

**Mount Pocono Borough Council  
Regular Meeting Agenda  
Borough Council Chambers  
Tuesday, December 6, 2022 | 6:30pm**

**Call To Order**

**Pledge of Allegiance**

**Roll Call:**

\_\_\_\_\_Norman DeLano, \_\_\_\_\_Debra Fulton, \_\_\_\_\_Ann Marie Harris, \_\_\_\_\_Lori Noonan,  
\_\_\_\_\_Ella Santiago, \_\_\_\_\_Donald Struckle, \_\_\_\_\_Claudette Williams \_\_\_\_\_Mayor Altemose

**Approval of Minutes:** November 1, 2022; November 15, 2022

**Presentations**

**Public Comment (agenda items only):**

**Unfinished Business**

**Sanitation Bid Results:**

- Consider accepting the only sanitation bid received from JP Mascaro. Please refer to options 1a and 1b, 2a and 2b, and 3a and 3b.
- Consider adopting Ordinance No 8 of 2022 – No parking on Route 196
- Consider adopting Ordinance No 9 of 2022 to amend the current Snow Ordinance

**New Business**

- Consider advertising the proposed 2023 General Fund Budget, Street Improvement Budget, Liquid Fuels Budget, and Capital Fund Budget
- Consider advertising the Public Budget Hearing for Tuesday, December 20 at 6:00pm
- Consider advertising the Special Meeting to adopt the 2023 Budgets for Tuesday, December 20 immediately following the Work Session
- Consider approving proposal from Barry Isett for the Candlewood stormwater project in the amount of \$5,500.
- Consider the following appointments and reappointments to various Boards and Committees:
  - Parks and Recreation – Debra Fulton; Peter Richert; Stephen Speno; Joe Simeone
    - **Three seats are available:**
    - Term expires December 31, 2025
    - Term expires December 31, 2024
    - Term expires December 31, 2023
  - Planning Commission – Ann Marie Harris, four-year term to expire December 31, 2026
  - Library Board – Barbara Wilson – three-year term to expire December 31, 2025
- Consider advertising an Ordinance to Eliminate Council and Mayor Compensation

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- Consider advertising the Council meeting dates for 2023 as the regular meeting occurring on the first Tuesday and the work session occurring on the third Tuesday of every month at 6:30pm.
- Consider advertising the dates of the following Boards and Committees for 2023:
  - Planning Commission – every third Wednesday at 7pm
  - Zoning Hearing Board – every second Tuesday at 7pm
  - Parks and Recreation – every third Thursday at 7pm
  - Safety Commission – every fourth Monday at 7pm
- Consider having committee members attend trainings

**Officer Reports:**

President

Mayor

Borough Manager – building updates (floors, HVAC); shopping cart ordinance update;

Solicitor

Treasurer – Bill's List; Budget YTD; Cash Report

Zoning Report

**Public Comment**

**Adjournment**

**Mount Pocono Borough Council  
Regular Meeting Minutes,  
Tuesday, November 1, 2022  
6:30 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, November 1, 2022, was called to order at 6:30 P.M. by President D. Struckle.

**Roll Call:** Councilman Norm DeLano, present; Councilwoman Debra Fulton, present; Councilwoman Ann Marie Harris, present; Vice President Lori Noonan, present; Councilwoman Ella Santiago, present; President Donald Struckle, present; Councilwoman Claudette Williams present; and, Mayor R. Altemose, present.

**In Attendance:** James Fareri, Solicitor; Joshua Walker, Borough Manager; and, Danielle Hewitt, Treasurer.

**Approval of Minutes** – Councilwoman A. Harris moved to accept the Regular Meeting minutes of October 4, 2022, as presented. Councilwoman D. Fulton seconded. Motion carried 7 – 0.

**Presentations – Consider approving the amendment to the Harbor Freight/Five Below Land Development Plan** – Borough Manager J. Walker explained the purpose of considering the amendment to the already approved Harbor Freight plan. He presented both the Zoning Officer's memo and the Borough Engineer's comment letter with a sketch plan of the proposed changes. He noted that Borough Engineer C. Nidlaus and Alternate Solicitor H. C. Connor were present also. He introduced Mr. Pablo Medeiros of Heidenberg Properties who explained their request to amend the plans to include Five Below with another vacant space available next to the Harbor Freight with an adjustment to the loading dock. Representing the Applicant, Rhett Chiliberti from Colliers Engineering arrived at 6:47 P.M. to answer questions. Councilwoman C. Williams moved to accept the amendment to the Harbor Freight/Five Below Land Development Plan with the conditions on the Borough Engineer's letter dated October 21, 2022, as submitted. Councilwoman E. Santiago seconded. Motion carried 7 – 0.

**Public Comment (agenda items only)** –None

**Unfinished Business**

**Consider adopting Ordinance No. 7 of 2022 to change the number of Planning Commission members from seven (7) to five (5)** – Councilwoman A. Harris moved to adopt Ordinance No. 7 of 2022 to change the number Planning Commission members from seven (7) to five (5) as follows:

**ORDINANCE NO. 7 OF 2022**

*An Ordinance decreasing the size of the Mount Pocono Planning Commission*

*WHEREAS, the Borough of Mt. Pocono has previously established a Planning Commission in accordance with the Pennsylvania Municipality Planning Code;*

*and*  
*WHEREAS, the size of the Planning Commission in accordance with the Pennsylvania Municipality Planning Code may be consist of no less than three (3) nor more than nine (9) members; and*

*WHEREAS, the Borough Council desires to decreasing the size of the Planning Commission from the present seven (7) members to five (5) members, to allow more participation by Borough residents in the planning process;*

*NOW, THEREFORE, the Borough Adopts the following Ordinance:*

- 1. The Mt. Pocono Planning Commission shall henceforth have five (5) members appointed by the Borough Council in accordance with Section 203 of the Pennsylvania Municipality Planning Code;*
- 2. All previous Ordinances establishing a Planning Commission of seven (7) members are repealed as regards the number of members on the Planning Commission.*
- 3. This Ordinance shall be effective immediately.*

Councilwoman C. Williams seconded. Motion carried 7 – 0.

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**New Business**

**Consider action on ARYA Land Development Plan** –Borough Manager J. Walker explained that the extension for this project would expire prior to the next Borough Council meeting and he acknowledge that a vague time extension request from the Applicant was received. Borough Engineer C. Niclaus gave a brief update of this project. Alternate Solicitor H. C. Connor spoke briefly on the project. Councilwoman A. Harris moved to extend the date for Borough Council to make a decision to February 7, 2023, on the ARYA Land Development Plan, contingent upon all outstanding fees and invoices being paid in full to the Borough by Friday, December 2, 2022. If the fees and invoices are not paid by Friday, December 2, 2022, the extension will be revoked, and the project will be denied. Councilwoman C. Williams seconded. Motion carried 7 – 0.

**Consider renewing the Geisinger healthcare plan, effective 12/1/22 to 12/1/23, under Alternate Option 6 which increases the annual premium from \$109,610.28 to \$110,847.60 a 1.13% increase of \$1,237.32** – Vice President L. Noonan moved to renew the Geisinger healthcare plan, under Option 6 with the annual premium increase to \$110,847.60. Councilwoman C. Williams seconded. Motion carried 7 – 0.

**Consider accepting or rejecting the sanitation bid received from JP Mascaro** – Vice President L. Noonan moved to reject the sanitation bid from JP Mascaro and authorized to re-advertise for the sanitation bids as soon possible. Councilwoman D. Fulton seconded. Motion carried 7 – 0.

**Accept one of the following companies for HVAC inspection and maintenance services: Metz - \$1,620.00; RJ Groner - \$1,897.00; Kingdom Mechanical - \$1,495.00; or, SuperHeat - \$1,928.50** – Councilwoman C. Williams moved to accept Kingdom Mechanical's proposal in the amount of \$1,495.00, contingent upon the after-hours rate being the same as the regular rate. Councilman N. DeLano seconded. Motion carried 7 – 0.

**Consider adopting Resolution No. 16 of 2022 which authorizes an application for the PennDOT Multimodal Grant for Fork Street Repave in the amount of \$646,027.00** – Vice President L. Noonan moved adopt Resolution No. 16 authorizing an application for the PennDOT Multimodal Grant for Fork Street Repave in the amount of \$646,027.00, as follows:

**RESOLUTION NO. 16 -2022**

**A Resolution of Mount Pocono Borough, County of Monroe, Commonwealth of Pennsylvania, to apply for a PennDOT Multimodal Grant**

*Be it RESOLVED, that Mount Pocono Borough of Monroe County hereby requests a Multimodal Transportation Fund grant in the amount of \$646,027 from the Pennsylvania Department of Transportation to be used for improvements to Fork Street—for the purpose of traffic calming, road restoration, and improved public transportation.*

*Be it FURTHER RESOLVED, that the Applicant does hereby designate Joshua Walker, Borough Manager, and Donald Struckle, Council President, as the officials to execute all documents and agreements between the Borough of Mount Pocono and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.*

*I, Joshua Walker, duly qualified Secretary of Mount Pocono Borough, Monroe County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Mount Pocono Borough Council at a regular meeting held on November 1, 2022 and said Resolution has been recorded in the Minutes of Mount Pocono Borough and remains in effect as of this date.*

*IN WITNESS THEREOF, I affix my hand and attach the seal of Mount Pocono Borough this 1<sup>st</sup>, day of November, 2022.*

Councilwoman C. Williams seconded. Motion carried 7 – 0.

**Consider approving the invoice from Medico Construction Equipment in the amount of \$8,664.00 for repairs to the Case 621E XT Loader** – Vice President L. Noonan moved to approve the invoice from Medico Construction Equipment in

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the amount of \$8,664.00 for repairs to the Case 621E XT Loader. Councilwoman A. Harris seconded. Motion carried 7 – 0

**Consider approving the proposal from Engineer Rob Hoffman of TPD in the amount of \$46,755.00 to update and finalize the plans for SR 611 and Pine Hill intersection improvements** – Vice President L. Noonan moved to approve the proposal from Engineer Rob Hoffman of TPD in the amount of \$46,755.00 to update and finalize the plans for the SR 611 and Pine Hill intersection project. Councilman N. DeLano seconded. Motion carried 7 – 0.

**Consider authorizing the advertisement of Ordinance No. 9 of 2022 – Snow Ordinance** – Councilman N. DeLano moved to authorize the advertisement of Ordinance No. 9 of 2022, the Snow Sidewalk Ordinance. Vice President L. Noonan seconded. Motion carried 7 – 0.

**Nominate and confirm a Councilmember to serve as President Pro Tem** – Vice President L. Noonan moved to confirm Councilwoman C. Williams to serve as President Pro Tem. Councilman N. DeLano seconded. Motion carried 7 – 0.

**Officer Reports:**

**President's Report** – President D. Struckle stated that the Budget Committee has met twice and will meet again tomorrow. They plan to have the proposed budget to Borough Council at its next work session. The Budget Committee is asking the department heads for their recommendations on what they would need for next year. He noted that he the road crew and the Borough Manger will be meeting with TAPCO regarding installation of the pedestrian signs. He also noted that if our road crew is unable to install the signs we would have to bid it out and we have earmarked the total amount of \$50,000.00 toward this expense which includes the signs and installation of them. He also stated that the Personnel Committee met with employees last week and gave them their job descriptions and after reviewing them it was agreed by everyone. He noted that job evaluation will begin in December and the plan is to have two each year.

**Mayor's Report** – Nothing to report, but noted it is nice to see a packed house in the audience and hopes that more residents show up at the meetings.

**Borough Manager's Report** – Borough Manager J. Walker announced that Wawa's grand opening is this Thursday, November 3<sup>rd</sup>, with doors opening at 8:00 A.M. and the ribbon cutting taking place at 9:00 A.M. He added that at the same development, Advance Auto is looking to open hopefully the beginning of December, with Sparkle Car Wash aiming for a January opening. He gave a grants update, noting that we applied for nine (9) grants this year in the amount of over \$3,000,000.00. He acknowledged that the Road Supervisor's report has been submitted for everyone's review. He stated that Chief Wagner of the Pocono Mountain Regional Police Department gave him a report of the pedestrian enforcement that was done recently in the Borough.

**Solicitor's Report** – Solicitor J. Farepi gave an update on Wawa, the Martz slip and fall lawsuit, and Lot 28. He spoke on two items regarding the Pocono Pride agreement: 1 – the deed is not listed in the County assessment, however he is still searching for it; and, 2 – he cannot determine if Pocono Pride is an LLC.

