · Insurance Premiums				3,422.00
Total 486.000 · INSURANCE				3,422.00
Total Expense				185,461.54
Net Income				-102,903.38