**Treasurer's Report** – Borough Treasurer D. Hewitt presented the Cash Report and Borough's bill list. Vice President L. Noonan moved to approve and pay the bills list of Tuesday, November 1, 2022, as outlined:

**Cash Report as of October 31, 2022**

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**NBT General Fund**

Beginning Balance	\$ 590,042.61
Deposit	66,227.45
Interest	9.16
Expense	69,708.60
Service Charge	10.71
Ending Balance	\$ 486,559.91
Uncleared Transactions	\$154,220.32

**NBT Road Rehab Fund**

Beginning Balance	\$ 233,159.79
Deposit	1,361.89
Interest	4.21
Expense	199,091.10
Ending Balance	\$ 35,434.79
Uncleared Transactions	\$199,091.10

**NBT Five Points Intersection Fund**

Beginning Balance	\$ 67,306.75
Deposit	0.00
Interest	2.86
Expense	0.00
Ending Balance	\$ 67,309.61

**NBT Stormwater Fund**

Beginning Balance	\$ 35,321.70
Deposit (Clarius)	7,500.00
Interest	1.64
Expense	4,000.00
Ending Balance	\$ 38,823.34

**PLGIT General Fund**

Beginning Balance	\$ 292,310.23
Deposit (EIT)	10,569.19
Deposit (LST)	482.06
Interest	711.74
Expense (to GF)	0.00
Ending Balance	\$ 303,099.42

**American Rescue**

Beginning Balance	\$ 141,787.97
Deposit	0.00
Interest	2.19
Expense	24,813.48*
Ending Balance	\$ 116,976.68
*Payroll	

**NBT Payroll Fund**

Beginning Balance	\$ 4,411.81
Deposit	24,813.48
Interest	0.09
Expense	26,130.67
Ending Balance	\$ 3,094.71

**NBT Liquid Fuels Fund**

Beginning Balance	\$ 101,326.46
Deposit	0.00
Interest	1.71
Expense	1,774.73
Ending Balance	\$ 99,553.44

**NBT Park & Recreation Fund**

Beginning Balance	\$ 129,882.85
Deposit (Popeye's)	0.00
Interest	19.75
Expense	0.00
Ending Balance	\$ 129,902.60

**NBT Beautification Fund**

Beginning Balance	\$ 1,195.56
Deposit	0.00
Interest	.05
Expense	0.00
Ending Balance	\$ 1,195.61

**NBT Planning Commission Fund**

Beginning Balance	\$ 6,522.45
Deposit	0.00
Interest	0.28
Expense	0.00
Ending Balance	\$ 6,522.73

**PLGIT Liquid Fuels Fund**

Beginning Balance	\$ 74.59
Deposit	0.00
Interest	0.18
Expense	0.00
Ending Balance	\$ 74.77

**E-Commerce**

Beginning Balance	\$ 26.64
Deposit	50.04
Interest	0.00
Expense/Transferred to GF	9.99
Ending Balance	\$ 66.99

**From ARAP to PR**

(w/e 10/5/22)	\$5,642.66
(w/e 10/12/22)	\$6,526.98
(w/e 10/17/22)	\$6,333.24
(w/e 10/26/22)	\$6,310.60
	\$ 24,813.48

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Sparkle Car Wash Escrow - \$486,969.08

ESSA - \$103,108.50

Pine Hill Intersection - \$365,741.48

**BILLS TO BE APPROVED AND PAID 10/1/22 -10/31/22 FROM THE NBT GENERAL FUND ACCOUNT:**

ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	\$ 264.50
AMTrust North America	(PREPAID: Fire Worker's Compensation)	2,439.00
Barry Isett & Associates	(General Eng. & Review Beacon/Speed Limit Sign)	714.00
	(Reimb. Bizio/Popeye's/Hirshland/Harbor Freight/ Arya/Taco Bell/Sparkle Car Wash)	8,345.50*
Berkheimer Associates	(Local Service Tax Operating Commission)	49.84
Bill Beekman's Plumbing & Heating	(Garage: Nozzles, Oil Filter, Cleaned & Vacuumed Units)	450.00
Campbell Durrant, PC	(General Labor & Employment Matter -- September 2022)	418.00
Cintas Corporation	(Maintenance Uniforms & Mats/ Rugs)	311.65
Cushion Products Corporation	(Re-Addressing Signs)	233.20
District Court 43-4-02	(PREPAID: Violation -- STR 17 Old Timber Rd)	113.25
BSSA	(PREPAID: Building Loan: November Payment)	2,309.20
GateHouse Media PA Holdings, Inc.	(Reimb. Advertise: Costa/Barberio/Auto 4 Sale)	397.52*
	(Advertise: Curbside & Disposal Bid)	\$ 365.36
Geisinger Health Plan	(PREPAID: Road Crew & Admin Manager Health Plan)	7,740.28
General Code	(Map Link Final Build Go Live)	499.50
Gleco Paint	(Boro Building Paint & Supplies)	614.01
Gotta Go Potties	(P&R Portable Toilet Rental 9/8/22-10/6/22)	175.00
H. Clark Connor	(Legal Fees Planning Commission)	70.00
	(Reimb. Popeye's/Arya/Harbor Freight-Five Below)	665.00*
Highmark Blue Shield	(PREPAID: Road Crew & Admin Manager Vision/Dental)	354.94
Jean Costa	(Refund: Conditional Use Payment)	746.30
Medico Construction Equip. Inc.	(2008 Case Wheel Loader Service)	3,207.11
Met Life	(PREPAID: Highway: Life and Disability Insurance)	150.90
Monroe County Tax Claim Bureau	(PREPAID: Refund Upset Tax Sale)	80.38
NBT Cardmember Service	(PREPAID: Pitney Bose Lease/Versa Check Writer/etc.)	890.80
Newman, Williams, Mishkin, Corvelyn	(Reimb. Barberio/Auto 4 Sale/Costa Cond. Uses)	405.00*
Ostap Sharak	(Refund: Auto 4 Sale)	2,196.30
PA American Water Co.	(PREPAID: Fire Hydrants, Borough & Garage Water)	769.25
PA One Call System, Inc.	(PA One Call)	28.01
PA State Association of Boroughs	(Municipal Capital Budgeting Training -- Online)	50.00
Payrolls Unlimited	(Payroll 10/7/22-10/31/22)	108.50
Plosiniak Oil Co.	(Boro Bldg. & Garage Oil)	727.76
Pocono Mountain Public Library	(Library Taxes)	772.65
Pocono Mountain Regional EMS	(EMS Taxes & Fuel Reimbursement)	888.27
Pocono Mountain Regional Police Dept	(November 2022 Payment)	70,510.16
Pocono Mountain Volunteer Fire Co.	(Fire Company Taxes & Fuel)	3,772.65
PPL Electric Utilities	(PREPAID: Boro Bldg./Maint Garage/P&R, etc.)	568.27
PSAB Pension Plan	(Boro Non-Uniform Employee Pension Benefits)	23,074.00
Purchase Power	(PREPAID: Postage)	150.00
Selective Insurance	(PREPAID: Insurance Payment)	3,422.00
SFM Consulting	(October Zoning)	1,560.00
Steele's Hardware	(Maintenance: Magnum Blower & Chain)	672.97
Sunoco Universal Fleet	(PREPAID: Gas)	708.14
TK Elevator Corporation	(Elevator Service Maintenance 10/1/22-12/31/22)	207.45
Tulpehocken Spring Water	(Bottled Water)	59.49

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US Bank	(Copier Contract – 10/1-10/31/22)	128.45
Verizon	(PREPAID: Highway – Telephone)	75.59
VFW 509	(PREPAID: Donation for VFW Game)	<u>100.00</u>

**GRAND TOTAL:**

**\$142,560.35**

\*Reimbursable Items

Councilwoman C. Williams seconded. Motion carried 7 – 0.

**Zoning Officer's Report** – a written report from the Zoning Office was given by the Borough Manager and stated that violation letters have been sent with prompt responses.

Councilwoman A. Harris thanked Councilwoman D. Fulton for arranging the successful Trunk or Treat event and stated there was a great turnout. She also thanked Samuel the Borough's part-time maintenance person for fixing the wall at the Oak Street Park. She added that he has started painting the interior in the chambers and that is looking good. She asked for an update on the Shopping Cart Ordinance. Borough Manager J. Walker responded that the effective date is November 7<sup>th</sup> and that we would need to wait until then for any enforcement to begin. Mayor R. Altomose noted that Chief Wagner is aware of the problem and if any of his officers see anyone go off property with shopping carts they could cite the individuals.

**PUBLIC PARTICIPATION**

**Nickeisha Brown, 38 Summit Drive**, asked when Mountain Drive will be fixed. Borough Manager J. Walker spoke to the developer and was advised an overlay of the road would be done before the winter. Her other concern was open area behind the Sparkle Car Wash. She was advised by Solicitor J. Fareri that under their conditions of their land development plan this should be rectified prior receiving any permits from the Zoning Officer.

**Darby Llano, 84 Mountain Drive**, submitted a letter listing several concerns with Hirshland development including the heavy traffic, Mountain Drive being broken up with pipe installations, no natural barrier of trees has been planted and that the Borough Council is not protecting the residents' rights. President D. Struckle responded that they will take these concerns to the Zoning Officer.

**Roberta Pinedo, 24 Summit Drive**, questioned if Mountain Drive will be completely paved or just patched. She was advised that once the project is completed in December the overlay of Mountain Drive will be done. She also questioned the hole on Fairview Avenue where there is now one lane. She was advised that this is a state road and that PennDOT is doing a study of the flooding in that area. She also stated that since the construction of Wawa her property is being flooded in her backyard and voiced her concern of runoff of gasoline, oil and the chemicals from the Sparkle Car Wash and the Wawa. She was advised that this would be monitored.

As there was no further business or comments from the public, Vice President L. Noonan moved to adjourn at 8:08 P.M. Councilwoman A. Harris seconded. Motion carried 7 – 0.

Respectfully submitted,

Joshua Walker  
Borough Manager



**Mount Pocono Borough Council  
Regular Meeting Minutes,  
Tuesday, November 15, 2022  
8:04 P.M.**

The Mount Pocono Borough Council meeting held on Tuesday, November 15, 2022, was called to order at 8:04 P.M. by President D. Struckle.

**Roll Call:** Councilman Norm DeLano, present; Councilwoman Debra Fulton, present; Councilwoman Ann Marie Harris, present; Vice President Lori Noonan, present; Councilwoman Ella Santiago, present; President Donald Struckle, present; Councilwoman Claudette Williams, absent; and, Mayor R. Altomose, absent.

**Announcements** – It was announced that there was an Executive Session this evening from 6:00 P.M. to 6:40 P.M. prior to the work session.

**Public Comment (agenda items only)** –None

**New Business**

**Ratify the advertisement of the budget work session dates** –Vice President L. Noonan moved to ratify the following budget work session dates: Thursday, November 17, 2022; Tuesday, November 29, 2022; Wednesday, November 30, 2022; and, Thursday, December 1, 2022, all to being at 6:30 P.M. Also to advertise in the *Pocono Record* add the following date: Monday, December 5, 2022, at 6:30 P.M. Councilwoman A. Harris seconded. Motion carried 6 – 0.

**Approve the Barry Isett proposal for the survey and construction plans relating to RRFBs and Speed Display Sign** – Vice President L. Noonan moved to accept the Barry Isett proposal for the survey and construction plans relating to RRFBs and Speed Display Sign. Councilman N. DeLano seconded. Motion carried 6 – 0.

**Set fee for shopping cart fine** – Borough Manager explained that letters were hand delivered to all of the retailers with shopping carts advising them of the Ordinance. He noted that he received a response from Weiss who advised him that they will pick up their shopping carts this Thursday. Vice President L. Noonan moved to set the shopping cart fines to: \$600.00 per cart; \$120.00 shopping cart recovery fee per cart; and, \$100.00 per day for storage up to fifteen (15) days per cart. Councilman N. DeLano seconded. Motion carried 6 – 0.

**Public Participation** – None

Meeting adjourned at 8:23 P.M.

Respectfully submitted,

Joshua Walker  
Borough Manager

ORIGINAL

Proposal For:

# Borough of Mount Pocono

Monroe County, Pennsylvania

**Curbside Collection and Disposal  
of Municipal Waste and Curbside  
Collection and Disposal of  
Recyclable Materials**

**Bid Due: November 21, 2022 at 1:00 P.M.  
To Be Opened: November 21, 2022 at 1:00 P.M.**

Presented By:

**Solid Waste Services, Inc.  
d/b/a J.P. Mascaro & Sons**

2650 Audubon Road  
Audubon, PA 19403

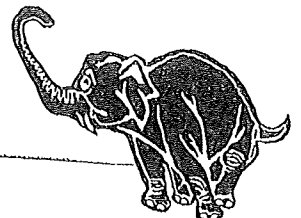
Phone: 484-398-6500

Fax: 267-933-6035

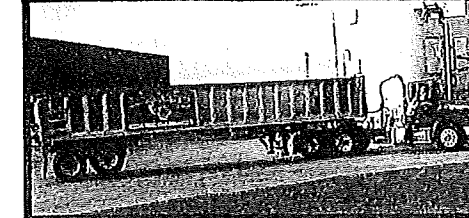
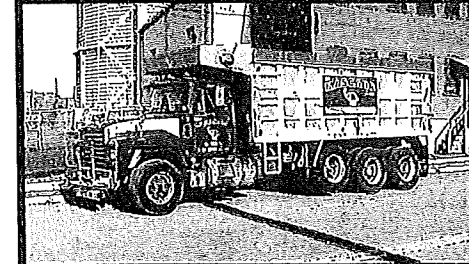
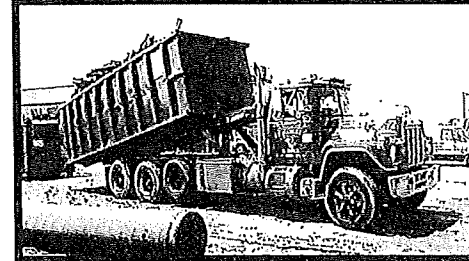
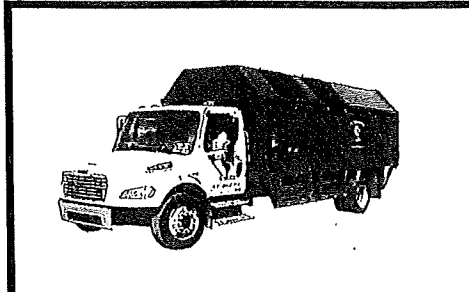
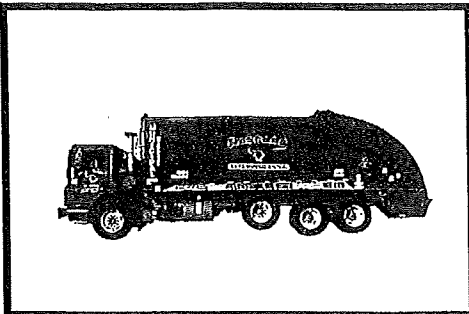
[www.jpmmascaro.com](http://www.jpmmascaro.com)

*Opened at 1pm on 11/21/22*

*X [Signature] Walker*



If it's service, it's us!



MOUNT POCONO BOROUGH

**BID OPTION ONE** – Bid includes municipal waste collection; single stream recycling collection; leaf and yard waste collection; annual Christmas tree collection for years 2023, 2024, and 2025.

A. **Three (3) year lump sum bid amount:** \$ 2,963,484.00

Amount includes a container for municipal waste and single stream recycling for years 2023, 2024 and 2025. There is no container needed for leaf/yard waste.

Two (2) one-year extension amounts

2026 \$ 1,068,672.00

2027 \$ 1,128,192.00

B. **Three (3) year lump sum bid amount without a container for municipal waste and single stream recycling:** \$ 2,849,724.00

Two (2) one-year extension amounts

2026 \$ 1,031,160.00

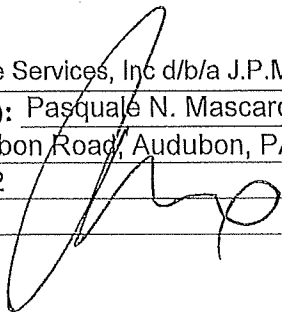
2027 \$ 1,090,524.00

**Company name:** Solid Waste Services, Inc d/b/a J.P.Mascaro & Sons

**Contact name (please print):** Pasquale N. Mascaro, President

**Address:** 2650 Audubon Road, Audubon, PA 19403

**Date:** 11/16/2022

**Signature** 

**MOUNT POCONO BOROUGH**

**BID OPTION TWO** – Bid includes municipal waste collection; single stream recycling collection;

A. **Three (3) year lump sum bid amount:** \$ 2,767,680.00

Amount includes a container for municipal waste and single stream recycling for years 2023, 2024 and 2025.

**Two (2) one-year extension amounts**

2026 \$ 998,064.00

2027 \$ 1,053,660.00

B. **Three (3) year lump sum bid amount without a container for municipal waste and single stream recycling:** \$ 2,653,812.00

**Two (2) one-year extension amounts**

2026 \$ 960,264.00

2027 \$ 1,015,548.00

**Company name:** Solid Waste Services, Inc d/b/a J.P. Mascaro & Sons

**Contact name (please print):** Pasquale N. Mascaro, President

**Address:** 2650 Audubon Road, Audubon, PA 19403

**Date:** 11/16/2022

**Signature** 

**MOUNT POCONO BOROUGH**  
**BID OPTION THREE – Bid includes Municipal Waste collection ONLY**

A. Three (3) year lump sum bid amount: \$ 1,909,440.00

Amount includes a container for municipal waste collection for years 2023,  
2024 and 2025.

Two (2) one-year extension amounts

2026 \$ 688,560.00

2027 \$ 726,912.00

B. Three (3) year lump sum bid amount without a container for municipal  
waste: \$ 1,847,088.00

Two (2) one-year extension amounts

2026 \$ 668,364.00

2027 \$ 706,848.00

Company name: Solid Waste Services, Inc d/b/a J.P. Mascaro & Sons

Contact name (please print): Pasquale N. Mascaro, President

Address: 2650 Audubon Road, Audubon, PA 19403

Date: 11/16/2022

Signature 

## NOTICE OF INTENTION TO ADOPT ORDINANCE

### BOROUGH OF MOUNT POCONO MONROE COUNTY, PENNSYLVANIA

The Borough of Mount Pocono intends to adopt an Ordinance “prohibiting parking on Pennsylvania Route 196” at a regular meeting of Borough Council to occur on December 6, 2022 at 6:30 p.m., at the Mount Pocono Municipal Building, 1361 Pocono Boulevard, Suite 100, Mount Pocono, Pennsylvania 18344.

The text of the Ordinance follows:

WHEREAS, the Borough Code provides generally that a Borough may make regulations as may be necessary for the health, safety, morals and general welfare and safety of the Borough, Borough Code Section 1202(5); and

WHEREAS, the Borough Code further provides that a borough may regulate streets within the Borough, as well as to regulate parking under Borough Code Sections 12.02(12) and 31(ii); and

WHEREAS, Borough Council has determined that it is in the best interest of the safety and welfare of citizens of the borough and as well as visitors to the borough to prohibit any and all parking on PA Route 196 within Borough boundaries.

NOW, THEREFORE, Borough Council of the Borough of Mount Pocono Enacts and Ordains the following:

1. Parking of all vehicles as defined under the Pennsylvania Motor Vehicle Code is hereby prohibited on PA Route 196 within the Borough of Mount Pocono.
2. Notice of the designated no parking zone shall be posted with appropriate signs in accordance with Pennsylvania Department of Transportation Regulations.

3. Any person violating provisions of this Ordinance relating to parking violations shall be guilty of a summary offense and shall, upon conviction thereof, be sentenced to pay a fine of \$25.00 together with cost of prosecution to the extent that any prior ordinance established as a lesser fine for such offense said provision is repealed and the fine set forth in this section shall be controlling.

4. This Ordinance shall be effective immediately.

BY ORDER OF MOUNT POCONO  
BOROUGH COUNCIL  
James V. Fareri, Esq., Solicitor

**BOROUGH OF MT. POCONO**

**ORDINANCE NO. 8 OF 2022**

**An Ordinance prohibiting parking on Pennsylvania Route 196**

WHEREAS, the Borough Code provides generally that a Borough may make regulations as may be necessary for the health, safety, morals and general welfare and safety of the Borough, Borough Code Section 1202(5); and

WHEREAS, the Borough Code further provides that a Borough may regulate streets within the Borough, as well as to regulate parking under Borough Code Sections 12.02(12) and 31(ii); and

WHEREAS, Borough Council has determined that it is in the best interest of the safety and welfare of citizens of the Borough and as well as visitors to the Borough to prohibit any and all parking on PA Route 196 within Borough boundaries.

NOW, THEREFORE, Borough Council of the Borough of Mount Pocono Enacts and Ordains the following:

1. Parking of all vehicles as defined under the Pennsylvania Motor Vehicle Code is hereby prohibited on PA Route 196 within the Borough of Mount Pocono.
2. Notice of the designated no parking zone shall be posted with appropriate signs in accordance with Pennsylvania Department of Transportation Regulations.
3. Any person violating provisions of this Ordinance relating to parking violations shall be guilty of a summary offense and shall, upon conviction thereof, be sentenced to pay a fine of \$25.00 together with cost of prosecution. To the extent that any prior ordinance established as a lesser fine for such offense said provision is repealed and the fine set forth in this section shall be controlling.
4. This Ordinance shall be effective immediately.

IN WITNESS WHEREOF, this Ordinance Adopted this 6, day of December 2022.

**MOUNT POCONO BOROUGH COUNCIL**

By: \_\_\_\_\_  
Donald Struckle, Borough Council President

ATTEST:

By: \_\_\_\_\_  
Joshua Walker, Borough Manager/Secretary

By: \_\_\_\_\_  
Randy Altemose, Mayor of the Borough of Mt. Pocono



## NOTICE OF INTENTION TO ADOPT ORDINANCE

### BOROUGH OF MOUNT POCONO MONROE COUNTY, PENNSYLVANIA

The Borough of Mount Pocono intends to adopt amendment to the street and sidewalk snow removal code in the Borough of Mount Pocono at the next regularly scheduled meeting of Borough Council to occur on December 6, 2022 at 6:30 p.m., at the Mount Pocono Municipal Building, 1361 Pocono Boulevard, Mount Pocono, Pennsylvania 18344.

The text of the Ordinance follows:

1. § 183-7, § 183-8, and § 183-9 are repealed in their entirety and replaced with the amended subsections as follows:

A) § 183-7. Snow removal required within a certain time.

1) All owners, tenants, or persons having care of any property bordering any street, highway or public place within the Borough of Mount Pocono are hereby required to remove from all the sidewalks in front of or alongside such property all snow or ice thereon fallen or formed within 24 hours after the same shall have ceased to fall or to form from any cause whatsoever: All owners or persons having care of such properties shall:

- a. Remove or cause to be removed all snow or ice from the physical building to the curb for the length of the sidewalk of the entire border in or on said street, highway, or public place, including from any pedestrian access ramps cut into street curbs bordering said property and, for corner lots, from the portion(s) of the sidewalk extending past the property to and including the street curb, and provide for the treatment of any snow or ice remaining on any shoveled sidewalk, with sand, salt or other suitable material;
- b. Remove or cause to be removed all snow or ice from around any fire hydrant on the sidewalk bordering said property; and
- c. Remove or cause to be removed all snow or ice from the opening of any catch basin bordering the sidewalk of said property.

2) The property owner is jointly responsible for compliance with this ordinance whether or not such owner occupies the building and property. Where the lot is empty the property owner(s) shall still be responsible for compliance with this ordinance.

3) It shall be unlawful for any person to push, pile or place snow or ice so that it unreasonably obstructs or blocks driveways or streets or blocks the visibility of motorists or otherwise creates a dangerous condition for pedestrian or vehicular traffic. In the event that the snow and/or ice accumulation becomes so hard that it cannot be removed by means of a snow shovel, or similar device, then the owner, occupant or tenant of such property shall, within the time set forth in § 183-7.A above, abide by the rules of any emergency declaration and cause enough cinder, sand or other similar abrasive to be placed out on the sidewalk to make travel reasonably safe, and shall, as soon as weather permits, cause to be cleared a pathway as described in § 183-7.A above.

**B) § 183-8. Borough may remove snow and charge expenses.**

In any case where the owner, occupant or tenant, as aforesaid, shall fail, neglect or refuse to comply with any of the provisions of § 183-7.A of this article within the time limit prescribed therein, the Borough may proceed immediately to clear all snow and/or ice from the sidewalk of such owner, occupant or tenant, and to collect the expenses thereof, with any additional amount allowed by law, from such owner, occupant or tenant, as the case may be, as a municipal lien or otherwise, which may be in addition to any fine or penalty imposed under § 183-9 of this article.

**C) § 183-9. Violations and penalties.**

Any person, firm or corporation who shall violate any provision of this article shall, upon conviction thereof, be assessed a civil penalty as follows:

- a) First offense: \$100
- b) Second offense: \$250
- c) Third offense: \$375
- d) Fourth and subsequent offense: \$500 plus a court filing fee. Every day that a violation of this article continues shall constitute a separate offense. If the property owner has resolved a violation but is found to be in violation again this shall be treated as a new offense. This article shall be enforced by the Borough Codes Enforcement/Zoning Officer or other designee of the Borough of Mount Pocono.

2. This Amendment shall be effective immediately upon adoption.

A full and complete copy of the Ordinance is available by contacting the Borough

Manager, Joshua Walker during regular business hours at (570-839-8436).

BY ORDER OF MOUNT POCONO  
BOROUGH COUNCIL  
James V. Fareri, Esq., Solicitor

**BOROUGH OF MOUNT POCONO  
MONROE COUNTY, PENNSYLVANIA  
ORDINANCE NO. 9 OF 2022**

**AN ORDINANCE AMENDING THE STREET AND SIDEWALKS ARTICLE II. SNOW  
REMOVAL CODE OF THE BOROUGH OF MOUNT POCONO, BOROUGH CODE § 183, seq.**

WHEREAS, the Borough of Mount Pocono adopted a Street and Sidewalks Article II. Snow Removal Code, which is codified at Borough Code §183, et seq.; and

WHEREAS, Borough Council seeks to amend the Ordinance as specified below,

NOW THEREFORE, in accordance with the Authority granted the Borough by the Pennsylvania Borough Code, the above referenced Ordinance is amended as follows:

1. § 183-7. Snow removal required within a certain time.
  - A. All owners or persons having care of any property bordering any street, highway or public place within the Borough of Mount Pocono, in the County of Monroe and State of Pennsylvania (hereinafter called the "Borough") is hereby required to remove or cause to be removed from all the sidewalks in front of or alongside such property all snow or ice thereon fallen or formed within 24 hours after the same shall have ceased to fall or to from any cause whatsoever:
    - a. Remove or cause to be removed all snow or ice from the physical building to the curb for the length of the sidewalk of the entire border in or on said street, highway, or public place, including from any pedestrian access ramps cut into street curbs bordering said property and, for corner lots, from the portion(s) of the sidewalk extending past the property to and including the street curb, and provide for the treatment of any snow or ice remaining on any shoveled sidewalk, with sand, salt or other suitable material;
    - b. Remove or cause to be removed all snow or ice from around any fire hydrant on the sidewalk bordering said property; and
    - c. Remove or cause to be removed all snow or ice from the opening of any catch basin bordering the sidewalk of said property. The property owner is solely responsible for compliance to this ordinance whether or not they occupy the building and property. In a case, where the lot is empty, the property owner(s) shall still be responsible for compliance to this ordinance.
  - B. It shall be unlawful for any person to push, pile or place snow or ice so that it unreasonably obstructs or blocks driveways or streets or blocks the visibility of motorists or otherwise creates a dangerous condition for pedestrian or vehicular traffic. In the event that the snow and/or ice accumulation becomes so hard that it cannot be removed by means of a snow shovel, or similar device, then the owner, occupant or tenant of such property shall, within the time set forth in § 183-7.A above, abide by the rules of the emergency declaration cause enough cinder, sand or other similar abrasive to be out on the sidewalk to make travel reasonably safe, and shall, as soon as weather permits, cause to be cleared a pathway as described in § 183-7.A above.

**§ 183-8. Borough may remove snow and charge expenses.**

In any case where the owner, occupant or tenant, as aforesaid, shall fail, neglect or refuse to comply with any of the provisions of § 183-7.A of this article within the time limit prescribed therein, the Borough authorities may proceed immediately to clear all snow and/or ice from the sidewalk of such owner,

occupant or tenant, and to collect the expenses thereof, with any additional amount allowed by law, from such owner, occupant or tenant, as the case may be, which may be in addition to any fine or penalty imposed under § 183-9 of this article.

**§ 183-9. Violations and penalties.**

Any person, firm or corporation who shall violate any provision of this article shall, upon conviction thereof, be assessed a civil penalty as follows:

First offense: \$100

Second offense: \$250

Third offense: \$375

Fourth offense and every subsequent offense: \$500 plus a court filing fee. Every day that a violation of this article continues shall constitute a separate offense. If the property owner has resolved a violation but is found to be in violation again this shall be treated as a new offense. This article shall be enforced by the Borough Codes Enforcement/Zoning Officer or other designee of the Borough of Mount Pocono.

2. This Amendment shall be effective immediately upon adoption.

Approved by Borough Council of the Borough of Mount Pocono this 6 day of December 2022.

**MOUNT POCONO BOROUGH COUNCIL**

By: \_\_\_\_\_

Donald Struckle, Borough Council President

ATTEST:

By: \_\_\_\_\_

Joshua Walker, Borough Manager/Secretary

By: \_\_\_\_\_

Randy Altemose, Mayor of the Borough of Mt. Pocono



1170 Highway 315, Suite 3, Wilkes-Barre, PA 18702

570.285.8200 570.285.8201

barryisett.com

Date: November 8, 2022

Project #: 00313622.000, Task 04RWYTR

**Client Name:** Mount Pocono Borough

**Attention:** Joshua Walker

**Address:** 1361 Pocono Boulevard, Suite 100, Mount Pocono, PA 18344

**Phone:** (570) 839-8436, Ext 301

**Fax:** (570) 839-0981

**RE: Candlewood Avenue Cul-de-sac – Drainage Improvements: Construction Documents**

**Services Requested:** In support of the Candlewood Avenue drainage improvement project designed by Barry Isett and Associates, Inc. (Isett), the Borough of Mount Pocono has requested the following additional services.

- A. Drainage Easement Land Descriptions and Exhibit Plans
  - Coordinate with Mount Pocono Borough and the Engineer to establish the location of two drainage easements for the rock swale along the property line between the two parcels having Parcel IDs of 10.2A.1.109 and 10.2A.1.110. Prepare two (2) land descriptions and two (2) exhibit plans one for each parcel.
- B. Bid Phase Services
  - After review and comment by Borough staff, Isett will prepare final bid documents, with alternates as needed, and coordinate bidding and contract award with the Borough.
  - Prepare technical specifications for proposed improvements.
  - Attend one (1) pre-bid meeting.
  - Prepare and issue bid addenda, as required, per the contractors' Requests for Information and/or Borough direction.
  - Review and evaluate bids. Provide recommendation for bid award, and once approved by the Borough, issue Notice of Award.
- C. Construction Phase Services
  - Attend one (1) pre-construction meeting with the successful bidder/project contractor.
  - Review agreements and bonding from the contractor and issue Notice to Proceed.
  - Review and approve the contractor's shop drawings.
  - Review and provide recommendations for all pay applications submitted by the awarded contractor.
  - Provide construction management and project coordination between the Borough of Mount Pocono and the contractor.
  - As requested by the Borough of Mount Pocono, Isett will provide inspection services and compaction testing, on an hourly basis, per the attached hourly fee schedule.
  - Perform wage rate compliance checks and any required employee surveys.

Schedule: Upon authorization to proceed, we shall establish a start of work date and adhere to the following schedule:

A mutually agreeable schedule will be reached upon receipt of signed authorization to proceed.

*Authorization for Services*

**Estimated Cost of Services:**

A. Drainage Easement Land Descriptions and Exhibit Plans	\$ 1,500.00
B. Bid Phase Services	\$ 4,000.00
C. Construction Phase Services	Billed Hourly
Total	\$ 5,500.00

***Accepted:***

***Approved:***

**Client:**

**Firm:**

*Signature*

*Signature*

*Printed Name & Title*

*Printed Name & Title*

**Date:**

**Date:**

***Authorization for Services***

**BOROUGH OF MT. POCONO**

**ORDINANCE NO.      OF 2022**

**An Ordinance Eliminating Compensation for Salary of Council Members  
and Mayor**

WHEREAS, the Borough Code of the Commonwealth of Pennsylvania establishes that both members of Borough Council and the mayor may be compensated in accordance with statutory limits. Borough Code § 1001(d) and §10A04(a); and

WHEREAS, the Borough has previously adopted ordinances providing for the compensation of members of Council and the Mayor in accordance with said statutory provisions; and

WHEREAS, Council at this time would like to eliminate salaries for both Councilpersons as well as the mayor.

NOW, THEREFORE, Borough Council of the Borough of Mount Pocono Enacts and Ordains the following:

1. Compensation for members of Borough Council previously set by ordinance in accordance with Borough Code § 1001(e) or its predecessor, is by this ordinance eliminated effective at the beginning of the next term of each member of council.

2. Compensation for the mayor, previously set by ordinance in accordance with Borough Code § 10A04 or its predecessor, is by this ordinance eliminated effective at the beginning of the next term of the Mayor.

3. Any ordinances previously adopted by the Borough setting salaries for either Councilpersons or the Mayor are by this ordinance repealed.

4. This Ordinance shall be effective immediately.

IN WITNESS WHEREOF, this Ordinance Adopted this \_\_\_\_, day of \_\_\_\_\_ 2022.

**MOUNT POCONO BOROUGH COUNCIL**

\_\_\_\_\_  
Donald Struckle, Borough Council President

ATTEST:

\_\_\_\_\_  
Joshua Walker, Borough Manager/Secretary

I approve this Ordinance \_\_\_\_\_ day of \_\_\_\_\_, 2022

By: \_\_\_\_\_  
Randy Altemose, Mayor of the Borough of Mt. Pocono



**CHAPTER 10  
POWERS AND DUTIES  
OF ELECTED OFFICIALS**

**Subchapter**

- A. Council
- B. Mayor (Reserved)
- C. Auditors
- D. Controller
- E. (Reserved)
- F. Tax Collector

**Enactment.** Chapter 10 was added April 18, 2014, P.L.432, No.37, effective in 60 days.

**SUBCHAPTER A  
COUNCIL**

**Sec.**

- 1001. Organization of council, quorum, participation by telecommunication device, voting, compensation and eligibility.
- 1002. Oath of members of council.
- 1003. When the mayor may preside over council and vote, attendance of mayor at council meetings and breaking tie votes.
- 1004. Failure of council to organize.
- 1005. Powers of council.
- 1006. Duties of council.
- 1007. (Reserved).
- 1008. (Reserved).
- 1009. Typewritten, printed, photocopied, microfilmed and electronically or digitally stored records valid and recording or transcribing records.
- 1010. (Reserved).
- 1011. (Reserved).
- 1012. (Reserved).
- 1013. (Reserved).
- 1014. Hearings before council; witnesses.
- 1015. Witness fees and mileage.
- 1016. Examination of witnesses; penalty.

**§ 1001. Organization of council, quorum, participation by telecommunication device, voting, compensation and eligibility.**

**(a) Organization.**--The council shall organize on the first Monday of January of each even-numbered year by electing one member as president and one member as vice president, who shall hold the offices at the pleasure of the council. If the first Monday is a legal holiday, the meeting and organization shall take place the following day. Any action taken by any council at any time between 12:01 a.m. on January 1 of an even-numbered year and the organization of council in that year shall be subject to reconsideration by the new council at any time within ten days after organization. The council may, at the organizational meeting, appoint other officers as may be provided for by law or ordinance, or as may be deemed necessary for the conduct of affairs of the borough, and may transact any other business as may come before the meeting. The president, and, during the

president's absence or incapacity, the vice president, shall preside over the meetings of council and perform other duties as are prescribed by this part or by ordinance.

(b) **Quorum.**--A majority of the membership of council then in office shall constitute a quorum. Except as provided in subsection (c), only council members physically present at a meeting place within the borough shall be counted in establishing a quorum.

(c) **Telecommunication.**--Council may provide for the participation of council members in council meetings by means of telecommunication devices, such as telephones or computer terminals, which permit, at a minimum, audio communication between locations, if the following apply:

(1) A majority of the membership of council then in office is physically present at the advertised meeting place within the borough and a quorum is established at the convening or reconvening of the meeting. If, after the convening or reconvening of a meeting, a member has been disqualified from voting as a matter of law, but is still physically present, council members participating by telecommunication device in accordance with this section shall be counted to maintain a quorum.

(2) The telecommunication device used permits the member or members of council not physically present at the meeting to:

(i) speak to and hear the comments and votes, if any, of the members of council who are physically present, as well as other members of council who may not be physically present and are also using a telecommunication device to participate in the meeting; and

(ii) speak to and hear the comments of the public who are physically present at the meeting.

(3) The telecommunication device used permits the members of council and the members of the public who are physically present at the meeting to speak to and hear the comments and the vote, if any, of the member or members of council who are not physically present at the meeting.

(4) Physical absence of a council member. Council may only authorize participation by telecommunication device for one or more of the following reasons:

(i) illness or disability of the member of council;

(ii) care for the ill or newborn in the member's immediate family;

(iii) emergency; and

(iv) family or business travel.

(5) Nothing in this subsection shall be construed to limit the protections and prohibitions contained in any law or regulation relating to the rights of the disabled.

(d) **Voting.**--A member of the council shall not be disqualified from voting on any issue before the council solely because the member has previously expressed an opinion on the issue in either an official or unofficial capacity.

(e) **Compensation.**--Members of council may receive compensation to be fixed by ordinance as follows:

(1) In boroughs with a population of less than 5,000, a maximum of \$1,875 per year.

(2) In boroughs with a population of 5,000 or more but less than 10,000, a maximum of \$2,500 per year.

(3) In boroughs with a population of 10,000 or more but less than 15,000, a maximum of \$3,250 per year.

(4) In boroughs with a population of 15,000 or more but less than 25,000, a maximum of \$4,125 per year.

(5) In boroughs with a population of 25,000 or more but less than 35,000, a maximum of \$4,375 per year.

(6) In boroughs with a population of 35,000 or more, a maximum of \$5,000 per year.

The salaries shall be payable monthly or quarterly for the duties imposed by this part. Benefits provided to members of council under section 1202(26) (relating to specific powers) shall not be considered pay, salary or compensation, but payment for all or a part of the premiums or charges for the benefits shall be in accordance with section 1202(26). Any change in salary, compensation or emoluments of the elected office shall become effective at the beginning of the next term of the member of council.

(f) **Eligibility for compensation.**--The population shall be determined by the latest available official census figures. In no case shall the compensation for any member of council exceed that of the mayor in any given borough, but, if the mayor's compensation exceeds that authorized by this section for members of council, the president of council may receive compensation not to exceed that of the office of mayor.

**Cross References.** Section 1001 is referred to in sections 1003, 1006 of this title.

# Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

11/1/2022 - 11/30/2022

Type	Date	Num	Memo	Due Date	Amount
<b>ARGS Technology, LLC</b>					
Bill	11/30/2022	1928	IT Service (Remote Service, Server Update, Cloud Backup, Backup Logs )	11/30/2022	359.50
			Total ARGS Technology, LLC		359.50
<b>ACE Hardware</b>					
Bill	11/30/2022	485473	Highway Supplies (Chains)	11/30/2022	28.96
			Total ACE Hardware		28.96
<b>AMTrust North America</b>					
Bill	11/22/2022	17594745	Prepaid: Fire Company Workers Compensation	11/22/2022	2,439.00
			Total AMTrust North America		2,439.00
<b>Ann Marie Harris</b>					
Bill	11/30/2022		Council Member (7/1/22-12/31/22)	11/30/2022	450.00
			Total Ann Marie Harris		450.00
<b>Barry Iselt &amp; Associates</b>					
Bill	11/30/2022	0172451	Reimb. Sparkle Car Wash Land Development	11/30/2022	119.00
Bill	11/30/2022	0172453	Reimb. Taco Bell LDP	11/30/2022	59.50
Bill	11/30/2022	0172457	Reimb. ARYA LDP	11/30/2022	119.00
Bill	11/30/2022	0172455	Reimb. Harbor Freight	11/30/2022	892.50
Bill	11/30/2022	0172448	Reimb. POSH Commercial LDP	11/30/2022	59.50
Bill	11/30/2022	0172444	Reimb. Hishland LDP & WAWA Inspection	11/30/2022	1,649.63
Bill	11/30/2022	0173086	Safety Commission: Rapid Speed Limit Signs	11/30/2022	2,439.50
			Total Barry Iselt & Associates		5,338.63
<b>Berkheimer Associates</b>					
Bill	11/30/2022	014654...	Local Service Tax Operating Commission	11/30/2022	54.83
			Total Berkheimer Associates		54.83
<b>Campbell Durrant, PC</b>					
Bill	11/30/2022	75446	General Labor & Employment Matter (October Work 2022)	11/30/2022	154.00
			Total Campbell Durrant, PC		154.00
<b>CINTAS CORPORATION</b>					
Bill	11/30/2022	15519762	10/5/2022 (413346128) Maintenance Uniform	11/30/2022	62.14
Bill	11/30/2022	15519762	10/12/2022 (4134044859) Maintenance Uniform & Mats	11/30/2022	139.06
Bill	11/30/2022	15519762	10/19/2022 (4134721013) Maintenance Uniform	11/30/2022	60.45
Bill	11/30/2022	15519762	10/26/2022 (4135437530) Maintenance Uniform	11/30/2022	60.45
			Total CINTAS CORPORATION		322.10
<b>Claudette Williams</b>					
Bill	11/30/2022		Council Pro Tem Member (7/1/22-12/31/22)	11/30/2022	450.00
			Total Claudette Williams		450.00
<b>Custom Products Corporation</b>					
Bill	11/30/2022	381054	Re-Addressing Signs, Street Signs, Reflectors	11/30/2022	744.04
			Total Custom Products Corporation		744.04
<b>Denise Clouse Cleaning Services</b>					
Bill	11/30/2022	Sept 2022	Cleaning Borough (9/6,9/12,9/19,9/26)	11/30/2022	600.00
Bill	11/30/2022	Oct 2022	Cleaning Borough (10/3,10/10,10/17,10/24,10/31)	11/30/2022	750.00
			Total Denise Clouse Cleaning Services		1,350.00
<b>Donald Struckle</b>					
Bill	11/30/2022		Council President: (7/1/22 - 12/31/22)	11/30/2022	450.00
			Total Donald Struckle		450.00
<b>Donna Kenderdine Reporting</b>					
Bill	11/30/2022	276-22	Reimb. Court Reporter (N. Barberio)	11/30/2022	150.00
			Total Donna Kenderdine Reporting		150.00
<b>Ella Santiago</b>					
Bill	11/30/2022		Council Member (7/1/22-12/31/22)	11/30/2022	450.00
			Total Ella Santiago		450.00

# Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

11/1/2022 - 11/30/2022

Type	Date	Num	Memo	Due Date	Amount
<b>ESSA</b>					
Bill	11/30/2022	788601...	Building Loan: December Payment	11/30/2022	2,309.20
Total ESSA					2,309.20
<b>Franks Home Restoration Inc.</b>					
Bill	11/29/2022	505	Prepaid: Sand, Clean & Varnish 2nd Floor Hardwood (2/3 of Payment)	11/29/2022	8,559.30
Total Franks Home Restoration Inc.					8,559.30
<b>GateHouse Media PA Holdings, Inc.</b>					
Bill	11/30/2022	5009987	Advertise Ordinance to Decrease Planning Commission Members	11/30/2022	60.77
Total GateHouse Media PA Holdings, Inc.					60.77
<b>Giant Carpet One</b>					
Bill	11/10/2022		Prepaid: First Floor Offices and Hall: Carpet & Vinyl (1/2 Payment)	11/10/2022	4,500.00
Total Giant Carpet One					4,500.00
<b>Gleco Paint</b>					
Bill	11/30/2022	84712/1	Borough Building Paint & Supplies	11/30/2022	389.50
Bill	11/30/2022	84518/1	Borough Building Paint & Supplies	11/30/2022	258.93
Bill	11/30/2022	84408/1	Borough Building Paint & Supplies	11/30/2022	21.33
Total Gleco Paint					669.76
<b>Gotta Go Potties</b>					
Bill	11/30/2022	214690	P&R; Port of Potties (11/3/2022 -11/14/2022) Final	11/30/2022	68.86
Bill	11/30/2022	214017	P&R; Port of Potties (10/6/2022 -11/3/2022)	11/30/2022	175.00
Total Gotta Go Potties					243.86
<b>Highmark Blue Shield</b>					
Bill	11/23/2022	221111...	Road Crew: Vision & Dental Dec. 2022	11/23/2022	267.14
Bill	11/23/2022	221111...	Admin. Manager: Vision & Dental Dec. 2022	11/23/2022	87.80
Total Highmark Blue Shield					354.94
<b>Holler Oak Farm, LLC</b>					
Bill	11/17/2022	100	Prepaid: Maintenance Building Wall Repair Blocks	11/17/2022	2,750.00
Total Holler Oak Farm, LLC					2,750.00
<b>Lori Noonan</b>					
Bill	11/30/2022		Council Vice President (7/1/22-12/31/22)	11/30/2022	450.00
Total Lori Noonan					450.00
<b>MET LIFE</b>					
Bill	11/22/2022	TS0594...	Prepaid: Highway :Dec. Life and Disability Ins.	11/22/2022	150.90
Total MET LIFE					150.90
<b>Metz, Inc.</b>					
Bill	11/30/2022	60268	Heating Repairs (10/28/22)	11/30/2022	779.64
Total Metz, Inc.					779.64
<b>Miller's Automotive</b>					
Bill	11/30/2022	1092771	State Inspection 2001 GMC Bucket Truck	11/30/2022	72.68
Total Miller's Automotive					72.68
<b>NBT Cardmember Service</b>					
Bill	11/15/2022	5022	Prepaid: Uattend Payroll	11/15/2022	23.32
Bill	11/15/2022	5022	Prepaid: Google Communications	11/15/2022	126.00
Bill	11/15/2022	5022	Prepaid: Vista Print Borough Business Cards	11/15/2022	32.85
Bill	11/15/2022	5022	Prepaid: Highway Supplies	11/15/2022	160.64
Bill	11/15/2022	5022	Prepaid: Highway Vehicle In house Fix Parts	11/15/2022	231.22
Bill	11/15/2022	5022	Prepaid: Borough Building Paint Supplies	11/15/2022	190.14
Bill	11/15/2022	5022	Prepaid: Highway Maintenance Supplies	11/15/2022	15.83
Bill	11/15/2022	5022	Prepaid: Highway Jackets	11/15/2022	159.53
Total NBT Cardmember Service					939.53
<b>Newman, Williams, Mishkin, Corveleyn, Wol</b>					
Bill	11/30/2022	122685	Reimb. Conditional Use/Nicholas Barberlo	11/30/2022	300.00
Total Newman, Williams, Mishkin, Corveleyn, Wol					300.00

# Borough of Mt. Pocono-General Fund Bills To Be Approved and Paid

11/1/2022 - 11/30/2022

Type	Date	Num	Memo	Due Date	Amount
Bill	11/30/2022		Nicholas Barberio Plan & Zoning Refund	11/30/2022	217.38
			Total Nicholas Barberio		217.38
Bill	11/30/2022		Norman Delano, Jr. Council Member (7/1/22 - 12/31/22)	11/30/2022	450.00
			Total Norman Delano, Jr.		450.00
Bill	11/09/2022		PA American Water Co. Prepaid: Fire Hydrants (43)	11/09/2022	714.09
Bill	11/22/2022		Prepaid: Garage Water	11/22/2022	30.89
Bill	11/22/2022		Prepaid: Borough Water	11/22/2022	24.27
			Total PA American Water Co.		769.25
Bill	11/30/2022	972485	PA One Call System, Inc PA One Call	11/30/2022	40.91
			Total PA One Call System, Inc		40.91
Bill	11/30/2022	44092	Payrolls Unlimited Payroll (11/04/22-11/26/22)	11/30/2022	99.60
			Total Payrolls Unlimited		99.60
Bill	11/29/2022		Pitney Bowes BankInc Purchase Power Prepaid: Postal Meter Ink & Postage	11/29/2022	237.98
			Total Pitney Bowes BankInc Purchase Power		237.98
Bill	11/30/2022	259116	PLOCINIAC OIL CO. Borough 202.6 Gal Heating Oil @4.809 (COG Price)	11/30/2022	974.30
Bill	11/30/2022	259132	Garage 232.7 Gal. Heating Oil @4.809 (COG Price)	11/30/2022	1,119.05
			Total PLOCINIAC OIL CO.		2,093.35
Bill	11/30/2022		Pocono Mountain Public Library Library Taxes: Regular & Delinquent	11/30/2022	560.81
			Total Pocono Mountain Public Library		560.81
Bill	11/30/2022		Pocono Mountain Regional EMS Taxes: Regular & Delinquent	11/30/2022	281.68
			Total Pocono Mountain Regional EMS		281.68
Bill	11/30/2022		Pocono Mountain Regional Police Departmen December 2022 Payment	11/30/2022	68,256.94
			Total Pocono Mountain Regional Police Departmen		68,256.94
Bill	11/30/2022		Pocono Mountain Volunteer Fire Company Fire Company Delinquent and Regular Taxes	11/30/2022	560.78
			Total Pocono Mountain Volunteer Fire Company		560.78
Bill	11/09/2022		PPL ELECTRIC UTILITIES Prepaid: P & R Concession Stand	11/09/2022	30.16
Bill	11/09/2022		Prepaid: Boro Meter 2	11/09/2022	60.81
Bill	11/09/2022		Prepaid: Boro Meter 1	11/09/2022	73.93
Bill	11/09/2022		Prepaid: Boro Meter 3	11/09/2022	50.90
Bill	11/09/2022		Prepaid: Borough Building	11/09/2022	215.65
Bill	11/09/2022		Prepaid: 36 Pocono Blvd ,Lighting	11/09/2022	48.23
Bill	11/09/2022		Prepaid: Maintenance Building	11/09/2022	129.76
			Total PPL ELECTRIC UTILITIES		609.44
Bill	11/30/2022	28717378	Quill Corp Hp Computer Ink	11/30/2022	178.99
Bill	11/30/2022	28486683	Yr End Supplies (folders, paper, clips etc)	11/30/2022	316.20
			Total Quill Corp		495.19
Bill	11/30/2022		Randy Altemose Mayor: (7/1/2022 - 12/31/2022)	11/30/2022	500.00
			Total Randy Altemose		500.00

**Borough of Mt. Pocono-General Fund**  
**Bills To Be Approved and Paid**  
 11/1/2022 - 11/30/2022

Type	Date	Num	Memo	Due Date	Amount
Reilly Associates					
Bill	11/30/2022	19030-02	Reimb: Clarius Park 1380 Development Plan (7/10/22-9/3/2022)	11/30/2022	4,811.06
Bill	11/30/2022	19030.0...	Reimb: Clarius Park 1380 Development Plan (9/4/22-11/5/2022)	11/30/2022	3,882.25
					<u>8,693.31</u>
Total Reilly Associates					
Selective Insurance					
Bill	11/29/2022	49212312	Prepaid: Insurance Payment	11/29/2022	3,422.00
					<u>3,422.00</u>
Total Selective Insurance					
SFM Consulting					
Bill	11/30/2022	Z-004	November Zoning	11/30/2022	1,690.00
					<u>1,690.00</u>
Total SFM Consulting					
SUNOCO UNIVERSAL FLEET					
Bill	11/04/2022	84785591	Prepaid: Highway Gas	11/04/2022	548.89
					<u>548.89</u>
Total SUNOCO UNIVERSAL FLEET					
The Two Shields, LLC					
Bill	11/30/2022	78420	State Inspection: 2006 Peterbilt, Repairs	11/30/2022	2,902.10
					<u>2,902.10</u>
Total The Two Shields, LLC					
Topp Business Solutions					
Bill	11/30/2022	358937	Copier (8/4/22 to 11/3/22) B/W & Col Overages	11/30/2022	203.37
					<u>203.37</u>
Total Topp Business Solutions					
Tulpehocken Spring Water					
Bill	11/30/2022	7159262	Bottled Water	11/30/2022	47.99
					<u>47.99</u>
Total Tulpehocken Spring Water					
US Bank					
Bill	11/30/2022	487500...	Copier: Contract (11/1/22- 11/30/22)	11/30/2022	128.45
					<u>128.45</u>
Total US Bank					
Verizon					
Bill	11/04/2022		Prepaid: Highway Telephone	11/04/2022	75.56
					<u>75.56</u>
Total Verizon					
					<u>127,766.62</u>
TOTAL					
Debra Fulton-Council Member (7/1/22 - 12/31/22) = 450.00					<u>450.00</u>
					<u>128,216.62</u>

Ok Bks Gen. Fund  
 57,278,935.50

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Cash Basis

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>301.000 · REAL PROPERTY TAXES</b>				
301.001 · RE Tax-Current Year (Discount)	991,895.24	1,165,814.00	-173,918.76	85.1%
301.002 · RE Tax-Current Year (Face Amt)	36,822.18	0.00	36,822.18	100.0%
301.003 · RE Tax-Current Yr (Penalty Amt)	93,821.71	0.00	93,821.71	100.0%
301.101 · RE Taxes Library	39,127.54	39,111.00	16.54	100.0%
301.102 · RE Fire Co Taxes	39,127.54	39,111.00	16.54	100.0%
301.103 · RE EMS Taxes	19,686.26	19,556.00	130.26	100.7%
301.200 · Real Estate Taxes-Prior Year	64,998.08	10,000.00	54,998.08	650.0%
301.300 · RE Taxes - Interest	21.90	150.00	-128.10	14.6%
301.400 · Real Estate Taxes - Delinquent	57,457.58	70,000.00	-12,542.42	82.1%
301.401 · Delinquent Library Taxes	2,917.19	3,232.00	-314.81	90.3%
301.402 · Delinquent Fire Co Taxes	2,917.19	3,232.00	-314.81	90.3%
301.403 · Delinquent EMS Taxes	1,031.85	1,616.00	-584.15	63.9%
301.600 · Real Estate Taxes - Interim A	0.00	110,834.00	-110,834.00	0.0%
301.610 · Real Estate Taxes - Interim B	11,281.23	0.00	11,281.23	100.0%
301.620 · Real Estate Taxes - Interim C	0.00	0.00	0.00	0.0%
<b>Total 301.000 · REAL PROPERTY TAXES</b>	<b>1,361,105.49</b>	<b>1,462,656.00</b>	<b>-101,550.51</b>	<b>93.1%</b>
<b>310.000 · LOCAL TAX ENABLING ACT (ACT 511)</b>				
310.100 · Real Estate Transfer Taxes	238,799.34	55,000.00	183,799.34	434.2%
310.210 · Earned Income Taxes-Current Yr	289,075.11	290,000.00	-924.89	99.7%
310.410 · LST Tax - Current Year	90,671.52	75,000.00	15,671.52	120.9%
<b>Total 310.000 · LOCAL TAX ENABLING ACT (ACT 511)</b>	<b>618,545.97</b>	<b>420,000.00</b>	<b>198,545.97</b>	<b>147.3%</b>
<b>321.000 · CABLE TELEVISION FRANCHISE TAX</b>				
321.800 · Cable Television Franchise	16,620.71	15,000.00	1,620.71	110.8%
321.801 · Small Cell Fees	0.00	0.00	0.00	0.0%
<b>Total 321.000 · CABLE TELEVISION FRANCHISE TAX</b>	<b>16,620.71</b>	<b>15,000.00</b>	<b>1,620.71</b>	<b>110.8%</b>
<b>331.000 · FINES</b>				
331.110 · Vehicle & Crime Violations	19,760.03	20,000.00	-239.97	98.8%
331.120 · Zoning Fines & Violations	3,230.25	3,000.00	230.25	107.7%
<b>Total 331.000 · FINES</b>	<b>22,990.28</b>	<b>23,000.00</b>	<b>-9.72</b>	<b>100.0%</b>
<b>340.000 · INTEREST, RENTS, AND ROYALTIES</b>				
340.100 · Interest Earnings	3,108.93	200.00	2,908.93	1,554.5%
342.200 · Rents and Royalties	10,850.36	0.00	10,850.36	100.0%
<b>Total 340.000 · INTEREST, RENTS, AND ROYALTIES</b>	<b>13,959.29</b>	<b>200.00</b>	<b>13,759.29</b>	<b>6,979.6%</b>
<b>354.000 · STATE CAPITAL &amp; OPERATING GRANT</b>				
352.530 · Federal Entitlement Grant	0.00	0.00	0.00	0.0%
354.080 · Recycling Grant - State	25,173.04	0.00	25,173.04	100.0%
354.085 · PM Visitors Bureau Grant	6,000.00	0.00	6,000.00	100.0%
354.090 · State Cap.Op Grant-ARLE	0.00	0.00	0.00	0.0%
354.095 · County Cares Grant	0.00	0.00	0.00	0.0%
<b>Total 354.000 · STATE CAPITAL &amp; OPERATING GRANT</b>	<b>31,173.04</b>	<b>0.00</b>	<b>31,173.04</b>	<b>100.0%</b>
<b>355.000 · STATE SHARED REV &amp; ENTITLEMENTS</b>				
355.010 · Public Utility Realty	1,700.21	1,500.00	200.21	113.3%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.052 · PA DOT Winter Contract	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	1,000.00	900.00	100.00	111.1%
355.130 · Firemen's Relief	17,481.34	17,000.00	481.34	102.8%
355.140 · Police Pension State Aid	0.00	0.00	0.00	0.0%
355.150 · Boro Empl. Pension State Aid	22,875.87	23,074.00	-198.13	99.1%
<b>Total 355.000 · STATE SHARED REV &amp; ENTITLEMENTS</b>	<b>43,057.42</b>	<b>42,474.00</b>	<b>583.42</b>	<b>101.4%</b>



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12/02/22

Cash Basis

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>361.000 · GENERAL GOV'T REVENUES</b>				
361.002 · Legal Fee's Reimbursable ZHB	10,738.90	5,000.00	5,738.90	214.8%
361.003 · Engineering Fees Reimbursable	76,557.07	50,000.00	26,557.07	153.1%
361.004 · Mayor's Marriage Receipts	0.00	0.00	0.00	0.0%
361.005 · Insurance Reimb.	559.75	6,000.00	-5,440.25	9.3%
361.006 · Insurance Reimb (Mold)	11,412.54	11,400.00	12.54	100.1%
361.010 · Paradise Township Fire W/C Ins.	6,864.65	6,500.00	364.65	105.6%
361.011 · Paradise Twp Line Painter	0.00	0.00	0.00	0.0%
361.300 · Application & Startup Fees	5,900.00	5,000.00	900.00	118.0%
361.301 · Building - (general permits)	4,006.43	5,000.00	-993.57	80.1%
361.302 · Building - (new construction)	7,676.00	500.00	7,176.00	1,535.2%
361.305 · Rentals	5,175.00	0.00	5,175.00	100.0%
361.310 · Sign Permits	5,117.83	5,000.00	117.83	102.4%
361.315 · Sheds, Pools, Deck Permits	739.65	1,000.00	-260.35	74.0%
361.320 · Driveway Permits	2,534.00	2,500.00	34.00	101.4%
361.325 · Roof/ReRoof Permits	250.00	750.00	-500.00	33.3%
361.330 · CO Resale Permits	2,599.98	1,000.00	1,599.98	260.0%
361.340 · Change of Use (Trash Cert)	1,040.00	2,000.00	-960.00	52.0%
361.530 · Sale of Subdivision and Land De	0.00	0.00	0.00	0.0%
361.540 · Sale of Zoning Ordinance	0.00	0.00	0.00	0.0%
361.560 · Sale of Copies (RTK and Other)	9.00	0.00	9.00	100.0%
361.740 · Reimb. of COG/Holiday Dinners	0.00	0.00	0.00	0.0%
361.741 · 32 Brunswick Ins. Reimb	5,617.78	5,617.00	0.78	100.0%
<b>Total 361.000 · GENERAL GOV'T REVENUES</b>	<b>146,798.58</b>	<b>107,267.00</b>	<b>39,531.58</b>	<b>136.9%</b>
<b>362.000 · PUBLIC SAFETY REVENUES</b>				
362.111 · Charge for Police Services	0.00	0.00	0.00	0.0%
362.120 · Ball Field Usage Fee	0.00	0.00	0.00	0.0%
362.411 · Building Permits- UCC	4,211.20	20,000.00	-15,788.80	21.1%
<b>Total 362.000 · PUBLIC SAFETY REVENUES</b>	<b>4,211.20</b>	<b>20,000.00</b>	<b>-15,788.80</b>	<b>21.1%</b>
<b>364.000 · SANITATION REVENUES</b>				
364.300 · Solid Waste Collection Liens	2,993.05	3,000.00	-6.95	99.8%
<b>Total 364.000 · SANITATION REVENUES</b>	<b>2,993.05</b>	<b>3,000.00</b>	<b>-6.95</b>	<b>99.8%</b>
<b>380.000 · OTHER REVENUES</b>				
380.100 · Proceeds of Sales of Assets	0.00	0.00	0.00	0.0%
380.200 · Miscellaneous Non-Revenue Recel	0.00	0.00	0.00	0.0%
380.300 · Donations/Contributions/Sponsor	0.00	0.00	0.00	0.0%
<b>Total 380.000 · OTHER REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>392.000 · INTERFUND OP TRANSFERS IN</b>				
392.101 · Planning Fund	0.00	0.00	0.00	0.0%
392.102 · Projects Fund	0.00	0.00	0.00	0.0%
392.104 · 5 Pt Intersection Fund	0.00	0.00	0.00	0.0%
392.200 · Stormwater Acct	0.00	0.00	0.00	0.0%
392.300 · Road Rehab Fund	0.00	0.00	0.00	0.0%
392.400 · Park & Rec Fund	16,200.00	16,200.00	0.00	100.0%
392.500 · Park & Rec. Other Op. Transfers	0.00	0.00	0.00	0.0%
<b>Total 392.000 · INTERFUND OP TRANSFERS IN</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>393.000 · ESSA Loan Proceeds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>394.000 · Sale of Fixed Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>395.000 · Refunds of Prior Yr Expenditure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>396.000 · Donations from Private &amp; Public</b>	<b>0.96</b>	<b>0.00</b>	<b>0.96</b>	<b>100.0%</b>
<b>399.000 · Fund Balance Forward</b>	<b>310,568.73</b>	<b>310,568.00</b>	<b>0.73</b>	<b>100.0%</b>
<b>Total Income</b>	<b>2,588,224.72</b>	<b>2,420,365.00</b>	<b>167,859.72</b>	<b>106.9%</b>
<b>Expense</b>				
<b>400.000 · LEGISLATIVE BODY</b>				
400.110 · Salary of Elected Officials	5,875.00	7,300.00	-1,425.00	80.5%
400.161 · Employers FICA	0.00	0.00	0.00	0.0%
400.162 · Employers U/C	0.00	0.00	0.00	0.0%
400.163 · Employers Medicare	0.00	0.00	0.00	0.0%
400.300 · Other Services & Charges	0.00	1,000.00	-1,000.00	0.0%
400.331 · Travel Expenses	0.00	500.00	-500.00	0.0%
400.420 · Dues,Subscriptions, & Membershi	1,263.00	1,500.00	-237.00	84.2%
400.460 · Meetings & Conferences	0.00	500.00	-500.00	0.0%
<b>Total 400.000 · LEGISLATIVE BODY</b>	<b>7,138.00</b>	<b>10,800.00</b>	<b>-3,662.00</b>	<b>66.1%</b>

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>401.000 · ADMIN MANAGER</b>				
401.120 · Manager Salary	55,392.03	60,000.00	-4,607.97	92.3%
401.156 · Manager Health Ins. (Geis.)	16,761.60	18,266.00	-1,504.40	91.8%
401.157 · Manager Dental&Vision (Highmrk)	996.85	720.00	276.85	138.5%
401.158 · Manager Life/Disb (Met Life)	0.00	1,620.00	-1,620.00	0.0%
401.161 · Manager Employers Fica	3,434.31	3,700.00	-265.69	92.8%
401.162 · Manager Employers U/C	285.03	300.00	-14.97	95.0%
401.163 · Manager Employers Medicare	802.98	870.00	-67.02	92.3%
401.200 · Supplies/Equipment	32.85	300.00	-267.15	11.0%
401.331 · Travel Expenses	518.39	500.00	18.39	103.7%
401.350 · Bonding/Insurance	700.00	400.00	300.00	175.0%
401.420 · Dues, Subscriptions, Membership	150.00	400.00	-250.00	37.5%
401.460 · Mtgs/Training	412.50	250.00	162.50	165.0%
<b>Total 401.000 · ADMIN MANAGER</b>	<b>79,486.54</b>	<b>87,326.00</b>	<b>-7,839.46</b>	<b>91.0%</b>
<b>403.000 · TAX COLLECTION</b>				
403.110 · Salary - Tax Collector	5,600.00	5,600.00	0.00	100.0%
403.120 · Transfer Tax Commission	4,775.99	1,100.00	3,675.99	434.2%
403.130 · EIT Commission	3,966.29	3,027.00	939.29	131.0%
403.131 · LST Commission	1,451.88	828.00	623.88	175.3%
403.161 · Employers FICA-Tax Coll	347.20	348.00	-0.80	99.8%
403.162 · Employers U/C-Tax Coll	159.60	0.00	159.60	100.0%
403.163 · Employers Medicare-Tax Coll	81.20	90.00	-8.80	90.2%
403.200 · Supplies-Tax Coll	114.75	1,500.00	-1,385.25	7.7%
403.350 · Insurance and Bonding	779.00	1,000.00	-221.00	77.9%
403.351 · Refund of RE Taxes Paid	5,879.47	0.00	5,879.47	100.0%
<b>Total 403.000 · TAX COLLECTION</b>	<b>23,155.38</b>	<b>13,493.00</b>	<b>9,662.38</b>	<b>171.6%</b>
<b>404.000 · LEGAL</b>				
404.310 · Professional Services-Retainer	22,000.00	22,000.00	0.00	100.0%
404.330 · Alternate Solicitor Fees	0.00	1,500.00	-1,500.00	0.0%
404.331 · Addition Solicitor Fees	304.26	5,000.00	-4,695.74	6.1%
404.356 · Labor Attorney	12,023.20	20,000.00	-7,976.80	60.1%
<b>Total 404.000 · LEGAL</b>	<b>34,327.46</b>	<b>48,500.00</b>	<b>-14,172.54</b>	<b>70.8%</b>
<b>405.000 · OFFICE-TREAS/ADMIN.</b>				
405.120 · Salary of Treasurer	19,187.50	20,800.00	-1,612.50	92.2%
405.140 · Salary of Admin. Assistant	23,854.50	26,208.00	-2,353.50	91.0%
405.156 · Health Ins.	0.00	0.00	0.00	0.0%
405.158 · Life/Disab Ins	0.00	0.00	0.00	0.0%
405.161 · Employers FICA	2,739.29	2,914.00	-174.71	94.0%
405.162 · Employers U/C	628.30	500.00	128.30	125.7%
405.163 · Employers Medicare	614.75	680.00	-65.25	90.4%
405.190 · Temporary Help	0.00	0.00	0.00	0.0%
405.200 · Office Supplies	1,298.05	2,000.00	-701.95	64.9%
405.220 · Office Postage	1,499.94	1,500.00	-0.06	100.0%
405.310 · Payroll Service	1,816.18	1,450.00	366.18	125.3%
405.311 · Additional Audit (AUP)	0.00	0.00	0.00	0.0%
405.312 · Professional Cost-Audit	8,000.00	8,000.00	0.00	100.0%
405.320 · Communications/Telephone	3,606.68	4,000.00	-393.32	90.2%
405.321 · Website	7,839.00	6,300.00	1,539.00	124.4%
405.325 · Bank Service Charges	301.96	1,200.00	-898.04	25.2%
405.331 · Mileage Reimb.	0.00	0.00	0.00	0.0%
405.340 · Advertising Gen./Mtgs	2,257.79	1,500.00	757.79	150.5%
405.350 · Insurance/Bonding	325.00	400.00	-75.00	81.3%
405.370 · Repair & Maint-Office Equip	1,729.41	1,000.00	729.41	172.9%
405.454 · Contracted Copier	2,547.92	3,000.00	-452.08	84.9%
405.460 · Meetings/Confer	0.00	0.00	0.00	0.0%
405.740 · Office Equip	0.00	0.00	0.00	0.0%
<b>Total 405.000 · OFFICE-TREAS/ADMIN.</b>	<b>78,246.27</b>	<b>81,452.00</b>	<b>-3,205.73</b>	<b>96.1%</b>

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>409.000 · GENERAL GOVERNMENT EXPENSES</b>				
409.100 · Salaries - Custodial	1,140.00	0.00	1,140.00	100.0%
409.161 · Employee FICA	0.00	0.00	0.00	0.0%
409.162 · Employee U/C	0.00	0.00	0.00	0.0%
409.163 · Employee Medical	0.00	0.00	0.00	0.0%
409.200 · Building Supplies	2,631.66	2,500.00	131.66	105.3%
409.300 · Other Serv/Charges-Buildings	11,427.78	0.00	11,427.78	100.0%
409.310 · Professional Services	7,871.73	15,000.00	-7,128.27	52.5%
409.360 · Public Water/ Sewer	347.27	500.00	-152.73	69.5%
409.361 · Public Electric	7,851.71	8,000.00	-148.29	98.1%
409.367 · Building Heat	11,125.18	10,000.00	1,125.18	111.3%
409.369 · Information Technology (IT)	4,241.03	5,000.00	-758.97	84.8%
409.370 · Repairs & Maintenance	3,427.85	2,500.00	927.85	137.1%
409.380 · Lighting Repair & Maintenance	13,045.23	0.00	13,045.23	100.0%
409.450 · Bottled Water	703.39	600.00	103.39	117.2%
409.500 · Mold Remediation & Bid Repair	148,639.62	140,000.00	8,639.62	106.2%
409.600 · Capital Construction (Garage)	0.00	100,000.00	-100,000.00	0.0%
409.700 · Capital Purchase (Sec. Upgrade)	35,878.39	20,000.00	15,878.39	179.4%
409.800 · Bldg Debt Service (ESSA)	27,825.86	30,000.00	-2,174.14	92.8%
409.900 · ARPA (Am.Rescue Plan Act)	0.00	0.00	0.00	0.0%
<b>Total 409.000 · GENERAL GOVERNMENT EXPENSES</b>	<b>276,156.70</b>	<b>334,100.00</b>	<b>-57,943.30</b>	<b>82.7%</b>
<b>410.000 · REGIONAL POLICE</b>				
410.329 · Control Center Fees	3,813.80	3,100.00	713.80	123.0%
410.370 · Police Service Fees	843,868.70	846,121.00	-2,252.30	99.7%
410.420 · M.M.O. - Pension	0.00	50,331.00	-50,331.00	0.0%
410.471 · Police - Loan Payment	17,023.86	17,000.00	23.86	100.1%
410.480 · Other (Non Uniform Police)	0.00	1,298.00	-1,298.00	0.0%
<b>Total 410.000 · REGIONAL POLICE</b>	<b>864,706.36</b>	<b>917,850.00</b>	<b>-53,143.64</b>	<b>94.2%</b>
<b>411.000 · FIRE</b>				
411.345 · Fire Work/Comp	12,195.00	13,000.00	-805.00	93.8%
411.370 · Hydrants	7,890.25	8,500.00	-609.75	92.8%
411.540 · Contributions to Volunteer Fire	42,047.01	42,343.00	-295.99	99.3%
411.541 · Firemens Relief Disbursement	17,481.34	17,000.00	481.34	102.8%
411.542 · Fire Truck Fuel Expense	3,000.00	3,000.00	0.00	100.0%
<b>Total 411.000 · FIRE</b>	<b>82,613.60</b>	<b>83,843.00</b>	<b>-1,229.40</b>	<b>98.5%</b>
<b>412.000 · AMBULANCE</b>				
412.500 · Contribution	20,719.31	21,172.00	-452.69	97.9%
412.542 · Fuel Reimb - Ambulance	500.00	500.00	0.00	100.0%
<b>Total 412.000 · AMBULANCE</b>	<b>21,219.31</b>	<b>21,672.00</b>	<b>-452.69</b>	<b>97.9%</b>
<b>414.000 · PLANNING AND ZONING</b>				
414.120 · Salaries - Zoning&Code Officer	18,445.00	41,600.00	-23,155.00	44.3%
414.140 · SFM Planning/ Zoning Consults	5,330.00	0.00	5,330.00	100.0%
414.156 · Health Insurance	0.00	0.00	0.00	0.0%
414.161 · Employers FICA-	1,143.59	2,579.00	-1,435.41	44.3%
414.162 · Employers U/C -	285.02	385.00	-99.98	74.0%
414.163 · Employers Medicare	267.45	603.00	-335.55	44.4%
414.200 · Supplies Plan & Zone	252.26	500.00	-247.74	50.5%
414.300 · General Engineering	5,420.50	700.00	4,720.50	774.4%
414.312 · Legal Fees Reimb	12,704.50	5,000.00	7,704.50	254.1%
414.313 · Engineering Reimb.	85,289.31	50,000.00	35,289.31	170.6%
414.314 · Legal Services - Planning Comm.	3,647.00	2,000.00	1,647.00	182.4%
414.315 · Legal Fee ZHB	0.00	2,000.00	-2,000.00	0.0%
414.316 · Court Reporter-ZHB (Reimb)	670.00	1,000.00	-330.00	67.0%
414.320 · Telephone	455.29	1,200.00	-744.71	37.9%
414.321 · 32 Brunswick Demolition	17,974.00	17,974.00	0.00	100.0%
414.330 · Transportation - Zoning Officer	276.12	800.00	-523.88	34.5%
414.331 · Other Charges-Postage,Deeds,PM	2,807.86	4,200.00	-1,392.14	66.9%
414.332 · Other - Codification	1,195.00	0.00	1,195.00	100.0%
414.341 · Advertising - PC Reimb.	242.94	500.00	-257.06	48.6%
414.342 · Advertising - ZHB Reimb	515.92	250.00	265.92	206.4%
414.450 · Plan&Zone Refunds	3,728.73	0.00	3,728.73	100.0%
414.460 · Meetings/Conferences	0.00	500.00	-500.00	0.0%
414.700 · Capital Purchases (Map Link)	6,490.00	6,500.00	-10.00	99.8%
<b>Total 414.000 · PLANNING AND ZONING</b>	<b>167,140.49</b>	<b>138,291.00</b>	<b>28,849.49</b>	<b>120.9%</b>

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12/02/22

Cash Basis

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
415.000 · SAFETY COMMISSION				
415.100 · Mid Block Crosswalk	0.00	0.00	0.00	0.0%
415.200 · Solar LED Radar Speed Signs	39,573.60	50,000.00	-10,426.40	79.1%
415.300 · Solar LED Flashing Beacon	357.00	0.00	357.00	100.0%
415.460 · Pedestrian Stop Signs	0.00	0.00	0.00	0.0%
415.500 · Median Gateway	0.00	0.00	0.00	0.0%
Total 415.000 · SAFETY COMMISSION	39,930.60	50,000.00	-10,069.40	79.9%
427.000 · SOLID WASTE DISPOSAL				
427.451 · Sanitation Billing Services	2,912.63			
Total 427.000 · SOLID WASTE DISPOSAL	2,912.63			
430.000 · HIGHWAY MAINT - GENERAL				
430.140 · Salaries - Highway	62,952.40	71,347.00	-8,394.60	88.2%
430.156 · Health Insurance	78,441.96	100,000.00	-21,558.04	78.4%
430.158 · Life/Disab Insurance	1,655.20	3,000.00	-1,344.80	55.2%
430.161 · Employers FICA	11,313.98	11,514.00	-200.02	98.3%
430.162 · Employers U/C	1,381.26	2,000.00	-618.74	69.1%
430.163 · Employers Medicare	2,589.88	2,693.00	-103.12	96.2%
430.200 · Highway Supplies	1,903.00	1,500.00	403.00	126.9%
430.231 · Gas, Oil, Grease	12,013.74	15,000.00	-2,986.26	80.1%
430.251 · Vehicle Parts (In House Fix)	1,828.36	3,000.00	-1,171.64	60.9%
430.260 · Supplies - Small Tools & Minor	1,302.57	1,000.00	302.57	130.3%
430.300 · Other Serv/Charges	4,772.34	2,000.00	2,772.34	238.6%
430.320 · Telephone Communication	1,305.97	2,000.00	-694.03	65.3%
430.331 · Transportation	0.00	0.00	0.00	0.0%
430.361 · Garage Heat	16,689.19	10,500.00	6,189.19	158.9%
430.367 · Maintenance Building Electric	1,974.00	3,500.00	-1,526.00	56.4%
430.368 · Public Sewer/Water	440.19	400.00	40.19	110.0%
430.374 · Maint/Equip Repairs Out Source	34,039.10	45,000.00	-10,960.90	75.6%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	3,286.41	4,500.00	-1,213.59	73.0%
430.460 · Meetings/Conferences	0.00	100.00	-100.00	0.0%
430.700 · Highway Capital Purchases	0.00	0.00	0.00	0.0%
430.701 · Capital Reserve - Equipment	0.00	0.00	0.00	0.0%
Total 430.000 · HIGHWAY MAINT - GENERAL	237,889.55	279,554.00	-41,664.45	85.1%
431.000 · HIGHWAY MAINT - STREET CLEANING				
431.140 · Salaries - Cleaning Streets	57,688.32	58,645.00	-956.68	98.4%
Total 431.000 · HIGHWAY MAINT - STREET CLEANING	57,688.32	58,645.00	-956.68	98.4%
432.000 · HIGHWAY MAINT-SNOW & ICE REM.				
432.140 · Snow & Ice Salaries	3,682.48	10,752.00	-7,069.52	34.2%
432.141 · Snow/Ice Overtime	4,587.00	5,000.00	-413.00	91.7%
432.200 · Salt & Cinders	0.00	1,343.00	-1,343.00	0.0%
Total 432.000 · HIGHWAY MAINT-SNOW & ICE REM.	8,269.48	17,095.00	-8,825.52	48.4%
433.000 · HWY MAINT - TRAF SIGNAL/SIGN				
433.140 · Salaries - Traffic Signals/sign	16,797.24	9,768.00	7,029.24	172.0%
433.200 · Supplies - signals/signs	2,750.00	5,000.00	-2,250.00	55.0%
433.201 · Street Painting/Line Striping	13,551.05	10,000.00	3,551.05	135.5%
Total 433.000 · HWY MAINT - TRAF SIGNAL/SIGN	33,098.29	24,768.00	8,330.29	133.6%
437.000 · HWY MAINT - REPAIRS TOOLS/MACH				
437.140 · Salaries-Repairs Tools/Machine	25,094.04	35,191.00	-10,096.96	71.3%
Total 437.000 · HWY MAINT - REPAIRS TOOLS/MACH	25,094.04	35,191.00	-10,096.96	71.3%
439.000 · HIGHWAY CONST & REBUILDING				
439.200 · Supplies - Hwy	9,508.64	5,500.00	4,008.64	172.9%
439.313 · Engineering Fees	616.00	1,000.00	-384.00	61.6%
439.450 · Contracted Services/Paving	0.00	0.00	0.00	0.0%
439.451 · Stormwater	4,871.19	5,000.00	-128.81	97.4%
439.600 · Capital Construction	100.00	0.00	100.00	100.0%
Total 439.000 · HIGHWAY CONST & REBUILDING	15,095.83	11,500.00	3,595.83	131.3%

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12/02/22

Cash Basis

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>451.000 · CULTURE-RECREATION ADMIN</b>				
451.140 · Salaries - Recreation	11,682.30	12,000.00	-317.70	97.4%
451.200 · Supplies	543.10	1,000.00	-456.90	54.3%
451.300 · Park Electric	369.99	500.00	-130.01	74.0%
451.370 · Maint & Repairs - Recreation	161.12	1,000.00	-838.88	16.1%
451.392 · Rentals - Port a Potties	1,293.86	1,200.00	93.86	107.8%
451.700 · Capital Purchases - Recreation	200.00	500.00	-300.00	40.0%
451.705 · PARC Per Capita	0.00	0.00	0.00	0.0%
451.706 · Weed & Feed	0.00	0.00	0.00	0.0%
<b>Total 451.000 · CULTURE-RECREATION ADMIN</b>	<b>14,250.37</b>	<b>16,200.00</b>	<b>-1,949.63</b>	<b>88.0%</b>
<b>456.000 · LIBRARIES</b>				
456.500 · Contributions, Grants, And Subs	42,047.01	42,343.00	-295.99	99.3%
<b>Total 456.000 · LIBRARIES</b>	<b>42,047.01</b>	<b>42,343.00</b>	<b>-295.99</b>	<b>99.3%</b>
<b>458.000 · SENIOR CITIZEN'S CENTER</b>				
458.500 · Contributions, Grants, and Subs	100.00	1,500.00	-1,400.00	6.7%
<b>Total 458.000 · SENIOR CITIZEN'S CENTER</b>	<b>100.00</b>	<b>1,500.00</b>	<b>-1,400.00</b>	<b>6.7%</b>
<b>471.000 · DEBT SERVICE</b>				
<b>471.002 · HIGHWAY</b>				
471.200 · L/P - Ford Motor Credit	0.00	0.00	0.00	0.0%
471.201 · L/P - PACCAR Financial	0.00	0.00	0.00	0.0%
471.202 · L/P - Paccar - Kenworth 2014	0.00	0.00	0.00	0.0%
471.203 · L/P - Truck Loan Payment	0.00	35,000.00	-35,000.00	0.0%
<b>Total 471.002 · HIGHWAY</b>	<b>0.00</b>	<b>35,000.00</b>	<b>-35,000.00</b>	<b>0.0%</b>
471.000 · DEBT SERVICE - Other	0.00	0.00	0.00	0.0%
<b>Total 471.000 · DEBT SERVICE</b>	<b>0.00</b>	<b>35,000.00</b>	<b>-35,000.00</b>	<b>0.0%</b>
<b>486.000 · INSURANCE</b>				
486.345 · Workers Comp	13,363.00	14,000.00	-637.00	95.5%
486.351 · Insurance Premiums	37,422.00	35,000.00	2,422.00	106.9%
486.352 · Insurance - Casualty	0.00	0.00	0.00	0.0%
<b>Total 486.000 · INSURANCE</b>	<b>50,785.00</b>	<b>49,000.00</b>	<b>1,785.00</b>	<b>103.6%</b>
<b>487.000 · EMPLOYEE BENEFITS</b>				
487.160 · Pension/Retiremnt Boro Employee	23,074.00	23,074.00	0.00	100.0%
<b>Total 487.000 · EMPLOYEE BENEFITS</b>	<b>23,074.00</b>	<b>23,074.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>492.000 · Interfund Transfers Out</b>				
492.600 · Transfer to 5 points fund	0.00	39,168.00	-39,168.00	0.0%
<b>Total 492.000 · Interfund Transfers Out</b>	<b>0.00</b>	<b>39,168.00</b>	<b>-39,168.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>2,184,425.23</b>	<b>2,420,365.00</b>	<b>-235,939.77</b>	<b>90.3%</b>
<b>Net Income</b>	<b>403,799.49</b>	<b>0.00</b>	<b>403,799.49</b>	<b>100.0%</b>

# TREASURER'S REPORT

DECEMBER 6, 2022

## BILLS TO BE APPROVED AND PAID 11/1/22 -11/30/22 FROM THE NBT GENERAL FUND ACCOUNT:

ARGS Technology, LLC	(IT Service - Remote Service, Server Update, Cloud, etc.)	\$ 359.50
Ace Hardware	(Highway Supplies – Chains)	28.96
AMTrust North America	(PREPAID: Fire Worker's Compensation)	2,439.00
Ann Marie Harris	(Councilmember 7/1/22-12/31/22)	450.00
Barry Isett & Associates	(Safety Commission – Rapid Speed Limit Signs)	2,439.50
	(Reimb: Sparkle Car Was/Taco Bell/ARYA/	
	Posh/Hirshland & WAWA)	2,899.13*
Berkheimer Associates	(Local Service Tax Operating Commission)	54.83
Campbell Durrant, PC	(General Labor & Employment Matter – October 2022)	154.00
Cintas Corporation	(Maintenance Uniforms & Mats/ Rugs)	322.10
Claudette Williams	(Council Pro-Tem Member 7/1/22-12/31/22)	450.00
Cushion Products Corporation	(Re-Addressing Signs/Street Signs & Reflectors)	744.04
Debra Fulton	(Councilmember 7/1/22-12/31/22)	450.00
Denise Clouse Cleaning Services	(Cleaning Borough 9/6, 9/129/19, 9/26,	
	10/3, 10/10, 10/17 10/24 & 10/31)	1,350.00
Donald Struckle	(Council President 7/1/22-12/31/22)	450.00
Donna Kenderdine Reporting	(Reimb: Court Reporter – Barberio)	150.00*
Ella Santiago	(Councilmember 7/1/22-12/31/22)	450.00
ESSA	(Building Loan: December Payment)	2,309.20
Franks Home Restoration Inc.	(PREPAID: Clean & Varnish 2 <sup>nd</sup> Floor 2/3 of Payment)	8,559.30
GateHouse Media PA Holdings, Inc.	(Advertise: Ordinance to Decrease Planning Commission)	60.77
Giant Carpet One	(PREPAID: 1 <sup>st</sup> Floor Office/Hall Carpet & Vinyl 1/2 Pmt.)	4,500.00
Gleco Paint	(Boro Building Pain & Supplies)	669.76
Gotta Go Potties	(P&R Portable Toilet Rental 11/3/22-11/14/22 Final &	
	10/6/22 – 11/3/22)	243.86
Highmark Blue Shield	(PREPAID: Road Crew & Admin Manager Vision/ Dental)	354.94
Holler Oak Farm, LLC	(PREPAID: Maintenance building Wall Repair Blocks)	2,750.00
Lori Noonan	(Council Vice President 7/1/22-12/31/22)	450.00
Met Life	(PREPAID: Highway: Life and Disability Insurance)	150.90
Metz, Incl	(Heating Repairs 10/28/22)	779.64
Miller's Automotive	(State Inspection 2001 GMC Bucket Truck)	72.68
NBT Cardmember Service	(PREPAID: Payroll/Highway/Boro Bldg. Paint Supplies, etc.)	939.53
Newman, Williams, Mishkin, Corvelyn	(Reimb: Barberio Cond. Use)	300.00*
Nicholas Barberio	(Plan & Zoning Refund)	217.38
Norman DeLano, Jr.	(Councilmember 7/1/22 – 12/31/22)	450.00
PA American Water Co.	(PREPAID: Fire Hydrants, Borough & Garage Water)	769.25
PA One Call System, Inc.	(PA One Call)	40.91
Payrolls Unlimited	(Payroll 11/4/22-11/25/22)	99.60
Pitney Bowes Bankinc Purchase Power	(PREPAID: Postal Meter Ink & Postage)	237.98
Plociniak Oil Co.	(Boro Bldg. & Garage Oil)	2,093.35
Pocono Mountain Public Library	(Library Taxes)	560.81
Pocono Mountain Regional EMS	(EMS Taxes)	281.68
Pocono Mountain Regional Police Dept.	(December 2022 Payment)	68,256.94
Pocono Mountain Volunteer Fire Co.	(Fire Company Taxes)	560.81
PPL Electric Utilities	(PREPAID: Boro Bldg./Maint Garage/P&R, etc.)	609.44
Quill Corp	(HP Computer Ink & Yr. End Supplies)	495.19
Randy Altemose	(Mayor 7/1/22-12/31/22)	500.00
Reilly Associates	(Reimb: Clarius Park LDP)	8,693.31*
Selective Insurance	(PREPAID: Insurance Payment)	3,422.00
SFM Consulting	(November Zoning)	1,690.00
Sunoco Universal Fleet	(PREPAID: Gas)	548.89
The Two Shields, LLC	(State Inspection 2006 Peterbilt, Repairs)	2,902.10
Topp Business Solutions	(Copier 8/4/22-11/3/22 B/S & Color Overages)	203.37
Tulpehocken Spring Water	(Bottled Water)	47.99
US Bank	(Copier Contract – 11/1/22-11/30/22)	128.45
Verizon	(PREPAID: Highway – Telephone)	75.56
<b>GRAND TOTAL:</b>		<b><u>\$128,216.62</u></b>

\*Reimbursable Items

## CASH REPORT AS OF NOVEMBER 30, 2022

### NBT General Fund

Beginning Balance	\$ 486,559.91
Deposit	65,140.10
Interest	6.59
Expense	153,956.24
Service Charge	25.17
Ending Balance	\$ 397,725.19

### NBT Liquid Fuels Fund

Beginning Balance	\$ 99,553.44
Deposit	0.00
Interest	1.60
Expense	3,556.42
Ending Balance	\$ 95,998.62

### NBT Road Rehab Fund

Beginning Balance	\$ 35,434.79
Deposit	978.67
Interest	1.47
Expense	0.00
Ending Balance	\$ 36,414.93
Uncleared Transactions	\$199,091.10

### NBT Park & Recreation Fund

Beginning Balance	\$ 129,902.60
Deposit	0.00
Interest	26.69
Expense	0.00
Ending Balance	\$ 129,929.29

### NBT Five Points Intersection Fund

Beginning Balance	\$ 67,309.61
Deposit	0.00
Interest	2.77
Expense	0.00
Ending Balance	\$ 67,312.38

### NBT Beautification Fund

Beginning Balance	\$ 1,195.61
Deposit	0.00
Interest	.05
Expense	0.00
Ending Balance	\$ 1,195.66

### NBT Stormwater Fund

Beginning Balance	\$ 38,823.34
Deposit	0.00
Interest	1.56
Expense	1,000.00
Ending Balance	\$ 37,824.90

### NBT Planning Commission Fund

Beginning Balance	\$ 6,522.73
Deposit	0.00
Interest	0.27
Expense	0.00
Ending Balance	\$ 6,523.00

### PLGIT General Fund

Beginning Balance	\$ 303,099.42
Deposit	86,129.78
Interest	938.89
Expense (to GF)	17,069.66
Ending Balance	\$ 372,159.54

### PLGIT Liquid Fuels Fund

Beginning Balance	\$ 74.77
Deposit	0.00
Interest	0.21
Expense	0.00
Ending Balance	\$ 74.98

### American Rescue

Beginning Balance	\$ 116,976.68
Deposit	0.00
Interest	1.66
Expense	31,773.03*
Ending Balance	\$ 85,205.31

### E-Commerce

Beginning Balance	\$ 66.69
Deposit	1,728.04
Interest	0.00
Expense/Transferred to GF	1,778.08
Ending Balance	\$ 16.65

\*Payroll

### NBT Payroll Fund

Beginning Balance	\$ 3,094.71
Deposit	31,773.03*
Interest	0.07
Expense	26,941.82
Ending Balance	\$ 7,925.99

### From ARAP to PR

(w/e 11/2/22)	\$6,404.81
(w/e 11/9/22)	\$6,424.14
(w/e 11/16/22)	\$6,697.10
(w/e 11/23/22)	\$6,364.39
(w/e 11/30/22)	\$5,882.59
	\$ 31,773.03

Sparkle Car Wash Escrow - \$486,977.08

ESSA - \$103,109.38

Pine Hill Intersection - \$365,741.48